

ROLAND REYNOLDS ELEMENTARY

STUDENT HANDBOOK

2017-2018



ROLAND REYNOLDS ELEMENTARY SCHOOL

P.O. Box 909
317 North Owensville Street
Franklin, Texas 77856
979-828-7300
979-828-5048 fax
<http://www.franklinisd.net>

Franklin ISD
Roland Reynolds Elementary



Christie Smitherman

Principal

Name	Position
Donna Colley	Assistant Principal
Kimberley Hudson	Counselor
Tammy Davis	Nurse
Tammy Merryman	PEIMS Coordinator
Michelle Chrane	Secretary
Kathy Moreaux	Receptionist
Emily Grigg	Librarian
Ashley Charanza	Food Services Manager
Harold Rowan	Transportation



Daily Schedules

School Day	Begins @ 7:55am	Ends @ 3:15pm
Grade	Lunch	Conference
PK	11:15 – 11:45 am	9:15 – 10:05
Kindergarten	10:35 – 11:05 am	11:05 – 11:55
1st Grade	11:00 – 11:30 am	10:10 – 11:00
2nd Grade	11:55 – 12:25 pm	12:25 -1:15
3rd Grade	11:40 – 12:10 pm	1:20 – 2:10
4th Grade	12:30 – 1:00 pm	2:15 -3:05

IMPORTANT DATES

Meet the Teacher

Thursday, August 24

State Testing Days

April 3 – 4th grade Writing STAAR
 May 7 – 3rd & 4th grade Math STAAR
 May 8 – 3rd & 4th grade Reading STAAR

Student Holidays

September 4 (Labor Day)

 October 9 (Staff Development)
 November 22 - 24 (Thanksgiving)
 December 18- January 3 (Winter Break)
 February 19 (Staff Development)
 March 12 - 16 (Spring Break)
 March 23 (Fair Day)
 March 30 (Good Friday)
 April 20 (Staff Workday)
 May 28 (Memorial Day)

Early Release Days

Friday, October 27
 Tuesday, December 5
 Friday, December 15
 Friday, March 9
 Friday, April 19
 Friday, May 31

Report Cards

October 27
 December 15
 March 9
 May 31

PREFACE

The ***Roland Reynolds Elementary School Student Handbook*** is designed to serve as a resource for some of the basic information that you and your child will need during the school year. In an effort to make it easier to use, the handbook is divided into four sections:

Section I: Required Notices and Information for Parents contains notices that the district must provide to all parents, as well as other information to assist you in responding to school-related issues. We encourage you to take some time to closely review this section of the handbook; and

Section II: Information for Students and Parents is organized alphabetically by topic for quick access when searching for information on a specific issue.

Section III: Parent Involvement Policy includes information about how our school plans to include parents in meaningful communication about student academic learning and other school activities.

Section IV: Student Code of Conduct, a document adopted by the Board and intended to promote school safety and an atmosphere for learning

Please be aware that the term “the student’s parent” is used to refer to the parent, legal guardian or any other person who has agreed to assume school-related responsibility for a student.

This handbook is designed to be consistent with Board policy and the ***Student Code of Conduct***. Please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. Changes in policy or other rules that affect student handbook provisions will be made available to students and parents through newsletters and other communications. In case of conflict between Board policy or the ***Student Code of Conduct*** and any provisions of the student handbook, the provisions of Board policy or the ***Student Code of Conduct*** that were most recently adopted by the Board are to be followed. A copy of the district’s policy manual is available on the district website at www.franklinisd.net or in the superintendent’s office.

SECTION I: REQUIRED NOTICES AND INFORMATION FOR PARENTS

This section of the ***Roland Reynolds Elementary School Student Handbook*** includes several notices that the district is required to provide to you, as well as other information on topics of particular interest to you as a parent.

PARENTAL INVOLVEMENT

Experience and research tell us that a child succeeds best when there is good communication and a strong partnership between home and school. Your involvement in this partnership may include:

- Encouraging your child to put a high priority on education and working with your child on a daily basis to make the most of the educational opportunities the school provides.
- Ensuring that your child completes all homework assignments and special projects and comes to school each day prepared, rested, and ready to learn.
- Becoming familiar with all of your child's school activities and with the academic programs, including special programs, offered in the district.
- Discussing with the counselor or principal any questions you may have about the options and opportunities available to your child.
- Monitoring your child's academic progress and contacting teachers as needed.
- Attending scheduled conferences and requesting additional conferences as needed. To schedule a telephone or in-person conference with a teacher, the counselor, or the principal, please call the school office for an appointment. The teacher will usually return your call or meet with you during his or her conference period or before or after school.
- Becoming a school volunteer. School volunteer programs include: Pride Pal, classroom volunteer and special projects.
- Attending Parent Forum meetings held four times each year.
- Serving as a parent representative on the district-level or campus-level planning committees and assisting in the development of educational goals and plans to improve student achievement.
- Serving on the School Health Advisory Council and assisting the district in ensuring local community values are reflected in health education instruction.

PARENTAL RIGHTS

Accessing Student Records

You may review your child's student records, including:

- Attendance records
- Test scores
- Grades
- Disciplinary records

- State assessment instruments that have been administered to your child (when available to the district from the state)
- Counseling records
- Psychological records
- Health and immunization information
- Other medical records
- Teacher and counselor evaluations
- Reports of behavioral patterns

Excusing a Student from Reciting the Pledges to the U.S. and Texas Flags

You may request that your child be excused from participation in the daily recitation of the Pledge of Allegiance to the United States flag and the Pledge of Allegiance to the Texas flag. The request must be in writing. State law does not allow your child to be excused from participation in the required minute of silence that follows.

Excusing a Student from Reciting a Portion of the Declaration of Independence

You may request that your child be excused from recitation of a portion of the Declaration of Independence. State law requires students in social studies classes in grades 3–12 to recite a portion of the text of the Declaration of Independence during Celebrate Freedom Week unless (1) you provide a written statement requesting that your child be excused, (2) the district determines that your child has a conscientious objection to the recitation, or (3) you are a representative of a foreign government to whom the United States government extends diplomatic immunity.

Limiting the Display of a Student’s Artwork and Projects

If you do not want your child’s artwork, special projects, photographs, and the like to be displayed on the district’s or school’s website, in printed material, by video, or by any other method of mass communication, you must notify the principal in writing.

Removing a Student Temporarily from the Classroom

You may remove your child temporarily from the classroom if an instructional activity in which your child is scheduled to participate

conflicts with your religious or moral beliefs. The removal cannot be for the purpose of avoiding a test and may not extend for an entire semester. Further, your child must satisfy grade-level requirements as determined by the school and by the Texas Education Agency.

Requesting Classroom Assignment for Multiple Birth Siblings

If your children are multiple birth siblings (e.g., twins) assigned to the same grade and campus, you may request that they be placed either in the same classroom or in separate classrooms. Your written request must be submitted no later than the 14th day after the enrollment of your children. Under certain circumstances, the school may not honor such requests or may make changes in placement during the year as appropriate.

Requesting Notices of Certain Student Misconduct

A non-custodial parent may request in writing that he or she be provided, for the remainder of the school year, a copy of any written notice usually provided to a parent

related to your child's misconduct that may involve placement in a Disciplinary Alternative Education Program (DAEP) or expulsion.

Requesting Professional Qualifications of Teachers and Staff

You may request information regarding the professional qualifications of your child's teachers, including whether a teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; whether the teacher has an emergency permit or other provisional status for which state requirements have been waived; and undergraduate and graduate degree majors, graduate certifications, and the field of study of the certification or degree. You also have the right to request information about the qualifications of any paraprofessional who may provide services to your child.

Reviewing Instructional Materials

You have a right to review teaching materials, textbooks, and other teaching aids and instructional materials used in the curriculum, and to examine tests that have been administered to your child.

STATEMENT OF NONDISCRIMINATION

In its efforts to promote nondiscrimination, Franklin ISD does not discriminate on the basis of race, religion, color, national origin, gender, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

The Superintendent of Schools has been designated to coordinate compliance with these legal requirements:

- Title IX, for concerns regarding discrimination on the basis of sex.
- Section 504, for concerns regarding discrimination on the basis of disability.

OTHER IMPORTANT INFORMATION FOR PARENTS

Bacterial Meningitis

State law specifically requires the district to provide the following information:

- *What is meningitis?*

Meningitis is an inflammation of the covering of the brain and spinal cord. It can be caused by viruses, parasites, fungi, and bacteria. Viral meningitis is most common and the least serious. Bacterial meningitis is the most common form of serious bacterial infection with the potential for serious, long-term complications. It is an uncommon disease, but requires urgent treatment with antibiotics to prevent permanent damage or death.

- *What are the symptoms?*

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms. Children (over 1 year old) and adults with meningitis may have a severe headache, high temperature, vomiting, sensitivity to bright lights, neck stiffness or joint pains, and drowsiness or confusion. In both children and adults, there may be a rash of tiny, red-purple spots. These can occur anywhere on the body. The diagnosis of bacterial meningitis is based on a combination of symptoms and laboratory results.

