

**South Lake Schools
Board of Education
Regular Meeting
October 18, 2017**

The Regular Meeting of the South Lake Schools' Board of Education, held on October 18, 2017, in the South Lake Administration Building, located at 23101 Stadium Boulevard, St. Clair Shores, Michigan was called to order at 6:30 p.m. by our President, Charlotte Rebelein.

Members present: Charlotte Rebelein, Michael Damiani, Melissa Gordon, Robert Penn, Lois Cardenas, Kelly Gattuso

Members absent: Julie Magee

Administrators present: Ted Von Hiltmayer, John Thero, Frank Thomas

The Pledge of Allegiance was led by Mrs. Rebelein.

CONSENT AGENDA

➤ Checks written for September 2017

General Fund	\$552,192.88
Activity Fund	\$12,156.22
Cafeteria Fund	\$39,279.07
2014 Bond Fund	\$37,507.44
2017 Bond Fund	\$553,774.93
Total	<u>\$1,194,910.54</u>

- Minutes from the Board of Education Regular Meeting of September 13, 2017
- Board of Education Approval for travel to Chicago, IL from April 19, 2018 to April 20, 2018 for the high school band and choir.

Moved by Mr. Damiani, seconded by Mrs. Cardenas to approve above Consent Agenda.

Ayes: 6 Nays: 0 Motion Carried: 6/0

STUDENT REPORT

Nolan Girven reported on the following:

- Homecoming will be taking place this Saturday. We have sold 250 tickets so far.
- We have a student DJ this year.
- The pep assembly starts during 7th hour and the parade will begin at 5:45 p.m. from the high school.
- The theme this year is Candyland. All grades are working on floats this week.
- Soccer so far has 3 wins and 12 losses with 1 tie.
- Volleyball has 7 wins, 7 losses and 3 ties.
- Swim has 2 wins and 5 losses.
- Football has only won 2 games so far.
- I invite everyone to come and join us at the pep assembly.

BOARD BRIGHTENER

Mr. Beato introduced Beth Welles who presented a power point regarding the Link Leader and Leadership programs. She is fortunate to work along with Gail Ashburn. This program helps the students connect with a freshmen student and help them throughout their first year in high school. Two of her students were present who attended a two day summer training course and were able to network with link leaders from all over the State. They found new ways to connect with their students. The Leadership class though small this year is a great program to help the students connect more with the community.

PUBLIC COMMENTS

There were no public comments.

SUPERINTENDENT'S REPORT

Mr. Von Hiltmayer noted that the cafeteria should be up and running by the end of this month. We will try to hold the next Board meeting in the cafeteria. We are already starting to talk about the next phase of projects for next year. Bond improvements continue throughout the District with most of the work occurring at South Lake High School. The cafeteria renovations are complete and work on the new Food Court and kitchen are coming to a close. We expect the transition from the old kitchen to the new to occur within the next few weeks with the kitchen, Food Court, and cafeteria to function as one before the end of October.

Interior work on the new South Lake Bistro and Culinary Arts classroom will begin once the new kitchen is up and running. Interior and exterior work will continue throughout fall with an opening date of the new South Lake Bistro planned for late January.

Exterior work on the east end of South Lake High School is also coming to a close. The final finish for the new tennis courts will be applied soon and the new fencing is also near completion. The base layer of asphalt is down and the new light posts are also installed. The final layer of asphalt will depend on the weather and the progress of other construction projects.

Dave Hambaum will share a full update on current bond projects and next year's construction projects at the November Board of Education meeting.

CURRICULUM AND INSTRUCTIONAL REPORT

Mr. Thero requested Board of Education Approval of Early Childhood Special Education (ECSE) curriculum. Curriculum proposals have been reviewed for the ECSE program housed at Avalon Elementary School. After a careful review, it is recommended that the Board approve Read it Once Again as the curriculum for ECSE. Read It Once Again provides a comprehensive curriculum that promotes and establishes an early literacy-based foundation for the development of basic skills. It also provides the educator with student goals and objectives based on developmental milestones with structure and rationale. The curriculum engages the parent/guardian in the instructional process and fosters communication between home and school. The total amount requested is \$3,500.00.

Moved by Mrs. Cardenas, seconded by Ms. Gattuso to approve funds for the Early Childhood Special Education Curriculum as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thero requested Board of Education Approval of Curriculum for the Cognitively Impaired (CI) program. Curriculum proposals have been reviewed for the CI program housed at Avalon Elementary School. After careful review, it is recommended that the Board approve Teach Town Basics as the curriculum for the CI program. Teach Town Basics offers a blend of computer-delivered and teacher-led applied behavior analysis instruction that will increase students' vocabulary, listening skills, social-emotional development, independence, academic and cognitive skills. Note: this program will require the purchase of technology needed for students to complete the computer based portion of the program. The total amount for this program is \$255 per student per year plus a one-time cost of \$416.00 for teacher materials.

Moved by Ms. Gattuso, seconded by Mr. Penn to approve funds as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thero requested Board of Education approval of iPads for the CI program. The CI program will need 16 iPads with cases in order to implement the Teach Town program. A quote from Apple is attached for the iPads with protective cases at a cost of \$5,293.20. This will be paid from the 2014 Bond Fund.

Moved by Mr. Damiani, seconded by Mrs. Cardenas to approve funds for the iPads for the CI program as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thero requested Board of Education approval of Audio/Visual Room Equipment. We have obtained quotes for audio/visual equipment that is needed in classroom and conference room areas. VSC has submitted a quote based on REMC or below REMC state bid pricing. The equipment includes digital displays, wireless presentation devices, and labor for installation including running electrical lines for 15 classroom/conference rooms. This expense will be paid from the 2014 Bond Fund. The total cost is \$23,820.99.

