

**GARVEY SCHOOL DISTRICT**  
Rosemead, California

Minutes of Regular Meeting  
February 27, 2014

The Garvey Board of Education met in regular session on February 27, 2014, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:11 p.m., by Board President Bob Bruesch.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo (arrived at 6:30 p.m.), Mr. Ronald Trabanino, and Acting Superintendent Dolores Preciado

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Bonny Garcia led the recitation of the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 4 to 0 (Henry Lo not present for the vote) the Board adjourned to closed session at 6:17 p.m., and addressed those items posted on the agenda.

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 7:16 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Bob Bruesch indicated there was no reportable action taken during closed session.

**RECOGNITIONS**

Bob Bruesch announced that one school won a gold medal at the L.A. County Science Olympiad competition. The junior high teams came in 16th out of 44 teams. Our district also won 3<sup>rd</sup> place and 6<sup>th</sup> place medals. Additionally, this week, the District had an outstanding spelling bee competition.

**COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Maureen Chin stated she attended the Golden Apple Award celebration in Arcadia, California, where Joseph Felix received an award for his volunteering work with technology at Hillcrest School. Ms. M. Chin also spoke of her attending the Pep Rally where recognition and service awards were given to District staff.

Janet Chin commented that Joseph Felix is a navy veteran and was a veteran service award winner for the 24<sup>th</sup> Senate District. Ms. J. Chin spoke of the San Gabriel Valley Youth Summit on Saturday, March 8, 2013, at Garvey Intermediate School. Everyone was reminded to sign up for the event. Ms. J. Chin announced she is now a certified ham radio operator and asked to be sure that the District is linked with the City of Rosemead's emergency response teams.

Henry Lo stated he enjoyed the PTA Founders Day celebration and was pleased to see former superintendent Alex Yusem and other retirees attending the event. Mr. Lo indicated that Bob Bruesch and he attended the City of Rosemead's Lunar New Year event.

Bob Bruesch stated he attended the Lunar New Year events of the City of Rosemead and the City of Monterey Park. He also attended the LACOE Science Olympiad and the Spelling Bee competition at Hillcrest School.

Henry Lo congratulated Dr. Suzuki, David Jung, and Principal Hing Chow for hosting the visit by representatives from the Hong Kong Bureau of Education. The team visited schools in L.A. Unified School District, our District, and one other district. The team asked questions about special education issues and how our district nurtures and encourage student creativity.

Dolores Preciado stated that the staff pep rally was a great success due to the team effort and many donations received. There was wonderful music from students performing in the Garvey Intermediate band and choir

#### **REPORTS AND INFORMATION ITEMS:**

- **LCAP Update**

Dr. Mary Suzuki and Robert McEntire gave an update to the Local Control Accountability Plan (LCAP) and the refunding model.

Dr. Suzuki indicated that the LCAP requires input from the community and several meetings will be taking place in order to complete the plan addressing the District's spending based on eight priorities from the State. Dr. Suzuki stated that the Supplemental and Concentration Funds (previously categorical funds), the Economic Impact Aid (EIA) and State funds are now all included in the Local Control Funding Formula (LCFF). The base grants are more flexible based on the number of students in each grade level. The new formula (base grant and supplemental concentration grants) are based on the number of students in poverty, foster students, and English learner students. Dr. Suzuki indicated that staff looked at three overarching areas for the eight State priorities: 1) Conditions for learning; 2) Pupil Outcomes, and 3) Engagement. Staff looked at student outcomes and students who needed additional support, student/parent engagement, and school climate. Staff also looked at attendance and parent involvement.

Robert McEntire talked about the target funding based on average daily attendance (ADA), presently at \$6,270 per ADA and separate funding for EIA, the LCAP portion of funding for supplemental and concentration grants. Mr. McEntire explained that funding is based on unduplicated count of students (using number only from one segment of students that qualify for supplemental and concentration grants). Mr. McEntire spoke of the funding gap for next year between the target amount and the current year. This year, the Governor is proposing to start closing the gap from \$6,605 to \$7,557, with two thirds of this increase going to supplemental and concentration grants. As the District starts developing the LCAP there will be a need to plan a multi-year plan that matches our budget.