- *How serious is bacterial meningitis?*

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability.

- *How is bacterial meningitis spread?*

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing, sharing drinking containers, utensils, or cigarettes). The germ does not cause meningitis in most people. Instead, most people become carriers of the germ for days, weeks, or even months. The bacteria rarely overcome the body's immune system and cause meningitis or another serious illness.

- *How can bacterial meningitis be prevented?*

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss. While there are vaccines for some other strains of bacterial meningitis, they are used only in special circumstances. These include when there is a disease outbreak in a community or for people traveling to a country where there is a high risk of getting the disease. Also, a vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85–90 percent). It can cause mild side effects, such as redness

and pain at the injection site lasting up to two days. Immunity develops within seven to ten days after the vaccine is given and lasts for up to five years.

- *What should you do if you think you or a friend might have bacterial meningitis?*

You should seek prompt medical attention.

- *Where can you get more information?*

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Department of State Health Services office to ask about a meningococcal vaccine. Additional information may also be found at the Web sites for the Centers for Disease Control and Prevention, <http://www.cdc.gov>, and the Department of State Health Services, <http://www.dshs.state.tx.us/>.

Providing Assistance to Students Who Have Learning Difficulties or Who Need or May Need Special Education

If a child is experiencing learning difficulties, the parent may contact the school counselor or principal to learn about the district's overall general education referral or screening system for support services. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students including a process based on Response to Intervention or RtI. The implementation of RtI has the potential to have a positive impact on the ability of local education agencies to meet the needs of all struggling students. This system links students to a variety of support options, including referral to 504 or for a special education evaluation. Section 504 is a federal law designed to protect the rights of individuals with disabilities in programs and activities that receive Federal financial assistance from the U.S. 504 allows many of the same accommodations for students who are experiencing cognitive, behavioral and/or physical difficulties, as does special education.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 45 school days of the date the district receives the written consent. The district must give a copy of the report to the parent. If the district determines that the evaluation is not needed, the district will provide the parent with a **written notice** that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of his or her rights if the parent disagrees with the district. Additionally, the notice must inform the parent how to obtain a copy of the **Notice of Procedural Safeguards—Rights of Parents of Students with Disabilities**. Additional information regarding the IDEA is available from the school district in a companion document *A Guide to the Admission, Review, and Dismissal Process*.

The following websites provide information to those who are seeking information and resources specific to students with disabilities and their families:

[Texas Project First](#)

[Partners Resource Network](#)

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education services is: Kimberley Hudson at 979-828-7300

Services for Title I Participants

Roland Reynolds Elementary is a campus-wide Title I school. The principal serves as the Parent Involvement Coordinator, and all questions about Title I services and funding should be directed to the principal.

Student Records

Both federal and state law safeguards student records from unauthorized inspection or use and provide parents and eligible students certain rights. For purposes of student records, an "eligible" student is one who is 18 or older OR who is attending an institution of postsecondary education.

Virtually all information pertaining to student performance, including grades, test results, and disciplinary records, is considered confidential educational records. Release is restricted to:

- The parents, whether married, separated, or divorced, will be provided information unless the school is given a copy of a court order terminating parental rights. Federal law requires that, as soon as a student becomes 18 or is emancipated by a court, control of the records goes to the student. The parents may continue to have access to the records, however, if the student is a dependent for tax purposes.
- District staff members who have what federal law refers to as a "legitimate educational interest" in a student's records. "Legitimate educational interest" in a student's records includes working with the student; considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities; compiling statistical data; or investigating or evaluating programs. Such persons would include school officials (such as Board members, the superintendent, and principals), school staff members (such as teachers, counselors, and diagnosticians), or an agent of the district (such as a medical consultant).
- Various governmental agencies.
- Individuals granted access in response to a subpoena or court order.
- A school or institution of postsecondary education to which a student seeks or intends to enroll or in which he or she subsequently enrolls.

Release to any other person or agency will occur only with parental or student permission as appropriate. The principal is custodian of all records for currently enrolled students at the assigned school. The superintendent is the custodian of all records for students who have withdrawn or graduated.

Records may be inspected by a parent or eligible student during regular school hours. If circumstances prevent inspection during these hours, the district will either provide a copy of the records requested or make other arrangements for the parent or student to review these records. The records custodian or designee will respond to reasonable requests for explanation and interpretation of the records. The address of the superintendent's office is: Franklin ISD, PO Box 909, Franklin, TX 77856. The address

of the principal's office is: Roland Reynolds Elementary School, PO Box 909, Franklin, TX 77856.

A parent (or eligible student) may inspect the student's records and request a correction if the records are considered inaccurate or otherwise in violation of the student's privacy rights. If the district refuses the request to amend the records, the requestor has the right to request a hearing. If the records are not amended as a result of the hearing, the requestor has 30 school days to exercise the right to place a statement commenting on the information in the student's record. Although improperly recorded grades may be challenged, contesting a student's grade in a course is handled through the general complaint process found in district policy.

The parent's or eligible student's right of access to and copies of student records do not extend to all records. Materials that are not considered educational records—such as a teacher's personal notes about a student that are shared only with a substitute teacher—do not have to be made available to the parents or student.

Please note:

Parents or eligible students have the right to file a complaint with the U.S. Department of Education if they believe the school is not in compliance with federal law regarding student records. The complaint may be mailed to:

Family Policy Compliance Office
U. S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-590

Asbestos/Pest Control

To Parents, Students, and Staff:

I am pleased to let you know that Franklin I.S.D. is working hard to maintain compliance with federal and state regulations concerning asbestos. Should you desire to review the asbestos management plan for your child's school, a copy of the plan is available in the principal's office as well as the school's central administration office. If you have any questions about the plan or this federally mandated program, please contact me at 979-828-7311

Sincerely,
Harold Rowan
Asbestos Designated Person

NOTICE OF PEST CONTROL TREATMENT

Date(s) of planned Treatment:

First Friday of every month as needed

Re-entry (if applicable):

48 hours

Extenuating Circumstances may require unplanned treatments.

To confirm treatment dates, please call the contact listed below.

For more information, call or contact:

IPM Coordinator, Jeff Hall at 979-828-7000

National Pesticide Telecommunications Network

1-800-858-7378

A Consumer Information Sheet may be obtained from the management.

Pest Control applicators are licensed by the Texas Structural Pest

Control Board, 1106 Clayton Lane Suite 100 LW

Austin, Texas 78723 (512)451-7200

SECTION II: INFORMATION FOR STUDENTS AND PARENTS

Topics in this section of the handbook contain important information on academics, school activities, school operations and requirements. Take a moment with your child to become familiar with the various issues addressed in this section. It is conveniently organized in alphabetical order to serve as a quick-reference when you or your child has a question about a specific school-related issue. Contact the principal for questions not answered in this handbook.

ABSENCES / ATTENDANCE

Regular school attendance is essential for a student to make the most of his or her education—to benefit from teacher-led and school activities, to build each day’s learning on the previous day’s, and to grow as an individual. Absences from class may result in serious disruption of a student’s mastery of the instructional materials; therefore, the student and parent should make every effort to avoid unnecessary absences. Two state laws, one dealing with compulsory attendance, the other with attendance for course credit, are of special interest to students and parents. They are discussed below:

Attendance for Credit

To receive credit in a class, a student must attend at least 90 percent of the days the class is offered. A student who attends fewer than 90 percent of the days the class is offered will be referred to the attendance review committee to determine whether there are extenuating circumstances for the absences and how the student can regain credit, if appropriate.

In determining whether there were extenuating circumstances for the absences, the attendance committee will use the following guidelines:

- **All** absences will be considered in determining whether a student has attended the required percentage of days.
- A migrant student begins to accumulate absences only after he or she has enrolled in the district. For a student transferring into the district after school begins,

including a migrant student, only those absences after enrollment will be considered.

- In reaching a decision about a student's absences, the committee will attempt to ensure that it is in the best interest of the student.
- The committee will consider the acceptability and authenticity of documented reasons for the student's absences.
- The committee will consider whether the absences were for reasons over which the student or the student's parent could exercise any control.
- The committee will consider the extent to which the student has completed all assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.
- The student or parent will be given an opportunity to present any information to the committee about the absences and to talk about ways to earn or regain credit.

If the committee determines that the excessive absences were not for a valid reason, the student may need to complete additional instructional days outside of the school year to reach the required 90 percent. The student or parent may appeal the committee's decision to the Board of Trustees by filing a written request with the superintendent in accordance with district policy.

Compulsory Attendance

State law requires that a student between the ages of 6 and 18 attend school, as well as any applicable accelerated instruction program, extended year program, or tutorial session, unless the student is otherwise excused from attendance or legally exempt.

Compulsory Attendance for Students in PreK and Kindergarten

PreK and kindergarten students are subject to compulsory school attendance rules while they are enrolled in school. Upon enrollment in PreK or kindergarten, a child must attend school (TEC, 25.085c). However, if a child has not reached mandatory compulsory attendance age (6 years old as of September 1 of the current school year) the child's parent or guardian may withdraw the student from school, and the child will not be in violation of compulsory attendance rules.

