

**SECAUCUS BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
DATED: NOVEMBER 17, 2013**

President McStowe called the meeting to order at 4PM and roll call taken as follows:

PRESENT: Messrs. Anderson, Gerbasio, Lewis, Riebesell, McStowe, Mrs. O'Connell, Mrs. Snedeker, and Mrs. D'Addetta,

ABSENT: Ms. Marra

President McStowe declared a quorum present

Also present: Robert Presuto, CSA
Grace Yeo, Acting SBA/BS
Stephen Fogarty, Esq.

Vice President Riebesell, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President Riebesell, announced that the Acting Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: Mr. Gerbasio

SECONDED BY: Mr. Lewis

WHEREAS, it shall be necessary for the Secaucus Board of Education to discuss subjects concerning personnel matters;

BE IT RESOLVED, that the aforesaid subject will be discussed in closed Executive Session pursuant to the provisions of P.L. 1975, Chapter 231, and that such deliberations thereto will be made available to the public as soon as the reasons for non-disclosure no longer exist.

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education went into Executive Session at 4:08PM in order to discuss personnel.

Board Members present unanimously adopted the foregoing Resolution.

Motion by Mr. Riebesell, seconded by Mr. Lewis, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 7:05PM.

Motion by Mr. Riebesell, seconded by Mrs. Snedeker and unanimously adopted by board members present to accept and approve the October 17, 2013 regular board meeting minutes, with Mr. Anderson abstaining.

President McStowe introduced the architectural firm of DiCario/Rubino and bond counsel addressing the proposed renovations/additions to the Middle School/High School and the financial impact of the Bond Referendum on December 10, 2013. Mr. Jerry Rubino provided an animated 3D power point presentation as to the areas of renovation and the additions. He specifically pointed out the separation of the Middle School from the High School; also noting the heightened security as a result of the project. Mr. Anthony Pannella then provided an in depth review of the district's debt, the tax impact and the State aid we would receive.

Organizational Reports

Vito DiGeorgio presented for JSA, and highlighted their recent activities. He reported that they recently attended a Town Council meeting and the positive response received from the public and residents. In fact, they were invited back to provide a forum in the spring. Bethany

Mancuso reported on the state wide activities. They also announced that JSA will be hosting a float in the December 7, 2013 Christmas parade and tree lighting.

Superintendent Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

HIB Report for the month of October was read by Superintendent Presuto and is on file in the Administrative Offices.

Mr. Presuto complimented the performance, and in particular those of students, who participated in the recent CAST performance. Mr. Presuto noted that in attending the various PTA functions, the number of staff who participates in these events. Also attending the JSA fall conference in Islin, Mr. Presuto was both amazed and proud of the 53 students (we have one of the largest delegations in the state) who attended and participated in the conference. He also expressed his gratitude to Mr. Michael Gehm who has been the advisor for over 20+ years.

Two other points of interest that Mr. Presuto informed those in attendance were the completion and submission of the QSAC monitoring Statement of Assurance to the County Executive. Also our own John Ennis, PhD, Science Teacher at the High School did a presentation at the recent NJEA convention in Atlantic City. Many of his co-workers attended and supported him in this endeavor.

Acting Business Administrator/Board Secretary Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Public Agenda Comments: None

Committee Reports and New Business

1. School Government

R1.1

INTRODUCED BY: Gary Riebesell

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education does hereby approve to appoint the following individuals to the positions listed below as recommended by the Superintendent of Schools.

Danielle Holland 6th Grade Replacement Teacher (for Kristin Backiel)
Account # 11-120-100-101-000-12
Effective Date: January 1, 2014 through June 30, 2014
Compensation: 1st Step BA Guide \$57,184.00 (pro-rated through June 30, 2014).

Padraig Mara Hs English Teacher (replacing Christine Candela)
Account # 11-140-100-101-000-14
Effective Date: December 2, 2013
Compensation: 1st Step BA+30 Guide \$59,554.00 (salary to be pro-rated)

Casey Scheiner Long-Term Replacement Teacher (Charles Pulvino)
Account # 11-140-100-101-000-14; 11-130-100-101-000-15
Effective Date: November 22, 2013 - December 31, 2013 (tentative date of return)
Compensation: 1st Step BA Guide \$57,184.00 (salary to be pro-rated)

R1.2

INTRODUCED BY: Gary Riebesell

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education does hereby appoint the individuals listed below to Coaching Positions for the 2013-2014 school year as recommended by the Superintendent of Schools.

Amanda Jones Head Softball Coach \$6380 stipend
R1.3

INTRODUCED BY: Gary Riebesell

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education does hereby appoint the individuals listed below to the following Co-Curricular Positions as recommended by the Superintendent of Schools.

Thiago Leite	Creative Yearbook Co-Advisor	\$3675 (shared)
Allan Bonin	Peacekeepers Club Advisor(s)	\$1150 (shared)

R1.4

INTRODUCED BY: Gary Riebesell

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education does hereby rescind that portion of the Co-Curricular Resolution (R1.10) dated October 17, 2013 insofar as individuals were appointed to the Saturday Detention Program and,

Keith Schneider, Allison Urbanovich, Tammy Hennessy, Toni Ann Palmisano, Fury Baker

Whereas: the Secaucus Board of Education does hereby approve to re-appoint and appoint the following individuals to the Saturday Detention Program for the 2013-2014 school year as recommended by the Superintendent of Schools.

