

**LIVINGSTON UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
September 14, 2017**

Minutes

I. Public Session was called to order at 5:00 p.m.

Members Present: Boyd, Flores, Land, Correia, Bains

Members Absent: None

Prior to adjournment into closed session, Rene Banda addressed the board regarding negotiations.

Let it also be noted that prior to discussing Closed Session Item B, Conference with Real Property Negotiators, Trustee Correia recused herself due to conflict of interest per GC 87100.

II. Closed session adjourned at 6:05 p.m.

III. The meeting reconvened to open session at 6:07 p.m. in the District Board Room. The meeting was called to order by President Boyd.

Members Present: Vernon Boyd, Luis Enrique Flores, Anne Land, Yolanda Correia, Kanwaldeep Bains

Members Absent: None

Staff Present: Andrés Zamora, Superintendent
Kuljinder Sekhon, Assistant Superintendent, Instruction & Pupil Services
Tiffany Pickle, Director, Instructional Technology
Maria Torres-Perez, Director, Categoricals & Special Projects
Sara Crawley, Director, Fiscal Services
Nick Jones, Director, Maintenance/Operations/Transportation
Jorge Arteaga, Principal, Campus Park Elementary
Stella Montañez, Principal, Selma Herndon Elementary
Alma De Luna, Principal, Yamato Colony Elementary
Markella Tsatsaronis, Associate Principal, Livingston Middle
Lupe Maldonado, Recording Secretary

Visitors: Susan Neu, Gina Abarca, Joy Silva, Maria Dominguez, Fabiola Chavez, Gracie Aguilar, Debbie Cordero, Cathy Sambrano, Kulbinder Basra, Theresa Land, Jose A. Moran, Carmen Fuentes

IV. Pledge of Allegiance was led by President Boyd.

V. Report and/or Action of Closed Session Items

The Board took the following action in open session:

V. Report and/or Action of Closed Session Items, Continued

MOTION MADE BY/SECOND: Correia/Land

To approve the student enrollment of Case No. 1—17/18 at Livingston USD under a behavioral contract effective through December 15, 2017.

Motion carried by a vote of 5-0.

**CASE NO. 1—17/18
APPROVAL OF STUDENT ENROLLMENT**

AYES: Boyd, Flores, Land, Correia, Bains

NOES: none

ABSTAIN: none

VI. Public Comments

Ana Alberto thanked the Board and District staff for supporting their Soccer League Organization. She presented a plaque to the District and Superintendent Zamora for their support in providing access to school fields for their kids to play soccer.

CSEA President, Theresa Land, addressed the Board on teachers having priority to sign up for afterschool athletic event supervision resulting in fewer possibilities for classified staff to sign up.

VII. Corrections to and Approval of Agenda

MOTION MADE BY/SECOND: Flores/Correia

APPROVAL OF AGENDA

To approve agenda.

Motion carried by a vote of 5-0.

AYES: Boyd, Flores, Land, Correia, Bains

NOES: none

ABSTAIN: none

VIII. Reports, Special Presentations, Showcases, and Recognitions

A. Showcase: International Society for Technology in Education (ISTE) Conference:

Director of Instructional Technology, Tiffany Pickle, thanked the Board for approving the attendance of staff to the ISTE conference. Selma Herndon Principal, Stella Montañez, and teachers, Gina Abarca, Susan Neu, and Joy Silva shared highlights of the ISTE conference, implementation strategies based on knowledge acquired at the conference and collaboration that has been taking place with colleagues upon their return to the school sites.

