

**FREEHOLD TOWNSHIP BOARD OF EDUCATION**  
**February 13, 2018**  
**Regular Meeting Agenda**

***The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.***

The Freehold Township Board of Education meets, as a whole, on the second and fourth Tuesday of each month. There are three committees of the board that meet before the first board meeting of the month to review issues specific to each committee's charge and a report is presented at the next board meeting. Each committee spends many hours reviewing recommendations and agenda items. Items are placed on this agenda as a recommendation for full board approval by each committee.

I. Call to Order

II. Opening Statement

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 10, 2018, and sent to the News Transcript on January 8, 2018."

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

January 16, 2018 Regular and Executive Session Meeting Minutes

VI. Communications

Enrollment:	January 2017	3,818
	December 2017	3,748
	January 2018	3,768

VII. President's Remarks

VIII. Administrative Report

DDES Geography Bee Winners  
CTB Geography Bee Winners  
DDES Asbury Park Press Student Voices Essay Contest Winner  
DDES Elks Hoop Shoot Winners  
DDES Fulfill Food Drive Recognition  
DDES All Shore and Region II Intermediate Band Students  
CTB All Shore and Region II Intermediate Band Students  
Bullying Investigation Report  
Nursing Services Report

IX. Public Participation

## X. Board Reports and Actions

**A. Personnel/Policies/Communications Committee – Michael Amoroso, Chairperson  
Committee Members: Michelle Lambert, Elena O’Sullivan  
Administrative Liaison: Neal Dickstein**

## COMMITTEE REPORT

## BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from January 12, 2018 through February 9, 2018.

## RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member:

NAME:	Ronald Pagut
POSITION:	Bus Driver
POSITION CONTROL #:	9400-000-PROSER-80
ACCOUNT #:	11-000-270-160-10-000
EFFECTIVE:	June 30, 2018

## RESIGNATION

3. The Superintendent recommends approval to accept the resignation of the following staff member for the 2017-2018 school year:

NAME:	Denise Buffone
POSITION:	Bus Attendant
POSITION CONTROL #:	9400-000-PROSER-74
ACCOUNT #:	11-000-270-107-10-000
EFFECTIVE:	February 20, 2018

## NEW EMPLOYMENT

4. The Superintendent recommends ratifying approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

1. NAME: Susan Newman  
 POSITION: Replacement Secretary – Early Childhood Learning Center  
 SALARY: \$45,362.00 GUIDE: Secretary STEP: 1  
 ACCOUNT #: 11-000-240-105-10-000-070  
 EFFECTIVE: February 1, 2018 through April 19, 2018

2. NAME: Barbara Kulberg  
 POSITION: Replacement Teacher– Eisenhower Middle School  
 SALARY: \$55,082.00 GUIDE: C STEP: 1  
 ACCOUNT #: 11-130-100-101-10-000-024  
 EFFECTIVE: January 17, 2018 through June 30, 2018

## SALARY ADJUSTMENT

5. The Superintendent recommends ratifying the salary adjustment of the following staff members:

NAME: Geena Basso  
 POSITION: Teacher – West Freehold Elementary School  
 POSITION CONTROL #: 1001-030-IS-29  
 ACCOUNT # 11-120-100-101-10-000-030  
 FROM: \$55,582.00 GUIDE: B STEP: 3  
 TO: \$57,082.00 GUIDE: C STEP: 3  
 EFFECTIVE: February 1, 2018 through June 30, 2018

NAME: Clare Duffy  
 POSITION: Teacher - Donovan Elementary School  
 POSITION CONTROL #: 1001-026-IS-011  
 ACCOUNT # 11-120-100-101-10-000-026  
 FROM: \$58,082.00 GUIDE: B STEP: 5  
 TO: \$59,582.00 GUIDE: C STEP: 5  
 EFFECTIVE: February 1, 2018 through June 30, 2018

NAME: Christen Wyrwa  
 POSITION: Teacher – Barkalow Middle School  
 POSITION CONTROL #: 1001-023-IS-016  
 ACCOUNT # 11-213-100-101-10-000-023  
 FROM: \$62,582.00 GUIDE: A STEP: 8  
 TO: \$65,582.00 GUIDE: C STEP: 8  
 EFFECTIVE: February 1, 2018 through June 30, 2018

NAME: Daniel Cugini  
 POSITION: Teacher – Barkalow Middle School  
 POSITION CONTROL #: 1104-023-IS-006  
 ACCOUNT # 11-130-100-101-10-000-023  
 FROM: \$55,082.00 GUIDE: A STEP: 4  
 TO: \$58,082.00 GUIDE: C STEP: 4  
 EFFECTIVE: February 1, 2018 through June 30, 2018

NAME: Angelina Casaletto  
 POSITION: Transportation Coordinator  
 POSITION CONTROL #: 9400-000-PROSER-67  
 ACCOUNT # 11-000-270-160-10-000  
 FROM: \$83,640.00  
 TO: \$90,000.00  
 EFFECTIVE February 14, 2018 through June 30, 2018

## ESTABLISH START DATE

6. The Superintendent recommends ratifying approval of the start date of the following staff members for the 2017-2018 school year:

NAME: Kevin Summonte  
 POSITION: Teacher – Catena Elementary School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-120-100-101-10-000-020  
 EFFECTIVE: January 24, 2018 through June 30, 2018

NAME: Erica Wisk  
 POSITION: Replacement Teacher – Errickson Elementary School  
 SALARY: \$55,082.00 GUIDE: C STEP: 1  
 ACCOUNT #: 11-120-100-101-10-000-025  
 EFFECTIVE: January 29, 2018 through June 30, 2018

