

REEF BOARD MEETING MINUTES

May 11, 2016
5:30 PM – 7:30 PM

REEF Meeting (public meeting open to all members)

Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/17)			Directors (Expiring 6/16)			Non-Voting Members	
✓	9	<i>Lisa Hall ~ Vice President</i>	✓	2	<i>Kent Mixon ~ President</i>	✓	<i>Christy Mendivil ~ Principal</i>
✓	1	<i>George Polchin ~ Treasurer</i>	✓	6	<i>Tammi Flemming ~ AR/ Financial Secretary</i>	✓	<i>Megan Arce ~ Teacher Liaison</i>
	11	<i>Maureen Burke ~ Secretary</i>	✓	8	<i>Kristin Story ~ Parliamentarian</i>	✓	<i>Laurel Phelps ~ Teacher Liaison</i>
✓	5	<i>Ian Jay ~ Hospitality</i>	✓	4	<i>Stella Pynn ~ Nominating Committee</i>		
✓	3	<i>Dawn Battles ~ Rose Run</i>	✓	12	<i>Sabrina Koceman ~ Nominating Committee</i>		
	7	<i>Silla Siebert ~ RESIGNED</i>		10	<i>Open</i>		
✓	13	<i>Scott Fooks ~ Budget Committee</i>		14	<i>Open</i>		

Meeting notice posted to school bulletin and Parent Square: May 2, 2016.

I. BOARD BUSINESS

- **Welcome/Roll Call**

- Call to order at 5:39 p.m.
- Minutes taken by Tammi Flemming and Dawn Battles in Maureen’s absence
- Roll call & sign-in sheet circulated
- Meeting Minute approvals from April. Sabrina motions to approve. Stella seconds. 6 approve, 0 abstain. 0 nays. Minutes approved.
- Arrived after vote: Scott Fooks, Kristin Story, Dawn Battles

II. MEMBERSHIP BUSINESS

a.) Principal's Report

- We are in full swing with smarter balance assessments being conducted for 3rd through 6th grades. They are all performed online. Schedule is through the month of May. They try to keep meetings with teachers to a minimum to not disrupt testing. A Make-up schedule exists. Will answer any specific questions.
- Principal's recess has been good. Every Friday until the end of the year. 3 or 4 classes at a time. Might not be every Friday next year. Rewarded to classes who are lining up well and having good manners.
- Our Art program will remain basically the same. Ms. Alvarez has accepted a position at a high school. The District will be hiring an art teacher. REEF will not be funding the teacher next year. The funds will come from the district.
- Music is running the same as always.
- PE – district is looking at how funding takes place per site. Ours cost more, so we pay out of site funds. District pays \$32,500 now. Might change to % instead.
- A family would like to donate new basketball hoops and backboards, nicer than what we have, potentially. Ms. Mendivil has put the correct person at the district in contact with that family.
- Slideshow on Art projects presented
- Playground has been opened on the weekend... so far so good. Families who have been coming to play have been happy. She asks that you pull the gate behind you coming and going.

b.) Teacher's Report

- Guest Mr. Farrell came to request financial assistance with the Spring concert venue. SB High school is not available due to scheduling conflicts. La Cumbre Jr. High school can host the concert but asked for donation of \$250.00 for lighting and sound. There are no more funds in the discretionary account but it was recommended that we vote to approve the funds now and decide later where the funds will come from. There will be a Thursday Folder. Sabrina motions to approve. Kristin seconds. Vote to approve budget. Approved.
- Ms. Phelps and Ms. Arce gave a report on the Variety Show. Parent Square announcements and posters and Marque will have the information. There will be 2 shows; one for school and one at 6:00 p.m. May 24th.
- 6th Grade Science camp was very successful.
- Much appreciation goes to Dimma and volunteers who provided a wonderful Staff Luncheon for Teacher Appreciation.
- Kindergarten plays are underway; 3rd grade will start in 2 weeks and will run up until 6/7/16.

- Kindergarten sing will be May 25th.
- State testing is underway these past 2 weeks. It is a challenging time for the students in 3rd, 4th, 5th, 6th grades. The staff communicates the emphasis of the seriousness of the tests but are also teaching them how to address stress, frustration and perseverance and to help them realize how this makes them stronger.
- Ms. Warwick commented on CAASPP and ways to address the testing curriculum. The current software is www.dreambox.com. However, it is very limited as to grades and levels. She pulled up a website www.tenmarks.com. Teachers have free access to some pieces of the website. It allows teachers to cherry pick levels for standardized testing for students to practice. There are only so many free accounts but it can provide variety and a supplemental practice for students. The cost is \$1,000 for 50 accounts and the proposal is to launch with 3rd grade first. The idea is to pilot with 50 students as a pilot for the enrichment, assessment and tracking pieces. Ms. Mendivil has experience with this software and highly recommends. The request is to approve the budget by August so Ms. Warwick can prepare and plan for it.

