

Instruction

STUDENT USE OF TECHNOLOGY

The Governing Board intends that technological resources provided by the district be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning.

- (cf. 0440 - District Technology Plan)*
- (cf. 1113 - District and School Web Sites)*
- (cf. 4040 - Employee Use of Technology)*
- (cf. 6010 - Goals and Objectives)*
- (cf. 6163.1 - Library Media Centers)*

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers, user obligations and responsibilities, as well as consequences for unauthorized use and/or unlawful activities.

- (cf. 5125.2 - Withholding Grades, Diploma or Transcripts)*
- (cf. 5144 - Discipline)*
- (cf. 5144.1 - Suspension and Expulsion/Due Process)*
- (cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities)*
- (cf. 5145.12 - Search and Seizure)*

On-Line Services/Internet Access

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. *(20 USC 6777, 47 USC 254)*

The Board desires to protect students from access to inappropriate matter on the Internet or other on-line services. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students and student information when using electronic mail, chat rooms, and other forms of direct electronic communication.

Staff shall supervise students while they are using on-line services and may ask teacher aides and student aides to assist in this supervision.

Student's Name: _____ Grade: _____

Distributed in 2015/2016 school year.

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Before using the district's on-line resources, each student and his/her parent/guardian shall sign and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users' mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

(cf. 6162.6 - Use of Copyrighted Materials)

In order to help ensure that the district adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation, and other relevant procedures. He/she shall also monitor the district's filtering software to help ensure its effectiveness.

*Legal Reference:**EDUCATION CODE*

51006 Computer education and resources

51007 Programs to strengthen technological skills

51870-51874 Education technology

60044 Prohibited instructional materials

PENAL CODE

313 Harmful matter

502 Computer crimes, remedies

632 Eavesdropping on or recording confidential communications

UNITED STATES CODE, TITLE 20

6751-6777 Enhancing Education Through Technology Act, No Child Left Behind Act, Title II, Part D, especially:

6777 Internet safety

UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

CODE OF FEDERAL REGULATIONS, TITLE 16

312.1-312.12 Children's online privacy protection

CODE OF FEDERAL REGULATIONS, TITLE 47

54.520 Internet safety policy and technology protection measures, E-rate discounts

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STUDENT USE OF TECHNOLOGY*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

K-12 Network Technology Planning Guide: Building the Future, 1995

CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES

1223.94 Acceptable Use of Electronic Information Resources

CSBA: <http://www.csba.org>

American Library Association: <http://www.ala.org>

California Department of Education: <http://www.cde.ca.gov>

Federal Communications Commission: <http://www.fcc.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy Adopted: 02/22/96

Policy Revised: 05/04/06

*Nuvew Union School District
Nuevo, California*

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The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. He/she shall ensure that all students using these resources receive training in their proper and appropriate use.

(cf. 0440 - District Technology Plan)

(cf. 4040 - Employee Use of Technology)

(cf. 4131- Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

On-Line/Internet Services: User Obligations and Responsibilities

Students are authorized to use district equipment to access the Internet or on-line services in accordance with user obligations and responsibilities specified below and in accordance with Board policy and the district's Acceptable Use Agreement.

1. The student in whose name an on-line services account is issued is responsible for its proper use at all times. Students shall keep personal account numbers, home addresses, and all telephone numbers private. They shall use the system only under their own account number.
2. Students shall use the district's system responsibly and primarily for educational purposes.
3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes in a patently offensive way sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors.
(Penal Code 313)

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4. Students shall not disclose, use, or disseminate personal identification information about themselves or others when using electronic mail, chat rooms, or other forms of direct electronic communication. Students are also cautioned not to disclose such information by other means to individuals located through the Internet without the permission of their parents/guardians. Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.
5. Students shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law or Board policy.
(cf. 3513.3 - Tobacco-Free Schools)

6. Copyrighted material shall not be placed on the district's computer system without the author's permission. Students shall not violate copyright laws or plagiarize documents. Any materials utilized for research projects should be given proper credit as with any other hard copy source of information.
(cf. 6162.6 - Use of Copyrighted Materials)

7. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking."
(cf. 5131.5 - Vandalism, Theft and Graffiti)

8. Students shall not read other users' electronic mail or files. They shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to delete, copy, modify, or forge other users' mail.