Moved by Mrs. Cardenas, seconded by Mr. Penn to approve funds for the Audio/Visual Room Equipment as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

PSAT AT SOUTH LAKE HIGH SCHOOL

All students in grades 9 – 11 took the PSAT NMSQT on October 11, 2017. This is the second time that South Lake Schools has given the PSAT to all students in grades 9 – 11 as part of our new assessment system at the high school. Thanks to all of the students for their hard work in preparing themselves for the strenuous process of applying for college.

PERSONNEL REPORT

Mr. Thomas requested Board of Education approval to grant Jane Shook the Elementary CI Teaching position at Avalon Elementary School. Jane earned her Bachelor of Arts Degree in Special Education from Michigan State University in East Lansing, MI, her Master's in Education and Human Development from George Washington University in Washington D.C. and her Education Specialist Educational/Special Education director degree from Saginaw Valley State University.

Moved by Mr. Damiani, seconded by Mrs. Cardenas, to grant Jane Shook a probationary contract for the 2017-2018 school year.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas requested Board of Education approval to grant Mark Rohrig the Maintenance Personnel position effective the 2017-2018 school year.

Moved by Mr. Penn, seconded by Ms. Gattuso, to grant Mark Rohrig a Probationary Contract for the 2017-2018 school year.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas requested Board of Education approval to grant Brian Scharrer the Maintenance Personnel position effective the 2017-2018 school year.

Moved by Mrs. Cardenas, seconded by Mr. Damiani to grant Brian Scharrer a Probationary Contract for the 2017-2018 school year.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Hambaum spoke very highly of Brian and Mark who have worked here as contracted employees. They now know most of the staff and work tirelessly on behalf of the district. We welcome them to our South Lake family. We are very fortunate to have them.

BUSINESS REPORT

Mr. Thomas recommended Board of Education Approval of Change Orders Group #1 in the amount of \$3,175.80. This credit amount will be returned to the 2017 Bond Fund.

Moved by Mr. Damiani, seconded by Mr. Penn to approve Change Orders #1 in the amount of \$3,175.80.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas recommended Board of Education Approval of Payment of Bond Draw #35, 2017 Bond Fund. Invoices have been received and deemed appropriate for payment for work on the 2017 bond projects. These invoices will be paid out of the 2017 Bond Fund in the amount of \$1,663,134.24. Some are final payments.

Moved by Mr. Penn, seconded by Mr. Damiani, to approve payment of Bond Draw #35 in the amount of \$1,663,134.24

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas requested Board of Education Approval to Accept the Audit for the 2016-2017 school year. The annual audit has been prepared by the auditing firm of Stewart, Beauvais and Whipple. During the 2016-2017 school year, General Fund expenditures exceeded expenditures by \$14,290 resulting in a fund equity of \$(1,282,078) Mr. Thomas is pleased to report that South Lake received an "Unmodified or Clean" opinion from the auditors. An "Unmodified or Clean opinion" is the best designation an organization can earn regarding its accounting operations and reporting procedures.

Moved by Mr. Penn, seconded by Mrs. Cardenas, to approve audit as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas recommended Board of Education approval to Adopt the Deficit Elimination Plan. South Lake did finish the 2016-2017 year in a deficit and the adoption of the 2017-2018 General Fund Budget resulted in a projected deficit balance. Subsequently, South Lake has to file a Deficit Elimination Plan with the State of Michigan Department of Education. The Michigan Department of Education has asked the district to adopt the resolution as noted in Attachment D. Mrs. Rebelein noted that we are moving upwards in terms of the deficit. This is the first time it is being reduced. Mrs. Cardenas thanked Mr. Thomas and his staff for a job well done. Moved by Mrs. Cardenas, seconded by Mr. Damiani to approve to Adopt the Deficit Elimination Plan as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

PUBLIC COMMENTS

There were no public comments.

MISCELLANEOUS

Kelly Gattuso

- Thanks to Beth Welles and Gail Ashburn for all your support working with the Link Leaders.
- Welcome to new hires.
- Go Cavs!

Lois Cardenas

- Good luck to the football team and with homecoming. I will be there to judge the floats.
- Congrats to our new hires.

Robert Penn

- Thanked Ms. Welles and the Link Leaders for coming and presenting information on this great program.
- Congratulations to the new hires.
- Thanked Fang and John Thero for organizing the exchange program. We had two students and we had a blast with them. We introduced them to slime! Hope we can get more volunteers to take students next time.

Melissa Gordon

- I am reiterating everything said so far.
- Go Cavs!

Michael Damiani

- Welcome to our new hires.
- Thanked Nolan for his student report. He is a good kid and doing a wonderful job.
- Thanked Ms. Welles and Mrs. Ashburn. Sounds like an amazing program.
- Go Cavs!
- There is a rumor that someone will be making popcorn again this year at homecoming and the rumors are true.

Ted Von Hiltmayer

- Homecoming festivities will be taking place this week.
- I encourage the community to come out to the game and parade. The parade starts at 5:45 p.m. from the high school.
- Welcome to our new hires.
- We appreciate all the work that Brian and Mark have done.

Charlotte Rebelein

- Welcome to our new hires.
- I can vouch for Brian and Mark and all they do. They helped us with our county Board dinner and did an outstanding job.
- Thanked Ms. Welles and her students for their presentation.
- Thanked Mrs. West for taking care of all the student council activities.
- Thanked Mr. Hambaum for all his extra work each week with the bond projects.

Mrs. Cardenas made a motion to adjourn the meeting, seconded by Melissa Gordon.

Ayes: 6 Nays: 0 Motion Carried: 6/0

The meeting adjourned at 7:08 p.m.

Respectfully submitted,

Melissa Gordon

Prepared by Veda Hall