NAME: Francesca Liverani  
 POSITION: Replacement Teacher – Catena Elementary School  
 SALARY: \$55,082.00 GUIDE: C STEP: 1  
 ACCOUNT #: 11-120-100-101-10-000-025  
 EFFECTIVE: February 2, 2018 through June 30, 2018

## LEAVES OF ABSENCE

7. The Superintendent recommends approval of the following leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Kathleen Jahoda  
 POSITION: Teacher – Errickson Elementary School  
 POSITION CONTROL #: 1001-025-IS-004  
 ACCOUNT #: 11-120-100-101-10-000-025  
 UNPD NJ/FED FMLA: March 5, 2018 through May 31, 2018

NAME: Samantha Wissman  
 POSITION: Teacher – Errickson Elementary School  
 POSITION CONTROL #: 1001-025-IS-022  
 ACCOUNT #: 11-120-100-101-10-000-025  
 UNPD NJ/FED FMLA: March 19, 2018 (pm) through June 20, 2018 (am)  
 UNPD LEAVE: June 20, 2018 (pm) through June 30, 2018

NAME: Megan Lambert  
 POSITION: Teacher - Catena Elementary School  
 POSITION CONTROL #: 1001-020-IS-023  
 ACCOUNT #: 11-120-100-101-10-000-020  
 UNPD NJ/FED FMLA: March 8, 2018 through May 18, 2018

NAME: Cheryl Dailey  
 POSITION: Van Attendant  
 POSITION CONTROL #: 9400-000-PROSER-53  
 ACCOUNT #: 11-000-270-107-10-000  
 UNPD LEAVE: February 9, 2018 through February 22, 2018

8. The Superintendent ratifying the following leave of absence of the following staff member for the 2017-2018 school year:

NAME: Colleen LaSalle  
 POSITION: Tech. Integration Coord. – Catena Elem. School  
 POSITION CONTROL #: 1001-020-IS-015  
 ACCOUNT #: 11-120-100-101-10-000-020  
 UNPD NJ/FED FMLA: February 9, 2018 through May 14, 2018  
 UNPD LEAVE: May 15, 2018 through June 30, 2018

9. The Superintendent recommends adjusting the leaves of absence of the following staff members for the 2017-2018 school year:

NAME: Kerri Farrell  
 POSITION: Teacher – Barkalow Middle School  
 POSITION CONTROL #: 2405-023-IS-002  
 ACCOUNT #: 11-213-100-101-10-000-023  
 FROM UNPD NJ/FED FMLA: February 20, 2018 through May 22, 2018  
 UNPD LEAVE: May 23, 2018 through June 30, 2018  
 TO: UNPD NJ/FED FMLA: February 20, 2018 through May 22, 2018

NAME: Deborah Hoehman  
 POSITION: Teacher – Eisenhower Middle School  
 POSITION CONTROL #: 1106-024-IS-13  
 ACCOUNT #: 11-130-100-101-10-000-024  
 FROM UNPD FED FMLA: November 14, 2017 through February 16, 2018  
 TO UNPD FED FMLA: November 14, 2017 through February 21, 2018  
 UNPD LEAVE: February 22, 2018 through June 30, 2018

NAME: Elizabeth Evangelista  
 POSITION: Teacher Assistant – West Freehold School  
 POSITION CONTROL #: 9101-030-TA-03  
 ACCOUNT #: 11-204-100-106-10-000-030  
 FROM UNPD LEAVE: February 8, 2018 through March 23, 2018  
 TO UNPD LEAVE: February 8, 2018 through March 8, 2018

10. The Superintendent recommends extending the leave of absence of the following staff members for the 2017-2018 school year:

NAME: Ashley Frederick  
 POSITION: Teacher – West Freehold Elementary School  
 POSITION CONTROL #: 1001-030-IS-010  
 ACCOUNT #: 11-213-100-101-10-000-030  
 UNPD NJ/FED FMLA: March 20, 2018 through June 30, 2018

NAME: William Anderson  
 POSITION: Bus Driver  
 POSITION CONTROL #: 9400-000-PROSER-12  
 ACCOUNT #: 11-000-270-160-10-000  
 UNPD FED FMLA: February 7, 2018 through March 6, 2018

#### EXTENSION OF LONG TERM ASSIGNMENT

11. The Superintendent recommends ratifying approval of the extension of the following replacement teacher for the 2017-2018 school year:

NAME: Kristen Murray  
 POSITION: Replacement Teacher – Errickson Middle School  
 SALARY: \$52,082.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-213-100-101-10-000-025  
 EFFECTIVE: February 1, 2018 through June 30, 2018

**ADDITIONAL COMPENSATION**

12. The Superintendent recommends ratifying a stipend for the following staff member for the 2017-2018 school year:

NAME: Thomas Smith  
 POSITION: Interim Principal – Barkalow Middle School  
 SALARY: \$100.00 per day stipend  
 EFFECTIVE: February 1, 2018 through March 29, 2018

**JOB DESCRIPTION**

13. The Superintendent recommends approving the following job description:

**CERTIFIED                      DIRECTOR OF EDUCATIONAL SERVICES                      A2**

**QUALIFICATIONS**

1. A Master's Degree in educational administration from an accredited college or university in school administration.
2. At least five (5) years' experience in either a teaching, child study team or administrative capacity within the system.
3. A valid New Jersey Principal Certificate or eligibility for same.
4. Such alternatives to the above qualifications as the board may find appropriate and acceptable.

