

GLOBAL LEADERSHIP ACADEMY CHARTER
SCHOOL SOUTHWEST AT HUEY

BOARD OF TRUSTEES MEETING

May 11, 2016

6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This May 11, 2016 meeting of the Global Leadership Academy Charter School Southwest at Huey Board of Trustees is hereby called to Order. The time is 6:25 pm. My name is David Annecharico. I serve as General Counsel to this Board of Trustees and I will facilitate this meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

A. ROLL CALL

Board Members Present	By Invitation: Non-Board Members in Attendance:
Dr. Lisa Bell-Chiles (“LB”) – President Ms. Crystal Gardner (“CG”) – Vice President Mr. Orlian Codrington (“OC”) – Secretary Ms. Linda Thomas (“LT”), Trustee Candidate	Dr. Naomi Booker-Johnson, GLA David Annecharico, Esq.
Board Members Absent	

B. CHAIRPERSON’S DISCLOSURE: EXECUTIVE SESSION

Dr. Lisa Bell-Chiles: I’d like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION
OC
SECOND
CG
VOTE:
 PASS
 FAIL

R16051101 Approval of the May 11, 2016 Agenda

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby approves the May 11, 2016 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Counsel</i>

D. APPROVAL OF MINUTES

MOTION
OC
SECOND
LB
VOTE:
 PASS
 FAIL

R16051102 Approval of Minutes of Meeting

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby approves the Minutes of the March 7, 2016 meeting of the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Counsel</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT: AGENDA ITEMS

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Global Leadership Academy Charter School Southwest at Huey Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees **regarding the business that is before this Board of Trustees during this meeting**. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

SECTION III: UNFINISHED BUSINESS

A. RESOLUTIONS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOOT

R16051103 Report of Business Controller

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R16051104 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey accepts the human resources changes, modifications and additions as presented below:

Resignations / Terminations

Name	Title	Comment	Last Day of Employment
None	None	None	None

Hires / Appointments

Name	Title	Salary	Date of Employment
None	None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOOT

R16051105 Uniform Professional Services Contracts Resolution

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOOT

R16051106 Uniform Purchase Services Contract Resolution

RESOLVED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and

authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOTION

OC

SECOND

LT

VOTE:

PASS

FAIL

R16051107 Charter Ratification

RESOLVED, the Board of Trustees of Global Leadership Academy Southwest at Huey hereby ratifies the Charter authorized by the School Reform Commission and issued by the School District of Philadelphia as presented (“Huey Charter”);

FURTHER RESOLVED, the Board of Trustees of Global Leadership Academy Southwest at Huey authorizes the execution and delivery of the Huey Charter and the performance of the transactions contemplated thereby;

FURTHER RESOLVED, no members of the Board of Trustees of Global Leadership Academy Southwest at Huey or their immediate family will have business dealings with Global Leadership Academy Southwest at Huey;

FURTHER RESOLVED, the Board of Trustees of Global Leadership Academy Southwest at Huey will comply with the Pennsylvania Public Official and Employee Ethics Act;

FURTHER RESOLVED that the Board of Trustees of Global Leadership Academy Southwest at Huey will provide to the School District of Philadelphia the names and addresses (including email addresses) of the officers of the Charter Board and state that those persons, who are:

Dr. Lisa Bell-Chiles – President
 Ms. Crystal Gardner – Vice President
 Mr. Orlian Codrington – Secretary; and

are authorized to execute and request payments under the Charter; and

FURTHER RESOLVED that the Secretary of the Global Leadership Academy Southwest at Huey shall present a certified copy of this Resolution to the Philadelphia School District.

By Roll Call Vote:

Dr. Lisa Bell-Chiles – aye
Ms. Crystal Gardner – aye
Mr. Orlian Codrington – aye
Ms. Linda Thomas – aye

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion regarding requirements of Charter</i>

MOTION
 CG
 SECOND
 LG
 VOTE:
 PASS
 FAIL

R16051108 Bylaws, Amended and Restated

RESOLVED, the Amended and Restated Bylaws of Global Academy Charter School Southwest at Huey are ratified as presented.

