

MINUTES - May 12, 2008

A. CALL TO ORDER

The **Conference-Personnel Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:00 p.m. with Mr. Lynch presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 2, 2007 through April 9, 2008 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. SWEARING IN OF NEW BOARD MEMBERS AND OATH OF ALLEGIANCE

- **Mr. Thomas Potts - Township BOE Member**
- **Ms. Mary Hoffman - Fieldsboro BOE Member**
- **Mr. Christopher Sirak - New Hanover BOE Member**

D. ROLL CALL

The following members answered roll call: Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak (New Hanover), Ms. Zablow, and Mr. Lynch. ABSENT: Ms. Cheesman (arrived at 6:25 p.m.), Ms. Wehrman (arrived at 6:20 p.m.).

Also attending were: Dr. Diane DeGiacomo, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Roberta Hance, Christina Stimson, Mark E. Damon, Dan Riether, Jen Purdy, Jessica Hamlin, Serena Rosen, Michelle Leusner, Dianne Mizerak, Kate Sakowski, Jessica Gallagher, Terry Smith, Liz Brotherton, Kathy Siegfried, Ed Chmiel, Sam Tola, Rebecca Jacobsen, Louisa Kenny, Reba Snyder.

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Visitors attending: Maura Parker, Marianne Jackson, Al Bernotas.

E. Acceptance of Election Results

A motion was made by Ms. Dansbury, seconded by Mr. Gabauer to accept the election results from April 15, 2008 (see attached).

Motion unanimously approved.

F. EXECUTIVE SESSION

Ms. Dansbury read the following resolution, seconded by Mr. Gabauer and unanimously approved at 6:05 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

NEGOTIATIONS, PERSONNEL

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion I closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 7:10 p.m.

G. PRESIDENT'S REPORT - Mr. Brian Lynch

1. Minutes from 4/9/08 & 4/23/08

A motion was made by Ms. Dansbury, seconded by Ms. Wehrman to approve the Minutes from 4/9/08 and 4/23/08.

Motion approved by a majority vote of 9 AYES and 0 NOES and 1 ABSTENTION (Mr. Sirak abstained because he did not attend the meetings where the minutes were recorded.

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H. PUBLIC FORUM

Nothing from the public in the first Public Forum.

I. ATHLETIC REPORT

No report

J. BUILDINGS & GROUNDS REPORT

No report

K. CURRICULUM/STUDENT ACTIVITIES REPORT

No report

L. FINANCE REPORT

No report

M. NEGOTIATIONS REPORT

No report

N. PERSONNEL REPORT

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

**1. Appointments, per Superintendent's Recommendation
Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- a. Motion to accept resignation of Ms. Jennifer Sweeney from the position of 3rd Grade Teacher at Peter Muschal School, effective June 30, 2008.
- b. Motion to accept resignation of Ms. Andrea Melton from the position of 1st Grade Teacher at Clara Barton School, effective June 30, 2008.
- c. Motion to accept resignation of Mr. Brian Thomas from the position of Custodian, effective May 1, 2008.
- d. Motion to accept resignation of Ms. Anne-Marie Matelshak from the position of Custodian, effective April 30, 2008.
- e. Motion to accept resignation of Ms. Giovanna Provenzano from the position of Spanish Teacher at Bordentown Regional High School, effective June 30, 2008.

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N. PERSONNEL REPORT - (continued)

1. Appointments (continued)

- f. Motion to accept resignation of Mr. Larry Carthan from the position of In-School Suspension Monitor at Bordentown Regional High School effective May 2, 2008.
- g. Motion to accept, with regret, resignation of Mr. Dennis Morolda from the position of Assistant Principal at Bordentown Regional Middle School, effective June 30, 2008.
- h. Motion to approve Family Medical Leave Act for Ms. Darla Bush from the position of Aide at MacFarland Intermediate School. She will use 12 weeks of unpaid leave from March 31, 2008 to June 23, 2008.
- i. Motion to approve 5 additional bereavement days for Ms. Adrienne Sigler.
- j. Motion to approve posting for a full time Instructional Aide to support a student whose 504 Plan requires an aide.
- k. Motion to approve: (as discussed in Executive Session)
 - Tenured Administrators 2008-2009 "C"
 - Non-Represented Administrators 2008-2009 "D"
 - Non-Represented Essential Personnel 2008-2009 "E"
 - Tenured Staff 2008-2009 "F"
 - Non-Represented - employed by CE/R Council "I"

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion unanimously approved.