**REPORTS TO**

Superintendent of Schools

**MAJOR DUTIES AND RESPONSIBILITIES**

1. Assists in the formulation of a philosophy and goals and objectives for special education programming.
2. Prepares and administers the special education budgets.
3. Supervises and coordinates the functions and assignments of the Child Study Team.
4. Supervises and coordinates the functions and assignments of the related services providers in collaboration with the Principal of the Early Childhood Learning Center.
5. Provides leadership in the development, implementation and evaluation of district's special education program.
6. Ensures districtwide compliance with all federal and state statutes, code and regulations related to special education.
7. Evaluates the performance of those serving as special education teachers, related services providers and child study team members in conjunction with the building principals and supervisors.
8. Completes and monitors the Individuals with Disabilities Education Act (IDEA) grant.
9. Assists in the preparation of the Extraordinary Aid application
10. Prepares and submits all federal, state and local reports relative to special education programming.
11. Interviews and recommends for appointment candidates for the positions herein noted.
12. Maintains frequent communication with building administrators regarding special education programs, students and teachers in school buildings.
13. Serves as the district administrative liaison to the Special Education Parent Advisory Committee and special needs parent teacher organization.
14. Facilitates and conducts professional development for child study team and related services providers.
15. Monitors Individualized Education plans and student referrals for special education services.

16. Makes appropriate recommendations to the Superintendent for student placement in other public or private schools for classified special education students as needed.
17. Works collaboratively with the Principal of the Early Childhood Learning Center to plan, staff and supervise the special education extended school year program.
18. Works collaboratively with the Principal of the Early Childhood Learning Center to implement the Alternate Proficiency Assessment for students taking that assessment.
19. Administers the electronic IEP database system.
20. Coordinates SEMI.
21. Keeps the Superintendent informed regarding progress toward goal achievement and any potential issues and concerns regarding special education programming.
22. Represent the Board, when requested, in mediation, administrative hearings and court proceedings relating to students in need of or receiving special education services.
23. Maintains communication with the district's special education attorney for legal matters and legal opinions regarding special education issues.
24. Performs such other tasks and assumes such other responsibilities as the superintendent may from time to time assign or delegate to him/her.

**TERMS OF EMPLOYMENT**

Twelve months

**EVALUATION**

Performance of this job will be evaluated annually in accordance with the provisions of the board's policy on evaluation of administrative personnel.

**RATIFYING-MONITORS**

14. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district's monitoring rate for the 2017-2018 school year:

Kathy Pringle  
Michelle York  
Colleen Bezanson  
Eileen Hoff  
Rory Colford  
Matthew Finucane  
Regina Purcell

Lisa Urbanowicz  
Kathleen Masella  
Lori O'Neill  
Susan Flickinger  
Margaret Kotran  
Peggy Hall

**RATIFYING – CLASS COVERAGE**

15. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed.

Elizabeth Parker  
Susan Flickinger  
Thomas Caiazza

Bonnie Marini  
Nancy Beeler

**RATIFYING-TRANSLATOR**

16. The Superintendent recommends ratifying the following staff member to serve as a district translator at the district's monitoring rate for the 2017-2018 school year:

Alice Gonzalez

**DISTRICT MENTORS**

17. The Superintendent recommends approving the following staff members as district mentors for the 2017-2018 school year:

Lauren Monyihan  
Alisha Galli

Kristen Lawrence

TRACK OFFICIALS

18. The Superintendent recommends the following staff members to serve as track officials for the 2018 Spring Track season at the rate of \$60 per track meet:

Courtney Colford	Rafael Damo
Amy Deseno	Lauren Gutierrez
Margaret Kotran	Robert Lykes
Robert Mayer	Edward Olsen
Kevin Summonte	

RESCIND HONORARIA 2017-2018

19. The Superintendent recommends rescinding the following honoraria for the 2017-2018 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Scott Goldstein	Robotics Club	DDES	\$2,000.00
Colleen Pyott	Mural Club	CTB	\$1,000.00

HONORARIA 2017-2018

20. The Superintendent recommends approving the following district/PTO honoraria for the 2017-2018 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Donna Koperwhats	Softball Coach	DDES	\$4,000.00
Kimberly Tuccillo	Webmaster	ECLC	\$1,042.00
Scott Goldstein	Robotics Club	DDES	\$1,000.00*
Bridgid Logan	Robotics Club	DDES	\$1,000.00*
Heather Grenier	Mural Club	CTB	\$1,000.00

\*shared honorarium

PACE GRANTS

21. The Superintendent recommends approval for the following staff members for the 2017-2018 school year from PACE:

Number	Description	Staff Members	School	Total Stipend
2017-01	PASS	Tracy Cwiakala Allison Dutka	CTBS	\$ 1,056.00
2017-02	Full STEAM Ahead	Dana Morris Sarah D'Angelo Elvira Mudd (TA)	JJCS	\$ 1,080.00
2017-04	Let's Have Fun	Dana Morris Sarah D'Angelo Elvira Mudd (TA)	JJCS	\$ 1,296.00
2017-08	Model Me Kids	Mary Weiss Sarah Strazzella	CRAS	\$ 1,056.00
2017-09	Social Skills in Sports	Mary Weiss Sarah Strazzella	CRAS	\$ 704.00
2017-10	Running at Full STEAM	Karen Coronado Carla Segarra	MWES	\$ 880.00