9. Students shall report any security problem or misuse of the services to the teacher or principal.

The district reserves the right to monitor the system for improper use. Electronic communications and downloaded material, including files deleted from a user's account, may be reviewed by district officials to ensure proper use of the system.

(cf. 5145.12 - Search and Seizure)

AR 6163.4(c)

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The principal or designee shall make all decisions regarding whether or not a student has violated Board policy or the district's Acceptable Use Agreement. The decision of the principal or designee shall be final. Inappropriate use may result in cancellation of the student's user privileges, disciplinary action, and/or legal action in accordance with law and Board policy.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Regulation Adopted: 02/22/96

Regulation Revised: 05/04/06

Nuvview Union School District

Nuevo, California

E 6163.4(a)

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STUDENT USE OF TECHNOLOGY

On Line Services User Contract

Telecommunication services are available to students and teachers of Nuvview Union School District (NUSD) who qualify as a result of participation in an Internet use orientation. Nuvview Union School District (NUSD) strongly believes in the educational value of Internet resources and recognizes the potential of such to support student achievement, the curriculum and student learning in our District. The goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. NUSD will make every effort to protect users from any misuses or abuses as a result of their experiences with an information service. All users must be continuously on guard to avoid inappropriate and illegal interaction with the information service. The following represent some of the inappropriate uses that may occur:

- Using the network for commercial advertising.
- Using copyrighted materials in reports without permission from the publisher or copyright holder.

- Using the network to access a file that contains pornographic material.
- Using the network to send/receive messages that are racist, sexist, or inflammatory.
- Placing a computer virus on the network.
- Using someone else's name or username in sending/receiving messages.
- Using the network to access personal information that you or others may use inappropriately.
- Using the network to send/receive large numbers of personal messages.
- Using the network for accessing, posting, submitting, publishing, or displaying harmful matter or material that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, sex, sexual orientation, age, disability, religion or political beliefs.

The *NUSD Electronic Information Access Contract* is based on Board Policy 6163.4. Please read this document carefully. When signed by you, and, if required, your guardian/parent, it becomes a legally binding contract. We must have your initials where indicated and your signature and that of your guardian/parent (if you are under 18) before we can provide you with access to the Internet. Listed below are the provisions of this contract. If any user violates these provisions, access to the information service may be denied and you may be subject to disciplinary action.

Students and their parents or guardians must read and sign the NUSD Electronic Information Access Contract.

E 6163.4(b)

Instruction

STUDENT USE OF TECHNOLOGY

Terms and Conditions: NUSD Electronic Information Access Contract

Personal Responsibility

As a representative of this school, users accept personal responsibility for reporting any misuse of the network to the system administrator or teacher. Misuse can come in many forms, but it is commonly viewed as any message(s) sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described below. All rules of conduct described apply when users are on the network.

→ **We have read and understand this provision.**

Student Initial _____

Parent Initial _____

Acceptable Use

The use of assigned account must be consistent with the educational goals and objectives of NUSD. I am personally responsible for this provision at all times when using the electronic information service. In addition to following the rules of NUSD, users recognize that:

- Users of other organizations' networks or computing resources must comply with rules established by that organization/network.
- Transmission of any material in violation of any law of the United States or other states is prohibited. ***This includes, but is not limited to: copyrighted material (such as movie, video and music files), threatening or obscene material, or material protected by trade secret.***

- Use of commercial activities by for-profit institutions is generally not acceptable.
- Use of product advertisement or political lobbying is prohibited.
- Users are aware that the inappropriate use of the Internet can be a violation of local, state, and federal laws. Users violating those laws can be prosecuted for such violations.

→ We have read and understand this provision.

