

Colorado Springs Early Colleges
4435 North Chestnut
Colorado Springs, CO

Meeting of the Colorado Springs Early Colleges Board of Directors
May 17th, 2013 Friday 4:00 pm

AGENDA

1. Call to Order
2. Approval of Agenda
3. Correspondence
 - a. Letters to the Board
4. Visitors
 - a. Visitor comments to the Board
5. Board Comments
6. Expulsion Hearing

Executive Session for Student Expulsion Hearing

- a. We have two students to recommend for expulsion from CSEC due to violation of the attendance policy. It is anticipated that the students and parents will show up for the hearing. I recommend the following procedure be used to conduct the hearings if the parents and students show up for the hearings.
- b. Procedure
 - i. Evidence for expulsion recommendation given by Dean of Student Accountability – John Etzell
 - ii. CRS 22-33-106 Policy for Ground for Expulsion by Administrator – Keith King
 - iii. Due process for students and parents to respond
 - iv. Questions from the Board for both the Leadership Team and Parents/Students.
 - v. Recommended action from Leadership Team.

The Governing Board will reconvene in open session and make a motion on what to do with the Governing Board recommendation.

7. Administration Report
 - a. School Accountability Committee
 - b. Soaring Eagle program
 - c. Douglas County
 - i. Certificate of Occupancy
 - ii. Lease agreement
 - d. School Calendar for 2013-2014
 - i. Calendar – Fort Collins

- e. Building Corporation
 - i. Offer to purchase Springs Business Park
- f. Budgets

8. Policy Adoptions

- a. *Recommend the following School Calendars be adopted for the 2013-2014 school year.*
 - i. *Fort Collins*
 - All college and college prep courses end on the same date which is different to the three end dates that we currently have in place for Aims courses, FRCC courses and college prep courses.
 - Students now attend courses on Monday and Tuesday of Thanksgiving week.
 - Parent/Teacher/Student Conferences have been removed. Teachers and leadership will be proactive at requesting meetings when needed which is exactly what we do now. All teachers were in agreement that the parents and students who are academically successful were the only ones attending the conferences and do not believe that they are all that effective.
 - Extensive professional development has been set for the beginning of the first semester and at the end of both semesters. This was at the request of the teachers wanting more time for professional development.
 - Other than those changes, the calendar stayed the same.

9. Lease for Douglas County Education Center

- a. *Recommend the lease be approved for the Colorado Early Colleges Education Center in Castle Rock*

10. Budgets for the 2013-2014 School Year

- a. *Recommend the following budgets be adopted for the 2013-2014 school year.*
 - i. *Recommend the following budgets for the 2013-2014 school year be adopted. The Colorado Springs Early Colleges Governing Board has review the proposed budget for the 2013-2014 school year of Colorado Springs Early Colleges for 660 students of \$4,024,713 and Colorado Early Colleges – Fort Collins for 350 students of \$1,876,037. The Governing Board approves the amounts for the upcoming school year.*

11. Election Results:

Deborah Hendrix
Ed Jones

Below are listed the qualifications for director. Since the election did not bring forth a candidate, there are several choices. The bylaws are listed below that apply to elections. We can reopen the election for the board and modify the date of election to the start of the new school year. We can advertise the position opening and appoint a person. We can amend the bylaws by a majority of the board to do something else.

ARTICLE 4

Elections

- 4.1. Time of Election. Elections of Board members will be held annually before the second Tuesday in May. Voting will be conducted by the staff of CSEC. Notification of the election results will be posted in the office of CSEC the following morning.
- 4.2. Candidate notification. The Board by resolution will set the date for candidates to notify the Board in writing of their intent to seek election to the Board. That date must be at least one month prior to the second Tuesday in May. The Board will verify by resolution at a public meeting, at least eight days prior to the election day, those candidates eligible to run. At that public Board meeting, a meet the candidates forum will be held after the candidates have been declared eligible to run for the Board Positions. A board member who is not up for election will conduct the forum. At that public Board meeting, a teller committee will be appointed by resolution of the Board.
- 4.3. Balloting. Each student's parent or legal guardian will be entitled to vote for each board member position. Cumulative voting shall not be allowed. Voting shall be by secret ballot. Prior to voting, parents shall be required to sign a roster of voters confirming their eligibility to vote. Each parent may vote by early ballot at the CSEC office beginning seven days prior to election day. At this time, other issues determined by the Board to require parental approval may be placed on the ballot.

Votes shall be tallied and announced by a teller committee. Newly elected Board members shall assume office at the Board meeting following the verification of the election. The Board will hold a meeting within 10 days following the election to retire the old Board and convene the new Board.

3.3. Qualifications of Directors. The seven directors will be elected to the board by the parents of students attending CSEC. All directors will be elected by the parents in May of each year. They will serve for staggered three year terms. If a qualified applicant desires to submit his or her name to be a candidate for the Board of Directors, he or she must submit their name to the President of the Board.

3.4. Officers. The Board shall elect a President, Vice President, Secretary, and Treasurer from among the members of the Board. The term of such officers shall be one year or until such time as their respective successors are duly elected and qualified. The Board will elect new officers at the first board meeting following the annual elections.

3.5. Vacancies. In the event a director resigns or is otherwise unable to complete his term of office, the vacancy shall be filled by a majority vote of the remaining Board members. In order to obtain candidates for a vacancy, the Board may solicit applications from qualified persons. A board vacancy will not be filled if the election for that board position is up for election in two months or less.

3.6. Attendance. A director who is absent from regular meetings on three or more consecutive occasions may be removed by a majority vote of the Board. In any such removal vote, the director whose position is in question may vote. Attendance or voting by proxy will not be permitted.

3.7. Quorum. A quorum of the Board shall be four. If less than a quorum is present, a majority of those directors present may adjourn the meeting and set a subsequent

meeting. If the board is reduced to a membership of four, the remaining four members may appoint board members to complete the Board.

4. Amendments

5. The Board of Directors shall have the power to make, amend, modify, or repeal the bylaws of the Corporation at any regular or special meeting of the Board.

12. Board Meetings

- a. *Recommend the following board meetings for the first half of 2013*
 - i. June 14, 2013 – Friday 4:00 pm

13. Approval of Consent Items

- a. Approval of the April 19th, 2013 board minutes
- b. Approval of the April Colorado Springs financials
- c. Approval of the April Fort Collins financials
- d. Approval of the April Fort Collins Building Corporation financials

14. Other Business