

**Board of Education – Bordentown Regional School District**

**Action Meeting Agenda**

**August 5, 2015**

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY  
7:00 PM ~ PUBLIC SESSION**

**A. CALL TO ORDER**

+Document Provided

**Sunshine Law Statement:**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 21, 2015 through December 9, 2015 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 12, 2015.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

**C. ROLL CALL**

**D. EXECUTIVE SESSION (if Necessary)**

**RESOLUTION:**

**WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and**

**WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and**

**WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:**

\_\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of**

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Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.**

**BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.**

**I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/15.**

\_\_\_\_\_, Board Secretary

**E. RECOGNITION/PRESENTATION**

**F. PUBLIC FORUM – FOR AGENDA ITEMS ONLY**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five (5) minutes** and limited to a **thirty (30) minute total**. Please state your name and address for the record.

**G. UNFINISHED BUSINESS**

**H. CONSENT AGENDA APPROVAL**

1. No Travel Requests to approve
2. +Motion to approve Bill List, June, 2015
3. **+Motion to approve Board Secretary/Treasurer Report, June 2015**
4. +Motion to approve Substitute List
5. **+Motion to approve Special Education Out-of-District Placements for 2015-2016 SY**

**I. COMMITTEE REPORTS**

1. Negotiations Committee Meeting, 7/21/15 – Mr. Stephen Heberling, Chair
2. **Negotiations Committee Meeting, 8/4/15 – Mr. Stephen Heberling, Chair**

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**J. SUPERINTENDENT'S REPORT**

1. No HIB incidents to report

**K. CURRICULUM REPORT**

**L. PERSONNEL REPORT**

**Appointments, Per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

**\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND  
WILL BE ADJUSTED PENDING NEGOTIATIONS\***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation from Mr. Robert Frumin from the position of Desktop Support Technician, effective July 29, 2015.
2. Motion to amend Ms. Britlyn Greimel as a full-time elementary teacher at PMS, effective September 1, 2015, Step 1, MA, with a salary of \$54,035. Ms. Greimel was inadvertently sited at Step 2.
3. **Motion to amend Ms. Michelle Leusner as a BRHS Freshman Class Advisor, Step 3 with a stipend of \$1,846. Ms. Leusner was inadvertently sited at Step 1.**
4. **Motion to amend Ms. Maya Fair as a BRHS Freshman Class Advisor, Step 3 with a stipend of \$1,846. Ms. Fair was inadvertently sited at Step 1.**
5. +Motion to approve Mr. Colin Hewko as a part-time teacher of Social Studies at BRHS, effective September 1, 2015, Step 1, MA, with a salary of \$39,370.
6. **+Motion to approve Mr. Kevin Ebert as a full-time Special Education Social Studies teacher at BRMS, effective September 1, 2015, Step 1, MA, with a salary of \$54,035.**
7. **+Motion to approve Mr. Kenny Gilmore as a part-time, 15 hrs/wk, Instrumental Band teacher at CBS/MIS, effective September 1, 2015, Step 1, BA, with a salary of \$21,922. This replaces a resignation.**
8. **Motion to approve Mr. Kenny Gilmore as a volunteer at MIS Band Camp, August 17, 2015 through August 20, 2015.**
9. +Motion to approve **Ms. Sarah Buller** as a full-time elementary teacher for 4<sup>th</sup> grade at MIS, effective September 1, 2015, Step 1, MA, with a salary of \$54,035. This replaces a resignation.
10. +Motion to approve **Ms. Aimee Joy** as the Librarian/Media Specialist at PMS, effective September 1, 2015, Step 1, MA +12, with a salary of \$55,104. This replaces a transfer.
11. +Motion to approve **Ms. Kristen Hvasta** as a part-time, 16.25 hr/wk. general aide at PMS, effective September 1, 2015, Step 1 with a salary of \$9,555. This replaces a resignation.
12. +Motion to approve Ms. Lisa Sfraga as a part-time, 16.25 hrs/wk. general aide at PMS, effective September 1, 2015, Step 1 with a salary of \$9,555. This replaces a resignation.
13. Motion to approve Mr. Kevin Lynch as the BRHS Assistant Boys' Soccer Coach for the 2015-16 season, Step 1, with a stipend of \$4,037.
14. Motion to approve Mr. Douglas Corbin as the BRMS Auditorium Coordinator, Step 1, with a stipend of \$2,243.
15. Motion to approve Ms. Laura Moyer to continue as a long term leave replacement at MIS effective September 1, 2015 through January 11, 2016. Ms. Moyer will be compensated in accordance with the long term leave replacement pay scale from September 1, 2015 through January 11, 2016. After 60 working days, approximately October 12, 2015, she will be compensated at Step 1, BA with a pro-rated salary of \$50,982 through January 11, 2016.
16. +Motion to approve **Ms. Barbara Babecki** as a long term leave replacement at PMS, effective September 1, 2015 through December 1, 2015. Ms. Babecki will be compensated in accordance with the long term leave replacement pay scale from September 1, 2015 through December 1, 2015.