B. Superintendent's Reports and Updates: Superintendent Zamora reported on the following:

1) successful safety training (lockdown drill) was implemented at school sites and emergency preparedness training for district office staff; commendations given to the District for implementing recommendations based on assessments performed by Emergency Preparedness Group last Fall; and updates to Emergency Preparedness Plans to be provided next month 2) facility workshop attended by Superintendent, MOT Director, Nick Jones and Fiscal Director, Sara Crawley 3) Fall schedule of parent workshops 4) CPR/First Aid training for classified staff 5) onsite presentations at Selma Herndon and Campus Park by Superintendent and MOT Director Nick Jones regarding the modernization projects 6) Cell Phone 4 Soldiers Project at LMS

IX. Consent Agenda

MOTION MADE BY/SECOND: Correia/Land

APPROVAL OF CONSENT AGENDA

To approve the consent agenda.

Motion carried by a vote of 5-0.

AYES: Boyd, Flores, Land, Correia, Bains
NOES: none
ABSTAIN: none

A. Approval of Regular Meeting Minutes: August 10, 2017

B. Approval of Warrants

<u>Fund</u>	<u>Title</u>	
01	General Fund	\$ 386,288
12	Child Development Fund	\$ 9,893
13	Cafeteria Fund	\$ 115,743
40	Special Reserve	\$ 393,658

C. Approval of Designated Personnel Items: See Attachment A

D. Approval of Fundraiser(s): See Attachment B

E. Approval of Contract(s):

1. Annual lease agreement with Merced County Office of Education for use of district land at Selma Herndon Elementary, upon which MCOE owned relocatable classroom is located from July 1, 2017 through June 30, 2018, \$5,328.00 paid to LUSD for utilities, maintenance and custodial services. (pgs. 2.3 – 2.7)
2. Agreement with Merced County Office of Education/Head Start Program for 2017-2018 to serve preschool children with additional head start services within the early education program for co-enrolled children at Walnut Child Development Center. No cost to the district. MCOE will reimburse LUSD up to \$12,852. (pgs. 2.8 – 2.15)

F. Acceptance of Grant Award(s): Merced County After School Student Education: Teamwork for Success (ASSETS) program, total grant amount \$22,200 for the 2017-2018 school year.

G. Approval of Substitute Teacher Rate Increase for Child Development Program:
Effective October 6, 2017, pay rate for child development substitute teachers is as follows:

Full Day \$100.00
 Half Day \$ 55.00
 Hourly Rate \$ 12.50

X. New Business

A. LCAP Update: CAASPP Results (Goal 1)

Assistant Superintendent, Mrs. Sekhon, reported on the preliminary California Assessment of Student Performance & Progress (CAASPP) results taken in the spring of 2017. She focused on target and growth for grades 3rd, 5th, and 8th. Mrs. Sekhon also reported on instructional next steps of aligning with standards, supplement plans, effective daily classroom instruction and strategies.

B. 2016/2017 Unaudited Financial Statements

Fiscal Services Director, Sara Crawley, reported on ending balances for the 2016-17 fiscal year, budget reporting requirements, and expected activity in Fund 40 and 21 due to the upcoming modernization projects. Superintendent Zamora commended the Board for budgeting judiciously and conservatively to support student achievement and retain and offer competitive salaries and benefits to our teachers.

MOTION MADE BY/SECOND: Correia/Land

Motion to approve the filing of the 2016-2017 Unaudited Financial Statements.

**APPROVAL OF THE 2016-2017
UNAUDITED FINANCIAL STATEMENTS**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd
NOES: none
ABSTAIN: none

C. Public Hearing: Gann Limit Certification: Resolution No. 1—2017/2018

President Boyd opened the public hearing at 7:08 p.m. and immediately closed due to no comments.

MOTION MADE BY/SECOND: Correia/Land

Motion to adopt Resolution No. 1, Gann Limit Certification.

**RESOLUTION NO. 1—2017/2018
“Gann Limit Certification”**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd
NOES: none
ABSTAIN: none

D. Public Hearing: Certification of Sufficient Instructional Materials for 2017/2018 Fiscal Year: Resolution No. 2—2017/2018

President Boyd opened the public hearing at 7:10 p.m. School principals reaffirmed they have or will have sufficient instructional materials for this school year by the eighth instructional week.