2017-12	Audio Crew/ Dyslexia Mentoring Group	Joelle Nappi Stephanie Whirlledge	DDES	\$ 528.00
2017-15	Stressbusters	Tina Belka Jess Goldberg	LDS	\$ 528.00
2017-18	E. P. I. C. (Establishing Positive Interactive Citizens)	Lisa Urbanowicz Natalie Levine	WFS	\$ 528.00
2017-19	Let's Dance	Natalie Levine Pamela Donahoe	WFS	\$ 320.00
2017-20	HOPE	Natalie Levine Stacey Reha	WFS	\$ 528.00
2017-21	Peer Buddies	Kerri Farrell Courtney Colford	CTBS	\$ 1,056.00
2017-22	Kids Connection	Sarah Strazzella Leanne Mercadante Kelly Etlinger (TA)	CRAS	\$ 1,944.00
2017-23	Bulldog Buddies	Sarah Strazzella Leanne Mercadante Kelly Etlinger (TA)	CRAS	\$ 1,944.00

## VOLUNTEERS

22. The Superintendent recommends approval for the following volunteers for the 2017-2018 school year:

Chris Controneo – Eisenhower Baseball  
Lee Controneo – Eisenhower Baseball

## CURRICULUM COMMITTEES

23. The Superintendent recommends approval of the following staff members to work on a curriculum committee at the contracted hourly rate.

**Preschool Curriculum (Creative Curriculum Units/Resources) – Maximum 25 hours at the curriculum rate**

- Kim Nesci

**Kindergarten Science PBL Revision – Butterflies – Maximum 10 hours each at the curriculum rate**

- Lindsay Chiera

**Kindergarten 1,2,3, & 4 ELA/Science Revision and Mapping – Maximum 14 hours each – 10 hours at the curriculum rate and 4 hours at the meeting rate**

- Taylor Potts
- Deborah Wilson
- Laurie Pearce
- Lindsay Chiera
- Alisha Galli
- Jaclyn Doyle
- Jaime Kelly
- Jamie Sheehan
- Dana Morris

**Kindergarten 1 & 2 Standards Based Report Card Support Tools Alignment – Maximum 17 hours each – 15 hours at the curriculum rate and 2 hours at the meeting rate**

- Laurie Pearce
- Lindsay Chiera
- Frank Colvin
- Terese Gerula

**1<sup>st</sup> Grade Word Detectives (writing UBD from Pilot) – Maximum 20 hours each at the curriculum rate**

- Terese Gerula
- Dana Morris

**4<sup>th</sup> Grade ELA/SS: Historical Fiction/Non Fiction PBL – Maximum 25 hours each – 20 hours at the curriculum rate and 5 hours at the meeting rate**

- Deborah Wilson
- Angela Piscitelli
- Clare Duffy

**5<sup>th</sup> Grade Science – Integrated NGSS/ELA Integrated PBL – Maximum 30 hours each at the curriculum rate**

- Melissa Deutsch
- Geena Basso
- Catherine Creech

**Middle School ELA – Maximum 15 hours each – 10 hours at the curriculum rate and 5 hours at the meeting rate**

- Brianna Pellecchia
- Elaine Gardner
- Janiece Kirton
- Kathy Reed
- Danielle George
- Mary Gouveia
- Christen Wyrwa
- Dana Turner
- Leslie Rubins
- Lisa Marotta

**PBS COMMITTEES**

24. The Superintendent recommends ratification of the following staff members for work on building-based PBS Committees. Staff will be paid at the meeting rate for a maximum of 6 hours each.

**CRAS**

- Michele Barry
- Brett Greenfield
- Erin Healy
- Jennifer Howard
- Leanne Mercadante
- Sarah Strazzella
- Mary Weiss

**CTBS**

- Michael DelGaldo
- Deidre Hegt
- Kathy Masella
- Maureen Milchuk
- Laura O'Brien
- Ashley Reamer
- Jennifer Sahlin
- Christen Wyrwa
- Mary Ellen Zappia

**DDES**

- Katie Blessing
- Gregory Durante
- Elaine Gardner
- Scott Goldstein
- Mary Gouveia
- John Krupp
- Maureen Minter

**ECLC**

- Shannon Buckner
- Rosina Cascone
- Jennifer Maher
- Kim Nesci
- Shannon Rafferty

**JJCS**

- Jennifer Cascarelli
- Christine Layne
- Nicole Meisner
- Heather Mosenson
- Lisa Smith

**LDS**

- Frank Colvin
- Monica Hittinger
- Amy Meeker

**MWES**

- Rita Bohringer
- Gina Capodanno
- Kimberly Fitzpatrick
- Julianna Giglio
- Christina Schreck
- Jenny Wysocki

**WFS**

- Paige Reed
- Geena Basso
- Kevin Brusotti
- Kimberly Layman
- Elise Meisner
- Anessa Perry
- Lisa Roohr

BEFORE/AFTER SCHOOL PRESENTERS

25. The Superintendent recommends approval of the following staff members to present before/after school workshops to staff at the contracted hourly rate for a maximum of 6 hours each.
- Emily Boehler
  - Debbie Wilson
  - Jane Kabloui
  - Stephanie Bacchetta

CERTIFIED SUBSTITUTES

26. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq,; 39-17 et seq.; 6-4.13 et seq.