Regular Male & Female Coverage:

Keith Schneider Saturday Detention Program	\$35.00 per/hr
Allison Urbanovich Saturday Detention Program	\$35.00 per/hr

Alternates:

Tammy Hennessy, Toni Ann Palmisano, Fury Baker, Denise McKenna
Alex Kuchar, Diane Quail, Michael Vitulano and David Segro
Compensation as per the SEA Contract \$35.00 per/hr

R1.5

INTRODUCED BY: Gary Riebesell

SECONDED BY: Joseph Lewis

BE IT RESOLVED, the Secaucus Board of Education does hereby appoint the individuals listed below on a rotating basis for the Middle School Lunch Duty retro-active to September 26, 2013.

Fury Baker, Cathy Ferguson, Chris Innis, Ron Mroz,
Toni Ann Palmisano, Danielle Roberto
Compensation will be \$35.00 per/hr.

R1.6

INTRODUCED BY: Gary Riebesell

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education does hereby re-appoint Michelle Martinelli-Wurst as the Gifted and Talented Coordinator for the 2013-2014 school year as recommended by the Superintendent of Schools. Compensation shall be in accordance with the SEA Contract (\$8250 2nd Step).

R1.7

INTRODUCED BY: Gary Riebesell

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education does hereby appoint the following individuals as per/diem employees for the 2013-2014 school year as recommended by the Superintendent of Schools.

School Bus Drivers:

Mirla Pinto
Shaunta Washington
compensation: \$15.00 per/hr

Custodial List (re-appointment):

Dominick Tucci
compensation: (salary pending)

Custodial List (new appointment)

Jose Concepcion \$13.00 per/hr

Substitute List:

Alyssa Romano - Substitute Cert. \$75.00 per/day
Charles Gasser - Substitute Cert. \$75.00 per/day
MaryAnn Pollio - Elementary Cert. \$80.00 per/day

Security Guard (re-appointment):

Joe Bienkowski - \$18.00 per/hr retro-active to November 1, 2013.

R1.8

INTRODUCED BY: Gary Riebesell

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education does hereby appoint the individuals listed below as Weight Room Monitors for the 2013-2014 school year as recommended by the Superintendent of School.

David Segro	Michael Vitulano	Jim Barnaba	Robert Acerra
Keith Schneider	Eric Licamara	Edward Roesing	Bayu Sutrisno

Compensation shall be in accordance with the SEA Contract @ \$15.00 per/hr - two hours per/day from December through June.

M1.1 Approval to post for a total of 11 teachers for the Instructional Support Basic Skills Lunchtime Program for Middle/High School (pending approval of R2.3). Funds will be provided through Title I Grant.

M1.2 Approval to post for a full/time Clerical Position (retiring replacement).

M1.3 Approval to post for the following Spring Coaching Positions:

2013-2014 School Year:

Head Baseball Coach
Assistant Baseball Coach (2)
Assistant Softball Coach (2)
Head Boys' Tennis Coach
Assistant Boys' Tennis Coach

Boys' & Girls'

Head Outdoor Track & Field Coach
Assistant Outdoor Track & Field Coach (3)
Middle School Track & Field (Boys')
Middle School Track & Field (Girls')

M1.4 Approval to post for the following Co-Curricular Positions for the 2013-2014 school year:

Peer Leadership Club (pending approval of M2.1)

M1.5 Approval to post for a full-time Staff Accountant/Assistant Board Secretary.

M1.6 Approval to appoint Patricia Smeyers as Robotics Club Advisor at a stipend of \$3200 as per SEA contract

The foregoing resolutions and motions were unanimously adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D'Addetta	X			
John Gerbasio	X			
Joseph Lewis	X			
Dora Marra				X
Kathy O'Connell	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Jack McStowe, President	X			

2. Curriculum

R2.1

INTRODUCED BY: Robert Anderson

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education approve the annexed Field Trips

R2.2

INTRODUCED BY: Robert Anderson

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education approve the annexed listing of approval of Teacher Evaluation Schedule for all faculty.

R2.3

INTRODUCED BY: Robert Anderson

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education approve Lunchtime Instructional Support Program (Basic Skills) funded by Title 1 monies for:

- High School from 1/2/14 through 2/28/14
- Middle School from 1/2/14 through 4/25/14

R2.4

INTRODUCED BY: Robert Anderson

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education approve the Secaucus School District Nursing Plan (available at the Administrative Office) as submitted to County Executive.

M2.1 Motion to approve the establishment of the Peer Leadership Club which would, allow students outside of the Peer Leadership class to benefit from the outstanding contribution to the school community.