D. Public Hearing: Certification of Sufficient Instructional Materials for 2017/2018 Fiscal Year: Resolution No. 2—2017/2018, Continued

MOTION MADE BY/SECOND: Correia/Flores

Motion to adopt Resolution No. 2 certifying that each student in the school district has or will have sufficient textbook/instructional materials in each subject consistent with Board adopted curriculum for the 2017-2018 school year.

**RESOLUTION NO. 2—2017/2018
“Certification of Sufficient
Instructional Materials”**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd
NOES: none
ABSTAIN: none

E. Public Review of Developer Fees for Fiscal Year 2016-2017

Staff reviewed the developer fees collected for the 2016-17 fiscal year and financial summary of revenues and expenditures for the last five years. Ending balance for the 2016-2017 was \$3,610,307.42. Mr. Zamora also stated these funds are restricted and intended to accommodate growth and pay down debt related to growth such as the construction of the Livingston Middle School.

F. San Joaquin Valley Air Pollution Control District Bus Replacement Program: Resolution No. 3—2017/2018

MOT Director, Nick Jones, gave an overview of the program. He stated, if eligible, the district will receive a new Bluebird bus that seats 81 passengers. Estimated cost of the bus is approximately \$157,000. The grant would cover half the cost and district would be responsible for the remainder. This would replace a 1988 school bus which would be destroyed and sold for scrap metal as required by law.

MOTION MADE BY/SECOND: Correia/Flores

Motion to adopt Resolution No. 3 authorizing the Superintendent to make application for, to sign required assurances, and to administer the San Joaquin Valley Air Pollution Control District Bus Replacement Program.

**RESOLUTION NO. 3—2017/2018
“San Joaquin Valley Air Pollution Control
District Bus Replacement Program”**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd
NOES: none
ABSTAIN: none

G. Approval of School Single Plans for Student Achievement

Superintendent Zamora reiterated this is an annual update of plans that are tied to categorical funds. Director of Categoricals and Special Projects, Maria Torres-Perez, stated the annual revisions are a team effort lead by the site principals inclusive of site staff, parents and members of ELAC and school site council. She reviewed the process and purpose for using the CDE template for a more reader-friendly plan.

MOTION MADE BY/SECOND: Correia/Bains

To approve the Single Plan for Student Achievement for Yamato Colony, Selma Herndon, Campus Park and Livingston Middle.

**APPROVAL OF SCHOOL SINGLE PLANS
FOR STUDENT ACHIEVEMENT
(Yamato Colony, Selma Herndon, Campus
Park & Livingston Middle)**

Motion carried by a vote of 4-1.

AYES: Bains, Correia, Land, Boyd
NOES: Flores
ABSTAIN: none

H. National Hispanic-Latino Heritage Month: Resolution No. 4—2017/2018

MOTION MADE BY/SECOND: Correia/Flores

To adopt Resolution No. 4 proclaiming September 15 to October 15 as National Hispanic-Latino Heritage Month.

**RESOLUTION NO. 4—2017/2018
“National Hispanic-Latino
Heritage Month”**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd
NOES: none
ABSTAIN: none

I. Communication, Information, And Future Agenda Items

The next board meeting is set for Thursday, October 12, 2017 at 6:00 p.m. Trustee Flores questioned the possibility of offering an ethnic course at Livingston Middle that somehow embeds multicultural into the current curriculum.

XI. Adjournment

The public meeting adjourned at 7:25 p.m.

