

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

October 15, 2015

The Garvey Board of Education met in regular session on October 15, 2015, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board Vice President Maureen Chin.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo (arrived at 6:31 p.m.), Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Janet Chin led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned at 6:32 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:10 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Henry Lo indicated there was no reportable action taken during closed session:

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Anita Chu shared a few exciting 21st century learning projects at the two intermediate schools that were made possible through the partnerships with community agencies: the air pollution study project, the outdoor garden project, and the 3D printer project through the generous sponsorship from Kiwanis Club.

Ms. Chu announced the passing of Dr. Andrew Viscovich, former Garvey Superintendent, on October 1, 2015. She expressed her condolences to the family. Janet Chin stated her 8th grade certificate was signed by Dr. Viscovich, and she has signed the guestbook online. Ms. Chin sends her prayers to the family.

Bob Bruesch commented on today's approval of Board Policy No. 5131.2 regarding bullying. He asked if the policy applies to violent or hate crime incidents against school personnel, the press, and/or Board members.

Henry Lo thanked the District partners for their assistance with garden projects. He indicated that recently a similar project was done at Brightwood Elementary School, through a grant from the San Gabriel Water District, to encourage education on water conservation in this area.

Mr. Lo commented on the Back to School nights he attended a couple of weeks ago. The events were well attended; he observed many teachers reporting on many items of interest to the parents and the community. Mr. Lo noted the timely approval of today's Policy No. 5131.2, regarding bullying, as today is National Day Against Bullying; a day of wearing purple.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Michael Drange, President of Garvey Education Association, addressed the Board regarding Bullying Policy No. 5131.2. He commented about a statement that is unclear about the place and time of the incident being reported and how the policy is to be enforced. Mr. Drange asked the Board to reconsider a revision to the policy.

Mr. Drange asked about the possibility of our Food Services staff providing dinner meals for after school programs and events. Bob Bruesch indicated that the students participating in the Woodcraft Rangers program are provided with a **third meal**. ~~three meals~~.

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA**

Digia Dam, PTA Treasurer and Hillcrest PTA President, addressed the Board regarding school board elections taking place on November 3, 2015. Ms. Dam indicated that Garvey Council PTA and the League of Women Voters will be hosting a candidates' forum on October 20, 2015, at 6:00 p.m. Everyone was invited to attend. Ms. Dam spoke of the First District PTA Luncheon for Administrators on October 26, 2015; the keynote speaker will be California State President Justine Fischer. Ms. Dam encouraged all parents to utilize the parent resources from www.capta.org and www.ed.org, regarding Common Core State Standards, testing, and public education matters.

- **SELPA Community Advisory Committee (CAC)**

Ariadna Banuelos addressed the Board regarding the SELPA Community Advisory Committee (CAC). She noted that two CAC meetings are scheduled to take place at our District Office on October 26th and November 30th, and invited everyone to attend as much as possible. Ms. Banuelos stated that the Committee needs more parent support and participation. Henry Lo suggested that CAC information be shared with the Garvey Council PTA. Ms. Banuelos talked about hopes of providing workshops for all parents with special needs children.

Bob Bruesch asked if SELPA has had an opportunity to review our Bullying policy and if the language satisfies the needs for special needs children. Ms. Banuelos will talk with SELPA Director, Jacque Williams, regarding this matter.

REPORT FROM HEAD START REPRESENTATIVE

Elva Flores, Head Start Policy Committee member, addressed the Board (via translation assistance) regarding Head Start Policy Committee (PC) meetings where concerns have been voiced about not having a Head Start Director and the Board appointing Becky Lam as interim director at the last Board meeting by a majority vote. Ms. Flores spoke about securing all doors as a concern to parents at Rice School. Ms. Flores stated she was unable to contact both Ms. Lam and the PC Chair, Nancie Chau, regarding her concerns tonight. Ms. Flores invited Superintendent Anita Chu to the next PC planning meeting on October 20, 2015, at 9:00 a.m., to discuss parent concerns regarding staff vacancies and substitute teachers.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Maureen Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – September 24, 2015

After approval of the Consent Agenda, a motion was made by Janet Chin, seconded by Bob Bruesch, and carried by a vote of 5 of 0, the Board reconsidered Consent Item No. A.1.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

On a motion made by Bob Bruesch, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board made a correction the following correction to the minutes clarifying, Page 4, Paragraph 6 that reads: “Bob Bruesch asked about LCAP funding to recruit counselors for struggling **elementary school** students.”