INFORMATION:

- 1. JOB POSTINGS: Instructor for Summer Basic Skills/Sp.Ed. Program - funded through NCLB; Box Office/Marketing Assistant - funded through CE/R

O. POLICY REPORT

Policies will be reviewed after the budget resolution. We have a number of policies in the process of revision.

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P. TECHNOLOGY REPORT

We are implementing Connect Ed. This system will allow us to make any emergency notification to all staff, students, and parents within 5 minutes. The system will be tested in the next few days.

Q. SPECIAL EDUCATION REPORT

No report

R. CE/R REPORT

Mr. Lynch met with Ms. Ewell to get some history of CE/R. We will schedule a meeting with all bodies to discuss the dissolution.

S. BCC REPORT

No report

T. PTO/PTA/ED FOUNDATION REPORT

No report

U. SUPERINTENDENT'S REPORT

1. Reschedule the June 4, 2008 Board meeting to Tuesday, June 3, 2008 (regular meeting)

V. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

The following items will be **approved at the 5/21/08 meeting:**

1. ACCEPTANCE OF REPORTS

Board Secretary's Report
Treasurer's Report
List of Bills

2. a. Acceptance of Board Secretary's Monthly Certification , Budgetary Line Item Status

b. Certification of budgetary Major Account/Fund Status

The board discussed the proposed reduction of \$702,000 in the 2008-2009 budget. The discussion centered around the difficulties that will occur with a reduction of this amount. An appeal was discussed but the Superintendent, Dr. Diane DeGiacomo related information to the board that appeals are not granted when the district is above the minimum tax levy, which is the case in Bordentown. Board members expressed their disappointment and the possibility of writing a press release to help parents understand the impact on class size.

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V. SCHOOL BUSINESS ADMINISTRATOR'S REPORT (continued)

A motion was made by Ms. Dansbury (with regret) and seconded by Ms. Gens (with great disappointment), to adopt the Budget Reduction Resolution for the School Year 2008-2009 in the amount of \$702,000.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak, Ms. Wehrman, and Mr. Lynch. NOES: Ms. Dansbury, Ms. Zablow. ABSTENTIONS: None. ABSENT: None.

Motion approved by a majority vote.

W. STUDENT/PROGRAMS

A motion was made by Ms. Dansbury, seconded by Ms. Gens to approve the following:

1. Motion to approve child of staff member to remain at CBS for the 2008-2009 school year
2. Motion to approve change of destination for field trip for ESL Group at BRHS - no additional cost

Motion unanimously approved.

A motion was made by Ms. Wehrman, seconded by Ms. Cheesman not approve Bordentown Youth Summer Program planning committee to survey students.

Motion unanimously not approved.

X. OTHER ADMINISTRATIVE REPORT(S)

No report

Y. DISCUSSION/INFORMATION ITEMS

1. Discussion of Summer 4 Day Work Week - will be in place for the summer of 2008.
2. Dates for Superintendent Interviews: May 28, 2008 and June 4, 2008 - 6:30 p.m., BRHS Library
3. Letter from Attorney - Board Member Conflicts
4. 2008-2009 Board Meeting Dates
5. 2008-2009 Board Directory
6. "Thank You" notes from Mrs. Rizzo and Ms. Chorba regarding Teacher of the Year recognition
7. Article in Philadelphia Inquirer regarding BRMS student
8. 2008-2009 Board Committee List

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Z. NEW HANOVER REPORT

Mr. Sirak is our new representative. He will provide us with monthly updates.