John Andl (administrator)	Nicole Regina
Madeline Goldstein	Jessica DeCrescenzo
Nancylee Krosner	Samantha Ginesi
Maria Burns	Megan Loftus
Jenna Herman	Ariana DeBlasio

SUPPORT STAFF SUBSTITUTES

27. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq,; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Nicole Regina	Nicole Regina	Nicole Regina
Madeline Goldstein	Madeline Goldstein	Madeline Goldstein
Nishi Sheth	Nishi Sheth	Nishi Sheth
Linda Weprinsky	Linda Weprinsky	Linda Weprinsky
Amanda Waldron	Amanda Waldron	Amanda Waldron
Maria Burns	Maria Burns	Maria Burns
Megan Loftus	Megan Loftus	Megan Loftus
Jenna Herman	Jenna Herman	Jenna Herman
<u>Bus Assistant</u>	<u>Bus Driver</u>	
Regina Giudice	Regina Giudice	

FIRST READING POLICY

28. The Superintendent recommends approval of the first reading of:
- |                       |                                  |
|-----------------------|----------------------------------|
| <u>Policy</u><br>7425 | Lead Testing of Water in Schools |
|-----------------------|----------------------------------|

SECOND READING REGULATION

29. The Superintendent recommends approval of the second reading of:
- |                             |             |
|-----------------------------|-------------|
| <u>Regulation</u><br>5320.6 | Pediculosis |
|-----------------------------|-------------|

NURSING SERVICES PLAN

30. The Superintendent recommends the approval of the Nursing Services Plan for the 2017-2018 school year.

**B. Curriculum/Staff Development Committee – Mary Cozzolino, Chairperson  
Committee Members: Michael Matthews, Jason Levy  
Administrative Liaison: Pamela Nathan**

COMMITTEE REPORT

HOME INSTRUCTION

1. The Superintendent recommends ratification for the following students to receive home instruction:

Student: 6054641134  
 Tutors: Colleen Bezanson, Kristin Rusterholz, Lisa Tamini  
 Cost: \$50/hour – not to exceed 10 hours per week  
 Start Date: 01/16/18  
 End Date: TBD

Student: 2352568361  
 Tutors: Amy Deseno and Ashley Reamer  
 Cost: \$50/hour – not to exceed 10 hours per week  
 Start Date: 01/29/18  
 End Date: TBD

Student: 6580046776  
 Tutors: Carol Ewig, Mike Del Galdo, Tara Kriete  
 Cost: \$50/hour – not to exceed 5 hours per week  
 Start Date: 02/05/18  
 End Date: TBD

COURSE APPROVAL

2. The Superintendent recommends adjustment of the following course request for the 2018 Spring Semester and subsequent reimbursement after successful completion:

**STAFF MEMBER**

**COURSE TITLE**

**Georgian Court University**

**FROM:**

Patricia Somma

Introduction to Educating Students with Disabilities

**TO:**

Patricia Somma

Curriculum Planning for Students with Disabilities

STUDENT TEACHER PLACEMENT

3. The Superintendent recommends approval of the following student teacher placement for the 2017-2018 and 2018-2019 school year:

STUDENT	COOPERATING STAFF	DATES
Stuart Faunce (Monmouth University)	Ryan Klusewicz	2/14/18 – 12/21/19

**C. Finance/Facilities/Transportation Committee – Jennifer Patten, Chairperson  
Committee Member: Daniel DiBlasio, Kay Holtz  
Administrative Liaison: Robert DeVita**

COMMITTEE REPORT

CERTIFICATION

1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of January 31, 2018, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS

2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of December 2017 and the Treasurer’s report for the month of December 2017.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of December 31, 2017, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

BILLS & CLAIMS

3. The Superintendent recommends approval of the following list of bills dated February 13, 2018, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	\$1,817,970.52	\$1,092.19	\$1,819,062.71
Capital Outlay	\$12,881.71		\$12,881.71
Education Job Fund			
Special Revenue	\$2,576.76	\$1,192.38	\$3,769.17
Capital Project			
Debt Service		\$314,200.00	\$314,200.00
Total Bills	\$1,833,429.02	\$316,484.57	\$2,149,913.69

TRANSFERS

4. The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

	<u>Amount</u>	<u>From</u>	<u>To</u>
1.	\$4,606.00	11-000-240-600-20-000-020 School Admin, Supplies/Materials	11-190-100-610-20-425-020 Regular Instruction Supplies, Computers
2.	\$2,397.75	11-190-100-340-20-000-020 Regular Instruction Tech. Svcs.	11-190-100-610-20-000-020 Regular Instructional Supplies
3.	\$1,000.00	11-000-190-500-20-000-20 Regular Instr. Other Purchase Services	11-190-100-610-20-000-020 Regular Instructional Supplies

