

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
October 10, 2016

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6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
www.bpsd.k12.ca.us

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mrs.
Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Smith made the motion, seconded by Mr. Hamblen, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, October 10, 2016 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 26, 2016

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mrs. Jensen, to approve the Minutes of the Regular Meeting of September 26, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

No comments.

IV. PROGRAMS AND REPORTS

.01 GORDON H. BEATTY SCHOOL REPORT

Principal Seri Hwang, Administrative Intern Mary Beckelheimer, and teachers Sara Alan, Jason Gaw, Cristina Sousa, Brianna Zamora, Nicole Foote, Sauni Rae Dain, Esther Lee, Kirstin Kim, Carl Hermreck and Rosemary Lejano reported on the technology integration at Beatty School. All grade levels have access to computers in the two Computer Labs and 510 iPads are distributed between the grade levels. Pre-K students have access to Starfall, an app that focuses on numbers, letters, and pre-reading skills; ST Math, a visual math interactive instructional program, is available to transitional to fifth grade students; and Footsteps2Brilliance is available to pre-school through second grade students providing supplemental language arts instruction with interactive nursery rhymes, books, phonics and reading games. iPads allow first grade teachers to support the "Engage NY" English language arts program as well as expand literacy and student knowledge demonstration. Second grade students are introduced to keyboarding learning fingering, formatting grammar and spelling. Third grade students continue keyboarding practice, improve comprehension skills via ReadTheory.org and math fact fluency through ReflexMath.com. The ShowMe app, a personal interactive whiteboard that can be recorded, is accessed through the iPad by fourth grade students as well as video recording. Fifth grade students practice research skills and develop classroom presentations using various apps on their iPads. The Discovery Education Math Tech-book is a digital whiteboard with online coaching utilized by sixth grade students. Sixth grade students also participate in internet scavenger hunts via QR codes to gain knowledge on non-fiction topics.

Minutes, October 10, 2016 (Continued)

V. ACTION CALENDAR

.01 PUBLIC EMPLOYEE APPOINTMENT: KELLY LOVE, INTERIM PRINCIPAL

Ms. Kelly Love was appointed as Interim Principal at Mabel L. Pendleton School effective October 11, 2016. Ms. Love is a former elementary and junior high classroom teacher and is a long time BPSD staff member and "teacher leader." Ms. Love is not only well regarded by school staff and parents, but also brings to the office her familiarity with the school programs and experience supporting Ms. Jeffrey and Ms. Rios in their role as school principal.

Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board approve Public Employee Appointment: Kelly Love, Mabel L. Pendleton School Interim Principal, effective October 11, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PUBLIC EMPLOYEE APPOINTMENT: JAY BECKELHEIMER, ADMINISTRATIVE INTERN

The Governing Board approved the appointment of Mr. Jay Beckelheimer as Administrative Intern at Mabel L. Pendleton School effective October 23, 2016. Mr. Beckelheimer has been a special education teacher at Pendleton School for several years and is a member of the school's leadership team. He has extensive knowledge of the school's programs and student needs.

Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board approve Public Employee Appointment: Jay Beckelheimer, Administrative Intern at Mabel L. Pendleton School, effective October 24, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, October 10, 2016 (Continued)

V. ACTION CALENDAR (Continued)

.03 RESOLUTION #16-08: RED RIBBON WEEK, OCTOBER 23-29, 2016

Agenda Exhibit B.

Red Ribbon Week is the nation's oldest and largest drug prevention program reaching millions of Americans during the last week of October each year. By wearing red ribbons and participating in community anti-drug events, young people pledge to live a drug-free life. Buena Park School District supports October 23-29, 2016, as Red Ribbon Week and encourages its citizens to participate in drug prevention and education activities, making a visible statement that we are firmly committed to a drug-free community.

Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board approve Resolution #16-08: Red Ribbon Week, October 23-29, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VI. DISCUSSION CALENDAR

.01 Buena Park Junior High School 6th Grade Pilot Program

Buena Park Junior High School Principal, Mr. Erik Bagger reviewed a program outline for "Early Middle School Academies" at BPJHS with the Governing Board. There has been interest in creating a three-year program at BPJHS to support 6th grade students that are ready for a middle school environment who will benefit from electives and other resources at BPJHS. A parent survey, conducted last year, indicated interest in the program. Mr. Bagger's presentation built on Board discussion from last year and outlined a framework for an optional pilot program open to 6th grade students from each of the District's elementary schools. Mr. Bagger outlined a communication plan developed for going forward with the concept and discussed student selection criteria.

VII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

Minutes, October 10, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.10 APPROVAL OF CONSENT CALENDAR

Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board approve Consent Calendar Items .02 through .09, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #16-17-07

Agenda Exhibit C.

