



**OAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
JUNE 27, 2017**

In attendance:

Fred Dickey
Karen Lemm
Neil Rauschhuber
Colleen Fanciullo
Anthony Valdez
Yolanda Jauregui

Neil called the meeting to order at 3:00 p.m. Neil called for approval of the May minutes. The minutes were approved. Yolanda will post on the internet.

Committee Reports:

Karen Lemm reported out for Risk Management for May:

There were 13 accidents. 8 were preventable. The committee discussed preventative measures that could be taken to reduce similar incident – a pot hole in the maintenance yard will be fixed.

Mariane Pham was absent. No report given.

Fred reported out for M&O:

Site maps are finished. Fred is waiting for a price from the Print Shop to have the maps laminated.

M&O had the fourth quarter training session on June 20th. The topics were scissor lift, scaffolding, hand and portable tools, pest management, lockout tagout, machinery and machine guards, general first aide, hearing conservation and electrical safety. The third quarter make up session was immediately following. July 11th is the next training. Karen asked if she could have approx. 30 minutes to train the custodians on the absence calling system. The training will be a review for Maintenance and Grounds. Karen stated they received the training when they went on the system.

Anthony reported for Custodial and Transportation:

Anthony stated cleaning crews have stopped. Custodians are back at their sites other than a few construction sites. Carpet cleaning will begin at Herman this week.

There was an accident with a sub custodian who fractured his fingers setting up the cafeteria table. Neil recommends a training session with him.

A bus driver was injured walking through the parking lot. Neil asked if the pot hole has been repaired. Anthony stated it will be.

Custodians had the same training as above.

Colleen stated she will be conducting Transportation Training in August when the drivers return on the 7th and 8th.

Proper dress was discussed. Proper clothing is a safety issue. All members of Neil's department will wear pants, closed toe shoes and no tank tops. Fred and Anthony stated the guys will give them push back because other departments do not follow the same rules. Neil stated, "All members of his department will wear pants, closed toe shoes and no tank tops!". It was discussed if it will be a union issue. Neil stated it is not a union issue; it is a safety concern.

Hazards may include:

- Impact (falling objects, struck-by hazards, impact tools)
- Puncture and cuts (tools, knives, slag, nails, wire rope, sheet metal)
- Compression/Crushing (gears, struck-by hazards, shifting loads)
- Chemical (solvents, corrosives, paints, fumes)
- Heat/Cold (welding, burning, environmental temperatures)
- Burns (thermal, chemical)
- Vibration (pneumatic tools)
- Dust (heavy metals, silica)
- Light (optical) radiation (arc welding, lasers)
- Excessive noise (abrasive blasting, needle gunning, scaling, grinding, metal straightening)
- Falling (from elevations, into w

Potential Hazards:

Injuries and illnesses such as:

- Skin absorption of harmful substances
- Cuts or lacerations
- Abrasions
- Punctures
- Nerve or tendon damage
- Chemical burns
- Thermal burns
- Heat stress
- Shocks and burns from electricity

Bus drivers were mentioned. They drive in non-air conditioned buses. Neil stated the bus driver must be prepared at all times to evacuate the bus, do bus checks, and make sure the students are safe at all times. This means wearing protective clothing.

A school bus driver must present an image of professionalism at all times. Often, the school bus driver is the only contact a parent has with the district for months on end. Parents must be able to trust us. Clothes can make the staff look professional or NOT. The bus driver must present a trustworthy, skilled and safe-looking image.

Clothes also can be a safety issue with special needs students that need to be secured, moved, or shifted in their seats. An employee should not be kneeling on the bus floor with bare legs. Wheelchairs need to be loaded and secured.

A bus driver should be able to complete proper pre and post trip inspections and evacuate in an emergency. Long pants protect the worker from cuts, abrasions, punctures, and burns.

No site liaison report was given.

Neil reported out on the 5 year plan:

The EOC, ICS and lockdown are continually being worked on.

The CNS and Warehouse Handbook are going forward. Colleen stated she needed Mendy to review the CNS handbook. The Warehouse is with HR. Colleen has made the updates requested.

Fred stated the radios have all been fixed with the sites for better reception. Colleen asked if we want scenarios this year for the Great Shake Out. Neil stated "yes". Colleen will bring some mock ups in August.

Meeting was adjourned at 4:00 pm

The next meeting will be August 29, 2017 at 3:00pm.