c.) Green Committee Report

- Roosevelt parent, Hillary Allen (3rd grade parent and 2-year-old) came to speak about trash, recycling and sustainability. She represents the City of SB. Food scraps creates a lot of methane and contributes to pollution. This same material can greatly contribute to fertilizer. The methodology is to dispose of all food scraps in provided yellow bins. The bins go to a facility in Santa Maria where it is converted to soil amendment. Roosevelt is the only school in the district who is not participating in the food scraps program. This is an opportunity to educate our families about larger opportunities to contribute to the environment. The City can support but requires the school to champion the effort. There may need to be work-arounds if there are issues with rodents, insects and other interferences. The best success is to initiate the first week of school and roll out the new process. There is ongoing education and ambassador efforts by students. Food scrap is 50% less than trash by volume. There is a disposable bag required and not paid for by the district. The option of washing the trash bins exists and there are other viable solutions that can be explored.
- The question arose as to whether this is a REEF decision or district decision. It was suggested that REEF could fund the additional trash bin bags, but questioned whether this was necessary since the District is responsible for the trash/recycling costs from their facilities. The Board was in general agreement with the program. The Board directed Hillary to work on the program with the Principal.
- The facility that processes the scraps is willing to donate the final soil amendment back to the schools. This is a good learning experience for the students to see the full cycle from trash to bringing life.

d.) Treasurer's Report

- Proposal to relocate Checking account to another bank
- Dawn Battles moved to move REEF checking account from Union Bank to Montecito Bank & Trust. Sabrina seconded.

- Discussion: Robert Mislant spoke in previous meetings about their community dividend program and we have a much greater likelihood to receive a portion of the \$1,000,000 annual donation. The Non-Profit applications are due in July and October is when they present the award to recipients. It was recommended that when the CDs mature at Smith Barney we review the current rates at Montecito Bank & Trust. 15 Yays; 0 Nays. Motion passes.
- Budget Surveys: Coming out in Thursday Folders 5/12/16. Requested input for future projects we can allocate Management Reserve to. George requested the teachers discuss and provide budget input.
- George requested help with the treasury report as financial secretary. George Accounts payable; Tammi will remain in charge of Accounts Receivable. Requesting a third person to help the treasury duties. Unbudgeted items may run a little over budget, not by a lot.
- Total checks this month: \$25,879.03
 Self Funded: \$13,773.72
 REEF draw down \$12,105.31
 Plus Check #3662 \$60.00
 \$417.25 Carnival
 \$158.82 Poker Night
 \$24.03 Teacher Fund Ms. Phelps
- Tammi moved to approve this month's budget report; Stella seconded
- Stella moves to revise the previously approved budget report and approve the additional checks that were not originally included in the motion. Tammi seconded. 6 Yays; 0 Nays
- George recommended we consider revising the fiscal year so we can approve the next year's budget early. Kent commented that it is difficult to do as the District doesn't allocate the budget until August.

e.) Telescope Update (George Polchin)

- George made a motion to fund \$32 for a sun filter in order to look at the sun. Sabrina seconded.
- Discussion: This is a \$800+ telescope. The plan to host the telescope is for it to stay at George's home unless otherwise requested. Vote: 12 Yays; 0 Nays. Motion passes.

f.) Rose Run (Dawn Battles)

- Event day was very successful
- All pledge envelopes are in and counted; short of \$120,000 goals by \$5,000. An anonymous donor offered \$2,000 if it is matched.
- Benchmark dining night is opportunity to make funds. Monday May 23rd. Roosevelt will split 50% of the receipts with Washington School.
- Medals and Prize assembly Thursday May 26th
- Principal's Challenge: Friday June 3rd

g.) Carnival (Sabrina Koceman)

- Carnival – Happening this Friday. Almost all sign-ups have been filled. Parent Square has been great to attract new volunteers. Ralphs may donate cakes. 6th graders get community service hours for helping with the Carnival. Dimma has arranged to provide all of the homemade food through a group of Roosevelt parents. Mex Authentic is also donating food.

h.) Nominating Committee (Stella Pynn)

- Election results are in: 5 new members:
Cortney Hyman
Brittany Myles
Dawn Fitzgerald
Robert Mislant
Tammi Flemming
- There are currently 12 board members and we have 15 open spots. Nicole Lowry was late submitting but was interested in joining the Board and did submit her Bio.
- Sabrina made a motion to approve Nicole Lowry as the 6th new member to the board. Stella seconded. 7 Yays; 0 Nays

i.) Annual Fund (Dawn Fitzgerald)

- Total: \$66,000; just under 70% of goal; set a record of parent participation. 37% vs. 25% of past years. Dawn Fitzgerald is the chair of Annual Fund next year. There is already a flyer created and approved for next year. This will be distributed in all the Kindergarten packets next year.
- The neighborhood letters were successful and will be distributed again next year.
- Creating a new Roosevelt video that will be premiered next year and will be hosted on our school web site and Parent Square.

j.) Guest: Laura Capps

- Came to address the board as a candidate for District school board member and future Roosevelt Mom (August). She is interested in current issues and input from our schools.

k.) Next REEF Meeting will be June 1st. This is an abbreviated meeting to elect positions on the new Board. After the meeting there will be an after-meeting social at Paradise Café everyone is invited.

Stella moved to adjourn the meeting. Sabrina seconded. 6 Yays; 0 Nays

Meeting Adjourned at 7:51 PM.