By Roll Call Vote:

Dr. Lisa Bell-Chiles – aye
Ms. Crystal Gardner – aye
Mr. Orlian Codrington – aye
Ms. Linda Thomas – aye

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>
<i>General Counsel</i>	<i>Overview of Amended and Restated bylaws</i>

MOTION
 OC
 SECOND
 LB
 VOTE:
 PASS
 FAIL

R16051109 IRS Form 1023

RESOLVED, the business controller and general counsel are hereby authorized and directed to generate and file all appropriate applications to the Internal Revenue Service such that Global Leadership Academy Charter School Southwest at Huey is recognized as a public charity under IRC § 501(c)(3).

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>
<i>General Counsel</i>	<i>Overview of IRS 1023 process</i>

MOTION
CG
SECOND
OC
VOTE:
 PASS
 FAIL

R16051110 Background Checks

RESOLVED, that the Board of Trustees has advised and confirmed that the Global Leadership Academy Charter School Southwest at Huey has records confirming that all employees have completed the required federal and state criminal and child abuse background checks, and it is further resolved that the Board President is authorized and directed to execute an affidavit to be submitted to the Philadelphia School District if so required, to show the School has complied with this requirement of law.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>

MOTION
LT
SECOND
OC
VOTE:
 PASS
 FAIL

R16051110 Student Records Policy

RESOLVED, the Student Records Policy is ratified as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>

MOTION
OC
SECOND
LB
VOTE:
 PASS
 FAIL

R16051111 Statement of Assurances

RESOLVED, the President of the Global Leadership Academy Charter School Southwest at Huey is hereby authorized to execute the STATEMENT OF ASSURANCES that is EXHIBIT C to the the Charter authorized by the School Reform Commission and issued by the School District of Philadelphia.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>

MOTION
CG
SECOND
OC
VOTE:
 PASS
 FAIL

R16051112 Board Meetings

RESOLVED, public board meetings of Global Leadership Academy Charter School Southwest at Huey during the 2016/2017 school year will be conducted on the fourth Monday of each month except for December and July;

FURTHER RESOLVED, the time, date and location of all public board meetings of Global Leadership Academy Charter School Southwest at Huey during the 2016/2017 school year shall be made publicly available to the Global Leadership Academy Charter School Southwest at Huey community.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
OC
SECOND
CG
VOTE:
 PASS
 FAIL

R16051113 Global Leadership Academy Charter School Southwest at Huey Parent Grievance Procedures

RESOLVED, the Global Leadership Academy Charter School Southwest at Huey Parent Grievance Procedures are ratified as presented;

FURTHER RESOLVED, such Procedures shall be reviewed and revised annually by the CEO and posted on the Global Leadership Academy Charter School Southwest at Huey's website in a manner that is accessible to the general public.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
OC
SECOND
CG
VOTE:
 PASS
 FAIL

R16051114 Global Leadership Academy Southwest at Huey Truancy Intervention Protocol

RESOLVED, the Global Leadership Academy Southwest at Huey Truancy Intervention Protocol is ratified as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

LT

SECOND

OC

VOTE:

PASS

FAIL

R16051115 Insurances

RESOLVED, in accordance with the Charter of Global Leadership Academy Southwest at Huey, Article XIV, Section A, the business controller is hereby directed and authorized to procure on behalf of this corporation, the following insurances:

(a) Commercial General Liability. Commercial General Liability coverage, on an occurrence basis, including Contractual Liability, with limits not less than the following: (a) \$2,000,000 General Aggregate (including bodily injury, or property damage or both); (b) \$2,000,000 Products – Completed Operations Aggregate; (c) \$1,000,000 Per Occurrence; (d) \$1,000,000 Personal and Advertising Injury; (e) \$1,000,000 Fire Damage or Fire Legal Liability; and \$10,000 Medical Expense (any one person).

(B) Automobile Liability. Automobile coverage with limits not less than the following: \$1,000,000 Combined Single Limit for bodily injury and property damage for all owned autos and/or hired / non-owned autos.

(C) Workers' Compensation and Employers Liability.

(i) Workers' Compensation coverage for its employees with limits not less than the statutory limits for the Commonwealth of Pennsylvania.

(ii) Employer's Liability: \$500,000 Each Accident–Bodily Injury by Accident; \$500,000 Each Employee-Bodily Injury by Disease; and \$500,000 Policy Limit-Bodily Injury by Disease. Other states insurance including Pennsylvania.