4.	\$574.26	11-000-218-600-20-000-020 Guidance, Supplies	11-190-100-610-20-000-020 Regular Instructional Supplies
5.	\$2,000.00	11-190-100-640-20-000-020 Regular Instructional Textbook	11-190-100-610-20-425-020 Regular Instructional Supplies, Computers
6.	\$200.00	11-000-262-610-23-250-023 Instructional Language Arts Acct.	11-190-100-610-23-000-023 Regular Instructional Acct.
7.	\$11,439.62	11-000-252-600-06-000 Admin Tech Supplies	12-000-252-730-06-000 Technology Equipment
8.	\$700.00	11-000-240-600-24-000-024 School Admin	11-190-100-340-24-000-024 Tech Services
9.	\$1,600.00	11-000-221-800-24-000-024 Improve Obj	11-190-100-610-24-000-024 Reg Inst
10.	\$568.72	11-000-240-800-24-000-024 School Admin	11-190-100-610-24-000-024 Reg Inst
11.	\$709.38	11-213-100-610-24-000-024 Resource Room	11-000-218-600-24-000-024 Guidance, Supplies
12.	\$900.00	12-130-100-730-24-000-024 Grade 6-8 Inst. Equipment	11-000-218-600-24-000-24 Guidance
13.	\$52.89	11-000-222-600-24-000-024 Ed Media/Sch Library Sup	11-000-221-500-24-000-024 Improv Inst Other Purch
14.	\$60.00	11-000-240-580-24-000-024 Administrative Travel	11-000-221-500-24-000-024 Improv Inst Other Purch
15.	\$1,000.00	11-000-219-592-40-000 CST, Misc. Purchases	11-000-216-580-22-000 Speech/OT/PT Travel
16.	\$4,304.08	11-000-262-100-11 Custodial Salary	11-000-2652-199-11 Custodial Vacation Day Payout
17.	\$2,525	11-000-216-299-11 OT/PT/Speech Sick Day Payout	11-130-100-299-11 Grades 6-8 Sick Day Payout
18.	\$12,475	11-000-291-220-05 Unemployment Insurance	11-130-100-299-11 Grades 6-8 Sick Day Payout
19.	\$600.00	11-000-240-500-23-000-023 School Admin Other Purch	11-000-240-600-23-000-023 School Admin Supplies/MA
20.	\$19,255.00	11-000-252-600-06-000 Admin Tech Supplies	12-000-252-730-06-000 Equipment
21.	\$10,000	11-000-221-500-07 Improvement of Instruction	11-190-100-610-20-425-020 Instructional Supplies

22.	\$9,000	11-000-221-500-07 Improvement of Instruction	12-120-100-730-25-000-025 Equipment
23.	\$8,000	11-000-222-600-35 Media Center Supplies	12-120-100-730-25-000-025 Equipment
24.	\$15,000	11-213-100-610-40-000 Resource Room Supplies	11-204-100-610-40-000 LLD Supplies
25.	\$4,000	11-212-100-500-40-000 MD Other Purchases	11-212-100-610-40-000 MD General Supplies
26.	\$400	11-000-218-600-25-000-025 Guidance Supplies	11-190-100-610-25-000 Reg. Inst. Supplies
27.	\$1,800	11-000-240-500-25-000-250 School Admin Other Purchases	11-190-100-610-25-000 Reg. Inst. Supplies
28.	\$3,700	11-000-240-600-25-000-025 School Admin Supplies	11-190-100-610-25-000 Reg. Inst. Supplies
29.	\$700	11-213-100-610-25-000-025 Learning Disabled Inst.	11-190-100-610-25-000 Reg. Inst. Supplies
30.	\$10,000	11-213-100-610-40-000 Resource Room Supplies	11-214-100-610-40-000 Autism Gen. Inst. Supplies
31.	\$3,000.00	11-000-219-600-40-000 CST Supplies	11-000-216-600-22-000 Speech/OT/PT Supplies

## ANNUAL ADMIN CAP TRANSFERS

32. The Superintendent recommends approval of the following transfers:

<u>To</u>		<u>Amount</u>
11-000-261-420-05-000	Maintenance Services	\$78,700.00
11-000-262-621-05-000	Natural Gas	\$75,000.00
11-000-262-622-05-000	Electricity	\$76,000.00
11-000-270-443-05-000	Lease Purchases	\$66,000.00
11-000-291-250-05-000	Unemployment Compensation	\$60,000.00
11-000-291-260-05-000	Workmen's Compensation	\$23,000.00
11-190-100-610-05-000	Instructional Supplies	<u>\$111,300.00</u>
		\$490,000.00

<u>From</u>		<u>Amount</u>
11-000-230-530-05-000	Telecommunications	\$22,500.00
11-000-230-590-05-000	Other Purchased Services	\$22,500.00
11-000-240-440-05-000	Lease Purchases	\$145,000.00
11-000-251-330-05-000	Purchased Professional Services	\$55,000.00
11-000-251-340-05-000	Purchased Technical Services	\$50,000.00
11-000-251-600-05-000	Supplies	\$50,000.00
11-000-252-440-05-000	Lease Purchases	<u>\$145,000.00</u>
		\$490,000.00



## APPROVAL OF TRAVEL AND RELATED EXPENSES

5. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Borgatti, Sharon	Teacher	27 <sup>th</sup> Annual NJAGC Conference	3/23/18	\$159.00
2	Brady, Cindy	School Social Worker	NJ School S.W. Workshop "Utilizing Collaborative Strategies"	3/26/18	\$95.00
3	Brethauer, Dianne	Principal	2018 FEA/NJPSA/ NJASCD Fall Conference	10/18/18 - 10/19/18	\$341.64
4	Caiozza, Margaret	Exec. Secretary	Tenure and Seniority Seminar	3/23/18	\$325.00
5	Coogan, Michele	Speech Language Therapist	Visualizing and Verbalizing	3/22/18 – 3/23/18	\$749.00
6	Creech, Catherine	Teacher	27 <sup>th</sup> Annual NJAGC Conference	3/23/18	\$219.00
7	Dombrowski, Deborah	Speech Language Specialist	NJ Speech Language Hearing Association Convention	4/26/18 – 4/27/18	\$250.00
8	Filozof, Chrissy	Special Ed. Teacher	NJABA – New Jersey Assoc. for Behavior Analysis	3/23/18	\$250.00
9	Galli, Alisha	Technology Integration Coordinator	Garden State Summit	6/4/18	\$175.00
10	Gambino, Lori	Asst. Principal	2018 FEA/NJPSA/ NJASCD Fall Conference	10/18/18 – 10/19/18	\$349.08
11	Goldstein, Scott	Technology Integration Coordinator	Garden State Summit	6/4/18	\$175.00
12	Greenfield, Brett	Technology Coordinator	Garden State Summit	6/4/18	\$175.00
13	Height, Gatian	Teacher	27 <sup>th</sup> Annual NJAGC Conference	3/23/18	\$219.00
14	Hittinger, Monica	Technology Integration Coordinator	Garden State Summit	6/4/18	\$175.00
15	Kale, Stacy	Teacher	27 <sup>th</sup> Annual NJAGC Conference	3/23/18	\$219.00
16	King, Debbie	School Nurse	Pediatric Rashes	2/21/18	\$45.00
17	King, Debbie	School Nurse	PEAK Program	3/2/18	\$100.00
18	King, Debbie	School Nurse	Managing Insulin Pumps and Continuous Glucose Monitors	4/25/18	\$45.00
19	Layman, Kim	Technology Integration Coordinator	Garden State Summit	6/4/18	\$175.00
20	Levine, Natalie	Resource Room Teacher	Dyslexia: Building new neuropathways to master visual and auditory memory, visual perceptual skills, visual motor skill development and more!	3/13/18	\$99.00