Mr. McEntire explained the growth over time of \$1.78 million dollars this year, and close to \$4 million next year, and so on until we close the gap. We can only add programs towards in proportion to the gap funding. Presently, Supplemental and Concentration Grants represent 13 percent of state funding but will grow to the target of 25 percent. The District needs to set aside expenses for target groups (English language learners, foster children, and socio-economic students) with input from all stakeholders.

Dr. Suzuki talked about the information and communication needed to take place among the District, the employee associations, and parents. A survey is available online and translated in four languages. A reminder will be sent to parents to fill out the survey online or turn in a survey at the school sites. On March 13, 2014, the survey results will be compiled and brought to the board at which time the staff will need direction from the Board. Dr. Suzuki explained the next steps of collecting feedback from the computer and compile the results by March 8, 2013, and reviewing the results with the Districts DELAC/ADELAC Advisory Council and the LCAP Advisory Council. On March 13, 2013, the Board will be provided with the results of the survey and on April 24, 2014, a hearing will be scheduled to elicit comments from the community. The plan will be brought for approval to the Board on June 5, 2014.

Bob Bruesch asked Board members to comment on the first priority of spending if they had total control on the areas of spending. Henry Lo talked about the importance of parents understanding what LCFF means for the District and issues related to the State Common Core Standards. Janet Chin expressed a concern of parents in the advisory council who need to be asked if they understand what they are being asked to approve. She suggested that scenarios be given to parents as the LCFF formula is being explained and how the differences are being calculated. Bob Bruesch stressed the need to explain to parents the targeted growths and how the District cannot have a general program for every student. Ronald Trabanino asked about information sent to parents explaining the Common Core State Standards. Dr. Suzuki stated that this information will be provided at Back to School events and every school site will have brochures and information available for parents.

Janet Chin stated the need for the staff to make clear to parents that the additional money is going to the neediest students. Henry Lo noted the importance of making sure that the resources are properly channeled where the needs are greatest. Ronald Trabanino spoke of allocations for training of teachers. Maureen Chin stated that with Common Core State Standards it was extremely important for parents and students to have teachers trained and to have after school programs. Bob Bruesch talked about how the new way of teaching students will require support and collaboration from staff, teachers, and parents; and the additional teacher training, and technology needs. Mr. Bruesch indicated that having a seamless transition for all students would be the most ideal way of using the funding resources.

## **REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, addressed the Board regarding positive comments he received on the staff pep rally held this week. Mr. Drange agreed with Janet Chin on the importance of educating parents and making sure they understand what is written in the LCAP before approving the plan. Mr. Drange talked about bargaining for fiscal year 2013-2014 and that the association is looking forward to closing the prior fiscal years 2011-2012, and 2012-2013. Mr. Drange proposed adding two days to the calendar for teacher training.

- **California School Employees Association (CSEA):**

Olivia De Leon thanked Administration for convening the warm and heartfelt staff rally which was well done. Ms. De Leon shared that the newly elected members of the negotiation team are Vickie Walker and Phillip Mora. Alternate members are Lupe Rosales, Vicky Chavarin, and Carmen Lopez. Negotiations will take place next week and the Association is hoping for a cost of living adjustment (COLA) increase.

Ms. De Leon addressed the calendar asking that notifications go out with the August payroll checks to employees regarding the non-work, non-pay days for Calendar Year 2014-15. Ms. De Leon stated that

the majority of association members do want to be off on Thanksgiving week but Ms. De Leon asked for a way to alleviate the hardship when employees are docked in November.

Ms. De Leon stated that Family Service Workers and Head Start teachers have applied for reclassification. Ms. De Leon asked that Head Start teachers whose hours were reduced be restored. Ms. De Leon also asked that the any retirement notification of a stipend not be prorated for CSEA members.

