

COMPUTER/INTERNET/MOBILE DEVICE RESPONSIBLE USE POLICY:

Community Schools of Frankfort (CSF) believes the 1:1 technology initiative will enhance the learning for all students. Students are encouraged to use the CSF issued computers/network and Internet connection for educational purposes. Use of such resources is a privilege, not a right. Students must conduct themselves in a responsible, efficient, ethical and legal manner. Unauthorized or inappropriate use, including any violation of these guidelines, may result in cancellation of the privilege, disciplinary action consistent with the Student Handbook, and/or civil or criminal liability.

All users need to understand the importance of their responsibilities and the way they conduct themselves at all times while using the technology devices that CSF has provided. The following statements represent the students' agreement about the responsible use of technology that has been provided to them to support learning.

Students

I Will:

- Bring my device to school fully charged each day.
- Keep private information private. (My password and identity are not to be shared.)
- Notify an adult immediately if someone violates the Responsible Use Policy.
- Immediately notify the technology department if there is any damage to my device.
- Treat CSF equipment with great care.
- Follow all CSF policies, rules, and regulations.
- Credit my sources when using other people's work (images, text, etc.).
- Be a good digital citizen at any time while on the internet or network.
- Use the technology provided by CSF for school use during school hours.
- Keep my device in the provided case at all times.

I Will NOT:

- Use technology to harass, intimidate, ridicule, or harm anyone else.
- Create, download, or obtain improper application, languages, text, or pictures.
- Use a desktop background or screen saver that depicts violence, gang activity, sexual, provocative or pornographic material, guns or weapons, or drugs/ use of drugs.
- Impersonate (pretend to be) someone other than myself.
- Give ANY personal information including: name, address, passwords, cell phone number.
- Take pictures, video or audio of ANYONE without knowledge and permission of the person(s) being captured.
- Search, possess, read, view or copy inappropriate pictures or text.
- Tamper, change or damage CSF hardware or CSF network in any way.
- Write on, mark on, stick anything on, or any other modifications to the device, the case, or the charging device.
- Place my device in jeopardy by, but not limited to: stacking items on top of the device, placing the device in extreme weather conditions (hot or cold), throwing the device, using sharp objects on the device.

I Understand:

- Internet reliability and/or access while students are not in session at FHS is not the responsibility of the school/corporation.
- Electronic paperwork has the potential to be lost and should be stored carefully.
- That there may be issues with the Internet and CSF technology may not work 100% of the time.
- That not bringing my device does not release me from classroom assignments.
- Not all information on the Internet is true.
- I am responsible for verifying information on the Internet.
- The use of the CSF network is a privilege and not a right.
- The full use of a CSF owned mobile device is a privilege and not a right.
- The technology equipment assigned to me is sole property of CSF.
- School personnel have full authority over the device and may remove it from me for violating any of the aforementioned items.
- That I must return my device, original charger and case in the same condition that it was issued to me, or charges may apply.
- Changes to these procedures are always evolving.

Consequences for misuse or not following the items above:

- School personnel may revoke the use of the mobile device for violating the items above.
- I may be disciplined at school up to and including suspension/expulsion if I act irresponsibly.

Parents

I understand:

- **The internet will not be blocked/filtered while off school grounds.**
- I am responsible for setting boundaries for device use in my home and off campus.
- I am financially responsible for any/all damage to my student's device.
- I have the opportunity to purchase insurance for the device during the enrollment period. Enrollment period is from date of device issue until January 12, 2018.

Prices to repair the device if I decline to purchase insurance through InsuraTech:

AC adapter	\$ 35.41
Camera (board only)	\$ 45.63
LCD (touch screen)	\$ 295.61
SSD: Use in-house M.2 SATA drives	\$ 82.80
Wi-Fi	\$ 31.76
Mainboard: TS: 01HW745 (Celeron N3160)	\$ 313.06
Touchpad w/palm and fpr	\$ 84.16
Top lcd cover	\$ 58.19
TS LCD cable	\$ 21.76
DC-in cable and jack	\$ 14.80
Keyboard only	\$ 38.21
Battery	\$ 58.92
RAM (memory)	\$ 63.25