State law also requires attendance in an accelerated reading instruction program when kindergarten, first grade, or second grade students are assigned to such a program. Parents will be notified in writing if their child is assigned to an accelerated reading instruction program as a result of the reading diagnosis test.

School employees must investigate and report violations of the state compulsory attendance law. A student absent without permission from school, from any class, from required special programs, such as additional special instruction (termed "accelerated instruction" by the state) assigned by a grade placement committee, or from required tutorials will be considered in violation of the compulsory attendance law and subject to disciplinary action.

Failure to Attend School

The offense of failure to attend school applies only to an individual who is 12 years of age or older and younger than 18 years of age (TEC, 25.09a; Opinion of the Texas Attorney General [No.GA-0946](#), 2012). The offense of parent contributing to nonattendance, however, is not limited to parents of students who fall within this age range (TEC, 25.093).

Truancy Prevention Measures

Senate Bill 1489 requires school districts to develop and implement truancy prevention measures and sets the age at which a student commits a truancy offense and the age at which the student can be referred to juvenile court for supervision. Note that for students under the age of 12, the law allows the school district to file complaint against the parent/guardian after 3 unexcused absences within four weeks. For a student under age 12 who has 10 unexcused absences within six months, the district must file complaint against the parent/guardian within 10 days of 10th absence.

For students enrolled at Roland Reynolds Elementary, the following truancy prevention measures are in place:

- The principal or representative will call the parent / guardian when a student has 3 or more unexcused absences within a four week period.
- A warning letter will be mailed home to the parent / guardian when a student has 4 or more unexcused absences within a four week period. The letter will include a request for the parent / guardian to attend a conference with the principal and teacher.
- An intervention plan may be necessary for students with excessive absences.
- After 10 unexcused absences within a six month period, a complaint will be filed against the parent / guardian (Parent Contributing to Nonattendance – TEC,25.093). If a warning is issued as required, the parent with criminal negligence fails to require the child to attend school as required by law, and the child has absences for the amount of time specified under Section 25.094, the parent commits an offense. This offense is a Class C misdemeanor. Each day the child remains out of school may constitute a separate offense.

Please note: We believe that regular and sustained student attendance strongly contributes to individual academic success and will work with parents/ guardians to promote high levels of student attendance.

Doctor's Note after an Absence

Upon returning to school, a student absent for more than 3 consecutive days because of a personal illness must bring a statement from a doctor or health clinic verifying the illness or condition that caused the student's extended absence from school.

ACCELERATED READER

Accelerated Reader (AR) is a computerized reading management program that is being used nationwide to motivate children to read. This program will be implemented in addition to our traditional reading/language arts curriculum. It personalizes reading for each student and their level. It also works to build a lifelong love of reading and learning.

When possible, AR reading time will be built into the school day. Students will check books out of the library at their appropriate reading levels and then take computerized tests demonstrating their comprehension skills. These tests can be taken in the student's classrooms during designated times of the school day, the computer lab and the library.

Grade level teachers will set a minimum points-earned goal for the students based on their beginning of year STAR test. As part of our AR program, students accumulate points, per semester, for reading at their level and showing mastery of the books they read.

Points earned during the fall and spring semesters will allow students to earn rewards.

AWARDS AND HONORS

A & A/B Honor Roll

Honor roll awards will be given to each student in 2nd through 4th grade who earns all A's and/or who earns all A's and B's.

Perfect Attendance

Perfect attendance awards will be given to each student who has not been absent for the nine weeks and/or for the school year.

BACKGROUND CHECKS

Visitors to the classroom must secure a background check through the district office (exception during scheduled parties). Chaperones on field trips who are responsible for students must also complete a background check.

BULLYING

Bullying means engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the district and that: 1) has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or 2) is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student. This conduct is considered bullying if it: 1) exploits an imbalance of power between the student perpetrator and the student victim through written or verbal expression of physical conduct; and 2) interferes with a student's education or substantially disrupts the operation of a school.

BUS RIDERS RULES AND REGULATIONS

Rules defining student conduct are designed to protect the passengers and shall be observed at all times.

Bus safety rules shall include, but not be limited to, the following:

- The bus driver is in charge of all students on the bus. Students shall follow the driver's directions at all times.
- Only authorized personnel and eligible bus students assigned to specific bus are permitted to ride the bus.
- Buses will stop at established stops only.

- Students shall load and unload at their designated bus stop only.
- Students will wait for a bus on the sidewalk behind the line.
- Students must wait until the bus comes to a full stop before boarding or leaving the bus.
- Students will remain properly seated at all times and not block the center aisle. Any or all students may be assigned seats.
- Students must keep their hands, head, feet and personal objects inside the bus at all times.
- Scuffling, shoving, or fighting is prohibited on the bus and at established bus stops.
- Littering or throwing items inside or from the bus is prohibited.
- The use of all tobacco products is prohibited.
- Students shall not deface or vandalize the bus or related equipment. Students that violate this rule will be required to pay for damages.
- Students are not to engage in loud talking, yelling and the use of profanity, inappropriate language or gestures on the bus.
- Students are not allowed to bring animals or harmful objects on the bus (i.e. weapons, drugs, alcohol, fireworks, etc.)
- Students are not to engage in any other conduct that disrupts the safe operation of the bus.

Violations may be subject to the following consequences:

1st Offense: Conference with the student and the parent/guardian will be contacted.

2nd Offense: the student will be removed from the bus for 5 days and the parent/guardian will be contacted.

3rd Offense: the student will be removed from the bus for 10 days and the parent/guardian will be contacted.

4th Offense: the student will be removed from the bus for the remainder of the year and the parent/guardian will be contacted.

Failure to abide by the above stated rules may lead to loss of bus privileges. The District reserves the right to bypass these steps and go to immediate removal of the student for offenses that might dictate this action to be taken. Any questions concerning transportation, please contact campus principal.

CELL PHONES, RADIOS, CD PLAYERS, OTHER ELECTRONIC DEVICES AND GAMES

Students are not permitted to possess items such as radios, MP3 players, CD players, tape recorders, camcorders, DVD players, cameras, electronic devices or games at school, unless prior permission has been obtained from the principal. Without such permission, teachers will collect the items and turn them in to the principal's office.

Roland Reynolds Elementary does allow for the use of electronic readers, but parents and students must sign a technology agreement, part of which releases the school of liability if the item is lost.

For safety purposes, the district permits students to possess cell phones; however, cell phones must remain turned off and out of sight during the instructional day, including during all testing. The use of cell phones in locker rooms or restroom areas at any time while at school or at a school-related/school-sponsored event is strictly prohibited. The following guidelines have been developed in dealing with cell phone/electronic devices:

1st Offense: Item may be collected and turned into the principal's office.

Student may retrieve the item at the end of the school day.

Additional offenses: Item may be confiscated and will only be returned to a parent/guardian upon payment to the district of an administrative fee of \$15.00.

If the parent/guardian has not retrieved the device within 30 days after being notified, the district may dispose of the telecommunication device.

Any disciplinary action will be in accordance with the ***Student Code of Conduct*** and will include confiscation of the device. Confiscated telecommunications devices that are not retrieved by the student or student's parents will be disposed of after the notice required by law.

The district will not be responsible for damaged, lost, or stolen telecommunications devices.

CHILD ABUSE / NEGLECT

Teachers, counselors, school nurses, administrators and other school personnel are mandated by state law to report any suspected child abuse or neglect cases to the appropriate authorities.

CLASSROOM PLACEMENT / REQUESTS

Room placement is made by the administrative team. A child's work habits, social traits, past achievement and teacher recommendations are all important factors that are considered for classroom placement.

In addition, it is important for the culture and climate of our school to maintain a diverse classroom environment. Concerns about placement should be put in writing to the principal before the end of April.

COMPLAINTS AND CONCERNS

Usually student or parent complaints or concerns can be addressed by a phone call or a conference with the teacher or principal. For those complaints and concerns that cannot be handled so easily, the district has adopted a standard complaint policy at FNG (LOCAL) in the district's policy manual. A copy of this policy may be obtained in the principal's or superintendent's office or on the district's website at www.franklinisd.org. In general, the student or parent should submit a written complaint and request a conference with the campus principal. If the concern is not resolved, a request for a conference should be sent to the superintendent. If still unresolved, the district provides for the complaint to be presented to the Board of Trustees.

COMPUTER RESOURCES

To prepare students for an increasingly technological society, the district and campus have made investments in computer technology for instructional purposes. Use of these computer resources is restricted to students working under a teacher's supervision and for approved purposes only. Students and parents will be asked to sign a computer use policy before using technology resources; violations of this agreement may result in withdrawal of privileges and other disciplinary action. Students and their parents should be aware that e-mail using a district computer is not private and will be monitored by district staff.

CONDUCT

Applicability of School Rules

As required by law, the Board has adopted a ***Student Code of Conduct*** that prohibits certain behaviors and defines standards of acceptable behavior—both on and off campus—and consequences for violation of these standards. The district has disciplinary authority over a student in accordance with the ***Student Code of Conduct***. Students and parents should be familiar with the standards set out in the ***Student Code of Conduct***, as well as campus and classroom rules. To achieve the best possible learning environment for all students, the ***Student Code of Conduct*** and other campus rules will apply whenever the interest of the district is involved, whether on or off school grounds, in conjunction with classes and school-sponsored activities.