#### **REPORT FROM HEAD START REPRESENTATIVE**

Carolyn Wong, Director of Head Start/State Preschool Services, addressed the Board regarding general information for January 2014 that showed the Non-Federal Share earnings higher than the previous month. The Non-Federal Share amount was \$81,089 with 3,900 service hours in all classrooms. Non-Federal Share is currently at 20.2 percent with the goal at 25 percent by the end of the year.

Ms. Wong spoke of a visit by the grantee this month with no findings and no concerns listed. Ms. Wong stated that Willard received a licensing visit and there were no findings reported. The Head Start program will be having quarterly monitoring visits scheduled tomorrow during the week of March 5, 2014.

Ms. Wong stated that staff is working on the written plans that include all policies and procedures along with Grantee Instructional Memos (GIMs) for 2014-15. A subcommittee of parents is meeting to provide input into the written plans. Ms. Wong addressed the self-assessment report with program improvement plans in place regarding educational monitoring according to our procedures. The correction plan is in place and the staff will be monitoring consistently every month. The record-keeping will be completed using the ChildPlus data entry system. Ms. Wong indicated that she spoke with the Head Start Policy Committee about not being at 25 percent in non-Federal share related to parent participation and completing the forms on time.

Ms. Wong address the staff vacancies, 2 part-day teacher assistants, 1 full day teacher assistance, and 1 full day teacher. These vacancies affected the program this year with supervisors going to classrooms and substituting. Staff continues to do the monitoring of classrooms.

Ms. Wong indicated that two classrooms are piloting a second step in the social-emotional area as part of the Response to Intervention (RtI) for preschoolers. The school readiness (on a scale of 1 to 7, 7 being the highest) scored as follows: Classroom at 6.38, Emotional Support at 6.09, and classroom organization and instruction supervision at 4.0 (this being a higher number than last year at this time). Ms. Wong spoke of the hard work that teachers put in as reflected in the self-assessment plan.

#### **REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA:** None

#### **HEARING OF PERSONS IN THE AUDIENCE:**

Cecilia Losoya addressed the Board and thanked the Board for approving the revised job description for the Full Day Head Start position requiring a B.A. degree.

Ted Saulino addressed the Board regarding the combined salary of \$650,000 of the Superintendent of Centinela School District. Mr. Saulino asked the Board to use power wisely when hiring and awarding the superintendent contract. He recommended having a new Select Board committee, including teachers and parents to talk about the elements (e.g., vacation days) in the superintendent contract. Mr. Saulino stated the staff pep rally was excellent; he was pleased to see some retired teachers there.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS:** None

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned at 8:35 p.m. to closed session and addressed those items posted on the agenda.

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 9:30 p.m.

**Motion to Extend the Board Meeting**

Janet Chin moved, Maureen Chin seconded, and the motion carried by a vote of 5 to 0, to extend the Board meeting to 10:00 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Bob Bruesch indicated the following action taken during the closed session:

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved the release of one probationary certificated employee at the end of 2013-2014 work year.

**CONSENT AGENDA**

On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote: Bob Bruesch (Yes)  
Janet Chin (Yes)  
Maureen Chin (Yes)  
Henry Lo (Yes)  
Ronald Trabanino (Yes)

**Consent Agenda**

**A. Board/Superintendent**

1. Approval of Minutes  
Special Meeting – January 29, 2014  
Regular Meeting – February 6, 2014  
Approved.
2. Conference/Convention Attendance - Revised  
It is recommended that the Board of Education approve requests for conference and convention attendance as presented.

Ted Saulino spoke in support of threat assessment training, advocating for more staff (possibly psychologists) to ensure that students are properly placed in Special Education classes. Mr. Saulino commended the District for sending staff to this training.

Henry Lo moved, Janet Chin seconded, and the motion carried by a vote of 5 to 0, to approve Consent Item A.2. as presented.