AA. STUDENT REPRESENTATIVES - Ms. Jaclyn Gabauer and Ms. Harlee Gallo

No report

BB. OLD BUSINESS

No report

CC. BOARD AND PUBLIC FORUM

Mr. Anthony Cassandra, a high school math teacher who is not recommended for renewal for next year, addressed the Board. He handed out information about his accomplishments during his time in Bordentown, and also expressed his great desire to continue working in the district. The Board thanked him for his comments and indicated they would discuss his information in Executive Session.

DD. EXECUTIVE SESSION

Ms. Cheesman read the following resolution, seconded by Ms. Wehrman and unanimously approved at 9:00 pm.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

PERSONNEL

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion I closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

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The Board returned to Open Session at 9:00 p.m.

EE. ADJOURNMENT

A motion was made by Ms. Cheesman, seconded by Ms. Dansbury to adjourn the meeting at 10:20 p.m.
Motion unanimously approved.

Respectfully submitted,

Brian K. Lynch
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

**BOARD OF EDUCATION
BORDENTOWN REGIONAL SCHOOL DISTRICT**

CONFIDENTIAL

Executive Session Minutes May 12, 2008 6:05 p.m.

Attendance

Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak (New Hanover), Ms. Zablow, and Mr. Lynch. ABSENT: Ms. Cheesman (arrived at 6:25 p.m.), Ms. Wehrman (arrived at 6:20 p.m.)

Also attending: Dr. Diane DeGiacomo, Superintendent, and Ms. Peggy A. Ianoale, Business Administrator/Board Secretary

WHEREAS, N.J.S.A. 10:4-6 et.seq. (Open Public Meetings Act) provides that the Board of Education of the Bordentown Regional School District may exclude from the public that portion of the meeting at which the Board discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

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EXECUTIVE AGENDA:

1. Discussion of RIF of non-tenured staff and impact of proposed reduction of budget on educational programs.
2. Update on staff not recommended for renewal.

A motion was made by Ms. Wehrman, seconded by Ms. Gens, to return to Open Session at 7:10 p.m. Motion unanimously approved.

**BOARD OF EDUCATION
BORDENTOWN REGIONAL SCHOOL DISTRICT**

CONFIDENTIAL

Executive Session Minutes May 12, 2008 9:00 p.m.

Attendance

Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, Ms. Zablow, and Mr. Lynch. ABSENT: None.

Also attending: Dr. Diane DeGiacomo, Superintendent, and Ms. Peggy A. Ianoale, Business Administrator/Board Secretary

WHEREAS, N.J.S.A. 10:4-6 et.seq. (Open Public Meetings Act) provides that the Board of Education of the Bordentown Regional School District may exclude from the public that portion of the meeting at which the Board discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

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EXECUTIVE AGENDA

1. Personnel (Mr. Lemmerling)

Mr. Frederick Lemmerling, a physical education teacher not recommended for renewal next year, addressed the Board of Education. Mr. Lemmerling indicated that he had no idea he was in danger of non-renewal, as all of his evaluations except for one had been positive. He stated his desire to remain in the district.

The Board discussed the future employment of both Mr. Anthony Cassandra and Mr. Frederick Lemmerling. In the case of both teachers, Dr. DeGiacomo will be speaking to their immediate supervisors to get more information about the recommendation. The Board also discussed instituting an ongoing review of non-tenured teachers. The administration would be required to come to the board and discuss every non-tenured teacher at least twice a year. This would provide the board with ongoing information prior to a recommendation for non-renewal. The Board was also concerned about non-renewals occurring in the third year of employment.

A motion was made by Mr. Gabauer, seconded by Ms. Dansbury, to return to Open Session at 10:00 p.m. Motion unanimously approved.