21	Mulligan, Lindsay	LLD Teacher	Dyslexia: Building new neuropathways to master visual and auditory memory, visual perceptual skills, visual motor skill development and more!	3/13/18	\$99.00
22	Nesci, Raymond	District Technology Network Mgr.	NJSBA's Technology Conference: The Future Starts Now	3/9/18	\$112.02
23	Parker, Karen	Technology Integration Coordinator	Garden State Summit	6/4/18	\$175.00
24	Rowan, Paul	Facility Manager	2018 NJSBGA Expo	3/12/18	\$52.58
25	Santamauro, Penny	Registered Nurse	Pediatric Rashes	2/21/18	\$45.00
26	Santamauro, Penny	Registered Nurse	Managing Insulin Pumps and Continuous Glucose Monitors	4/25/18	\$45.00
27	Santamauro, Penny	Registered Nurse	Pediatric ENT Assessment and Implications	6/5/18	\$45.00
28	Strazzella, Sarah	Special Education Teacher	NJABA	3/23/18	\$250.00
29	Urbanowicz, Lisa	LLD Teacher	Dyslexia: Building new neuropathways to master visual and auditory memory, visual perceptual skills, visual motor skill development and more!	3/13/18	\$99.00
30	Walsh, Beverly Jean	Special Education – Wilson Practitioner	Everyone Reading – Success for students with dyslexia	3/5/18 – 3/6/18	\$305.43
31	Weiss, Mary	Special Education Teacher	NJABA	3/23/18	\$250.00
32	Weissman, Michele	District Head Nurse	NJSSNA Spring Conference "Leading, Teaching, Caring"	3/17/18	\$199.00
33	Toth, Heidi	School Nurse	Holistic Nursing Creating & Expanding Global Presence	6/7/18 – 6/10/18	\$1,000.00

#### UPDATED TRAVEL AND RELATED EXPENSES

6. The Superintendent recommends approval of the following updated travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

<u>Name of Seminar</u>	<u>Approved</u>	<u>From</u>	<u>To:</u>
Kate Roberts	10/17/18	Deborah Hoehman	Kerry Weber

#### CONSULTING SERVICES

7. The Superintendent recommends approval for the consultant to provide behavioral consultative services to our district at a cost of \$125/hr. and clinical associate consultative services at a cost of \$50/hr. for the 2017-2018 school year:

Brett DiNovi & Associates

8. The Superintendent recommends approval for following consultants from Pyramid Educational Consultants, Inc. to provide consultation for Special Education programming and students for the 2017-2018 school year for a total amount of \$5,000:

Anthony Castrogivanni, PH D. to provide behavioral program and student support consultations

Andy Bondy, PH D. to provide consultation for Autism/ABA programming and student support consultations

#### DONATIONS

9. The Superintendent recommends approval to accept a donation in the amount of \$1,196 from the Applegate PTO for the purpose of purchasing iPads for C. Richard Applegate School.
10. The Superintendent recommends approval to accept a donation of a Wireless Jukebox, valued at \$64, from Ms. Nancy Giordano for the students and staff at the ECLC.
11. The Superintendent recommends approval to accept a donation in the amount of \$196 from Barnes and Noble for the Marshall W. Errickson Elementary School.
12. The Superintendent recommends approval to accept a donation in the amount of \$143 from Freehold Jersey Freeze, LLC for the Marshall W. Errickson Elementary School.
13. The Superintendent recommends approval to accept a donation in the amount of \$14,504.00 from PACE for grant funded programs for the 2017-2018 school year.

#### HONORARIA

14. The Superintendent recommends approval to accept a donation in the amount of \$2,000 from the Joseph J. Catena Elementary School PTO for two Robotics Clubs (\$1,000 each) at the Joseph J. Catena Elementary School for the 2017-2018 school year.
15. The Superintendent recommends approval to accept a donation in the amount of \$1,000 from the Joseph J. Catena Elementary School PTO for a Running Club at the Joseph J. Catena Elementary School for the 2017-2018 school year.
16. The Superintendent recommends approval to accept a donation in the amount of \$1,000 from the Barkalow School PTO for a Mural Club at the Barkalow School for the 2017-2018 school year.

#### DISPOSAL

17. The Superintendent recommends disposal of the following items which are broken and no longer used for educational purposes:

Catena Elementary School:  
Audiometer

Applegate Elementary School:  
Audiometer

#### CHANGE ORDER

18. The Superintendent recommends approval of a deduction change order for the HVAC Replacement at Errickson Elementary School in the amount of \$2,000. This is due to a credit to eliminate ductwork painting in the gymnasium.

