

**SEMILLAS SOCIEDAD CIVIL  
COUNCIL of TRUSTEES  
SPECIAL MEETING**

**NOTES:**

DECEMBER 23, 2016

6:00 pm - 7:00pm

4736 Huntington Dr. South  
Los Angeles, CA 90032  
AND VIA TELECONFERENCE

Meeting commenced at 6:15pm

ROLL: In person: Marcos Aguilar (MA), Minnie Ferguson (MF)

Via Phone: Dr. Reynaldo F. Macias (RFM), Dr. Irene Vasquez (IV), Hon. Deborah Sanchez (DS), Mr. Fabian Garcia (FG), Mr. Jim Balbin (JB)

**I. OPEN SESSION:**

MA: Introduced need for meeting; discussed negative impact of cut in state funding; addressed agenda for today's meeting and explained process of budget development since August 2016; notified board that the Audit and First Interim reports are late;

JB: Introduced context of financial position under consideration of audit; reported to board that concerns raised by auditors have been addressed; The first interim report is late however it is ready for the board's consideration and review; The second interim report will not be late; We have raised the proposal to pursue private funding from foundations; A need for diversification of funding stream will help the school; JB discussed impact of state cuts, explanations of cuts and engagement between school leadership and state; Proposal to raise funds through events, grant writing and contacts with foundations through a strategic development plan in order not to be solely dependent on the state;

**A. Consent Items:**

**1. Revised Financial Projections**

- a. Fiscal Plan to Balance Budget: TRUSTEES RESOLVE THAT SCHOOL WILL RESOLVE THE Prior YEAR DEFICIT (Negative fund balance) AS NEEDED (ESTIMATED AT \$550,000) within one fiscal year, in the least impactful way on employees and on the instructional program and additionally school administrators will report to the COT once consultations needed have been made

and a plan has been finalized; (Revised as proposed by JB and agreed to by RFM) APPROVED (IV-YES, RM-YES, DS-YES, FG-YES)

- i. Personnel: 3FTE, Hourly staff scheduled
  - ii. Benefits: Proposed cuts in costs to benefits targeting \$75,000
    1. RFM: Questions, will affected cuts impact student:teacher ratio?
    2. RFM: Question, need a clear format to evaluate cuts from
  - iii. Consultants: Accounting and legal costs will be reduced to
  - iv. Other Expenses
2. First Interim Financial Report: JB reported on the First Interim and referenced the budget narrative; MA reported on net Increase of \$268,076 for FY16-17 and Ending fund balance of (\$259,221); APPROVED (DS-YES, IV-YES, RFM-YES, FG-YES)
  3. Revised Facility Lease Agreements: APPROVED (IV-YES, FG-YES, RFM-YES, DS-YES)
  4. Local Control Accountability Plan: AIUP Annual Update 6.30.16 - on consent calendar
  5. Anahuacalmecac Annual Academic Report to CDE 12.15.2016 - on consent calendar
  6. Policy Updates: MA discussed policy updates
    - a. School Safety: Freedom from Fear - on consent calendar
    - b. Internet Safety- on consent calendar
    - c. English Learner Master Plan - on consent calendar
    - d. Annual Academic Calendar - on consent calendar
    - e. Instructional Schedule - on consent calendar
    - f. Enrollment Policy for Kinder: MF discussed the need for the policy to address student need and interest in enrollment; IV asked about the school's experience with younger students in the past; MF responded that TK students have been enrolled now as a course of the legal enrollment of younger students; This policy however addresses the need for auditable records for those students who do not meet mandatory minimum age before enrolling in school; 1. Parents and administrators would review each child on a case by case basis 2.A school psychologist can be involved to evaluate emotional readiness, 3. A TK curriculum would be used by the classroom teacher; This year we have approximately 15 TK students, they are very small; This has been recommended by MF because other grade levels have been over enrolled which have led us to enroll more students in Kinder as both space and need exists;Much thought has been given to this proposal and schools across the state have developed similar policies;RFM - inquired into role of SPED needs or policy in these cases because our school has had success with inclusion of students with these needs; MF responded that this would be developed through dialogue discussing transition; however language of the policy would quote Ca Ed Code; RFM - does this fit into the plan to grow enrollment over time? Please consider in future planning;  
APPROVED: IV-YES, RFM-YES, FG-YES, DS-YES
  7. CDE/SBE Oversight: Note from CDE Consultant Documenting Status  
MF discussed tentative dates for state visits;

II. CLOSED SESSION:

A. Potential Litigation: One Case  
Settlement negotiation  
REPORT: NO ACTION TAKEN

III. PUBLIC COMMENT: NONE

Meeting adjourned: 8:00pm

For information regarding public access to the meeting or to request accommodations for special needs, please contact Ms. Villamil at (323) 352-3148.

AGENDA POSTED: December 22, 2016