



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: August 28, 2017

Place: Union Middle School - Cafeteria
2130 Los Gatos-Almaden Road
San Jose, California 95124

Time: 6:00 P.M.

Board Present: Sheila Billings, President
Jennifer Petroff, Clerk
Vickie Brown
Doug Evans
Thomas Rossmeissl

Staff Present: Denise Clay, Superintendent
Steve Burrell, Director of Human Resources
Andrew Schwab, Assoc. Superintendent
Rita Sohal, Assistant Superintendent

1. CALL TO ORDER/FLAG SALUTE (6:00 P.M.)

Board of Trustee President Sheila Billings called the meeting to order at 6:00 p.m. Superintendent Denise Clay led the flag salute.

6:00 – 6:01
Call to order/
Flag Salute

2. OATH OF OFFICE

The Oath of Office was administered by Board President Sheila Billings to newly appointed Board of Trustee member Doug Evans for the provisional appointment. A short recess followed in celebration of Mr. Evans' appointment.

6:01 – 6:04
Oath of Office
Doug Evans

Recess

6:04 – 6:14
Recess

3. APPROVAL OF AGENDA AND MINUTES

Board of Trustee member Vickie Brown moved for approval of the agenda and minutes, seconded by Board of Trustee Jennifer Petroff as follows:

6:14 – 6:15
Approved
Agenda and
Minutes

3.1 The agenda was adopted as presented.

3.2 The minutes of the regular meeting of June 12, 2017, June 19, 2017 and the special board meetings of July 18, 2017 and August 21, 2017 were approved.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstain: None
Absent: None

4. COMMUNITY COMMENTS /COMMUNICATIONS

There were no community comments.

6:15 – 6:15
No Community
Comments

5. REPORTS FROM THE BOARD AND SUPERINTENDENT

Board of Trustee members shared their recent attendance at school and district events. Superintendent Denise Clay thanked the elementary school staffs for their preparations for Back-to-School night. Superintendent Denise Clay welcomed new Board of Trustee member Doug Evans.

6:15 – 6:20
Reports from
the Board and
Superintendent

6. APPROVAL OF CONSENT ITEMS

Board of Trustee Vickie Brown moved for approval of the consent items and Board of Trustee Doug Evans seconded the motion to approve the consent items with the following roll call vote:

6:20 – 6:22
Approved
Consent items

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstain: None
Absent: None

- 6.1 The Board approved the Personnel Report.
- 6.2 The Board approved the warrant list.
- 6.3 The Board approved the budget transfers and revisions.
- 6.4 The Board approved the declaration of surplus property for private sale or discard.
- 6.5 The Board adopted Resolution No. 17-18-01, Education Code 44256 (b) Assignment Option.
- 6.6 The Board approved and ratified the contract for Phase 2 Makerspace Site Improvements at Carlton, Guadalupe and Noddin Elementary Schools.
- 6.7 The Board approved and ratified a contract for Oster Elementary School Transitional Kindergarten relocatable electrical project.
- 6.8 The Board approved a File the Notice of Exemption for Oster Elementary School Transitional Kindergarten relocatable project.
- 6.9 The Board approved and ratified a contract for Guadalupe Elementary School media center project.
- 6.10 The Board approved and ratified a contract for Noddin Elementary School media center project.
- 6.11 The Board approved and ratified a contract for Guadalupe Elementary School relocatable wall removal project.
- 6.12 The Board approved and ratified a contract for District Office refresh carpentry project.
- 6.13 The Board approved and ratified a contract for District Office refresh doors and partitions package project.
- 6.14 The Board approved and ratified a contract for District Office refresh tile

project.

- 6.15 The Board approved and awarded the California Multiple Award Schedule (CMAS) contract for Union Middle School Track and Field Project: Turf
- 6.16 The Board approved an award of a lease-leaseback contract for Union Middle School track and field project.
- 6.17 The Board approved the total sublease amount and payment schedule for the Lease-leaseback contract for Union Middle School track and field project.
- 6.18 The Board approved and ratified professional services fees for the bond program.
- 6.19 The Board approved and ratified change orders.
- 6.20 The Board approved an award of California Multiple award schedule (CMAS) contract for a portion of the Union Middle School track and field project: Beynon Sports Surfaces, Inc., for the track surfacing portion of the project.