## TUITION CONTRACT

19. The Superintendent recommends approval to ratify a tuition contract between the Neptune Township Board of Education and the Freehold Township Board of Education for student #000803357. The tuition for this program is \$66.44 per day commencing January 24, 2018 and continuing for 96 days in the 2017-2018 school year.

## STATE CONTRACT NUMBERS

20. The Superintendent recommends approval of the following state contracts for the 2017-2018 school year:

<b>T-Number</b>	<b>Title</b>	<b>Vendor</b>	<b>Contract #</b>	<b>Authorized Vendors</b>	<b>Contract Period</b>
T0465_12-x-22219	TREE TRIMMING, PRUNING & REMOVAL SERVICES	BECKERS TREE SERVICE	80907		03/01/12 TO: 04/30/18
M8000_13-r-22770	TIRES, TUBES AND SERVICES	BRIDGESTONE AMERICAS INC	82528	EDWARDS TIRE	09/05/12 TO: 03/31/19
T0537_16-x-24043	HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	CAPP	41609		06/01/16 TO: 05/31/19
M7000_15-r-23681	DATA COMMUNICATIONS EQUIPMENT	CISCO SYSTEMS INC	87720	EPLUS TECHNOLOGY INC	04/16/16 TO: 05/31/19
T0537_16-x-24043	HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	CHARLES F CONNOLLY DIST CO	41607		06/01/16 TO: 05/31/19
T0154_11-x-21654	WATER TREATMENT & MAINTENANCE SERVICES (HEATING & COOLING) STATEWIDE	CQI WATER TREATMENT II LLC	79580		09/01/15 TO: 06/30/20
M0003_16-r-24052	SOFTWARE LICENSE & RELATED SER	DELL MARKETING LP	89850		9/01/15 TO: 06/30/20
M0483_16-r-24098	WSCA COMPUTER CONTRACT	DELL MARKETING LP	89967		04/16/16 TO: 05/31/19
M7000_15-r-23681	DATA COMMUNICATIONS EQUIPMENT	DELL MARKETING LP	88796		04/16/16 TO: 05/31/19
T2581_13-x-22727	AUCTIONEERING SERVICES: INTERNET AUCTIONS TO SELL SURPLUS PROPERTY	GOVDEALS INC	83453		01/29/13 TO: 01/28/18
G2005_12-r-22690	CARPET/FLOORING SUPPLY & INSTALL	INTERFACE AMERICAS	81756	WEST CARPET	07/01/12 TO: 06/30/18
T0109_13-x-22183	RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	KENWOOD USA CORP	Various	COMMAND RADIO COMMUNICATIONS	05/01/13 TO: 04/30/18
T3027_16-x-23874	PLUMBING & HEATING SUPPLIES/ EQUIPMENT – STATEWIDE	LINCOLN SUPPLY LLC	89799		05/24/16 TO: 10/30/18
T0052_15-x-23609	OFFICE SUPPLIES & RECYCLED COPY PAPER STATEWIDE	W B MASON COMPANY INC	88839		05/07/15 TO: 05/06/18

T2989_15-x-23512	COMMUNICATIONS WIRING SERVICES	NETWORK CABLING INC	88739	NETWORK CABLING INC. - NETQ MULTIMEDIA CO.	03/20/15 TO: 03/19/20
G2075_16-r-24223	COPIERS, MAINT., AND SUPPLIES	RICOH USA INC	40467		01/12/16 TO: 01/11/19
T0537_16-x-24043	HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	T & T SUPPLY CO	41608		06/01/16 TO: 05/31/19
G2004_12-r-22677	FURNITURE: OFFICE, LOUNGE	VARIOUS	Various	NICKERSON NEW JERSEY INC	07/30/12 TO: 07/31/18
T0537_16-x-24043	HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	WALLACE SUPPLY CO	41610		06/01/16 TO: 05/31/19
T0537_16-x-24043	HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	WJC ELECTRONICS & APPLIANCE	41606		06/01/16 TO: 05/31/19
T0537_16-x-24043	HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	Z & Z SUPPLY	41605		06/01/16 TO: 05/31/19

- XI. Old Business
- XII. New Business
- XIII. President’s Remarks
- XIV. Public Participation
- XV. Executive Session

**WHEREAS**, pursuant to N.J.S.A. 10:4-12 (b), the Board of Education may exclude the public from that portion of a public meeting at which the board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1)-(9);

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of the Open Public Meeting Act (“Act”), the Board of Education shall conduct a closed session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing the following matter(s):

- X   Matters rendered confidential by state or federal law
- Parent Appeal
- \_\_\_\_\_ Personnel
- \_\_\_\_\_ Appointment of a public official
- \_\_\_\_\_ Matters covered by the attorney-client privilege
- \_\_\_\_\_ Pending or anticipated litigation
- \_\_\_\_\_ Pending or anticipated contract negotiations
- \_\_\_\_\_ Protection of the safety or property of the public
- \_\_\_\_\_ Matters which would constitute an unwarranted invasion of privacy
- \_\_\_\_\_ Matters in which the release of information would impair a right to receive funds from the United States Government
- \_\_\_\_\_ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- \_\_\_\_\_ Possible imposition of a civil penalty or suspension

It is anticipated that the length of time of this executive session will be 45 minutes, and that action may be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist.

XVI. Adjournment

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_, the meeting adjourned at \_\_\_\_\_ p.m.