



Lakeland School District
1355 Lakeland Drive
Scott Township, PA 18433
Telephone: 570-254-9485
Fax: 570-254-6730

Sick Leave Transfer Authorization Form

With the new 2013-2019 Collective Bargaining Agreement, three (3) days of each bargaining unit member's sick leave may be used for additional personal business.

Please complete/submit this form, to authorize the district to transfer sick leave days to personal leave days, for use within the current school year.

Print Name

I authorize the district to transfer _____ days of unused sick leave, to personal leave days, for use within the current school year.

Employee Signature