

LINDEN UNIFIED SCHOOL DISTRICT
Board Action Item

Date: October 7, 2014
To: Superintendent
From: Janet Handley
Director of Curriculum
Subject: Technology Integration Leader

BACKGROUND:

Last year during the development of the Local Control Accountability Plan (LCAP) a need to have a Technology Integration Leader (TIL) at each site was identified. The intent is to have one person at each of the 6 sites to assist with the implementation of technology tools and to assist with instruction. This person will help their colleagues with implementing curriculum, administering assessments, analyzing data and researching support material. Attached is a job description for the TIL.

The Technology Integration Leader will receive a stipend for their leadership and support.

Fiscal Impact: \$3,000

RECOMMENDATION: Approve Job Description

Linden Unified School District
Technology Integration Leader (TIL)

Classification: Certified
Salary Range: Stipend - \$500

OVERALL RESPONSIBILITY:

The goal of the Technology Integration Leader program is to support the LUSD Technology Plan by fostering effective use of instructional technology and its integration into the curriculum. There are three areas of concentration: Professional Development, Curriculum Assessment and Analysis and Technical Support. Technology Integration Leaders (TILs) have a role in assuring that these levels of technology are addressed by working collaboratively with the Director of Curriculum and Instruction, the Technology and Network Manager and the Information Systems Manager.

A TIL should be a teacher who uses instructional technology that reflects the new Common Core State Standard technology standards regularly in their classroom and are willing to share this with other teachers at their school.

SPECIFIC RESPONSIBILITIES:

Professional Development

The basis for many of the decisions about professional development in technology for teacher and administrators are online surveys. TILs will work with administrators at their schools to facilitate the following:

- Completion of the assessments
- Assist in planning for professional development

Curriculum

The TILs will work with the District to further the curriculum-related goals in the LUSD Tech Plan. Examples of such goals include:

- Promote and support technology to advance student learning
- High achievement expectations for ALL students
- Development of common formative assessment
- Sharing of best practices
- Attend grade level meetings to advance current instruction using technology
- Support dissemination of information about safety, reports, and security around the use of the instructional technology
- Promote the use of technology programs to analyze data

Technical Support

TILs can assist teachers in getting the support they need and help with rudimentary troubleshooting. They are not expected to configure and repair hardware or operation system hardware.

TILs should assist staff at their school in choosing appropriate software to support identified curriculum needs, consistent with district and state standards.