Student Initial _____

Parent Initial _____

E 6163.4(c)

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STUDENT USE OF TECHNOLOGY

Privileges

The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Each person who receives an account will participate in an orientation or training course as to proper behavior and use of the network. System administrators, operating under the aegis of the school board and the district office, will decide what constitutes appropriate use and that the decision of those administrators is final. System administrators may close an account at any time deemed necessary for any reason. Administration or staff of NUSD may request that the system administrators deny, revoke, or suspend specific user accounts. Damaging computers, computer systems or computer network will result in immediate loss of access as well as other disciplinary or legal action.

→ We have read and understand this provision.

Student Initial _____

Parent Initial _____

Security

Security on any computer system is a high priority because there are so many users. Notify the system administrator of sponsoring teacher at once if a security problem is identified. Never demonstrate the problem to other users. Never use another individual's account. All use of the system must be under the user's own account. Any user identified as a security risk will be denied access to the network.

→ We have read and understand this provision.

Student Initial _____

Parent Initial _____

Network Etiquette and Privacy

Users are expected to abide by generally accepted rules of network etiquette. These rules include (but are not limited to) the following:

- BE POLITE. Never send, or encourage others to send, abusive messages.
- USE APPROPRIATE LANGUAGE. Users are representatives of the school and district on a non-private system. Never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden.

- **RESPECT PRIVACY.** Do not reveal your home address or personal phone number or the addresses or phone numbers of others.

E 6163.4(d)

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- **ELECTRONIC MAIL.** Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities must be reported to school authorities.
- **DO NOT DISRUPT.** Do not use the network in any way that would disrupt use of the network by others or to intentionally waste limited resources.
- **RESPECT DIFFERENCES.** Electronic information sources enable you to communicate on a global level. Be aware of cultural differences in your communications.
- **OTHER CONSIDERATIONS.** Do be brief. Do minimize spelling errors and make sure your message is easy to understand and read. Do use accurate and descriptive titles for your articles. Do remember that humor and satire is easily misinterpreted in on-line communication. Do cite references for any facts you present. Do forgive the spelling and grammar errors of others. Do remember that all network users are human beings -- don't "attack" correspondents; persuade them with facts. Do post only to groups you know.

➔ **We have read and understand this provision.**

Student Initial _____

Parent Initial _____

Vandalism

Vandalism is defined as any malicious attempt to harm, change, or destroy data or programs of another user or any other agencies or networks that are connected to the system. This includes, but is not limited to, uploading or creation of computer viruses. Any vandalism will result in immediate loss of computer services, disciplinary action, and legal referral.

➔ **We have read and understand this provision.**

Student Initial _____

Parent Initial _____

E 6163.4(e)

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Services

NUSD makes no warranties of any kind, whether expressed or implied, for the service it is providing. NUSD will not be responsible for any damages suffered while on this system. These damages include loss of data as a result of delays, non-deliveries, incorrect deliveries, or service interruptions caused by system or user errors or omissions. Use of any information obtained via the Internet is at the user's risk. NUSD specifically disclaims any responsibility for accuracy of information obtained through the Internet.

➔ **We have read and understand this provision.**

Student Initial _____

Parent Initial _____

Duration of Account

Student Internet accounts shall remain valid until revoked or as long as student is active in NUSD.

Student

I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the above provisions may result in disciplinary action, the revoking of my user action, and appropriate legal action. I also agree to report any misuse of the network to the NUSD system administrator or any teacher. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in this contract or in the NUSD rules. All the rules of conduct described in the district publication "Student Behavior Standards" apply when I am on the network.

Student's Name (please print): _____

Signature: _____

Date: _____

Parent or Guardian

(Student under the age of 18 must have the signature of a parent or guardian who has read this contract.)

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As the parent or guardian of this student, I have read this contract and understand that the Internet access is provided for educational purposes. I understand that it is impossible for NUSD to restrict access to all controversial materials, and I will not hold NUSD responsible for materials acquired on the network. I also agree to report any misuse of Internet access to NUSD system administrators. Misuse may come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described above.

I accept full responsibility for supervision if and when my child's use of the Internet is not in a school setting. I hereby give my permission to issue an Internet account for my child and certify that the information on this form is correct.

Parent or Guardian Name (please print): _____

Signature: _____

Date: _____