Disruptions

As identified by law, disruptions include the following:

- Interference with the movement of people at an exit, entrance, or hallway of a district building without authorization from an administrator.
- Interference with an authorized activity by seizing control of all or part of a building.
- Use of force, violence, or threats in an attempt to prevent participation in an authorized assembly.
- Use of force, violence, or threats to cause disruption during an assembly.
- Use of force, violence, or threats in an attempt to prevent people from entering or leaving district property without authorization from an administrator.
- Disruption of classes or other school activities while on district property or on public property that is within 500 feet of district property. Class disruption includes making loud noises; trying to entice a student away from, or to prevent a student from attending a required class or activity; and entering a classroom without authorization and disrupting the activity with loud or profane language or any misconduct.
- Interference with the transportation of students in district vehicles.

CONTAGIOUS DISEASES/CONDITIONS

To protect other students from contagious illnesses, students infected with certain diseases are not allowed to come to school while contagious. If a parent suspects that his or her child has a contagious disease, the parent should contact the school nurse or principal so that other students who might have been exposed to the disease can be alerted.

Fevers and Communicable Diseases

A child with a fever of 99.9F will be sent home. The child may return to school when he/she has been fever-free without the use of fever-reducing medication for 24 hours.

Gastrointestinal Illness

A child who has vomited or has had diarrhea in the past 24 hours should be kept home for observation. Since the causes of gastrointestinal illnesses are highly variable (stress, sinus drainage, food poisoning, virus), contact the school nurse prior to sending your child to school. Your child should be able to tolerate a normal diet before returning to school.

Lice

Head lice are highly contagious. If live lice are found, the infected child will be sent home from school until he/she is properly treated. When returning to school, the child must be accompanied by a parent while the nurse re-checks for lice. If nits are found, the parent will be notified.

Pink Eye

Conjunctivitis may be bacterial, viral, or allergic in origin. A child with redness of the sclera (white part of the eye), drainage (clear or yellow), swelling, complaint of pain, itching or discomfort will be sent home. The child may return to school when symptoms have subsided, antibiotic drops have been given for a full day or a physician sends a note stating the child may return to class.

Exclusion Policy

A student should not attend school if he or she has the following symptoms/and or diseases.

1. Fever-100.4 F or above oral temperature; or 102 F or above rectal temperature; or 100 F above auxiliary temperature.
2. Vomiting and/or diarrhea (abnormally loose, water stool) with accompanying abdominal pain.
3. Thick yellow or green discharge from the nose or eyes.
4. Persistent cough or increasing severity of cough, not improving after 4 to 5 days.
5. Unusual spots or rashes accompanied by fever or behavior changes indicating illness.
6. Severe itching of body or scalp, or scratching of scalp.
7. Behavior indicating that he or she is not well. For example, child is cranky or less active than usual; child cries more than usual.
8. If the child is diagnosed with any of the contagious conditions listed below please notify the school nurse as soon as possible. Your child's physician will then let you know approximately when your child may return to school.

Chicken Pox

Cold Sores

Diphtheria

Head Lice

Mumps

Pink Eye

Pertussis (whooping cough)

Rubella

Hepatitis
Impetigo
Measles
Meningitis

Scabies
Strep Throat (any strep
infection)
Tuberculosis

A child with any of these symptoms or diseases may cause other children to get sick. If ALL parents keep sick children at home, everybody's children will stay healthier.

9. See physical activity for information on excusing your child from physical activity during PE and recess.

COUNSELING

Academic Counseling

Students and their parents are encouraged to talk with a teacher, the school counselor or principal to learn more about academic requirements at each grade level.

Personal Counseling

The school counselor is available to assist students with a wide range of personal concerns, including such areas as social, family, or emotional issues. The counselor may also make available information about community resources to address these concerns. A student who wishes to meet with the counselor may schedule an appointment through the elementary office.

Psychological Exams, Tests, or Treatment

The school will not conduct a psychological examination, test, or treatment without first obtaining the parent's written consent. Parental consent is not necessary when a psychological examination, test, or treatment is required by the Texas Education Agency for child abuse investigations and reports.

DISCRIMINATION, HARASSMENT AND RETALIATION

The district believes that all students learn best in an environment free from discrimination, harassment, and retaliation and that their welfare is best served when they are free from this prohibited conduct while attending school. Students are expected to treat other students and district employees with courtesy and respect; to avoid behaviors known to be offensive; and to stop those behaviors when asked or told to stop. District employees are expected to treat students with courtesy and respect.

The Board has established policies and procedures to prohibit and promptly respond to inappropriate and offensive behaviors that are based on a person's race, color, religion, gender, national origin, disability, or any other basis prohibited by law.

Discrimination

Discrimination is defined as any conduct directed at a student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law, that negatively affects the student.

Harassment

Harassment, in general terms, is conduct so severe, persistent, or pervasive that it affects the student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; or substantially interferes with the student's academic performance. A copy of the district's policy is available in the principal's office and in the district's office.

Examples of harassment may include, but are not limited to, offensive or derogatory language directed at a person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening or intimidating conduct; offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

Sexual Harassment

Sexual harassment of a student by an employee, volunteer, or another student is prohibited. Sexual harassment of a student by an employee or volunteer does not include necessary or permissible physical contact not reasonably construed as sexual in nature. However, romantic and other inappropriate social relationships, as well as all sexual relationships, between students and district employees are prohibited, even if consensual. Examples of prohibited sexual harassment may include, but not be limited to, touching private body parts or coercing physical contact that is sexual in nature; sexual advances; jokes or conversations of a sexual nature; and other sexually motivated conduct, communications, or contact.

Retaliation

Retaliation against a person who makes a good faith report of discrimination or harassment, including dating violence, is prohibited. Retaliation against a person who is participating in an investigation of alleged discrimination or harassment is also prohibited. A person who makes a false claim or offers false statements or refuses to cooperate with a district investigation, however, may be subject to appropriate discipline. Retaliation against a student might occur when a student receives threats from another student or an employee or when an employee imposes an unjustified punishment or unwarranted grade reduction. Retaliation does not include petty slights and annoyances from other students or negative comments from a teacher that are justified by a student's poor academic performance in the classroom.

Reporting Procedures

Any student who believes that he or she has experienced dating violence, discrimination, harassment, or retaliation should immediately report the problem to a teacher, counselor, principal, or other district employee. The report may be made by the student's parent.

Investigation of Report

To the extent possible, the district will respect the privacy of the student; however, limited disclosures may be necessary to conduct a thorough investigation and to comply with law. Allegations of prohibited conduct, which includes dating violence, discrimination, harassment, and retaliation, will be promptly investigated. The district

will notify the parents of any student alleged to have experienced prohibited conduct involving an adult associated with the district.

In the event prohibited conduct involves another student, the district will notify the parents of the student alleged to have experienced the prohibited conduct when the allegations, if proven, would constitute a violation as defined by policy.

If the district's investigation indicates that prohibited conduct occurred, appropriate disciplinary or corrective action will be taken to address the conduct. The district may take disciplinary action even if the conduct that is the subject of the complaint was not unlawful. A student or parent who is dissatisfied with the outcome of the investigation may appeal in accordance with local district policy.

DISTRIBUTION OF PUBLISHED MATERIALS OR DOCUMENTS

School Materials

Publications prepared by and for the school may be posted or distributed, with the prior approval of the principal, sponsor, or teacher. Such items may include posters, brochures, flyers, etc. All school publications are under the supervision of a teacher, sponsor, and the principal. The yearbook is one such publication and is available for students to purchase each year.

Non-school Materials . . . from students

Students must obtain prior approval from the administration before posting, circulating, or distributing written materials, handbills, photographs, pictures, petitions, films, tapes, posters, or other visual or auditory materials that were not developed under the oversight of the school. To be considered, any non-school material must include the name of the sponsoring person or organization. The decision regarding approval will be made within two school days of when the materials are received. A student may appeal a principal's decision in accordance with district policy. Any student who posts non-school material without prior approval will be subject to disciplinary action in accordance with the ***Student Code of Conduct***. Materials displayed without the principal's approval will be removed.

The principal has designated the front entry area of the elementary school as the location for approved non-school materials to be placed for voluntary viewing by students.

Non-school Materials . . . from others

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the district or by a district-affiliated school-support organization will not be sold, circulated, distributed, or posted on any district premises by any district employee or by persons or groups not associated with the district without administration permission. To be considered for distribution, any non-school material must meet the limitations on content established in local policy, include the name of the sponsoring person or organization, and be submitted to the administration for prior review. The principal will approve or reject the materials within two school days of the time the materials are received. The requestor may appeal a rejection in accordance with the appropriate district complaint policy.

Prior review will not be required for:

- Distribution by an attendee to other attendees of a school-sponsored meeting intended for adults and held after school hours.
- Distribution by an attendee to other attendees of a community group meeting held after school hours or non-curriculum-related student group meeting held in accordance with local district policy.
- Distribution for electioneering purposes during the time a school facility is being used as a polling place, in accordance with state law.