Vote: Bob Bruesch (Yes)

Janet Chin (Yes)  
Maureen Chin (Yes)  
Henry Lo (Yes)  
Ronald Trabanino (Yes)

**B. Human Resources**

1. Personnel Assignment Order - Revised

It is recommended that the Board of Education approve the Personnel Assignment Report No. 13-14-11 as presented. .

Ted Saulino read aloud the names of employees being approved for retirement and noted the salary savings after these employees are replaced with new teachers. Mr. Saulino stated these are good teachers who are retiring.

Janet Chin moved, Maureen Chin seconded, and the motion carried by a vote of 5 to 0, to approve Consent Item B.1. as presented.

Vote: Bob Bruesch (Yes)  
Janet Chin (Yes)  
Maureen Chin (Yes)  
Henry Lo (Yes)  
Ronald Trabanino (Yes)

2. Memo of Understanding with GEA 2013-2014 School Year

Approve Proposed Retirement Notification Stipend Agreement with Garvey Education Association for the 2013-2014 School Year. Approved.

**C. Learning Support Services**

1. Employ Consultant

It is recommended that the Garvey School Board of Education employ Workplace Literacy Associates to provide training to our Head Start/State Preschool teaching staff on English Language Development. Approved.

2. Memorandum of Understanding (MOU) – Pacific Clinics

It is recommended that the Board of Education approve Memorandum of Understanding (MOU) between Pacific Clinics and Garvey School District – Head Start/State Preschool Program from January 1, 2014 to June 30, 2015. Approved.

3. Ratify Memorandum of Understanding

It is recommended that the Board ratify a Memorandum of Understanding between Foothill Family Services and Garvey School District – Head Start/State Preschool Program from November 1, 2013 through June 30, 2014. Approved.

4. One-Time Supplemental Funding Proposal(s) along with Budget Adjustment

Requests (BAR) and Request for Advance Approvals (RAA) for the 2013-2014 school year. Approved.

5. Head Start Self Assessment Results and Program Improvement Plans 2013-2014

It is recommended that the Board approve the Head Start Self Assessment Results and Program Improvement Plans 2013-2014. There is no financial cost to the District. Approved.

6. Amendment Supplemental Education Services (SES) Contracts

It is recommended that the Board of Education approve reassigning 27 students to the following SES providers: A to Z, A Better Tomorrow, Academic Advantage, Aspirar a la Education, Future Stars, Learn It Online and Professional Tutors. The reassignment of the 27 students to other SES providers does not exceed \$451,285.00 previously Board approved on November 21, 2013.

Bob Bruesch asked for the reasons that parents are transferred to other SES providers. Dr. Suzuki indicated that the SES provider that parents selected did not return their calls or parents have a specific reason for wanting to change providers. Dr. Suzuki stated that the same amount of money is set aside for the SES contracts. Mr. Bruesch commented on the amount of staff time needed to handle these types of SES transfers. Dr. Suzuki thanked Marilyn Malmquist for the many hours that she spends with the SES Providers and student assignments. Mr. Bruesch commented on State rules for which the District has no control regarding these extra District expenses.

Henry Lo moved, Ronald Trabanino seconded, and the motion carried by a vote of 5 to 0 to approve Consent Item C.6. as presented.

Vote: Bob Bruesch (Yes)  
Janet Chin (Yes)  
Maureen Chin (Yes)  
Henry Lo (Yes)  
Ronald Trabanino (Yes)

7. The Aquarium of the Pacific

It is recommended that the Board of Education approve the attendance of seventy-one students, three teachers and three adults from Eldridge Rice Elementary School, to attend the Aquarium of the Pacific from May 8, 2014 through May 9, 2014, at an estimated cost of \$3,891.00 from PTA, student donations and fundraising activities. Approved.

8. Astro Camp Guided Discoveries

It is recommended that the Board of Education approve the attendance of twenty-eight GATE Students, one teacher, and three parents from Elrdige Rice Elementary School to attend Astro Camp Guided Discoveries from April 2, 2014, through April 4, 2014, at an estimated Cost of \$6,667.50 from PTA, student donations and fundraising activities. Approved.

