

Emergency Placement Procedures

The key to dealing with an emergency placement is proactively dealing with students and their homes before they become emergencies. While the industry average is over 30% replacement of international students, Red Creek has moved less than 10%. If an emergency placement of a student should occur, the steps are as follows:

- 1) If a host parent calls requesting an emergency, immediate change of homes, determine if the placement is resolvable, through the phone conversation:
 - a) If not, and if at night, determine if the student can stay until morning. If not immediately pick up the student, and bring to an emergency placement home.
 - b) If not, and during the day, make plans for the school or agency representative to go with the student after school for his or her luggage, and bring to an emergency placement home.
 - c) If so, meet with the student and host family to discuss the issues that brought the host family and/or student to considering moving.
- 2) If a student calls requesting an emergency, immediate change of home, determine if the student is in any kind of imminent danger:
 - a) If not, suggest a host family/student meeting to determine if the housing situation is resolvable.
 - b) If so, immediately have the school or agency representative pick up the student and bring to an emergency placement home. Also, the school and/or representative will determine if any authorities and/or the student's natural parents should be immediately contacted.
- 3) If a natural parent calls requesting an emergency, immediate change of homes, meet with the student and their host home to determine the issues, and:
 - a) If the issues are resolvable, contact the natural parents and let them know.
 - b) If the issues are not resolvable, bring the student to an emergency placement home. Contact the natural parents.
- 4) If the student and/or host family calls suggesting ongoing issues, then determine if:
 - a) A respite situation will best serve the situation until all issues are solved
 - b) The situation is resolvable, and then schedule a time to meet with the host family and student.
 - c) The situation is not resolvable, and then the student should be moved immediately into an emergency placement home.
- 5) When any student is placed in an emergency placement home:
 - a) Contact the natural parents and inform them of the events leading to the emergency placement home.
 - b) Immediately begin the process of finding a permanent home.