All non-school materials distributed under these circumstances must be removed from district property immediately following the event at which the materials are distributed.

DRESS AND GROOMING

The district's dress code is established to teach grooming and hygiene, to prevent disruption, and to minimize safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they are in compliance with the following guidelines:

- Students are required to attend school with their bodies and clothing clean and with necessary and appropriate undergarments.
- Any type of clothing to the extreme that would cause comment or be a source of distraction is not acceptable.
- All skirts and shorts must be reasonable in length and fit. Skirts and shorts must have a hem and fit correctly. Violators will forfeit the privilege of wearing skirts and shorts. These rules are to apply at all school functions.
- Clothing which is torn, cut, or ripped in a manner that is distracting or reveals skin beneath the clothing is prohibited.
- Bike pants and spandex pants/shorts are not allowed. Tights are allowed only with a shirt or dress covering to the mid-thigh region. All pants must be worn above the hips, preferably with a belt. No pajama bottoms are allowed.
- Undersized and oversized clothing is not allowed. Shirts cannot be worn outside of pants to hide oversized, sagging pants, fishnet clothing, tank tops, midriff tops, spaghetti strap tops, and apparel that exposes the shoulder will not be permitted.
- Girls must be able to raise both arms extended above their head in order to not expose midriff or skin.
- Leotards, cutout tops, body-molding tops, and camisole tops that reveal the body form are not allowed.
- No apparel advertising, depicting, or implying sex, racial motivated superiority or inferiority, drugs, alcohol, tobacco, profanity, self-destruction, morbid words, or pictures such as blood and weapons will be allowed during school or at a school function.
- No shirts are to be worn unbuttoned unless clothing is layered.
- Female students are not allowed to wear earrings or ear studs that are considered a safety hazard. Earrings on male students are not allowed at any time and will be confiscated and returned at the end of the school year.

- Tongue piercing is not allowed. Aside from earrings on girls, any visible body piercing is not allowed.
- Hats, caps, or any other headgear is not to be worn on campus during school hours. Hats are not to be brought on campus except on specially designated days, or when approved for an outdoor activity.
- Shoes are to be worn at all times: *house shoes and flip flops and shoes with wheels are not allowed*. Leather sandals are acceptable. Sunglasses are not to be worn inside any building. Students must wear regular athletic shoes during P.E. for the safety of all students or must bring regular athletic shoes to change into for P.E. class.
- Hair must be kept clean and well-groomed. All hairstyles will be subject to the approval of school administration.
- Tattoos are not allowed to be visible and must be covered at all times in all activities. The exception to this rule is when students purchase temporary tattoos on spirit days, such as pep rallies for home football games. On these occasions, students may wear the temporary tattoo visible for that day only.
- Special attire is required for certain activities, such as pre-kindergarten graduation. Information on dress code for these activities may be obtained from the office.
- Infractions not addressed by the dress code will be left to the discretion of the principal.

EXTRACURRICULAR ACTIVITIES, CLUBS, AND ORGANIZATIONS

Participation in school-related activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students; participation, however, is a privilege, not a right. Eligibility for participation in many of these activities is governed by state law and the rules of the University Interscholastic League (UIL)—a statewide association overseeing inter-district competition. The following requirements apply to all extracurricular activities, including but not limited to, UIL competitions, 4-H, Little Dribblers, Student Council, etc:

- A student who receives at the end of a grading period a grade below 70 in any academic class may not participate in extracurricular activities for at least three school weeks.
- A student with disabilities who fails to meet the standards in the individualized education program (IEP) may not participate for at least three school weeks.
- An ineligible student may practice or rehearse.
- An absence for participation in an activity that has not been approved will receive an unexcused absence.
- Any work missed due to an excused extracurricular absence must be completed at school under the supervision of a teacher or aide, unless prior approval has been received from the principal.

Please note: Sponsors of student clubs and performing groups may establish standards of behavior—including consequences for misbehavior—that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the ***Student Code of Conduct*** or by local policy will apply in

addition to any consequences specified by the organization's standards of behavior.

Academic UIL

Roland Reynolds Elementary participates in an invitational tournament in the fall of each year with schools from our area. Students will have the opportunity to compete individually and on teams, depending upon the category of competition. Teachers will serve as coaches for the various competitions. Some of the categories include spelling, ready writing, music memory, and more. The faculty sponsor for UIL is **Amy Wallace**.

Student Council

Roland Reynolds Elementary has an active Student Council made up of students in the fourth grade. This club hosts various charitable fundraising events throughout the school year, such as Pennies for Patients. Students are afforded opportunities for leadership through Student Council.

FAMILY EVENTS

Throughout the year, we will have family events at the school that will provide opportunities for students and their parents or other family members to learn and play together. Events such as Grandparents day, Fall Festival, and Everyone READS Day are organized to include everyone in the education of our children.

Grandparents Day

Grandparents Day is held in November to honor these special people for all they do for our students.

Veterans Day Assembly

Each November, Roland Reynolds Elementary joins in the district celebration of our community's veterans. This important assembly highlights the sacrifices these fine individuals have made and thanks them for their contributions to the maintenance of our country's freedoms.

Everyone READS Day

Everyone READS! Day is an annual reading event in early May. It's an exciting all-day read-in where students can join with their family and community members to celebrate books. Students visit other classrooms and campuses to read with classmates and younger students. We also visit community businesses and government offices to hear from some of the best readers in the community. A culminating celebration is held and the local Masonic Lodge donates bicycles to a girl and boy from each grade level who has successfully earned all their AR points throughout the school year (via a raffle). This past school year we collectively read more than 10,000 books in one school day.

FEES

Materials that are part of the basic educational program are provided with state and local funds at no charge to a student. A student, however, is expected to provide his or

her own pencils, paper, erasers, and notebooks and may be required to pay certain other fees or deposits, including:

- costs for materials for a class project that the student will keep.
- membership dues in voluntary clubs or student organizations and admission fees to extracurricular activities.
- security deposits.
- a prekindergarten fee of \$60 for those that do not qualify for free or reduced lunches.
- personal physical education and athletic equipment and apparel.
- voluntarily purchased pictures, publications, yearbooks, graduation announcements, etc.
- voluntarily purchased student accident insurance.
- musical instrument rental and uniform maintenance, when uniforms are provided by the district.
- personal apparel used in extracurricular activities that becomes the property of the student.
- fees for lost or damaged library books, including student planners.

Any required fee or deposit may be waived if the student and parent are unable to pay. Application for such a waiver may be made to the principal.

FIELD TRIPS

Teachers will plan educational field trips that are aligned with the grade specific curriculum during the year. These trips are for instructional purposes and often are the highlight of the student's year. Parents and grandparents may be asked to accompany the class on the trip as a chaperone.

No other children except the driver's own child may ride in a private vehicle without prior written permission from the principal, teacher and parent. On field trip days, the student must report to school for attendance, or they will be counted absent. In addition, any student not presenting a signed permission slip for the field trip will not be allowed to attend. Students may be asked to share in the cost of the field trip for certain expenses.

FITNESS AND HEALTH-RELATED MATTERS

FitnessGram

FitnessGram is a fitness assessment conducted once each school year for students in grades 3-4 at Roland Reynolds Elementary. The assessment measures three components of health-related physical fitness that have been identified as important to overall health and function: aerobic capacity; body composition; and muscular strength, endurance, and flexibility.

Physical Activity

In accordance with state and local policies, the district will ensure that students in elementary school engage in at least 135 minutes of physical activity per week. For

additional information on the district's requirements and programs regarding elementary student physical activity requirements, please see the principal.

Parents may excuse students from physical activity for up to three days without a written excuse from a doctor. Written excuses from parents and/or doctor's need to be turned into your child's teacher at the beginning of the school day. If a student does not participate in PE, his/her physical activity during recess will be limited.

School Health Advisory Council

During the preceding school year, the district's School Health Advisory Council held four meetings. Additional information regarding the district's School Health Advisory Council is available from the district office.

Vending Machines

The district has adopted policies and implemented procedures to comply with state and federal food service guidelines for restricting student access to vending machines.

Other Health-Related Matters

Tobacco Prohibited

The district and its staff enforce prohibitions against the use of tobacco products by students and others on school property and at school-sponsored and school-related activities.

Asbestos Management Plan

The district's Asbestos Management Plan, designed to be in compliance with state and federal regulations, is available in the superintendent's office. If you have any questions, please contact the Director of Transportation.

Pest Management Plan

The district applies only pest control products that comply with state and federal guidelines. Except in an emergency, signs will be posted 48 hours before application. Parents who want to be notified prior to pesticide application inside their child's school assignment area may contact the Director of Transportation.

FUNDRAISING

Student groups or classes and/or parent groups may be permitted to conduct fundraising drives for approved school purposes. Each organization will be permitted a maximum of two fundraising activities per year. An application for permission must be made to the principal at least five days before the event.