(D) Excess /Umbrella Liability:

The Charter School shall maintain Excess / Umbrella Liability coverage in an amount not less than \$5,000,000 per occurrence. The Excess/Umbrella Policy shall schedule all underlying liability coverages required under the Charter unless a separate \$5,000,000 limit is maintained for Professional Liability.

(E) Professional Liability/Educators Liability/ Malpractice/Errors and Omissions Insurance. Professional Liability/Educators Liability / Malpractice/Errors and Omissions Insurance with limits not less than the following: (a) \$1,000,000 General Aggregate; (b) \$1,000,000 Per Occurrence. The Charter School shall obtain a Sexual Molestation and Child Abuse Endorsement; and

(F) Directors and Officers Liability and Employment Practices

Liability: The Charter School shall maintain Directors and Officers Liability and Employment Practices Liability Insurance in an amount not less than \$1,000,000.

FURTHER RESOLVED, All insurance policies required by this resolution shall be maintained in full force and effect for the Term of the Global Leadership Academy Southwest at Huey Charter. Each policy shall contain the provision that there is to be thirty (30) days prior written notice given to the School District of Philadelphia Charter Schools Office (“Charter Schools Office”) in the event of cancellation, non-renewal, or material change to the insurance coverages. A Certificate of Insurance evidencing all insurance coverages as outlined above, shall be provided to the Charter Schools Office for review, prior to the execution of this Charter. The insurance companies indicated as the carriers on the Certificates of Insurance, shall be authorized to do business in the Commonwealth of Pennsylvania, shall have an A.M. Best rating of no less than “A:VIII,” and the carriers shall be acceptable to the School District of Philadelphia (“School District”). The School District and the School Reform Commission (“SRC”) shall be named as Additional Insureds, ATIMA, with respect to all coverages, except Workers’ Compensation. The Charter School’s liability insurance coverage shall be endorsed to state that its coverage will be primary to any other coverage available to the SRC and School District and its officers, employees and agents, that no act or omission of the School District will invalidate the coverage, and that the insurance company waives subrogation against the School District, and any of the School District's officers, employees and agents and the SRC and any of its members.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>

- MOTION
- OC
- SECOND
- CG
- VOTE:
- PASS
- FAIL

R16051116 Installation of Trustee Linda Thomas

RESOLVED, in accordance with Section 3 of the most current bylaws of Global Leadership Academy Southwest at Huey and upon nomination and second, Ms. Linda Thomas is hereby installed as Trustee of Global Leadership Academy Southwest at Huey.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Dr. Booker</i>	<i>Introduction to Ms. Linda Thomas</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
 CG
 SECOND
 OC
 VOTE:
 PASS
 FAIL

<i>General Counsel</i>	<i>Administered the Oath of Office:</i> <i>I, <u>Linda Thomas</u>, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.</i>
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R16051117 Trustee Slots

RESOLVED, in accordance with Section 3 of the most current bylaws of Global Leadership Academy Southwest at Huey, the following Trustees are apportioned to their respective terms as follows:

- (a) Slot 1 – Expires July 30, 2018: Linda Thomas
- (b) Slot 2 – Expires July 30, 2019: Dr. Lisa Bell-Chiles
- (c) Slot 3 – Expires July 30, 2020: Crystal Gardner
- (d) Slot 4 – Expires July 30, 2020: Orlian Codrington

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
 CG
 SECOND
 OC
 VOTE:
 PASS
 FAIL

R16051118 Corporate Acronym

RESOLVED, “GLASW” is hereby appropriated by the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey as an acronym meaning “Global Leadership Academy Charter School Southwest at Huey” and appropriate descriptor for the same in all internal communications.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

B. COMMUNITY COMMENT: NON-AGENDA ITEMS

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Global Leadership Academy Charter School Southwest at Huey Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees **regarding general topics not discussed during this meeting**. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

C. DISCUSSION AND ANNOUNCEMENTS

- Next Board Meeting: to be announced
- The next Global Leadership Academy Charter School Board Meeting to be held on May 24, 2015

ADJOURNMENT @ 7:26PM

MOTION

OC

SECOND

CG

VOTE:

PASS

FAIL
