

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
August 8, 2016

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability who requires reasonable accommodation to
participate in a Board meeting may request assistance by contacting the
Superintendent's Office
(714)522-8412; fax (714)521-4475

Agenda documents that have been distributed to the Governing Board less than
72 hours before the meeting are available for public inspection at
6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
www.bpsd.k12.ca.us

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mrs.
Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Smith made the motion, seconded by Mr. Hamblen, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, August 8, 2016 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF JULY 25, 2016

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of July 25, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

JoAnn Butcher, CSEA President, thanked the Governing Board on behalf of the classified staff for the professional development opportunities presented prior to the start of school.

IV. PRESENTATION

.01 SUPERINTENDENT'S MANAGEMENT PRESENTATION: A GRAND OPPORTUNITY

Mr. Magnuson shared his "A Grand Opportunity" report with the Board emphasizing the District's path to 21st century excellence. Included in the report were 2014-15 and 2015-16 statistical data for DIEBELS results in Kindergarten through second grade and ELA and Math data for grades three through eight showing growth in all areas. Mr. Magnuson shared results from the recent job satisfaction survey showing majority of employees are satisfied with their job, classroom technology upgrades and supervisor/District support. Parents responding to the survey indicate they strongly agree/agree with the learning and academic services provided. In summary, students and staff have access to and leverage technology and feel supported, developed and accomplished. Buena Park School District is fulfilling its mission of *"Improving the Lives of Our Students and Families."* The Buena Park School District environment is primed for greater student achievement, staff accomplishment and community recognition and expansion. BPSD Management will lead the District from implementation to transformation to a District of Excellence.

Minutes, August 8, 2016 (Continued)

V. PROGRAMS AND REPORTS

.01 2016 SUMMER SCHOOL REPORT

Dr. Miramontes and Ms. Kelly Love, Summer School Principal, reported out on the 2016 Summer school program held at Gilbert School. The program included four academies: (1) Early Start Kindergarten Readiness, (2) Jump Start Academy, (3) ELD Academy and (4) Special Education Academy for approximately 530 students in grades preschool through sixth. Ms. Love described the curriculum offered in each academy and shared statistical data showing demonstrated growth during the four-week program. Dr. Miramontes discussed results of the Teacher Survey indicating that approximately 70% of the teaching staff as well as students definitely enjoyed the program.

VI. ACTION CALENDAR

.01 PUBLIC EMPLOYEE APPOINTMENT: MARY BECKELHEIMER, ASSISTANT PRINCIPAL, EFFECTIVE AUGUST 02, 2016 (RATIFICATION)

The Governing Board approved the appointment of Mary Beckelheimer as a new Assistant Principal effective August 2, 2016. Mrs. Beckelheimer has been employed with the District since 1997, serving as a substitute teacher, classroom teacher, Teacher on Special Assignment, and Administrative Intern.

Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board approve Public Employee Appointment: Mary Beckelheimer, as Assistant Principal, effective August 2, 2016 (Ratification).

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 APPROVAL TO SUBMIT AND ACCEPT GRANT FUNDING FROM SOUTHERN CALIFORNIA EDISON'S SCHOOL ENERGY EFFICIENCY PROGRAM AND TO AUTHORIZE ENERGY RETROFITS AT DISTRICT FACILITIES

Agenda Exhibit B.

Southern California Edison (SCE) developed the School Energy Efficiency Program (SEEP) to help reduce public and private school energy use. This grant targets pre-kindergarten through secondary schools for high-efficiency lighting retrofits and other energy-savings measures in an effort to lower overall energy use, reduce utility grid peak demand, and decrease school operating costs.

Minutes, August 8, 2016 (Continued)

.02 APPROVAL TO SUBMIT AND ACCEPT GRANT FUNDING FROM SOUTHERN CALIFORNIA EDISON'S SCHOOL ENERGY EFFICIENCY PROGRAM AND TO AUTHORIZE ENERGY RETROFITS AT DISTRICT FACILITIES

(Continued)

SEEP is funded by California utility ratepayers, administered by SCE, and projects implemented by SCE through a contract with Willdan Energy Solutions. Once SCE has authorized a school site for this grant, Willdan handles the program management, procurement, and construction to implement the energy saving measures at no cost to the school. No monies will be needed from Buena Park School District as the billing will be paid directly by SCE to Willdan.

Willdan has conducted a no cost, no obligation, sight walk audit to identify energy-saving opportunities within our District. Based on their review, they have determined grant eligibility totaling \$473,177.12 spread across our seven school sites and the District office.

