

NEW STUDENT REGISTRATION CHECKLIST



Please use this form to ensure that you have all of your documentation needed BEFORE arriving at a CSISD campus to complete the registration process.

- VERIFY YOUR RESIDENCY ONLINE AT CSISD.ORG:** Click the Parents tab and then Attendance Zones to make sure that your address is zoned to a CSISD school.
- PRE-REGISTER ONLINE AT CSISD.ORG:** Click Online Enrollment on the left side and then select New Student Registration & click the link at the top of the page.
- TWO FORMS OF IDENTIFICATION FOR THE CHILD** such as: birth certificate, Social Security card, child's passport and I-94 or any other legal document that establishes identity.
- DOCUMENTATION OF RESIDENCY:** Utility bill or lease agreement in parent/guardian name is **REQUIRED**)
- IMMUNIZATION RECORDS:** Immunizations need to be updated. For a list of required immunizations, please see the Health Services page on www.csisd.org.
- STUDENT SOCIAL SECURITY CARD:** If you do not provide your child's social security card, a state identification number will be assigned to your child.
- LAST REPORT CARD OR TRANSCRIPT**
- STATE ASSESSMENT TEST RESULTS**
- ADDRESS/PHONE/FAX OF LAST SCHOOL ATTENDED**
- PARENT IDENTIFICATION**
- *GUARDIANSHIP/POWER OF ATTORNEY FORMS (NOTARIZED):** If applicable
- *RESIDENCY FORMS (NOTARIZED):** If applicable
- *COMPLETE FREE/REDUCED LUNCH APPLICATION:** Optional to apply for FREE/REDUCED Lunch. See www.CSISD.org website > Departments > Child Nutrition. New applications available by August 1st.

Name of School _____
Address of School _____
Phone Number _____
Fax Number _____

If you have any questions regarding registration please email registration@csisd.org.