7. ACTION ITEMS

7.1 Superintendent Denise Clay presented Resolution No.17-18-02, Adopting a Conflict of Interest Code. The resolution was revised to reflect position title changes. Board of Trustee member Jennifer Petroff moved for approval of the resolution and Board of Trustee Thomas Rossmeissl seconded the motion. The Board of Trustees approved Resolution No.17-18-02 by the following roll call vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None

6:22 – 6:23
 Adopted
 Resolution
No. 17-18-02,
 Conflict of
 Interest Code

7.2 Associate Superintendent Andrew Schwab requested adoption of Board Policy 5141.52, Suicide Prevention, a mandated policy that needed to be adopted by the beginning of the school year. There were no suggested language changes. Board of Trustee Thomas Rossmeissl moved for approval of the resolution and the motion was seconded by Board of Trustee Vickie Brown and approved by the following 5-0 vote.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None

6:23 – 6:24
 Adopted
BP 5141.52,
 Suicide
 Prevention

7.3 Director of Human Resources, Steve Burrell, presented Resolution No.17-18-03, Regarding Reduction or Elimination of Services (Classified). Due to a lack of work, it is necessary to eliminate the equivalent of a .150 F.T.E. classified position. Board of Trustee Vickie Brown moved to approve the resolution, and the motion was seconded by Board of Trustee Jennifer Petroff. The resolution was adopted by the following roll call vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstain: None

6:24 – 6:24
 Adopted
 Resolution
 No. 17-18-03,
 Reduction or
 Elimination of
 Services
 (Classified)

Absent: None

7.4 Steve Burrell, Director of Human Resources, presented information on a Provisional Internship Permit (PIP). Approval is requested for the proposed PIP for a Social Studies/Science teacher. Board of Trustee member Thomas Rossmeissl moved to approve the PIP, seconded by Board of Trustee Vickie Brown and the Provisional Internship Permit was unanimously approved.

6:24 – 6:25
Approved
Provisional
Internship
Permit

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstain: None
Absent: None

8. DISCUSSION/INFORMATION ITEMS

8.1 The Board received as information the Quarterly Report on Williams Uniform Complaints from Director of Human Resources, Steve Burrell. It was noted that no complaints were filed with any school in the district during the period of April 1, 2017 through June 30, 2017.

6:25 – 6:26
Williams
Quarterly
Report

8.2 Director of Human Resources, Steve Burrell, presented the Enrollment Report sharing that we now have 5,801 students enrolled and we are plus one from the demographer’s report. Mr. Burrell reviewed the enrollment by site and said we are tracking our K-3 class size reduction classrooms that need to remain at 24:1 in order to keep our funding. Mr. Burrell stated we are a growing district but that many districts are facing declining enrollment.

6:26 – 6:37
Enrollment
Report

8.3 Joe Ayala, Director of Operations, presented a Measure J Bond and construction update. Projects completed this summer included Makerspaces Phase I at three schools, solar projects start at seven schools, exterior painting at six schools and at media centers, fencing at five schools, asphalt repairs, flexible furniture, outdoor wireless at all sites, student collaboration displays at all sites, 1:1 student Chromebooks for 3rd and 6th grade students and a new roof for Carlton Elementary.

6:37 – 6:44
Measure J
Bond and
Construction
Update

9. REPORTS OF ASSOCIATIONS

9.1 CSEA Chapter President Darby Young welcomed everyone back and congratulated our new Board of Trustee, Doug Evans. Ms. Young said she is looking forward to moving into the district office and said there was some progress this summer on negotiations.

6:44 – 6:45
CSEA
Report

9.2 Julie Guglielmo, UDEA President, welcomed our new Board of Trustee member and Director of Human Resources, Steve Burrell. Ms. Guglielmo also reported that our teachers participated in a lot of professional development over the summer, some received new furniture and came back to newly painted sites. Ms. Guglielmo said she is looking forward to contract negotiations.

6:37 – 6:44
UDEA Report

10. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS

There were no additions or revisions to the Board agenda calendar.

6:44 – 6:44
Reviewed
Board agenda
Calendar

11. CLOSED SESSION

The Board of Trustees, Superintendent Denise Clay, Associate Superintendent Andrew Schwab and Director of Special Education Linda Haines met in closed session to discuss mediated settlement for Case 17.18.A.

Labor negotiators superintendent Denise Clay, Director of Human Resources Steve Burrell, Assistant Superintendent Rita Sohal and Associate Superintendent Andrew Schwab met with the Board of Trustees to Discuss Union Classified School Employees (CSEA) and Union District Educators Association (UDEA) labor negotiations. (Govt. Code §54957.6

6:44 – 7:14
Closed
Session

12. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board of Trustees approved a mediated settlement for Case 17.18.A.

7:14 – 7:15
Report from
Closed Session

13. ADJOURNMENT

Board of Trustee Doug Evans moved to adjourn the meeting, seconded by Board of Trustee Vickie Brown. The meeting was adjourned at 7:15 p.m.

7:15 p.m.
Adjourned

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:

Clerk