Grant funds will be utilized to retrofit interior light fixtures and provide occupancy sensors in selected classrooms and offices. Grant eligibility dollars are assumed maximized by submitting an exemption from Title 24 upgrade requirements, at a cost of \$400 per site, for the scope of work associated with the lighting efficiency upgrades to the Division of State Architect. The retrofits implemented will compliment projects to be incorporated utilizing Proposition 39 funds as well as modernization projects already implemented or in the process of being implemented. Mr. Tsunezumi reported that no additional District funds will be required for this project.

Mrs. Smith made the motion, seconded by Mr. Hamblen, that the Governing Board approve to Submit and Accept Grant Funding from Southern California Edison's School Energy Efficiency Program and to Authorize Energy Retrofits at District Facilities.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VII. DISCUSSION CALENDAR

.01 August 22, 2016 Governing Board Retreat Agenda

Mr. Magnuson asked each Board member to submit their list of priority agenda items for the August 22, 2016 Governing Board Retreat as soon as possible. Administration will begin preparing the agenda presentations based on the Board's input.

Minutes, August 8, 2016 (Continued)

VII. DISCUSSION CALENDAR (Continued)

.02 Board Policies

- BP4300 Administrative and Supervisory Personnel
- BP4301 Administrative Staff Organization
- BP4311 Recruitment and Selection
- BB9000 Role of the Board (Powers and Responsibilities)

Agenda Exhibit C.

Discussion was held regarding the listed Board policies and the District's process in selection, interviewing and hiring of personnel. Per current Board policy, the Superintendent is responsible for overseeing the district's personnel system, developing effective hiring practices, creating a climate supportive of personnel and providing an effective framework for staff accountability.

VIII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.10 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Items .02 through .09, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #16-17-03

Agenda Exhibit D.

CERTIFICATED PERSONNEL

I. NEW HIRES

The following certificated employees have been selected for hire effective as indicated for the 2016-17 school year, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Positions are 1.0 FTE unless otherwise indicated.

Roppa, Susan - 08/03/2016 (Ratification)
Education Specialist #080119D001

VIII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #16-17-03 (Continued)CERTIFICATED PERSONNEL (Continued)I. NEW HIRES (Continued)

Stavrev, Alexander - 08/03/2016 (Ratification)
Education Specialist #080119J002

Vinnikova, Evgeniya - 08/02/2016 (Ratification)
School Psychologist #080106D004

Vu, Joanne - 08/15/2016
Teacher #080109J009

The following certificated substitutes have agreed to serve the District for the 2016-2017 school year, beginning effective 8/9/201:

Garcia, Benjamin
Martinez-Torres, Abdali

II. REQUEST FOR LEAVE OF ABSENCE

ID#0800000960 - 08/15/2016 - 11/04/2016
Teacher #080100B002

Requesting a leave of absence under the provisions of the federal Family Medical Leave Act/California Family Rights Act.

III. SEPARATION

ID#0800000889 - 08/14/2016
Administrative Intern #080223P001

CLASSIFIED PERSONNELI. NEW HIRES

Perez, Rolando - 08/09/2016
Substitute Bus Driver
Substitute Playground Supervisor

Patterson, Steven - 08/09/2016
Maintenance II #081131D002

Tobias, Elvira - 08/09/2016
Cafeteria Worker I #081108D002
Substitute Cafeteria Worker
Substitute Playground Supervisor

Minutes, August 8, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-03 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGE OF ASSIGNMENT(S)

Barnes, Brandy - 08/09/2016

Current Assignment:

Playground Supervisor #081137E010

Substitute Playground Supervisor

Delete: Playground Supervisor #081137E010

Add: Cafeteria Worker I #081108D003

Substitute Cafeteria Worker

Brubaker, Stephanie - 08/09/2016

Current Assignment:

Instructional Assistant I #081158G001

Playground Supervisor #081137G010

Substitute Instructional Assistant

Substitute Playground Supervisor

Add: Playground Supervisor #081137C007

Chavez, Juan - 08/09/2016

Current Assignment:

Custodian I #081113D009

Substitute Custodian

Add: Substitute Maintenance I

Santiago, Elaine - 08/09/2016

Current Assignment:

Typist Clerk I #081144G001

Substitute Typist Clerk

Substitute Playground Supervisor

Add: Substitute Instructional Assistant

White, Apryll - 08/09/2016

Current Assignment:

Substitute Instructional Assistant

Substitute Playground Supervisor

Add: Playground Supervisor #081137C006

III. SEPARATION

#0800000657 - 05/27/2016

Cafeteria Worker I #081108D034

#0800002088 - 05/27/2016

Cafeteria Worker I #081108D022

#0800002191 - 08/01/2016

Playground Supervisor #081137B003

Minutes, August 8, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.03 INTER-DISTRICT TRANSFERS, 2016-2017

Agenda Exhibit E.

Permits granted to date: In: 115
Out: 182

.04 BUSINESS SERVICES REPORT

Agenda Exhibit F.

a. Purchase Orders dated 07/26/16-08/08/16 were approved in the total amount of \$1,834,236.27.

