

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE**

May 27, 2014

7:00 p.m.

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Tuesday, May 27, 2014.

Those present: **Mrs. Elleveen T. Poston**
 Mr. Thadis D. Calcutt, Jr.
 Mrs. Angela P. Keith
 Mrs. Mona Lisa M. Andrews
 Mr. Johnny R. Jenkins
 Mr. Bradford C. Poston
 Mr. Raleigh O. Ward, Jr.

Call to Order

Mrs. Elleveen T. Poston called the meeting to order at 7:00 p.m. by welcoming the visitors. Mrs. Angela P. Keith, served as secretary.

Recognition of Visitors

(Due to Talicia arriving late to the meeting Coach Moss presented Marques first with his plaque)

Coach Moss presented **Marques A. Barkers** with a plaque for his achievement as the **2nd Place State Finals Shot Put**. Marques made a 41 feet 1.5 inches shot put. Marques is currently considering attending Voorhees College and also plans to participate in Track and Field.

Coach Moss presented **Talicia I. Murphy** with a plaque for her achievement as the **2014 Class A State Champion Triple Jump**. Talicia jumped a total of 34 feet 9.5 inches. Talicia signed a National Letter of Intent to participate in Track and Field at Coker College. On behalf of the Board, Mrs. Poston commended both seniors for their athletic accomplishments throughout their years in Florence County School District Two.

Mr. Sullivan presented Mrs. Debbie Carter with the **Palmetto Silver Award Flag for Hannah-Pamplico Elementary/Middle School** on behalf of Dr. Zais and Florence County School District Two. Hannah-Pamplico Elementary/Middle School was awarded two flags for obtaining excellent results in closing the gaps and overall general performance in *(See the April 28, 2014, Board Minutes)*

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Minutes

A motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mrs. Angela P. Keith to accept the April 28, 2014, minutes as written. The motion carried unanimously.

Communication to the Board

Mr. Sullivan gave as information to the Board the **2014-2015 Bus Driver Recommendations**. He reminded the Board that the majority of the bus drivers are dual employees except two. A copy of the bus drivers recommendations are on file in the Superintendent's office.

Mr. Sullivan presented the Board with the **Athletic Director/Football Coach Update**. A community meeting was held on May 22, 2014, at 6:00 p.m. in the Media Center to look at the positive qualifications/characteristics attributes of the new Athletic Director/Football Coach. Mr. Sullivan gave the Board an unduplicated copy listing forty (40) different qualities/attributes the community desired in the Athletic Director/Football Coach. Mr. Sullivan informed the Board that the district has thirty (30) applications at this time. The committee will interview at least four to five of the applicants. Mr. Sullivan told the Board that the complete committee has not been finalized, but many of the same persons on the previous committee when Coach Matthew Moss was hired will be on this committee.

Mr. Sullivan presented as information the HPH SAT/ACT Test Scores as follows (On behalf of the Board, Mrs. Poston commended Florence County School District Two for how well the scores have skyrocketed, especially the ACT Scores):

SAT Scores

	Total Tested	Verbal	Math	Total
2012-2013*	37	412	450	863
2013-2014	37	459	469	927

ACT Scores

	Total Tested	English	Math	Reading	Science	Composite
2013	14	17.07	19.71	19	18.14	18.48
2014	12	20.33	20.75	22	20.58	20.92

The actual scholarship totals for the 2014 Senior Class is \$1,155,229. This is the largest amount since the 1989-90 school year.

**Revision due to additional student scores in 2012-2013*

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Mr. Sullivan reminded the Board of the process involve in selecting the **Teacher of the Year**. First he highlighted how difficult it was for the teacher to gather information for the preliminary packet. Next, he explained the selection process to the Board. Applicants are selected from the elementary, middle, and secondary levels. Ms. Donna Creel was named the 2013-2014 Teacher of the Year for Florence County School District Two. Once the person is named then he or she is required to submit an application at the state level.

Mr. Sullivan informed the Board on a sad note how our district had to contend with a student suicide this school year and how our hearts go out to this grieving family. Mr. Sullivan told the Board that each professional staff will be participating in the **Jason Flatt Act on May 27, 2014**. This act requires two hours of training in youth suicide awareness and prevention and is required for renewal of professional certification for employees at middle and high school levels. The training must be completed online before June 7, 2014.

Mr. Sullivan stated the Florence County Parks and Recreation will be offering the **Buddy Ball - Special Services**. The Buddy Ball is a baseball game for children four years old and older with special needs who would not ordinarily have the opportunity to participate in team sports. Pamplico will offer it first Buddy Ball on May 31, 2014, at 10:00 a.m. at Laverne Ard Park. Participants will be from the Pamplico, Johnsonville, and Lake City area. Mr. Sullivan shared copies of the newspaper articles on the Buddy Ball held in Florence on May 24, 2014.

Mr. Sullivan presented as information to the Board the **2014 Summer Schedule**. The four-day summer schedule will begin June 9, 2014, and run through August 8, 2014 (7:30 a.m. - 5:00 p.m.). The schedule contains student registration dates - Senior registration - August 4, 2014, 10:00 a.m. - 1:00 p.m. and Grades K-11 on August 5, 2014, 9:00 a.m. - 7:00 p.m. at each school. The schedule will be posted at each district facility and will be sent to the Post Office, UPS, and FedEx.

