

NOTICE OF PARENT AND STUDENT RIGHTS
FAMILY EDUCATION RIGHTS AND PRIVACY ACT

The Tooele County School District maintains general education records required by law. A student's school records are private and are protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time that the student enters the District until the student withdraws or graduates. This record moves with the student from school to school.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is a minor or a dependent for tax purposes, as do students who are 18 years of age or older. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights.

The principal is custodian of all records for currently enrolled students at the assigned school. The superintendent is the custodian of all records for students who have withdrawn or graduated. Records may be reviewed during regular school hours. The record custodian or designee will respond to reasonable requests for explanation and interpretation of the records. The address of the Superintendent's office is:

Terry L. Linares
Superintendent
Tooele County School District
92 S Lodestone Way
Tooele, UT 84074

The addresses of the Principals' offices are:

Anna Smith Elementary P O Box 610 Wendover, UT 84083	Copper Canyon Elementary 1600 N Broadway Tooele, UT 84074	Dugway Elementary Bldg 5000, Valdez Circle Dugway, UT 84022
East Elementary 135 S 7th Street Tooele, UT 84074	Grantsville Elementary 50 S Park Street Grantsville, UT 84029	Harris Elementary 251 N 1st Street Tooele, UT 84074
Ibapah School P O Box 6087 Ibapah, UT 84034	Middle Canyon Elementary 751 E 1000 N Tooele, UT 84074	Northlake Elementary 268 N Coleman Street Tooele, UT 84074
Overlake Elementary 2052 N 170 W Tooele, UT 84074	Rose Springs Elementary 5349 N Innsbrook Place Stansbury Park, UT 84074	Settlement Canyon Elementary 935 W Timpie Road Tooele, UT 84074
Stansbury Park Elementary 485 Country Club Stansbury Park, UT 84074	Vernon Elementary 70 N Main Street Vernon, UT 84080	West Elementary 451 S 300 W Tooele, UT 84074
Willow Elementary 439 S Willow Street Grantsville, UT 84029	Clarke N Johnsen Jr High 2152 N 400 W Tooele, UT 84074	Grantsville Jr High 318 S Hale Street Grantsville, UT 84029

Tooele Jr High 411 W Vine Street Tooele, UT 84074	Blue Peak High 211 S Tooele Blvd Tooele, UT 84074	Dugway High Bldg 5020 5th Street Dugway, UT 84022
Grantsville High 155 E Cherry Street Grantsville, UT 84029	Stansbury High 5300 N Aberdeen Lane Stansbury Park, UT 84074	Tooele High 301 W Vine Street Tooele, UT 84074
Wendover High P O Box 610 Wendover, UT 84083	Early Learning Center 711 E Vine Street Tooele, UT 84074	

Parents of a minor child or a student who is a dependent for tax purposes, the student (if 18 or older), and school officials with legitimate educational interests are the only persons who have general access to a student's records. "School officials with legitimate educational interests" include any employees, agents, or Board Members of the District, or of cooperatives of which the District is a member, or of facilities with which the District contracts for placement of handicapped students, as well as their attorneys and consultants, who are (1) working with the student; (2) considering disciplinary or academic actions, the student's case or a handicapped student's individual education plan; (3) compiling statistical data; or (4) investigating or evaluating programs.

Certain other officials from various governmental agencies may have limited access to the records. The District forwards a student's records on request to a school in which a student seeks or intends to enroll without the necessity of the parent's permission. Parental consent is required to release the records to anyone else. When the student reaches 18 years of age, the right to consent to release of records transfers to the student.

The parent's or student's right of access to, and copies of, student records does not extend to all records. Materials such as, but not limited to, teachers' personal notes on a student that are shared only with a substitute teacher and records on former students do not have to be made available to the parents or students.

Students over 18 and parents of minor students may inspect the student's records and request a correction if the records are inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. If the District refuses the request to amend the records, the requestor has the right to a hearing. If the records are not amended as a result of the hearing, the requestor has 30 school days to exercise the right to place a statement commenting on the information in the student's record. Although improperly recorded grades may be challenged, parents and students are not allowed to contest a student's grade in a course through this process. Parents or students have the right to file a complaint with the U.S. Department of Education if they feel that the District is not in compliance with the law regarding student records.

Copies of student records are available at a cost of \$1.00 for the first page and \$.25 per page thereafter, payable in advance. Parents may be denied copies of student's records (1) after the student reaches age 18 and is no longer a dependent for tax purposes; (2) when the student is attending an institution of post-secondary education; or (3) if the parent fails to follow proper

procedures and pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record will be provided at no charge.

Certain information about District students is considered directory information. This information will be released to anyone, who follows procedures for requesting it; including military recruiters, unless the parent objects to the release of any or all directory information about his/her child. Procedure includes approval by the Superintendent of Schools. This objection must be made in writing to the Principal within ten school days after the issuance of this notice. Directory information includes: a student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards received in school, and most recent previous school attended.

Dated this 19th day of July, 2010

By Order of the Board of Education
Of the Tooele County School District

Terry L. Linares
Superintendent

FERPA
Tooele County School District 7/17/04

