

## **WILLIAM S. HART UNION HIGH SCHOOL DISTRICT**

### District Supported Access to the Internet and Online Services

#### Acceptable Use Agreement

##### **Introduction:**

Students in the William S. Hart Union High School District are able to use the District's computers and electronic devices to complete school projects, obtain filtered access to the Internet, access a District provided email account and electronic storage space.

Computers, mobile devices, and other pieces of technology support learning, enhance instruction, and provide users with a wealth of information. Internet access is free to District users. The Internet provides users with access to a wide range of information and resources including text, graphics, photographs, video and sound. When used properly, it is a valuable research tool. Internet access in the William S. Hart High School District is filtered by a system selected by the school District. While most of the controversial information will be blocked, some information is still available that may be offensive. The William S. Hart Union High School District does not condone the use of such information or materials.

Access to the William S. Hart Union High School District is limited to educational purposes. All electronic devices used throughout the William S. Hart Union High School District are to be used in a responsible, efficient, ethical, and legal manner.

Students will be issued accounts to access online resources and are responsible for the proper use of their accounts at all times. Students shall keep personal account and passwords private and shall only use the account to which they have been assigned

The District reserves the right to monitor any on-line communications for improper use.

##### **Acceptable Uses of William S. Hart Union High School District Computers, Electronic Devices, and the Internet:**

A responsible user may:

- Use school-provided or personal electronic devices and the Internet to research and complete assigned classroom projects.
- Use a District email or personal email to send electronic mail to other students and staff members. The purpose of these communications should be educational. This may include collaborating with students, communicating with teachers, or submitting assignments electronically.

- Store information in his or her District storage. This storage is intended for classroom assignments and other school related materials. It should not include personal program files, photos, or video.

**Unacceptable Uses of William S. Hart Union High School District Computers, Electronic Devices, and the Internet:**

A responsible user may not:

- Login for another student. All computer users must login under their own username and password.
- Access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.
- Engage in cyberbullying.
- Enter public chat rooms that are not authorized by the district for instructional use.
- Disclose, use, or disseminate personal identification information about themselves or others when using email or other forms of direct electronic communication. Students also shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.
- Personal information includes the student's name, address, telephone number, Social Security number, or other personally identifiable information.
- Bypass the District Internet filtering system.
- Use the Internet or other school technologies for any illegal purpose, financial gain or commercial activity.
- Use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations.
- Access or change another person's information or computer files.
- Impersonate or assume the identity of another user or send anonymous messages.
- Re-post or forward personal communication without the author's prior consent.
- Violate copyright laws or use intellectual property of another individual or organization.
- Misuse or abuse computer equipment.

- Arrange to meet anyone they have only met over the Internet in person.
- Violate the acceptable use policy of other organizations or any local, state, or federal statutes.
- Copy commercial software in violation of copyright laws.
- Intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy District equipment or materials or manipulate the data of any other user, including so-called "hacking."

**Consequences:**

When a student is found to have violated Board policy, administrative regulation, or the District's Acceptable Use Agreement, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the District's technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

**Privacy:**

Student email and files stored on the school servers are not guaranteed to be private. Network administrators and faculty may review student files or messages to ensure students are acting responsibly.

When a student is found to have violated Board policy, administrative regulation, or the District's Acceptable Use Agreement, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the District's technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

**Disclaimer:**

Some information accessed through the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive. Any statement made on the computer network or Internet is understood to be the point of view of the author, not necessarily that of the William S. Hart Union High School District or its employees. The William S. Hart Union High School District is not responsible for the accuracy or quality of information obtained through school internet access. In addition, it is possible to purchase goods and services via the Internet that could result in unwanted financial obligations for which a student's parent or guardian would be liable. The William S. Hart Union High School District will not be responsible for unauthorized financial obligations that result from school-provided Internet access.

The William S. Hart Union High School District will not be responsible for any claims, losses, or damages users suffer through the use of school technology. This includes loss of data resulting from delays or interruption in service as well as personal property used to access school computers or networks.

**By signing on to use Internet and on-line services in the William S. Hart Union High School District, I acknowledge that I:**

- Understand the rules and regulations of the Acceptable Use Policy.
- Realize that if I violate the rules, the principal or designee may cancel or limit my privileges or increase supervision of my use of the District's technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

Adopted: 07/25/2012