CERTIFICATED PERSONNEL

I. NEW HIRE/REHIRES: (Ratification)

Irons, Brianne - 10/04/2016
Substitute Teacher

Knudson, Mary - 10/04/2016
Substitute Teacher

CLASSIFIED PERSONNEL

I. NEW HIRE(S):

Acosta, Veronica - 10/11/2016
Playground Supervisor #081137J002
Substitute Playground Supervisor

Garcia, Roxann - 10/11/2016
Playground Supervisor #081137J006
Substitute Playground Supervisor

Madison, Sharon - 10/11/2016
Playground Supervisor #081137E003
Substitute Playground Supervisor

Rios, Yolanda - 10/11/2016
Playground Supervisor #081137J008
Substitute Playground Supervisor

II. REHIRE:

Kim, Soo - 08/29/2016 (Ratification)
Substitute Instructional Assistant
Substitute Playground Supervisor

Minutes, October 10, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-07 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CHANGES OF ASSIGNMENT:

Santillan, Bertha - 10/11/2016

Current Assignment:

Instructional Assistant I (Kindergarten)

#081158G003

Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Substitute Playground Supervisor

Add: Playground Supervisor #081137G003

Collinsworth, Deborah - 10/11/2016

Current Assignment:

Playground Supervisor #081137W004

Breakfast Supervisor #081149W003 (short term)

Breakfast Supervisor #081149W005 (short term)

Substitute Playground Supervisor

Substitute Typist Clerk

Add: Breakfast Supervisor #081149W001

IV. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEES:

Jimenez, Zonia

Playground Supervisor #081137C011

1.0 hour per day

Funding Source: Corey SLIP (0395C)

Location: Corey School

Anticipated Dates: October 11, 2016 through

May 26, 2017

Rate of Pay: \$12.35 per hour (includes benefits)

of Days (not to exceed): 138

Total Cost (not to exceed): \$1,705

Moon, Courtney

Playground Supervisor #081137G004

0.5 hour per day

Funding Source: General Fund (1000N)

Location: Gilbert School

Anticipated Dates: October 11, 2016 through

May 26, 2017

Rate of Pay: \$12.35 per hour (includes benefits)

of Days (not to exceed): 138

Total Cost (not to exceed): \$853

Minutes, October 10, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-07 (Continued)

CLASSIFIED PERSONNEL (Continued)

IV. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEES:

(Continued)

Tovar, Selene

Playground Supervisor #081137C001

0.5 hour per day

Funding Source: Corey SLIP (0395C)

Location: Corey School

Anticipated Dates: October 11, 2016 through

May 26, 2017

Rate of Pay: \$12.35 per hour (includes benefits)

of Days (not to exceed): 138

Total Cost (not to exceed): \$853

V. SEPARATIONS:

#0800000264 - 12/16/2016

Cafeteria Worker #081108D012

#0800002174 - 10/11/2016

Classified Substitute

#0800002271 - 10/11/2016

Classified Substitute

#0800002090 - 10/11/2016

Classified Substitute

VI. SUPPORT FOR GILBERT SCHOOL

Gilbert School, under the direction of the School Principal, requires additional support in the computer lab from October 17, 2016, through May 19, 2017, to support district and state testing windows for benchmarks and CAASPP. Whereas the Instructional Assistant - Computer Lab is normally employed 3.5 hours per day, during the testing windows, in order to facilitate and accommodate grades 1-6 within the timeframe allotted, the computer lab hours are extended. The additional hours will be used to meet the needs during those testing windows, as well as to ensure any hardware and software issues are quickly diagnosed and resolved in order to receive accurate data on the academic progress of students. The rate of pay for this classification is \$20.21 per hour (includes payroll benefits). Staff will work no more than eighty (80) additional hours over the time period indicated. The total cost, payable from Gilbert's

LCFF SLIP funds, will not exceed a total cost of \$1,617.

Minutes, October 10, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-07 (Continued)

CLASSIFIED PERSONNEL (Continued)

VII. CURRICULUM WORK

School Readiness

The Project Assistant: School Readiness has responsibilities outside of the work day to help implement the Early Learning Grant and support school readiness programs in the district. Some of these activities include conducting parent workshops, recruitment of students, and attending trainings and meetings outside of the work day. Additional hours have been allocated and authorized by the grant. Total expenditures are not to exceed \$5,000 (or 200 hours), payable from School Readiness Grant funds.

Preschool Instructors, Instructional Assistants, and Bilingual Service Providers will provide additional program support as needed to perform clerical tasks, translations, and report completion. Total expenditures are not to exceed \$2,500 (or 100 hours), payable from School Readiness Grant funds.

- Preschool Instructor: not to exceed \$1,500
- Instructional Assistant: not to exceed \$500
- Bilingual Service Provider: not to exceed \$500

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit D.