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Williams Quarterly Report on Uniform Complaints

It is recommended that the Board of Education receive the District's Williams Quarterly Report on Uniform Complaints for the quarter ending September 30, 2015, to be submitted to the Los Angeles County Office of Education. Approved.

4. Resolution 15-16-03 – Red Ribbon Week
It is recommended that the Board of Education adopt Resolution No. 15-16-03 recognizing October 23-31, 2015 as Red Ribbon Week in the Garvey School District. Approved.
5. Budget Adjustment and Request for Advance Approvals for Head Start Basic – Schedules I and K Calendar(s)
It is recommended that the Board of Education approve the Budget Adjustment and Advance Approvals for Head Start Basic – Schedules I and K Calendar(s). Approved.
6. Board Policy 5131.2 – Bullying
First reading and possible adoption by the Board of Education of revisions to Board Policy 5131.2 – Bullying.

The Board discussed Bullying policy No. 5131.2, and comments made earlier by Michael Drange. Rene Hernandez stated that the law on reporting bullying incidents applies to anyone onsite or offsite, via texting, and during weekends if it impacts instruction or any school activity, or when victims would be afraid to come to schools. Site administrators have a responsibility to begin an investigations within 24 hours after a report of bullying is made, and to forward an outcome report within 48 hours of starting the investigation. During crisis situations, the procedures would be different and action is required as quickly as possible.

Bob Bruesch asked if the language in the Bullying policy was strong enough for special education students. Mr. Hernandez indicated that the District has a plan to address victims as well as perpetrators and to make a determination on a case-by-case basis, based on a child's disability.

On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved Consent Item No. A.6., as presented.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Janet Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

B. Human Resources

1. Personnel Assignment Order
It is recommended that the Board of Education approve the Personnel Assignment Report No. 15-16-05 as presented. Approved.

C. Learning Support Services

1. Agreement – Supplemental Educational Services Contract
It is recommended that the Board of Education approve the Contract which will be used to bind the agreement between the Garvey School District and Supplemental Educational Services Providers (SES).

Bob Bruesch expressed concerns about the quality of services of providers under Supplemental Education Services (SES). Anita Chu stated that under the current Elementary and Secondary Education Act (ESEA), the District is required to provide SES through state-approved private providers. Nevertheless, the SES requirement may not be applicable in a year or two due to the ESEA reauthorization and SES waiver submitted by the State.

Bob Bruesch asked about evaluation of SES providers. Carol Mehochko stated that the SES providers are responsible for providing pre and post test data with their own measuring tools. Mr. Bruesch spoke of the need to inform parents about the level of quality of services provided by SES agencies. Janet Chin asked about the amount of money spent by the District for SES contracts. Ms. Chu stated the amount is about the same as last year, approximately \$450,000. Ms. Mehochko stated there were 36 providers that participated in the SES Fair.

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 4 to 1, the Board voted to approve Consent Action No. C.1.

Vote: Bob Bruesch	No
Janet Chin	Yes
Maureen Chin	Yes
Henry Lo	Yes
Ronald Trabanino	Yes

2. License Agreement Ratification – Red Schoolhouse and Software (2015-16)
It is recommended that the Board of Education ratify the 2015-16 License Agreement with Red Schoolhouse and Software for Online Assessment Reporting System (OARS) from July 1, 2015 through July 30, 2016, at an estimated cost of \$32,604.50, to be paid from General Funds. Approved.
3. 2015-16 Consolidated Application for Funding Categorical Aid Programs (Part II)
It is recommended that the Board of Education approve the submission of the 2015-16 Consolidated Application for Funding Categorical Aid Programs (Part II) for a total of \$3,071,778. Approved.

D. Student Support Services

1. Contract Ratification – Los Angeles County Office of Education (PBIS)
It is recommended that the Board of Education ratify the contract with the Los Angeles County Office of Education for Positive Behavior Interventions and Supports (PBIS) consulting and training services, from July 1, 2015 through June 30, 2016, a total cost of \$30,000, to be paid from LCAP Funds. Approved.

E. Business Services

1. Purchase Order Report 15-16-05
It is recommended that the Board of Education approve Purchase Order Report 15-16-05 as presented. Approved.

Bob Bruesch noted one payment for insurance in the amount of \$1.5 million dollars and one payment for electricity in the amount of \$600,000, as part of expenses for the District.