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17. +Motion to approve Ms. Michele Enrico as a long term leave replacement at PMS, effective September 1, 2015 through June 20, 2016. This is a full school year replacement. Ms. Enrico will be compensated at Step 1, BA, with a salary of \$50,982 for the school year.
18. **+Motion to approve Ms. Alexandra Wesson as a long term leave replacement at CBS/MIS, effective September 1, 2015 through June 20, 2016. This is a full school year replacement. Ms. Wesson will be compensated at Step 1, BA, with a salary of \$50,982 for the school year.**
19. **+Motion to approve Ms. Nicole Dennis as a long term leave replacement at PMS, effective September 1, 2015 through November 30, 2015. Ms. Dennis will be compensated in accordance with the long term leave replacement pay scale from September 1, 2015 through November 30, 2015.**
20. Be it resolved that the commencement of leave of absence requested by employee #6200, effective November 16, 2015 through March 24, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
21. Motion to approve Ms. Alexandra Boncimino, a student at The College of New Jersey, to complete her student teaching experience from September 8 through December 15, 2015 at Clara Barton School under the mentorship of Ms. Joey Suggs.

**INFORMATION**

22. **+JOB POSTINGS:** Full-time Technical Desktop Support Technician – Part-Time Custodian; 4 hrs/day – **CBS Special Education Teacher** –

**M. BUSINESS, FINANCE & OPERATIONS**

1. +Motion to accept Board Secretary's monthly certification; budgetary line item status and budgetary major account fund status for June, 2015.
2. +Motion to approve Transfer of Funds for June, 2015.
3. +Motion to approve tuition with Mercer County Technical Schools' Exercise Science Career Prep Program for one student sent on a shared time basis (regular education), effective September 1, 2015 for the 2015-16 SY; tuition \$3,500.
4. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
  - a. Burlington City School District  
To transport one student to and from Garfield Park Academy, Willingboro, Route #3, effective July 6, 2015 to August 6, 2015, Total cost \$1,251.07
  - b. Burlington Township School District  
To transport one student to and from Mercer County Special Services, Mercer, Route #2, effective July 13, 2015 to August 14, 2015, Total cost \$2,087.92
  - c. Mansfield Township Elementary School  
To transport one student to and from Garfield School in Willingboro, Route #3, effective July 6, 2015 to August 6, 2015, Total cost \$1,251.07
  - d. Northern Burlington Regional School District  
To transport three students to and from Kingsway Learning Center, Moorestown, Route #7, effective July 6, 2015 to August 14, 2015, Total cost \$6,192.15
  - e. Northern Burlington Regional School District  
To transport one student to and From Children's Center Monmouth, Neptune, Route #13, effective July 1, 2015 to August 25, 2015, Total cost \$9,334.85

**N. POLICY**

**1. 2nd Reading: (Policies on website for viewing)**

- a. Motion to adopt Policy #1000/1010, Concepts and Roles in Community Relations
- b. Motion to adopt Policy #1100, Communicating with the Public
- c. Motion to adopt Policy #1110, Media
- d. Motion to adopt Policy #1111, District Publications
- e. Motion to adopt Policy #1120, Board of Education Meetings
- f. Motion to adopt Policy #1140, Distribution of Materials by Students and Staff
- g. Motion to adopt Policy #1200, Participation by the Public
- h. Motion to adopt Policy #1200, Participation by the Public Regulations
- i. Motion to adopt Policy #1220, Ad Hoc Advisory Committees
- j. Motion to adopt Policy #1230, School Connected Organizations
- k. Motion to adopt Policy #1230, School Connected Organizations Regulations
- l. Motion to adopt Policy #1250, Visitors
- m. Motion to adopt Policy #1300, Public Performances
- n. Motion to adopt Policy #1312, Community Complaints and Inquiries
- o. Motion to adopt Policy #1312, Community Complaints and Inquiries Regulations
- p. Motion to adopt Policy #1313, Gifts to District Employees
- q. Motion to adopt Policy #1314, Solicitation
- r. Motion to adopt Policy #1315, Distribution of materials to Students and Staff
- s. Motion to adopt Policy #1322, Contests for Students
- t. Motion to adopt Policy #1330, Use of School Facilities
- u. Motion to adopt Policy #1330, Use of School Facilities General Regulations
- v. Motion to adopt Policy #1330, Use of School Facilities Use of Auditoriums Regulations
- w. Motion to adopt Policy #1330, Use of School Facilities Use of Weight Room Regulations
- x. Motion to adopt Policy #1330, Use of School Facilities Use of Athletic Fields Regulations
- y. Motion to adopt Policy #1330, Use of School Facilities Exhibit – Hold harmless Statement
- z. Motion to adopt Policy #1410, Local Units
- aa. Motion to adopt Policy #1600, Relations Between Other Entities and the District
- bb. Motion to adopt Policy #1600.1, Corporate Sponsors

