

# SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

## Regular Meeting of the Governing Board

### Regularly Scheduled Public Meetings:

3<sup>rd</sup> Thursday of each month: 9:00 a.m.  
12850 Muscatel St, Hesperia, CA 92345

---

## MINUTES

September 21, 2017

### **CONVENE PUBLIC SESSION**

**9:05 a.m.**

---

#### **A. Call to Order**

Pledge of Allegiance led by Kenneth Courtney

Roll Call

Board Chairman Kenneth Courtney –present

Board Vice-Chair Michelle Winkhart –present

Board Member Robert Jackson - present

Board Member Colleen Kuhn –present

Also Present

Dr. Randy Wormmeester - present

Desirée Gardner - present

#### **B. Public Comment – None**

#### **C. Items to be Removed from Consent or Action Agendas – None**

#### **D. Consent Agenda –**

Board Member Courtney motioned to approve the Consent Agenda; Board Member Jackson seconded the motion. Motion carried 4/0/0.

1. Approval of Board minutes for the August 17, 2017 regular board meeting and the August 21, 2017 special board meeting.
2. Approval of Expenditure Report for July and August 2017 including the General, Reserve, and Fundraising Accounts.
3. Approval of July and August 2017 Credit Card Statements.
4. Approval of August 2017 Petty Cash Reconciliations.

#### **E. Business Report –**

Gardner: Reported on status of current budget with need to make reduction in expenses.

Board Members: Expressed concern regarding recruitment strategies and enrollment shortfall. Requested a census report of gains and losses for 2017-18 year-to-date.

Wormmeester: Discussed enrollment and recruiting opportunities including plans to minimize shortfall and eliminate need for expense reduction.

#### **F. Commandant's Report –**

Wormmeester: Reported on junior high construction progress; stated that recruiting is limited due to lack of space at the junior high location. Responded to Board Member questions regarding occupancy and inspections with input from Billy Bullington.

**SUMMIT LEADERSHIP ACADEMY – HIGH DESERT**  
Regular Meeting of the Governing Board

**H. Action Agenda**

1. DISCUSSION/APPROVAL OF CHARTER SCHOOL CAPITAL SALE OF RECEIVABLES - Board Member **Kuhn** motioned to **approve** the second sale of receivables to Charter School Capital in the amount of \$274,000; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.
  
2. DISCUSSION REGARDING BUS CONTRACT – Board Members **discussed** current bus service contract with American Eagle Transportation with Summit staff. Concerns to note: parent complaints regarding missed bus stop times, mechanical issues, need bus liaison on staff, and field trips and activities bus unavailable. Vendor performance will be reevaluated at next board meeting. Direction given to Mrs. Gardner to obtain additional bus service proposals.

Board Member Jackson exited at 12:15pm

**MOVE TO CLOSED SESSION**

**10:26 a.m.**

The Board moved to closed session to discuss the following:

1. PERSONNEL MATTERS – The Board may discuss matters regarding personnel issues.

**RECONVENE PUBLIC SESSION**

**11:00 a.m.**

**J. Board Member Comments –**

Kuhn: Communication between Commandant and the Board is key; excited for building project; wants bus agreement options and enrollment report at next meeting.

Courtney: Appreciates staff and is here to help; understands that this has been a huge undertaking; is committed because he cares.

**K. Items for Future Board Meetings – None**

**L. Next Meeting Date –**

Regular Meeting: September 21, 2017 at 9:00 a.m.

**M. Adjournment of Meeting –** Winkhart adjourned the meeting at 11:06 a.m.