

Policy Changes or Additions

Academic Honesty

Academic honesty is a critical element in the growth and development of all students.

Examples of Academic Dishonesty are: (not limited to this list alone)

- Copying answers from other students (tests, quizzes, daily work, projects etc.)
- Stealing another students work and using it as their own
- Plagiarism or otherwise presenting another individual's work as your own

The teacher along with the administration will have final decision on what constitutes academic dishonesty and will be handled accordingly:

1st Offense --> Grade of "0" and a parent call from the teacher

2nd Offense --> Grade of "0" and a parent call from the Principal and an ISS placement

3rd and subsequent offenses handled on individual basis

Outside Food/Drink during Breakfast/Lunch times (Secondary students)

Students/Parents are allowed to bring food/drinks for themselves/their child(ren) during breakfast and lunch. However, students/parents will NOT be allowed to bring food/drinks for other students during either meal time. Exceptions are celebrations based on curricular activities.

Semester Exams

Semester exams are given in all subjects and classes. Students are required to take all exams in order to receive credit in a class, unless they meet the qualifications set forth in the following exemption policies:

*Students who are **Juniors or Seniors (11-12)** may be exempted from the semester exams providing they meet the following requirements:

1. Overall average in the subject of 80 or higher; **AND**
2. No more than 3 unexcused absences or 5 excused absences in the subject during the semester; No more than 3 unexcused absences or 5 excused absences in the subject during the semester. No more than 5 total absences will be allowed, of which, no more than 3 can be unexcused. (Three tardies are equal to one absence; one tardy counts as 1/3 absence.)

*Students who are **Freshmen or Sophomores (9-10)** may be exempted from **three (3)** semester exams of their choice providing they meet the following requirements:

1. Overall average in the subject of 80 or higher; **AND**
2. No more than 3 unexcused absences or 5 excused absences in any subject/class period during the semester. No more than 5 total absences will be allowed, of which, no more than 3 can be unexcused. (Three tardies are equal to one absence; one tardy counts as 1/3 absence).

When considering absences for the purpose of determining exemptions for semester exams, only those absences which are a result of **extracurricular activities, injuries sustained in an extracurricular activity OR medical/dental appointments (with proper documentation)** will be excused(maximum number allowed is 5). Doctor notes have to be turned in within **3 days**, or they will not be accepted for the purpose of exam exemptions. Parent notes will not be accepted for the purpose of exam exemptions.

NOTE: Exemption privileges or lack thereof, for students, will be determined period by period.

Grading Guidelines (Secondary Grade Levels)

50% Test/Quiz/Special Project:

- A student may retake tests within two (2) class days of being notified of the failing test/quiz for up to a grade of 70 **IF** they have first met with the teacher for a tutorial session.
- It is at the discretion of the teacher as to whether the student will retake the test/quiz during the designated class time or either before school, break, lunch or afterschool.
- Special projects are due when specified by the teacher. There will be no corrections or retakes for special project-the grade will be recorded as the final grade.

Remaining 50% may be divided up at the discretion of the teacher:

- All assignments are due when specified by the teacher
- High School students **WILL NOT** be allowed to correct daily work including class work, homework, etc.
- **FOR JUNIOR HIGH STUDENTS ONLY:** JH students may correct daily work/homework for a grade no higher than a 70. The student will have 2 days to complete the corrections once they are notified of a failing daily work assignment or homework assignment. When and where the student completes the corrections is at the teacher's discretion.
- Late work:
 - 1 day late: 10 pts off **OR** 10% off
 - 2 days late: 20 pts off **OR** 20% off
 - 3 days late: 30 pts off **OR** 30% off
 - 4 + days late: Grade of "0" will be recorded for the assignment.
- High School Science Lab grades:
 - Will constitute 40% of the students Science grade.
 - A student who fails a science lab assignment may redo the lab (for a grade no higher than a 70) within two (2) class days of being notified of the failing grade.

Absences and Parent Note Procedural Changes:

- Parents must submit **written communication** requesting permission from AISD Administration, for students to be excused from school for time periods exceeding 3 days. Permission is granted at the discretion of the administration.
 - Parents are allowed to provide "*parent notes*" when their student is absent from school; this will be accepted as an excused absent. On the 4th and subsequent absences, "*parent notes*" **will NO LONGER** be accepted; these absences will require a **doctor's note** in order to be considered excused.
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Texas Education Agency Student Attendance Accounting Handbook

3.6.3 Requirements for a student to be considered present for FSP (Funding) purposes

- Is temporarily absent because of a documented appointment for the student or student's child that is with a health care professional licensed, certified, or registered by an appropriate agency in the State of Texas to practice in the United States. To be considered temporarily absent, the student must begin classes or return to school on the same day of the appointment. The appointment should be supported by a document, such as a note from the health care provider.