**2. 1st Reading: (Policies on website for viewing)**

- a. Motion to amend Policy #2000/2010, Concepts and Roles/Goals and Objectives in Administration
- b. Motion to amend Policy #2121, Line of Responsibility
- c. Motion to amend Policy #2121, Line of Responsibility Regulation
- d. Motion to amend Policy #2130, Principal Evaluation
- e. Motion to amend Policy #2130, Principal Evaluation Regulation
- f. Motion to amend Policy #2131, Superintendent
- g. Motion to amend Policy #2210, Administrative Leeway in Absence of Board Policy
- h. Motion to amend Policy #2224, Nondiscrimination/Affirmative Action
- i. Motion to amend Policy #2240, Research, Evaluation and Planning
- j. Motion to amend Policy #2240, Research, Evaluation and Planning Regulation – NCLB Requirements
- k. Motion to amend Policy #2255, Action Planning for NJQSAC
- l. Motion to amend Policy #2468, Independent Educational Evaluations

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3. **1st Reading: (Policies on website for viewing)**
  - a. Motion to amend Policy #5020, Role of Parents/Guardians
  - b. Motion to amend Policy #5111, Admission
  - c. Motion to amend Policy #5113, Attendance, Absences and Excuses
  - d. Motion to amend Policy #5113, Attendance, Absences and Excuses Regulations – High School
  - e. Motion to amend Policy #5114, Suspension and Expulsion
  - f. Motion to amend Policy #5118, Nonresidents
  - g. Motion to amend Policy #5119, Transfers
  - h. Motion to amend Policy #5120, Assessment of Individual Needs
  - i. Motion to amend Policy #5124, Reporting to Parents/Guardians
  - j. Motion to amend Policy #5125, Students Records
  - k. Motion to amend Policy #5126, Awards for Achievement
  - l. Motion to amend Policy #5126, Awards for Achievement Regulations – Athletic Awards
  - m. Motion to amend Policy #5127, Commencement Activities
  - n. Motion to amend Policy #5131, Conduct/Discipline
  - o. Motion to amend Policy #5131.1, Harassment, Intimidation and Bullying
  - p. Motion to amend Policy #5131.2, Physical Restraint
  - q. Motion to amend Policy #5131.5, Vandalism/Violence
  - r. Motion to amend Policy #5131.6, Drugs, Alcohol, Tobacco
  - s. Motion to amend Policy #5131.6, Drugs, Alcohol, Tobacco General Regulation
  - t. Motion to amend Policy #5131.6, Drugs, Alcohol, Tobacco Regulation – Procedures for Extracurricular Participation
  - u. Motion to amend Policy #5131.7, Weapons and Dangerous Instruments
  - v. Motion to amend Policy #5134, Married/Pregnant Students
  - w. Motion to amend Policy #5136, Fund Raising Activities
  - x. Motion to amend Policy #5141, Health
  - y. Motion to amend Policy #5141.1, Accidents
  - z. Motion to amend Policy #5141.2, Illness
  - aa. Motion to amend Policy #5141.3, Health Examinations and Immunizations
  - bb. Motion to amend Policy #5141.4, Child Abuse and Neglect
  - cc. Motion to amend Policy #5141.8, Sports Related Concussion and Head Injury
  - dd. Motion to amend Policy #5141.8, Sports Related Concussion and Head Injury Regulation
  - ee. Motion to amend Policy #5141.8, Sports Related Concussion and Head Injury Exhibit – Parent Letter
  - ff. Motion to amend Policy #5141.20, Life Threatening Food Allergies
  - gg. Motion to amend Policy #5141.20, Life Threatening Food Allergies Regulation
  - hh. Motion to amend Policy #5141.20, Life Threatening Food Allergies Exhibit – Action Plan
  - ii. Motion to amend Policy #5141.20, Life Threatening Food Allergies Exhibit – Individualized Health Care Plan
  - jj. Motion to amend Policy #5141.21, Administering Medication
  - kk. Motion to amend Policy #5142, Student Safety
  - ll. Motion to amend Policy #5142, Student Safety Regulation – Supervision of Dismissal
  - mm. Motion to amend Policy #5145.4, Equal Educational Opportunity
  - nn. Motion to amend Policy #5145.5, Photographs of Students
  - oo. Motion to amend Policy #5145.6, Student Grievance Procedure
  - pp. Motion to amend Policy #5145.11, Questioning and Apprehension
  - qq. Motion to amend Policy #5145.12, Search and Seizure
  - rr. Motion to amend Policy #5200, Nonpublic School Students

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4. **1st Reading: (Policies on website for viewing)**
  - a. Motion to amend Policy #7110, Long-range Facilities Planning
  - b. Motion to amend Policy #7115, Developing Educational Specifications
  
5. **1st Reading: (Policies on website for viewing)**
  - a. Motion to amend Policy #3542.1, Wellness and Nutrition
  - b. Motion to amend Policy #4112.8/4212.8, Nepotism
  - c. Motion to amend Policy #4123, Classroom Aides
  - d. Motion to amend Policy #4222, Non-instructional Aides

**O. PUBLIC COMMENTS**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

**P. NEW BUSINESS**

**Q. ADJOURNMENT**