GRADING GUIDELINES

To earn credit in a course, a student must demonstrate mastery of the subject matter and receive a grade of at least 70 based upon grade-level standards. Pre-kindergarten, kindergarten, and first grade will be reported as checklists to be accomplished, which may be accompanied by letter grades such as:

- U = Experiencing difficulty toward mastery of grade level expectations (grade equivalent of 65)
- N = Making progress towards mastery of grade level expectations
- S = Meeting grade level expectations

E = Exceeding grade level expectations

In grades 2-4, achievement will be reported as:

A=90-100

B=80-89

C=75-79

D=70-74

F=0-69

Grade averages each nine weeks will be made up of a combination of daily work, book reports, notebooks, quizzes, tests, major projects, and other similar assignments. The semester grade is determined by averaging the two nine weeks grades.

HOMELESS STUDENTS

To comply with the McKinney-Vento Act, each year upon enrollment or re-enrollment, a questionnaire will be provided to parents regarding residency status of students. Answers to this questionnaire may initiate additional services for students. For more information on services for homeless students, contact the district administration.

HOMEWORK

Homework is a necessary and required component of the educational process. Teachers will assign homework on a regular basis each nine weeks grading period to assist students in mastering essential skills and concepts. Students may see more homework during the stages leading up to STAAR tests or after benchmarks where the student has not performed well. Parents are an important part of the homework process and are encouraged to check homework each night.

IMMUNIZATION

A student must be fully immunized against certain diseases or must present a certificate or statement that, for medical reasons or reasons of conscience, including a religious belief, the student will not be immunized. For exemptions based on reasons of conscience, only official forms issued by the Texas Department of State Health Services, Immunization Branch, can be honored by the district. The immunizations required are: diphtheria, rubeola (measles), rubella (German measles), mumps, tetanus, pertussis, poliomyelitis, hepatitis A, hepatitis B, and varicella (chicken pox). The school nurse can provide information on age-appropriate doses or on an acceptable physician-validated history of illness required by the Department of State Health Services.

Proof of immunization may be established by personal records from a licensed physician or public health clinic with a signature or rubber-stamp validation.

If a student should not be immunized for medical reasons, the student or parent must present a certificate signed by a U.S. licensed physician stating that, in the doctor's opinion, the immunization required poses a significant risk to the health and well-being of the student or member of the student's family or household. This certificate must be renewed yearly unless the physician specifies a life-long condition. For further information, visit the Department of State Health Services web site:

<http://www.dshs.state.tx.us/immunize/school/default.shtm.>]

LATE WORK POLICY

Parents must work together with school staff to instill good work ethics and work habits in students by consistently ensuring that students are turning in assigned academic work complete and on time. Students who choose not to turn in work on time may receive the following grade penalties:

- 1 day late 10 point deduction
- 2 days late 20 point deduction
- 3 days late 30 point deduction
- After 3 days A grade of zero

Certain major assignments, such as the research paper, whose due dates are given well in advance and communicated to students and parents, will not be accepted late, even with penalty, except under extenuating circumstances.

LAW ENFORCEMENT AGENCIES

Notification of Law Violations

The district is required by state law to notify:

- All instructional and support personnel who have responsibility for supervising a student who has been arrested or referred to the juvenile court for any felony offense or for certain misdemeanors.
- All instructional and support personnel who have regular contact with a student who has been convicted, received deferred prosecution, received deferred adjudication, or was adjudicated
- for delinquent conduct for any felony offense or certain misdemeanors.

Questioning of Students

When law enforcement officers or other lawful authorities wish to question or interview a student at school, the principal will cooperate fully regarding the conditions of the interview, if the questioning or interview is part of a child abuse investigation. In other circumstances:

- The principal will verify and record the identity of the officer or other authority and ask for an explanation of the need to question or interview the student at school.

Students Taken Into Custody

State law requires the district to permit a student to be taken into legal custody:

- To comply with an order of the juvenile court.
- To comply with the laws of arrest.
- By a law enforcement officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.
- By a probation officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.

- By an authorized representative of Child Protective Services, Texas Department of Family and Protective Services, a law enforcement officer, or a juvenile probation officer, without a court order, under the conditions set out in the Family Code relating to the student's physical health or safety.
- To comply with a properly issued directive to take a student into custody.

Before a student is released to a law enforcement officer or other legally authorized person, the principal will verify the officer's identity and, to the best of his or her ability, will verify the official's authority to take custody of the student.

The principal will immediately notify the superintendent and will ordinarily attempt to notify the parent unless the officer or other authorized person raises what the principal considers to be a valid objection to notifying the parents. Because the principal does not have the authority to prevent or delay a student's release to a law enforcement officer, any notification will most likely be after the fact.

MAKEUP WORK

A teacher may assign a student makeup work for any class missed due to an excused absence. Work will be based on the instructional objectives for the subject or course, the needs of the individual student in mastering the essential knowledge and skills, or in meeting subject or course requirements.

A student will be responsible for obtaining and completing the makeup work in a satisfactory manner. All makeup work should be completed within one day for each day of absence from school for illness or emergencies (example: 3 days of excused absences will allow for 3 days for the student to turn in makeup work). Students with planned absences may be required to turn in missed work on the day they return to class, if this has been communicated by the teacher prior to the student being absent. Work for such absences must be obtained from the teacher before the student leaves for their activity.

MEDICINE AT SCHOOL

District employees will not give a student prescription medication, nonprescription medication, herbal substances, anabolic steroids, or dietary supplements, with the following exceptions:

- Only authorized employees may administer:
 - ⇒ Prescription medication, in the original, properly labeled, sealed container, provided by the parent, along with a written request.
 - ⇒ Prescription medication from a properly labeled unit dosage container filled by a registered nurse or another qualified district employee from the original, properly labeled container.
 - ⇒ Nonprescription medication, in the original, properly labeled container, provided by the parent along with a written request.

A student with asthma or severe allergic reaction (anaphylaxis) may be permitted to possess and use prescribed asthma or anaphylaxis medication at school or school-related events only if he or she has written authorization from his or her parent and a physician or other licensed health-care provider. The student must also demonstrate to

his or her physician or health-care provider and to the school nurse the ability to use the prescribed medication, including any device required to administer the medication.

If the student has been prescribed asthma or anaphylaxis medication for use during the school day, the student and parents should discuss this with the school nurse and principal.

In accordance with a student's individual health plan for management of diabetes, a student with diabetes will be permitted to possess and use monitoring and treatment supplies and equipment while at school or at a school-related activity. See the school nurse or principal for information.

PARTIES

It has been the custom to have classroom parties to celebrate the traditional holidays of Christmas and Easter. Room mothers may assist the classroom teacher in preparation for each party. The exact date of each party will be announced at school. If you do not want your child to participate in holiday parties, let the teacher know and you may choose to pick him/her up during these times. Our designated party days are Halloween, Christmas and Easter. There are no parties on Valentine's Day. Please, no balloons on party days.

If your child has a birthday and you wish to bring in a treat for all students in the class to enjoy, such as cupcakes or cookies, please talk with the teacher to get permission first. Food brought to class without the teacher's knowledge and permission will not be given out to students. In addition, there may be children in the classroom who have specific allergies and requests may be made of parents wishing to bring treats to abide by any regulations necessary to ensure the safety of students with allergies.

PLEDGES OF ALLEGIANCE AND A MOMENT OF SILENCE

Each school day, students will recite the Pledge of Allegiance to the United States flag and the Pledge of Allegiance to the Texas flag.

Parents may submit a written request to the principal to excuse their child from reciting a pledge. A period of silence will follow recitation of the pledges. Each student may choose to reflect, pray, meditate, or engage in any other silent activity during that minute so long as the silent activity does not interfere with or distract others.

PRAYER

Each student has a right to individually, voluntarily, and silently pray or meditate in school in a manner that does not disrupt instructional or other activities of the school. The school will not encourage, require, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity.

PRE-KINDERGARTEN GRADUATION

Pre-kindergarten graduation is tentatively scheduled for May 31, 2018. Students and parents may be asked to incur expenses in order to participate in the traditions of pre-kindergarten graduation, such as the purchase of the cap and gown and pictures.

PROMOTION AND RETENTION

The following will be considered in determining the promotion or retention of a student: (1) the recommendation of the student's teacher(s), (2) the student's grades in each academic subject, (3) the student's score on state assessments, and (4) any other necessary academic information. To earn credit in a course, a student must receive a grade of at least 70 based on grade-level standards.

RECESS

Unstructured play time is an essential part of developing a healthy mind and body. To that end, all students in grades PK-4 will be given at least 20 minutes of recess each day. On days when weather does not permit or a scheduling conflict exists, students may be given indoor quiet play time in the classroom at the teacher's discretion.

RELEASE OF STUDENTS FROM SCHOOL

Instructional time is important, and so doctor's appointments should be scheduled, whenever possible, at times when the student will not miss class time. Students who are to be released to someone other than the parent/guardian should have a note signed by the parent before they will be released. Unless the principal has granted approval because of extenuating circumstances, a student will not regularly be released before the end of the instructional day.