October 11, 2016 - "English Language Development Connections" - A. Ngo, C. Sweet, C. Ball, C. Reider

October 14, 2016 - "18th Annual Fullerton Fluency Conference" - S. Vongphrachanh

October 29, 2016 - "School Bus Driver Workshop" - G. Cervantes, K. Chuong, E. Aviles

December 1, 2016 - "Excel 2 Beyond the Basics" - B. Montelongo

December 14, 2016 - "Asbestos Demolition & Renovation Compliance Training" - K. Vanderwest, S. Patterson, E. Fredman, A. Guaracha, K. Osborne, M. Anderson

January 18, 2017 - "Governor's Budget Workshop" - K. Tsunozumi, T. Vuong, R. Palomino

January 18, 2017 - "Improve Your Written Translating and Interpreting Skills" - E. Cabral, J. Navarro, J. Rubio, L. Arcos, Y. Sung, L. Vargas, L. Tello, TBD

Minutes, October 10, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

- .03 CONFERENCE/TRAVEL ACTION REPORT (Continued)
 February 2, 2017 - "Interpreters' and Translators' Training: Learn How to Use Your Bi-literacy to Aid Your Job!" - E. Cabral, J. Navarro, J. Rubio, L. Arcos, Y. Sung, L. Vargas, L. Tello, TBD
 February 9, 2017 - "English Language Development Connections" - S. Dain, C. Hackett, G. Park, S. Santos
 May 24, 2017 - "Improve Your Verbal Translation and Interpreting Skills" - E. Cabral, J. Navarro, J. Rubio, L. Arcos, Y. Sung, L. Vargas, L. Tello, TBD
- .04 INTER-DISTRICT TRANSFERS, 2016-2017
 Agenda Exhibit E.
 Permits granted to date: In: 169
 Out: 220
- .05 BUSINESS SERVICES REPORT
 Agenda Exhibit F.
 a. Purchase Orders dated 09/27/16-10/10/16 were approved in the total amount of \$2,151,779.54.
- .06 CONTRACT/SERVICE AGREEMENT(S) NO. 233
 Agenda Exhibit G.
 Contract #: 17-45
 Contractor: Haynes Family of Programs dba S.T.A.R. Academy
 Site Dept. Manager: M. Mukanos
 New Contract/Amendment: New
 Description of Services: Provide special education and/or related services to students with special needs who require behavioral intervention. (Ratification)
 Contract Period: October 4, 2016 - June 30, 2017
 Funding Source: Special Education
 Total Expenditure: Not to Exceed \$37,500
- .07 2016-17 QUARTERLY REPORT WILLIAMS LEGISLATION UNIFORM COMPLAINTS

Agenda Exhibit H.

Minutes, October 10, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.08 ACCEPTANCE OF 2015-16 END-OF-YEAR EVIDENCE OF PROGRESS REPORT FOR LOCAL EDUCATIONAL AGENCIES IN CORRECTIVE ACTION

Agenda Exhibit I.

Our District was previously identified for Corrective Action by the State Board of Education (SBE) under NCLB and is required to annually complete the Evidence of Progress template and return it to the California Department of Education (CDE). Data from the Report End of Year of Progress is used by the CDE to inform the SBE on the progress made by LEAs in improving the academic achievement of their students.

The attached report will be submitted to the CDE. End-of-Year evidence of progress consists of: a) a summary description of the LEA's progress towards implementation of the strategies and actions in the LEA Plan; b) an analysis of the LEA's progress towards student achievement goals in the LEA Plan; and c) Documentation of annual communication with the local governing board regarding the end-of-year evidence of progress.

There are no financial implications to the District.

It is recommended the Governing Board accept the 2015 End-of-Year Evidence of Progress Report as provided.

.09 INTERDISTRICT TRANSFER REQUEST: HECTOR SANCHEZ

VIII. BOARD COMMENTS

Mrs. Jensen attended the debate workshop at Buena Park Junior High School on September 24. She also reported that the BPJH Stallion Store is open.

Mr. Chambers reported checking out the Footsteps2Brilliance website and would like to explore additional apps on the website.

Mrs. Michel requested the Governing Board review hiring practices at the first meeting in November.

Mr. Magnuson informed the Board that the Gold Ribbon school

pictures have been framed and are hung at District Office. He also shared information on the staff survey regarding customer satisfaction that will be distributed to staff this week.

Mr. Kelvin Tsunozumi will be acting administrator-in-charge during Mr. Magnuson's absence October 11-19, 2016.

Minutes, October 10, 2016 (Continued)

IX. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

.02 Major Topics for Governing Board

Agenda Exhibit J.

.03 Orange County Treasurer-Tax Collector Treasurer's Management Report

Agenda Exhibit K.

As of August 31, 2016, the current yield on investments in the Orange County Treasurer Tax Collector's Educational Investment Pool is 0.74%.

X. CLOSED SESSION

At 7:20 p.m., Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XI. RECONVENE

At 7:54 p.m., Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - 2016-17 SUPERINTENDENT GOALS/PRIORITIES

Mr. Magnuson presented the Governing Board with his 2016-17 Goals and Priorities.

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION

(GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

Minutes, October 10, 2016 (Continued)

XIII. ADJOURNMENT

At 7:55 p.m., Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member