

July 6, 2009

Agreed Upon Changes In Language Re: Matteson School District 159 Network Acceptable Use Policy

6:235 Access to Electronic Networks

The District goal has been to create an environment where students, teachers, staff and administrators can readily use technology. We have sought to enhance and simplify the tasks of learning, teaching, and/or producing tangible results in the computer lab, the classroom, or at home.

District 159 is proud to offer unending learning opportunities to its students and families through technology. Across the Internet, students can log in to our network and take advantage of all the same programs and applications they do during school hours. We called this our Anywhere/Anytime Learning Program.

We believe that District 159 has built a technology infrastructure that truly meets the needs of our schools. Guided by our Technology Plan, approved by the state with the highest rating, we have created a "state of the art," affordable, robust, and dependable system. Our collection of carefully selected software creates an environment that supports and enhances the District User's educational workday.

The Superintendent or designee shall develop an implementation plan for this policy. Each Building Principal shall act as the 'system administrator' for his or her building.

The School District is not responsible for any information that may be lost, damaged, or unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

Curriculum

The use of the District's electronic networks shall (1) Be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) Comply with the selection criteria for instructional materials and library-media center materials. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

The District's electronic network is part of the curriculum and is not a public forum for general use. Nothing herein shall be read to supersede any employee rights to access to communications media bargained for and contained in any collective bargaining agreement.

Acceptable Use

All use of the District's electronic network must be (1) in support of education and/or research, and be in furtherance of the Board of Education's stated goal, or (2) for a legitimate school business purpose. Use is a privilege, not a right, and, as a possible consequence of violating this policy, the District reserves the right to limit any

employee's use of the network to the most basic, essential functions required by his or her position in the District. Students and staff members have no expectation of privacy in any material that is stored, transmitted, or received via the District's electronic network or District computers. General rules for behavior and communications apply when using electronic networks. Employees should not send abusive, defamatory, threatening, racially offensive, or harassing messages. The District's *Authorization for Electronic Network Access* contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

Internet Safety

Each District computer with Internet access shall have a filtering device that blocks entry to visual depictions that are (1) Obscene, (2) Pornographic, or (3) Harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose.

The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities,
5. Restrict unauthorized disclosure, use, and dissemination of personal identification information, such as, names and addresses and,
6. Provide appropriate training to staff members.

Authorization for Electronic Network Access

Each staff member must sign the District's *Authorization for Electronic Network Access* as a condition for using the District's electronic network. Each student and his or her parent(s) guardian(s) must sign the *Authorization* before being granted unsupervised use.

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

The failure of any student or staff member to follow the terms of the *Authorization for Electronic Network Access*, or this policy, will result in the loss of privileges, disciplinary action in accordance with the applicable provisions of the appropriate collective bargaining agreement and/or the Illinois School Code, and/or appropriate legal action. No staff member will be negatively evaluated for failure to employ the Internet where failure is due to disciplinary restriction.