Students leaving school before the end of the school day must be checked out in the front office by a parent or a person designated by the parent. Only the principal has the authority to release children from school. Students will not be called out of class until the parent arrives in the building.

REPORT CARDS / PROGRESS REPORTS AND CONFERENCES

Report cards with each student's grades or performance and absences in each class or subject are issued to parents at least once every nine weeks. At the end of the first and second three weeks of a grading period, parents will be given a written progress report. If the student receives a grade lower than 70 in any class or subject at the end of a grading period, the parent should make an effort to schedule a conference with the teacher of that class or subject. Teachers follow grading guidelines that have been approved by the superintendent and are designed to reflect each student's academic achievement for the grading period or semester. State law provides that a test or course grade issued by a teacher cannot be changed unless the Board determines that the grade was arbitrary or contains an error, or that the teacher did not follow the district's grading policy. Questions about grade calculation should first be discussed with the teacher; if the question is not resolved, the student or parent may request a conference with the principal in accordance local district policy.

The report card or unsatisfactory progress report may result in mandatory tutorials for a student who receives a grade lower than 70 in a class or subject.

SAFETY

Student safety on campus and at school-related events is a high priority of the district. If you are visiting the campus, registration at the front office is required. All visitors on

campus must wear a visitor pass. Visitors to the classroom must secure a background check through the district office (exception during scheduled parties).

Although the district has implemented safety procedures, the cooperation of students is essential to ensuring school safety. A student should:

- Avoid conduct that is likely to put the student or other students at risk.
- Follow the behavioral standards in this handbook and the ***Student Code of Conduct***, as well as any additional rules for behavior and safety set by the principal, teachers, or bus drivers.
- Remain alert to and promptly report to a teacher or the principal any safety hazards, such as intruders on campus or threats made by any person toward a student or staff member.
- Know emergency evacuation routes and signals.
- Follow immediately the instructions of teachers, bus drivers, and other district employees who are overseeing the welfare of students.

Accident Insurance

Soon after the school year begins, parents will have the opportunity to purchase low-cost accident insurance that would help meet medical expenses in the event of injury to their child.

Drills: Fire, Tornado, and Other Emergencies

Each month at random times, students, teachers, and other district employees will participate in drills of emergency procedures. When the alarm is sounded, students should follow the direction of teachers or others in charge quickly, quietly, and in an orderly manner.

Fire Drill

Fire drill signal	move quietly but quickly to the designated locations until the announcement from the principal to return to class
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Tornado Drill

Announcement on intercom	move quietly but quickly to the designated locations until the announcement from the principal to return to class
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Shelter in Place Drill

Announcement on intercom	move quietly and quickly to the designated secure position in the classroom until instructed by the principal in person to return to normal operation
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Emergency Medical Treatment and Information

If a student has a medical emergency at school or a school-related activity when the parent cannot be reached, the school would need to have written parental consent to obtain emergency medical treatment, and information about allergies to medications, foods, insect bites, etc. Therefore, parents are asked each year to complete an emergency care consent form. Parents should keep emergency care information up-to-

date (name of doctor, emergency phone numbers, allergies, etc.). Please contact the school nurse to update any information that the nurse or the teacher needs to know.

Emergency School Closing Information

In case of bad weather or an emergency, the school may have to dismiss early or be closed for a period of time. This information will be provided to each student and parent as soon as possible after a decision has been made to close the school. Franklin ISD has an automated call out system that will notify the parent of each child enrolled of school closings. The local television station, KBTX Channel 50, will broadcast school closings as well.

SCHOOL FACILITIES

Cafeteria

The district participates in the National School Lunch Program and offers students nutritionally balanced breakfasts and lunches daily. Free and reduced-price breakfasts and lunches are available based on financial need. Information about a student’s participation is confidential. See the campus registrar or the Director of Food Service to apply.

<i>ITEM</i>	ELEMENTARY SCHOOL	ADULT
Breakfast	\$1.45	\$2.00
Milk	\$.55	\$.55
Juice	\$.50	\$.50
Cereal	\$.50	\$.50
EXTRA Breakfast Entree	\$ 1.00	\$ 1.00
Lunch	\$2.60	\$4.25
Salad Bar		\$4.25
Side Salad		\$2.75
EXTRA Lunch Entree	\$2.00	\$2.75 <input type="checkbox"/> BOWL

The district follows the federal and state guidelines regarding foods of minimal nutritional value being served or sold on school premises during the school day.

NOTE: FISD will not accept charges in the cafeteria due to the high volume of delinquent charges. Parents may pre-pay for lunches or send lunch money with their child each day. When a student's account is getting low, notice is provided. If there is no money in the child's account, the student will NOT be allowed to charge. Instead, they may be given a sandwich and milk. Questions about this policy should be directed to the **Director of Food Service, Ashley Charanza**

Computer Lab

The computer lab is a learning laboratory where students can access learning materials such as IStation, as well as practice keyboarding or conduct research. The computer lab is available to student groups throughout the week at designated times or at times reserved by the teacher. Please note, computer headphones are required as part of student supply lists at select grades.

Conduct Before and After School

Teachers and administrators have full authority over student conduct at before- or after-school activities on district premises and at school-sponsored events off district premises, such as play rehearsals, club meetings, and special study groups or tutorials. Students are subject to the same rules of conduct that apply during the instructional day and will be subject to consequences established by the ***Student Code of Conduct*** or any stricter standards of behavior established by the sponsor for extracurricular participants.

Library

The library is a learning laboratory with books, magazines and other materials available for classroom assignments, projects, and reading or listening pleasure. The library is open for independent student use Monday through Friday, 7:30 am to 3:00 pm with teacher permission.

Meetings of Non-curriculum-Related Groups

Student-organized, student-led, non-curriculum related groups are permitted to meet during the hours designated by the principal before and after school. These groups must comply with the requirements of local district policy. A list of these groups is available in the principal's office.

Use by Students Before and After School

Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place.

Unless the teacher or sponsor overseeing the activity gives permission, a student will not be permitted to go to another area of the building or campus. After dismissal of school in the afternoon, and unless involved in an activity under the supervision of a teacher, students must leave campus immediately.

SEARCHES

In the interest of promoting student safety and attempting to ensure that schools are safe and drug free, district officials may from time to time conduct searches. Such searches are conducted without a warrant and as permitted by law.

Students' Desks

Students' desks are school property and remain under the control and jurisdiction of the school even when assigned to an individual student. Students are fully responsible for the security and contents of their assigned desks. Searches of desks may be conducted at any time there is reasonable cause to believe that they contain articles or materials prohibited by policy, whether or not a student is present. The parent will be notified if any prohibited items are found in the student's desk.

Trained Dogs

The district will use trained dogs to alert school officials to the presence of prohibited or illegal items, including drugs and alcohol. At any time, trained dogs may be used around vehicles parked on school property. Searches of classrooms, common areas, or student belongings may also be conducted by trained dogs when students are not present. An item in a classroom or a vehicle to which a trained dog alerts may be searched by school officials.

Vehicles on Campus

Vehicles parked on school property are under the jurisdiction of the school. School officials may search any vehicle any time there is reasonable cause to do so, with or without the permission.

SPECIAL PROGRAMS

The district provides special programs for gifted and talented students, homeless students, bilingual students, migrant students, students with limited English proficiency, dyslexic students, and students with disabilities. The coordinator of each program can answer questions about eligibility requirements, as well as programs and services offered. A student or parent with questions about these programs should contact the school counselor or principal.

GIFTED AND TALENTED

A "Gifted and Talented student" means a child or youth who performs at or shows the potential for performing at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment and who exhibits high performance capability in an intellectual area or areas. Franklin ISD recognizes that its gifted and talented students have special learning needs and the district will make a sincere effort to:

- Identify students who demonstrate a need for advanced academic and/or artistic services and to establish the area of their giftedness.
- Provide effective staff development for teachers, administrators, and parents that enable Franklin ISD to meet the needs of its gifted and talented students.

- Offer quality programs and choices for gifted and talented students that challenge their special learning needs, and will enable them to achieve advanced-level performance and create advanced products.
- Develop and continually update differentiated curriculum that meets the needs of students in the four core subject areas: language arts, mathematics, science, and social studies.
- Ensure parental and community involvement and support for the gifted and talented program and participants.

This process includes a nomination phase. Students can be nominated by parents, teachers or community members at any time. Scheduled times include kindergarten – grade 4 nominations in the spring of each year. It also includes a screening phase (following written permission by the parent) and a selection phase (standardized profiles are presented to the GT committee for review).

Procedures for students transferring in and out of the district as well as those wishing to exit the program have been established. Students can apply for a furlough from the program. Finally, a parent appeal process has been established for parents not satisfied with the process.

Dyslexia Screening

Dyslexia screening is available at Roland Reynolds Elementary, and services may be provided in the regular education settings and with the support and service of our dyslexia specialist **Ms. Missy Medcalf** for students who need them.