.05 CONTRACT/SERVICE AGREEMENT(S) NO. 229

Agenda Exhibit G.

Contract #: 16-03
Contractor: Atkinson, Andelson, Loya, Rudd & Romo
Site Dept. Manager: G. Magnuson
New Contract/Amendment: Amendment

Description of Services: Increase legal services.
(Ratification)

Contract Period: July 1, 2015 - June 30, 2016
Funding Source: General Fund
Total Expenditure: Increase Not to Exceed \$5,225
Agreement Total
Not to Exceed \$135,225

Contract #: 17-36
Contractor: Pali Institute
Site Dept. Manager: R. Miramontes
New Contract/Amendment: New

Description of Services: Program and classes in Outdoor Education Science for sixth grade students of District.
Attendance as follows:

Beatty will attend week of January 30, 2017
Emery will attend week of February 21, 2017
Gilbert will attend week of January 23, 2017
Whitaker will attend week of January 17, 2017

Contract Period: January 17, 2017 - February 24, 2017
Funding Source: Site HSO & District

Total Expenditure: Not to Exceed \$128,426

Minutes, August 8, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.05 CONTRACT/SERVICE AGREEMENT(S) NO. 229 (Continued)

Contract #: 17-37

Contractor: High Trails Outdoor Science School

Site Dept. Manager: R. Miramontes

New Contract/Amendment: New

Description of Services: Program and classes in Outdoor Education Science for sixth grade students of District. Attendance as follows:

Corey will attend week of November 28, 2016

Contract Period: November 28, 2016 - December 2, 2016

Funding Source: Site CSA & District

Total Expenditure: Not to Exceed \$15,000

Contract #: 17-38

Contractor: San Diego County Office of Education

Site Dept. Manager: R. Miramontes

New Contract/Amendment: New

Description of Services: Program and classes in Outdoor Education Science for sixth grade students of District. Attendance as follows:

Pendleton will attend week of December 12, 2016

Contract Period: December 12, 2016-December 16, 2016

Funding Source: Site PTA & District

Total Expenditure: Not to Exceed \$22,800

Minutes, August 8, 2016 (Continued)

VIII.CONSENT CALENDAR (Continued)

- .06 MEMORANDUM OF UNDERSTANDING BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER #569 AND BUENA PARK SCHOOL DISTRICT (Ratification)

Agenda Exhibit H.

MEMORANDUM OF UNDERSTANDING

Between
California School Employees Association and its Chapter #569
And
Buena Park School District

July 14, 2016

This Memorandum of Understanding is made by and between California School Employees Association (CSEA) and its Chapter #569 and the Buena Park School District (District) as of July 14, 2016. This MOU signifies that the Parties agree to the following:

1. For school office renovation projects occurring during the Summer of 2016, that require removal and relocation of all furnishings and equipment, the District shall offer the affected school Secretary, Attendance Clerk, and 8-hour Typist Clerk up to 8 additional hours to be used during the subsequent move-in period to reestablish the school office and ensure functionality for normal business activity. The parties agree that any other Classified employee whose service maybe adversely impacted by a school modernization project, may consult with their immediate supervisor regarding impact and alternatives to mitigate such adverse impact.
2. Except as expressly provided herein, all terms and conditions of the collective bargaining agreement shall continue in full force and effect as to all unit members.
3. The Parties agree that this Memorandum of Understanding is non-precedential and applies only to the terms specifically agreed to herein. Nothing in this Memorandum of Understanding shall

be construed to waive, modify, or amend any provision of the collective-bargaining agreement except as provided herein.

Minutes, August 8, 2016 (Continued)

VIII.CONSENT CALENDAR (Continued)

.07 RESOLUTION #16-01: AUTHORIZATION OF BANK ACCOUNTS AND SIGNATURES

Agenda Exhibit I.

The Clerk of the Governing Board of the Buena Park School District of Orange County California, hereby certifies that the said Board at a regular meeting thereof, held on the 8th day of August, 2016, issued by a majority vote said Board, this authorization of bank accounts and signatures (two required), which becomes effective August 9, 2016.

City National Bank , 1, Centerpointe Drive, La Palma, CA 90623	
#4204980	Clearing Account Authorized Signatures: Greg Magnuson, Ramon Miramontes, Kelvin Tsunezumi, Tu My Vuong, Rosa Palomino
#4208153	Revolving Cash Fund Authorized Signatures: Greg Magnuson, Ramon Miramontes, Kelvin Tsunezumi, Tu My Vuong, Rosa Palomino
#4208145	Food Services Account Authorized Signatures: Greg Magnuson, Kelvin Tsunezumi, Katrina Butler
#4208161	Student Organizations Authorized Signatures: Greg Magnuson, Ramon Miramontes, Kelvin Tsunezumi, Tu My Vuong, Rosa Palomino
SchoolsFirst Federal Credit Union , 6828 W. Katella, Cypress, CA 90630	
#216780	Buena Park School District Management Association Authorized Signatures: Greg Magnuson, Ramon Miramontes, Kelvin Tsunezumi, Carma Cordray, Katrina Butler (NOT DISTRICT FUNDS)

Minutes, August 8, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.08 RESOLUTION #16-02: AUTHORIZATION OF APPROVAL OF VENDOR CLAIMS/ORDERS

Agenda Exhibit J.