Vernon Boyd, Board President

Anne Land, Board Clerk

Andrés Zamora, Board Secretary

ATTACHMENT A
Consent Agenda – Personnel Items

Public Employees: Classified

A. Employment Approval:

1. Jazmin Nunez, Academic Tutor, Selma Herndon, Employment effective 8/15/17.
2. Karla Rodriguez, Café Monitor, Livingston Middle School, Short Term Employment effective 8/28/17 – 6/5/18.
3. Stephanie Barriga, Academic Clinician, Yamato Colony, Employment effective 8/21/17.
4. Eva Granado, Academic Tutor, Campus Park, Employment effective 8/24/17.
5. Kimberly Mundy, Dishwasher/Server, Livingston Middle School, Employment effective 8/22/17.
6. Malesza Miranda, Yard Duty, Livingston Middle School, Short Term Employment effective 8/28/17 – 6/5/18.
7. Mireya De La Rosa, Yard Duty, Livingston Middle School, Short Term Employment effective 8/25/17 – 6/5/18.
8. Blanca Sanchez-Palomares, Academic Tutor, Selma Herndon, Employment effective 8/29/17.
9. Anthony Deol, AVID Tutor, Livingston Middle School, Short Term Employment effective 8/31/17 – 6/5/18.
10. Jose Hernandez, Academic Tutor, Yamato Colony, Employment effective 9/11/17.
11. Janet Macias, Yard Duty, Campus Park, Short Term Employment effective 9/6/17 – 6/5/18.

B. Resignations/Retirements:

1. Leandra Contreras, Yard Duty, Campus Park, Resignation effective 9/5/17.
2. Maytte Hernandez, Preschool Outreach Provider, Prusso Child Development Center, Resignation effective 9/12/17.

ATTACHMENT B

Fundraisers for 2017-2018

Campus Park Elementary

1. Campus Carnival for reward fieldtrips, May 2018, Goal \$2,500
2. Annual T-shirt/Sweatshirt Sales for classroom incentives, all year, Goal \$500
3. Box Tops for Education Collection for classroom incentives, all year, Goal \$500
4. Pencil Sales for attendance incentives, all year, Goal \$100
5. Movie Night Sales for attendance incentives, 3 per year, Goal \$1,000
6. Monster Meal for Character Counts Club incentives, October 2017, Goal \$500
7. Sweetheart Supper for Character Counts Club incentives, February 2018, Goal \$500

Selma Herndon Elementary

1. Golden Apple Catalog Orders for student incentives, October/November 2017, Goal \$6,000
2. Student Store Sales for PBIS positive student reward system, all year, Goal \$1,500
3. Movie Night Sales for end of year awards and student incentives, 4 per year, Goal \$1,200
4. Box Tops for Education Collection for classroom incentives, all year, Goal \$750

Yamato Colony Elementary

1. Golden Apple Catalog Orders for school t-shirts, incentives, and assemblies, October 2017, Goal \$4,000
2. Happy Grams Sales for End of Year Family Picnic, January 2018, Goal \$400
3. Walk-A-Thon for student events, movie nights and assemblies, February 2018, Goal \$1,500
4. Scholastics Book Fair for classroom materials and supplies, March 2018, Goal \$2,000

Livingston Middle

1. Pancake Breakfast for 6th gr. camp, September 2017, Goal \$10,000
2. PE Uniform Sales for student athletic supplies, all year, Goal \$4,000
3. Gourmet Popcorn Catalog Sales for Club LIVE/BIONIC, Goal \$3,000
4. Movie Afternoon Sales for Club LIVE/BIONIC, all year, Goal \$1,000
5. School Dances for Student Council, all year, Goal \$3,000
6. Haunted Classroom for Student Council, October 2017, Goal \$1,000
7. Halloween Dance for Club LIVE/BIONIC, October 2017, Goal \$800
8. Valentine Dance for Club LIVE/BIONIC, February 2018, Goal \$800
9. 8th Gr. T-Shirt Sales for 8th gr. class, Sept/Oct 2018, Goal \$300.00
10. Chicken Dinner for 8th gr. class, April 2018, Goal \$3,000
11. Talent Show Concession for 8th gr. class, March 2018, Goal \$500
12. McDonald's Partnership for 8th gr. class, February 2018, Goal \$300
13. Spaghetti Dinner for AVID program, Spring 2018, Goal \$1,500