Report of the Superintendent

Before Mr. Sullivan presented the **Finance Update - 2015 Budget - 1st Reading**, he first introduced Mrs. Tracey Coward, Business Manager to the Board. Ms. Coward is a former employee of Florence County School District Three and Mrs. Elleveen T. Poston. Mrs. Coward thanked the Board and acknowledged Mrs. Poston in her role in assisting her in her career. Mr. Sullivan informed the Board that Mrs. Coward is currently working on direct deposit and plans to have it up by June or September. Mr. Sullivan gave the Board a copy of the cashflow sheet. (The current balance on the cashflow sheet is \$2,831,047.06. The year-to-date revenue is \$7,518,889.00 and the year-to-date expenditure is \$7,019,261.88). He also reminded the Board that there are three more payrolls (June and two accrued). He told the Board the district will have to modify the district's policy since it is changing to direct deposit. The district is currently looking at the pay date being on the 4th Friday of the month instead of the 25th of each month. Employees hired after July 1, 2014, will be mandatory others will have to be grand-fathered in (they will have the choice of remaining with the 25th date and then changing later to direct deposit.)

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Mr. Sullivan updated the Board with the **2015 Citizens' Budget Meeting (1st Reading)** - The meeting will be held in the **HPH Gymnasium on June 12, 2014 at 7:00 p.m.** (Advertised by June 1, 2014). The following was reviewed with the Board:

- Mr. Sullivan presented to the Board only the General Fund Budget at 7.6 million dollars. The total budget is estimated at 12 million dollars. The entire budget was not given because final numbers have not been finalized at the S. C. State Department of Education.
- The employer portion of the health insurance will increase by 16.21%.
- Combination of social security and retirement will increase by 23.86%. The estimated retirement surcharge is 5.31%.
- Fringe benefits are growing at an astronomical rate - full-family cost is approximately \$10,000. The health plans will increase in August by 3.9%.
- Retirees will be paid at 0 years. At this time, the district does not have any retirees working at 0 years.
- The district's goal is to give the professional staff and classified a step increase. The district also is planning to give the professional staff the two-step increase they lost during the financial budget crisis several years ago.
- The 45-day ADM is \$1,240 and the 135-day ADM report for Florence Two is \$1,221.38.
- The fund balance increase is \$454,159 from the last audit and the fund balance for June 30, 2013, was \$1,808,353.

Mr. Sullivan stated a special meeting will be held at 6:00 p.m. prior to the Citizens' Budget Meeting. He said the district has no budget deficit at this time. The Citizens' Budget Meeting will be advertised in the Morning News on Sunday, June 1, 2014. No action was taken by the Board at this time. Mrs. Poston asked the ones present to please attend the Citizens' Budget Meeting on June 12, 2014.

Mr. Sullivan also reminded the Board that the Maintenance of Local Effort has gone away and now has been replaced with the Consumer Price Index (CPI) and the population growth of Florence County School District Two. Mr. Sullivan gave the Board a copy of the 2014-2015 Millage Cap and the Consumer Price Index as follows - The CPI will increase from Calendar Year 2012 to Calendar Year 2013 by 1.46%. The population of Florence County School District Two increased .21%. Adding these two components together yields a millage cap of 1.67% for FY 2014-2015. This will give the district an increase millage by 2.3 mills resulting in an additional \$28,945.34 and the local millage increasing to 195.0 (191.8+3.2). One mill is currently equal to \$13,894.54 and 4% of this will be subtracted from this figure to be used for Tier III Reimbursements. (*See 01/25/10, 01/24/11, and 05/28/13, Board Minutes*)

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Old Business

Mr. Sullivan presented the Board with a copy of the **2014-2015 Vacancy Update**. At this time the following vacancies were listed: Secondary Assistant Principal, Supervisor of Special Services, Special Education Teacher, School Psychologist, Secondary Music Teacher, Elementary Teacher, and Reading Interventionist. A copy of these vacancies is on file in the Superintendent's office and the vacancies have been placed on CERRA and the district's website.

At this time, Mrs. Poston informed Mrs. Elizabeth Boyle that a person would have to contact the Board in writing at least five (5) working days to be placed on the Board according to **Board Policy BEDH - Public Participation at Meetings**. The policy states, "*A citizen must submit a written request for an item to be placed on the agenda no later than 4:30 p.m. on the fifth working day prior to a scheduled meeting of the board.*"

New Business

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Bradford C. Poston to accept the **Teacher Resignations** of the following Hannah-Pamplico High School teachers:

Mr. Micah Freeman, Math Teacher
Ms. Ashley Moore, Science Teacher

The motion carried 7-0. A copy of the teacher resignation is on file in the Superintendent's office.

A motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mr. Thadis D. Calcutt, Jr., to accept the Teacher Recommendations of **Dr. Belinda L. Cain** for Supervisor of Special Services. The motion carried 6-1. Mrs. Andrews opposed due to the Board not being polled prior to tonight for a position this critical. A copy of this teacher recommendation is on file in the Superintendent's office.

The following documents were mailed to the Board on **May 8, 2014**, as information.

1. **Board Minutes - April 28, 2014 [Please Review]**
2. **Attachment: *Shrek the Musical* (May 16-17, 2014) Two Tickets**
3. **Attachment: Emergency Card (2014-2015)**
4. **May/June 2014 Calendar of Events - HPEM**
5. **May/June 2014 Calendar of Events - HPHS**

Copies of these documents are available in the Superintendent's office.

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Adjournment

At 8:02 p.m., Mrs. Angela P. Keith made the motion to adjourn. The motion was seconded by Mr. Raleigh O. Ward, Jr. The motion carried unanimously.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:02 p.m.

Mrs. Elleveen T. Poston
Board Chairman

Mrs. Angela P. Keith
Secretary