The Governing Board hereby approves a resolution that the following persons be authorized to approve vendor payments electronically, effective the 8th day of August, 2016, and that all previous authorizations for approval are rescinded. The resolution further states that when the authorization is exercised, the claims and orders have been ordered paid by said Board and have been processed pursuant to the provisions of Education Code 42630-34/85230-34.

Greg Magnuson	Kelvin Tsunozumi	Tu My Vuong
Rosa Palomino	Katrina Butler	

.09 RESOLUTION #16-03: AUTHORIZATION OF SIGNATURES

Agenda Exhibit K.

The Clerk of the Governing Board of the Buena Park School District of Orange County, California, hereby certifies that the said board at the regular meeting thereof, held on the 8th day of August, 2016, adopted by a majority vote of said Board, a resolution that the following named persons be authorized to sign payroll notices of employment/change of status (NOE/CS), time sheets, vendor orders for payment and warrant registers as indicated, and that all previous authorizations of signatures are rescinded. This resolution, which becomes effective August 9, 2016, further states that the authorization is subject to the following provisions:

Minutes, August 8, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.09 RESOLUTION #16-03: AUTHORIZATION OF SIGNATURES
(Continued)

NAME TYPED	SPECIMEN SIGNATURES	PAYROLL		VENDOR PAYMENTS	
		NOE/CS	TIME SHEETS	ORDERS	REGISTERS
Greg Magnuson, Superintendent		X	X	X	X
Kelvin Tsunezumi, Assistant Superintendent Administrative Services		X	X	X	X
Tu My Vuong, Director of Fiscal Services		X	X	X	X
Barbara Michel, Governing Board Member					X
L. Carole Jensen, Governing Board Member					X
Brian Chambers, Governing Board Member					X
Rochelle Smith, Governing Board Member					X
Samuel Van Hamblen, Governing Board Member					X

IX. BOARD COMMENTS

Mr. Chambers shared his appreciation for the "A Grand Opportunity" presentation by Mr. Magnuson. He also shared appreciation for the hard work of District staff to ready the schools for the return of students, every school looks great. He especially liked the new mural at Whitaker School.

Mr. Hamblen also commented on the appearance of the schools and the Whitaker mural stating the schools are ready to welcome students on the first day of school.

Mrs. Jensen volunteered during the orientation meetings held at Buena Park Junior High School today and thanked Mr. Magnuson for the tour of the modernized classrooms at the school.

Mrs. Smith commented that she is proud of our schools, stating they look very presentable.

Mr. Magnuson shared an enrollment update with Board members, a calendar of the Orange County School Boards Association's 2016-17 meetings, and information regarding the Legislative Reception scheduled for September 7 and requested Board members interested in attending contact his office.

Minutes, August 8, 2016 (Continued)

X. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

- Williams Settlement Legislation 4th Quarter Report

Agenda Exhibit L.

The Williams Settlement Legislation 2015-16 fourth quarter report indicates no misassignments or vacancies under Teacher Assignment Monitoring for Pendleton and Whitaker Schools and no Uniform Complaint Procedures complaints were filed during the period of January through March 2016.

- CSBA Call for Nominations for Directors-at-Large Asian/Pacific Islander and Hispanic

Agenda Exhibit M.

Following a brief discussion, the Governing Board reported they would not submit a nomination to the California School Boards Association's Directors-at-Large Asian/Pacific Islander and Hispanic position.

.02 Major Topics for Governing Board

Agenda Exhibit N.

XI. CLOSED SESSION

At 7:09 p.m., Mrs. Smith made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. RECONVENE

At 8:05 p.m., Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so

recorded in the minutes.

Minutes, August 8, 2016 (Continued)

XIII. REPORTING OUT OF CLOSED SESSION

.01 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (GOVERNMENT CODE #54957.6.0(a))

- Keith Alan

Discussion was held regarding Conference with Legal Counsel-Existing Litigation with Keith Alan.

.02 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion was held regarding Public Employee Discipline/Dismissal/Release.

.03 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

.04 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - SUPERINTENDENT

Discussion was held regarding Public Employee Performance Evaluation-Superintendent.

XIV. ADJOURNMENT

At 8:06 p.m., Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member