2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

Bob Bruesch commented on an appropriation transfer in the amount of \$0.95 cents and one other transfer in the amount of \$0.10 cents.

3. Resolution 15-16-04 – GANN Limit

It is recommended that the Board of Education adopt Resolution No. 15-16-04 adopting the GANN Limit and the District's annual report on the GANN Appropriation Limits for 2014-15 and estimated limits for 2015-16. Approved.

4. CASBO District-Wide Membership
It is recommended that the Board of Education approve renewal of district-wide membership to California Association of School Business Officials (CASBO) in the amount of \$650 to be paid from the General Fund. Effective October 1, 2015 through September 30, 2016. Approved.
5. Agreement – Higginson Architects, Inc. (HVAC System)
It is recommended that the Board of Education approve the agreement with Higginson Architects, Inc., to provide architectural services for the upgrade of the HVAC System at Dewey and Rice Schools, at a cost of \$155,000, to be paid from Facilities Funds. Approved.
6. Award Contract – SE Builders (Weight Room)
It is recommended that the Board of Education award the contract to SE Builders, Inc. (per Bid No. 555), for refurbishment of weight room at Garvey Intermediate School, in the amount of \$48,551.29, to be paid from Modernization Funds. Approved.
7. Contract – Tony Massadi Inspections (TMI)
It is recommended that the Board of Education approve Tony Massadi Inspections (TMI), a licensed Division of State Architect (DSA) inspection company, to examine projects handled by the District for DSA compliance and approval. Cost is \$75 per hour, not to exceed \$25,000, to be paid from Facilities Fund. Approved.
8. 2015-16 Mandated Block Grant Program
It is recommended that the Board of Education approve the District's participation in the 2015-16 Mandated Block Grant program. Approved.
9. Agreement – Ziemba + Prieto Architects, Inc. (Shade Structure)
It is recommended that the Board of Education approve the agreement with Ziemba + Prieto Architects, Inc. to provide architectural services for a new cloth shade structure at Monterey Vista School. Cost, not to exceed \$10,000, to be paid from Facilities Funds. Approved.
10. Agreement – Ziemba + Prieto Architects, Inc. (Modular Building)
It is recommended that the Board of Education approve the agreement with Ziemba + Prieto Architects, Inc. to provide architectural services for a Modular Building at Monterey Vista School. Cost, not to exceed \$15,000, to be paid from Facilities Funds. Approved.
11. Notice of Completion
It is recommended that the Board of Education accept completion of the removal and installation of Kindergarten playground equipment and rubberized material at Willard Elementary School per Bid No. 551 at a cost of \$39,393.00 to be paid from Facilities Fund. Approved.

REPORTS AND INFORMATION ITEMS: None

ACTION ITEMS

- A. Public Hearing – Sufficiency of Instructional Materials
A public hearing opened at 8:00 p.m., and closed at 8:01 p.m., regarding the sufficiency of instructional materials. There were no requests to speak.
- B. Resolution 15-16-05 – Sufficiency of Instructional Materials (2015-16 School Year)

On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adopted Resolution No. 15-16-05 verifying compliance with the requirements of Education Code, Section 60119 on the sufficiency of Instructional materials in core subjects for all students that are aligned to the academic content standards.

Vote: Bob Bruesch Yes
Janet Chin Yes
Maureen Chin Yes
Henry Lo Yes
Ronald Trabanino Yes

OTHER ITEMS OF INTEREST TO THE BOARD

Janet Chin commented on a recent survey by the California Community Foundation regarding parent involvement. Ms. Chin stated she wished to get input from our parents on reasons for their involvement and parent volunteering in areas such as water conservation, recycling, and PTA. Mr. Lo added that a survey can also be done by ethnicity groups to gain understanding of the changing patterns of immigration.

Henry Lo encouraged everyone to exercise our civic duty to vote or register to vote. He commented on a new proposed law regarding the 20 percent voter turnout requirement for elections.


PUBLIC AGENDA ITEMS: None

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
November 5, 2015	
December 10, 2015	Reorganization Meeting

ADJOURNMENT

The Board adjourned the meeting in memory of Dr. Andrew Viscovitch, former Superintendent, who passed away recently. There being no additional items, the meeting was adjourned at 8:10 p.m.



Henry Lo, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Ariadna Banelos
Walter Chen
Victor Chainchitlert
Digia Dam
Michael Drange
Elva G. Flores
Rene Hernandez
Carol Mehochko
Keilley Meng
Sergei Orloff
Angela Rios