9. Contract with Foothill Family Services

It is recommended that the Board of Education approve the 2014-2015 contract with Foothill Family Services in the amount of \$38,012 to provide counseling services for high-risk students in the Garvey School District from August 21, 2014, through June 30, 2015. Approved.

10. Summer School 2014

It is recommended that the Board of Education approve the 2014 Summer School Program. Approved.

11. YMCA Camp Surf

Request approval for fifty-five sixth grade students, three teachers and two chaperones from Willard Elementary School to attend an outdoor education program at YMCA Camp Surf from May 28, 2014, through May 30, 2014, at an estimated cost of \$9,992.50 to be paid by donations, fundraising and Economic Impact Aid/State Compensatory Education Program Funds. Approved.

**D. Business Services**

1. Purchase Order Report  
It is recommended that the Board of Education approve Purchase Order Report No.13-14-11 as presented. Approved.
2. Appropriation Transfers  
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

**17. Action Items**

- A. CSBA Delegate Assembly Election for Sub-Region 23-A  
On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board nominated and chose to cast votes for Bob Bruesch (Garvey), Alex Zuco (Monrovia) and Gary Scott (San Gabriel) to fill up three vacancies on the CSBA Delegate Assembly for Sub-Region 23-A. The newly elected delegates will serve a two-year term beginning April 1, 2014 to March 31, 2016.

Vote: Bob Bruesch (Yes)  
Janet Chin (Yes)  
Maureen Chin (Yes)  
Henry Lo (Yes)  
Ronald Trabanino (Yes)

- B. Expulsion of Student  
On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board waived the District's policy regarding disclosure of the student name in public.

Vote: Bob Bruesch (Yes)  
Janet Chin (Yes)  
Maureen Chin (Yes)  
Henry Lo (Yes)  
Ronald Trabanino (Yes)

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the recommendation to expel student 13-14-7, a 7<sup>th</sup> grade student at Garvey Intermediate School for a period ending June 6, 2014. The expulsion was for violation of the following Education Code: 48915(c) (2). Brandishing a knife at another person.

Vote: Bob Bruesch (Yes)  
Janet Chin (Yes)  
Maureen Chin (Yes)  
Henry Lo (Yes)  
Ronald Trabanino (Yes)

On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board suspended the expulsion. The student is to meet rehabilitation requirements by the end of the school year on June 6, 2014.

Vote: Bob Bruesch (Yes)  
Janet Chin (Yes)  
Maureen Chin (Yes)  
Henry Lo (Yes)  
Ronald Trabanino (Yes)



**PUBLIC AGENDA ITEMS:** None

**FUTURE MEETINGS**

Janet Chin asked for a Board discussion about banked vacation days that perhaps can be incorporated into a Board retreat, a separate agenda item, or in the Board Update.

Bob Bruesch indicated that he will not be available for Board meetings on the last date in August, 2014, and the first date in September, 2014.

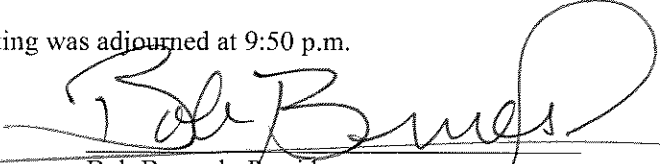
The Board held a moment of silence in memory of former Board Member Robert Miranda who served two terms of office (1985-1989 and 1998-2001). Mr. Miranda served as Board Vice President (1986-87) and Board Clerk (1985-86). The Board sent condolences to his wife Gloria Garcia-Miranda.

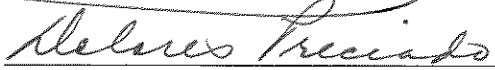
The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
March 13, 2014	
April 3, 2014	
April 24, 2014	

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 9:50 p.m.

  
Bob Bruesch, President

  
Dolores Preciado, Acting Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Olivia De Leon  
Michael Drange  
Cecilia Losoya  
Cecilia Moreno  
Carolyn Wong