

Dime Box School  
Campus Family Involvement Policy  
2017-2018 School Year

**STATEMENT OF PURPOSE**

Dime Box School believes every child should have the opportunity to attain his/her full potential. Therefore, the school will maximize its resources to enable each child to become a successful learner. A key resource is its people: administrators, teachers, school staff, parents, and community members. We will work together to establish effective partnerships; together everyone achieves more. School and home must work together to realize higher student achievement. Ongoing, two-way, meaningful communication will occur to facilitate mutual understanding and stimulate student success.

Dime Box School will provide to all parents the grade level goals for its students. The school will also publish the state testing schedule and assessment goals. Those students that need extra assistance will have access to programs that will help them reach these goals.

Dime Box School will make every effort to include parents in the development, evaluation, and revision of the Title I Program and the Family Involvement Policy. The school-family compact will describe the responsibilities of key stakeholders and useful channels of communication. The goal of our parental involvement program is to implement effective parental involvement activities to improve student academic achievement and campus performance. The role of our school is to provide assistance and resources to facilitate the parental involvement program.

## **DEVELOPING THE POLICY/INVOLVEMENT OF PARENTS**

Dime Box School will involve parents in an organized, ongoing and timely way in planning, reviewing and improving the Title I Family Involvement Policy.

A Site-Based Decision Making Committee will meet to review and revise as needed the Parental Involvement Policy. The need for volunteers to serve on this committee will be communicated at the Open House meeting at the beginning of the school year. The Site-Based Committee will represent the diversity of the student population, and the committee will convene at a time and place convenient to all its members.

Additionally, Dime Box School understands that the family involvement policy is part of the larger district improvement plan. The Site-Based Committee will also provide input regarding the revision of the Campus Improvement Plan.

## **BUILDING CAPACITY**

Dime Box School values the partnership of parents in their child's education. There are many ways parents can make significant contributions to student success both at home and by volunteering at the school. Student achievement is the result of effective home-school-community partnerships.

Dime Box School will implement the following building capacity strategies:

- Provide assistance to parents in how to monitor a child's progress, and how to work with teachers to improve student achievement.

*Three Week Progress Reports, Parent/Teacher Conferences, Benchmark Assessments, Monitoring Attendance*

- Provide materials and training to help parents work with their children to improve student achievement.

*School Calendar, Homework Tips, Reading/Math Materials, Parent Newsletter*

- Provide training to teachers and school personnel with the assistance of parents to implement and coordinate parent programs, and build ties between parents and the school.
- Provide information in a format and language the parents understand.
- Parents may make suggestions and comments regarding the District Improvement Plan.
- Provide assistance to parents/families in understanding such topics as the State's academic content standards and student academic achievement standards, State and local academic assessments, how to monitor a child's progress, and how to work with educators to improve the achievement of their children.

- Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy and technology.
- Provide such other reasonable support for parental involvement activities under this section as parents may request.

*Publicity and invitation to parents about events, Agendas for meetings and programs, Sign-in sheets at meetings and training events including name and position/title, Minutes of meetings or record of training event, Letters and newsletters and other print info, Emails and electronic files, Telephone log, Record of home visits*

### **CONDUCT AN ANNUAL MEETING**

Dime Box School will hold an annual meeting during the first six weeks of the new school year for all parents. At that meeting the Title I Schoolwide program will be described and how parents have the right to be involved in their child's education, the Family Involvement Policy will be distributed and reviewed, and opportunities for parental participation will be explained. Parent volunteers will be recruited to serve on the Site-Based Committee.

A translator will be provided at the meeting, if needed. Parents will be informed about the meeting in a letter sent via postal mail. In addition, regular and flexible meetings will be held as needed to ensure parent participation.

Since the goal of Dime Box School is student success, the following topics will be discussed: expectations for school performance,

expected proficiency levels, student academic assessments, and grade level curriculum.

Parents will be advised that the effectiveness of the Parental Involvement Program will be evaluated annually and the policy will be revised to meet the needs of the students, school, parents, and community.

### **SCHOOL-FAMILY COMPACTS**

Dime Box School will review and update with the assistance of parents the written school-parent compact that outlines how parents, school staff, and children will share the responsibility for improved student academic achievement. The school-family compact describes how the campus will provide high-quality curriculum and describes ways in which each parent will support their child's learning. The compact will be given to parents at the beginning of each school year. For the elementary students, the compacts will be distributed at Parent/Teacher Conference during the first six weeks of school. The compact will be discussed as it relates to the child's individual academic achievement.

Dime Box School understands the importance of ongoing communication between teachers and parents. The following opportunities for communication will be offered:

- Routine Parent/Teacher Conferences
- Frequent reports to parents on their child's progress (3 Week Progress Reports, Notes to Parents, Telephone Contacts)
- Reasonable access to staff (end of day, conference period, etc)

- Opportunities to volunteer and participate in their child's class
- Observation of classroom activities (contact teacher for date and time)

## **EVALUATION**

Dime Box School will work with its Site-Based Decision Making Committee to evaluate the content and effectiveness of the Family Involvement Program. The campus will conduct a needs assessment using a variety of tools:

- Parent and Staff Surveys
- Community and Student Engagement Survey
- Classroom observation (Daily walkthroughs by administration)
- Assessment and Benchmark Data
- Identify possible barriers that limit parent and family participation (Transportation, Work Conflicts)

Revisions to the Title I Program and the Family Involvement Policy will be developed and agreed upon with parent input and communicated to parents.

Dime Box School is committed to the success of students. We will work together with parents to monitor the effectiveness of our Parental Involvement and the Title I Program and to provide excellence in education. This policy will be promoted by the administrators, principals, and other school staff as we seek active participation by our parents.