The foregoing resolutions and motion was unanimously adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D'Addetta	X			
John Gerbasio	X			
Joseph Lewis	X			
Dora Marra				X
Kathy O'Connell	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Jack McStowe, President	X			

3. Finance

R3.1

INTRODUCED BY: Joseph Lewis

SECONDED BY: Gary Riebesell

BE IT RESOLVED: that the Board of Education approves for payment the Bill List as per annexed in the amount of \$3,341,066.30.

R3.2

INTRODUCED BY: Joseph Lewis

SECONDED BY: Gary Riebesell

BE IT RESOLVED: that the Secretary is hereby authorized to make transfers for the month of September within the various appropriations for the 2013-2014 school year as shown on the annexed report.

R3.3

INTRODUCED BY: Joseph Lewis

SECONDED BY: Gary Riebesell

BE IT RESOLVED, that pursuant to N.J.A.C. 6:20-2.12(e), we certify that the Financial Reports of the Acting Business Administrator/Board Secretary and the Treasurer of School Monies, as presented by the Acting School Business Administrator for the month(s) of September be placed on file. The Reports are in agreement. The Board of Education, after review of the Secretary's Financial Reports (Appropriations Section) and upon consultation with the appropriate district officials, hereby certifies to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6:20-2.23(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

R3.4**INTRODUCED BY: Joseph Lewis****SECONDED BY: Gary Riebesell**

BE IT RESOLVED, that the Secaucus Board of Education authorize the President and Acting Board Secretary execute the annexed addendum with the Meadowlands Hospital and Medical Center.

R3.5**INTRODUCED BY: Joseph Lewis****SECONDED BY: Gary Riebesell**

BE IT RESOLVED, that the Secaucus Board of Education approve, as recommended by Superintendent the annexed out of district travel as of November.

The foregoing resolutions were unanimously adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D'Addetta	X			
John Gerbasio	X			
Joseph Lewis	X			
Dora Marra				X
Kathy O'Connell	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Jack McStowe, President	X			

4. Safety, Security Buildings & Grounds**R4.1****INTRODUCED BY: John Gerbasio****SECONDED BY: Joseph Lewis**

BE IT RESOLVED, that the Secaucus Board of Education authorize the transportation coordinator to submit the annexed School Bus Emergency Evacuation Drill Reports for Clarendon Elementary, Huber Street Elementary, Secaucus Middle School, and Secaucus High School.

R4.2

INTRODUCED BY: John Gerbasio

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education authorize the Acting Business Administrator to submit to the County Executive the Comprehensive Maintenance Plan and form M1 for the school year 2013.

M4.1 Motion to approve the disposal of obsolete/irreparable technology equipment.

The foregoing resolutions and motions were unanimously adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D’Addetta	X			
John Gerbasio	X			
Joseph Lewis	X			
Dora Marra				X
Kathy O’Connell	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Jack McStowe, President	X			

5. Technology - No Report

6. Policy

R6.1

INTRODUCED BY: Kathy O’Connell

SECONDED BY: John Gerbasio

BE IT RESOLVED, that the Secaucus Board of Education approve the first reading of the following Policies:

- By Law – Introduction 0000.01 & 0000.02
- Policy:
- 3212A Administrative Attendance
- 3212B Central Office Attendance
- 3212C Family Illness/Absent 3 days or more
- 5519 Dating Violence at School

R6.2

INTRODUCED BY: Kathy O’Connell

SECONDED BY: John Gerbasio

BE IT RESOLVED, that the Secaucus Board of Education approve the first reading of the amended Table of Organization for school year 2013-2014.

The foregoing resolutions and motions were unanimously adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Robert Anderson	X			
Kelli D'Addetta	X			
John Gerbasio	X			
Joseph Lewis	X			
Dora Marra				X
Kathy O'Connell	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Jack McStowe, President	X			

7. Athletic Liaison

Mr. Riebesell reported on all final standings of fall sports. He announced those students who were named to All League Teams and commended the 280 Middle and High School students who participated in the fall season.

8. Shared Services

Shared services met on November 18th and will be scheduling an additional meeting in the near future and a report will be provided.

9. New Business - None

Public General Comments

Tom Troyer – glad to see cameras working as well as sound. He complimented the presentation on the Referendum and wished good luck to the Board. Mr. Troyer concerned with the resignation of the Truant Officer, as to who would be investigating students attending our schools and were not resident's of the Town. Mr. McStowe assured Mr. Troyer that the Truant Officer was still an employee and the process to replace him is well under way.

Bert Aguilera 843 Roosevelt Avenue. Mr. Aguilera expressed his pleasure to learn that our enrollment continues to grow. Unfortunately, 6000 miles away in the Philippines children are without schools, teachers and supplies due to the recent typhoon. He thanked the Board for agreeing to host a benefit concert, which will be held in the near future.

Board Member Comments

Mr. McStowe announced that Board Member Comments will be eliminated tonight so that members of the audience can speak with members of the Referendum team in the upper lobby, where coffee and dessert is available. On behalf of the Board he wished everyone a Happy Thanksgiving.

Motion by Kelli D'Addetta , seconded by John Gerbasio, and unanimously adopted by Board Members present to adjourn the regular meeting at 8:25PM

Respectfully submitted,

Grace Yeo,
Acting Board Secretary