English as a Second Language

To serve a child in ESL, signed parent permission is required in order to test the student's English proficiency level. Unless other needs arise, the Language Proficiency Assessment Committee (LPAC) meets in the spring of each school year to determine the progress of each ESL student and offer assistance to parents and students. Students who have limited English proficiency are provided services through a certified ESL teacher at each grade level. If you have questions about ESL, please contact our **ESL Coordinator, Ms. Deanna May.**

STAAR (State of Texas Assessment of Academic Readiness)

In addition to routine tests and other measures of achievement, elementary students will take state-mandated tests called STAAR (State of Texas Assessment of Academic Readiness) in the following subjects:

- Mathematics, annually in grades 3–4
- Reading, annually in grades 3–4
- Writing, including spelling and grammar, in grade 4

Testing occurs in the spring of each school year. The dates for the 2017-2018 school year are as follows:

Tuesday, April 3, 2018

Monday, May 7, 2018

Tuesday, May 8, 2018

STAAR grade 4 writing

STAAR grades 3 & 4 mathematics

STAAR grades 3 & 4 reading

STUDENT WELFARE CRISIS INTERVENTION

Students displaying early warning signs and a possible need for early mental health intervention may be reported to the counselor. Early warning signs may include declining academic performance, depression, anxiety, suicide risk, victims of or engage in bullying, etc. If you need assistance from our counselor, please contact Kimberley Hudson.

TARDINESS

It is very important for parents to ensure that students arrive to school on time each day. If a student is late to school, he/she should report to the school office for a tardy pass to class. A student who is tardy misses valuable instruction time and creates a disruption for the teacher and the rest of his/her classmates when entering late.

An intervention plan will be developed for students who receive excessive tardies and/or absences.

TEXTBOOKS

State-approved textbooks are provided to students free of charge for each subject or class. Books must be covered by the student, as directed by the teacher, and treated with care. A student who is issued a damaged book should report the damage to the teacher. Any student failing to return a book issued by the school loses the right to free textbooks until the book is returned or paid for by the parent; however, the student will be provided textbooks for use at school during the school day.

TRANSPORTATION

Changes to Daily Transportation

Change requests to transportation must be made to the office one hour before dismissal. If an emergency arises and a change in transportation must be made after this time, please do so as soon as possible as late changes can contribute to errors. For any bus changes, an address must be given.

Buses and Other School Vehicles

The district makes school bus transportation available to all students living two or more miles from school. This service is provided at no cost to students. Bus routes and any subsequent changes are posted at the school. Further information may be obtained by calling the **Director of Transportation at 979-828-7302**. Students are expected to assist district staff in ensuring that buses remain in good condition and that transportation is provided safely. When riding in district vehicles, students are held to behavioral standards established in this handbook and the ***Student Code of Conduct***. Students must:

- Be at assigned pickup location 5 minutes prior to set arrival/departure time.
- Follow the driver's directions at all times.
- Enter and leave the bus or van in an orderly manner at the designated stop nearest home.
- Keep feet, books, instrument cases, and other objects out of the aisle.
- Not deface the bus, van, or its equipment.
- Not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw objects within or out of the bus or van.
- Not possess or use any form of tobacco on school buses.
- Observe all usual classroom rules.
- Be seated while the vehicle is moving.
- Wait for the driver's signal upon leaving the bus or van and before crossing in front of the vehicle.

When students ride in a district passenger vehicle, seat belts must be fastened at all times. Misconduct will be punished in accordance with the ***Student Code of Conduct***; bus-riding privileges may be suspended. See the ***Student Code of Conduct*** for provisions regarding transportation to the Disciplinary Alternative Education Program (DAEP).

School-Sponsored Trips

Students who participate in school-sponsored trips are required to use transportation provided by the school to and from the event. The principal, however, may make an exception if the parent makes a written request that the student be released to the parent or to another adult designated by the parent.

VANDALISM

The taxpayers of the community have made a sustained financial commitment for the construction and upkeep of school facilities. To ensure that school facilities can serve those for whom they are intended—both this year and for years to come—littering, defacing, or damaging school property is not tolerated. Students will be required to pay for damages they cause and will be subject to criminal proceedings as well as disciplinary consequences in accordance with the ***Student Code of Conduct***.

VIDEO CAMERAS

For safety purposes, video/audio equipment may be used to monitor student behavior on buses and in common areas on campus. Students will not be told when the equipment is being used. The principal will review the video/audio recordings routinely and document student misconduct. Discipline will be in accordance with the ***Student Code of Conduct***.

VISITORS TO THE SCHOOL

Parents and others are welcome to visit the campus. **For the safety of those within the school and to avoid disruption of instructional time, all visitors must first report to the school office and receive a visitor's badge.** All visitors are expected to demonstrate the highest standards of courtesy and conduct; disruptive behavior will not be permitted.

WITHDRAWING FROM SCHOOL

A student under 18 may be withdrawn from school only by a parent. The school requests notice from the parent at least three days in advance so that records and documents may be prepared. The parent may obtain a withdrawal form from the principal's office. On the student's last day, the withdrawal form must be presented to each teacher for current grade averages and book clearance; to the librarian to ensure a clear library record; to the clinic for health records; to the PEIMS clerk for the last report card; and finally, to the principal. A copy of the withdrawal form will be given to the student, and a copy will be placed in the student's permanent record.

GLOSSARY FOR SECTION II

Accelerated instruction is an intensive supplemental program designed to address the needs of an individual student in acquiring the knowledge and skills required at his or her grade level.

Alternative assessment instrument, developed by the state, may be given to students in special education and students identified as limited English proficient.

ARD is the admission, review, and dismissal committee convened for each student who is identified as needing a full and individual evaluation for special education services. The eligible student's parents are part of the committee.

Attendance Review Committee is responsible for reviewing a student's absences when the student's attendance drops below 90 percent of the days the class is offered. Under guidelines adopted by the Board, the committee will determine whether there were extenuating circumstances for the absences and whether the student needs to complete certain conditions to master the course and regain credit lost because of absences.

DAEP stands for disciplinary alternative education program, a placement for students who have violated certain provisions of the **Student Code of Conduct**. Students in the DAEP will be separated from students not assigned to the program. The DAEP will focus instruction on English language arts, mathematics, science, history, and self-discipline, and provide for students' educational and behavior needs, as well as supervision and counseling.

FERPA refers to the federal Family Educational Rights and Privacy Act that grants specific privacy protections to student records. The law contains certain exceptions, such as for directory information, unless a student's parent or a student 18 or older directs the school not to release directory information.

IEP is the written record of the Individualized Education Program prepared by the ARD committee for a student with disabilities who is eligible for special education services. The IEP contains several parts, such as a statement of the student's present educational performance; a statement of measurable annual goals, with short-term objectives; the special education and related services and supplemental aids and services to be provided, and program modifications or support by school personnel; a statement

regarding how the student's progress will be measured and how the parents will be kept informed; modifications to state or district tests, etc.

ISS refers to in-school suspension, a disciplinary technique for misconduct found in the ***Student Code of Conduct***. Although different from out-of-school suspension and placement in a DAEP, ISS removes the student from the regular classroom.

Section 504 is the federal law that prohibits discrimination against a student with a disability, requiring schools to provide opportunities for equal services, programs, and participation in activities. Unless the student is determined by an ARD committee to be eligible for special education services, appropriate regular educational services will be provided.

State-mandated tests are required of students at certain grade levels and in specified subjects. Successful performance sometimes is a condition of promotion, and passing the grade 11 exit-level test is a condition of graduation. Students have multiple opportunities to take the tests if necessary for promotion or graduation.

Student Code of Conduct is developed with the advice of the district-level committee and adopted by the Board; identifies the circumstances, consistent with law, when a student may be removed from the classroom or campus. It also sets out the conditions that authorize or require the principal or another administrator to place the student in a DAEP. It outlines conditions for out-of-school suspension and for expulsion, and states whether self-defense is a consideration in suspension, DAEP placement, or expulsion. The ***Student Code of Conduct*** also addresses notice to the parent regarding a student's violation of one of its provisions.

STAAR is short for the State of Texas Assessment of Academic Readiness, the state's standardized achievement test currently given to students in certain subjects in grades 3–11.

UIL refers to the University Interscholastic League, the statewide voluntary nonprofit organization that oversees educational extracurricular academic, athletic, and music contests.

SECTION III: Parent Involvement Policy

Franklin ISD Roland Reynolds Elementary Parent Involvement Policy

STATEMENT OF PURPOSE

Roland Reynolds Elementary believes every child should have the opportunity to attain his/her full potential. Therefore, we will maximize our resources to enable each child to become a successful learner. A key resource is our people: administrators, teachers, school staff, parents and community members. We will work together to establish effective partnerships. School and home must work together to realize higher student achievement. Ongoing, two-way, meaningful communication will occur to facilitate mutual understanding and stimulate student success.

Roland Reynolds Elementary will provide to all parents grade level goals for their students. We will also publish the STAAR testing schedule and assessment goals. Students who need extra assistance will have access to programs and resources that will help them reach these goals.

Roland Reynolds Elementary will make every effort to include parents in the development, evaluation and revision of the Title I Program and the Parent Involvement Policy. The school-parent compact will describe the responsibilities of key stakeholders and useful channels of communication. The goal of our parent involvement program is to host effective parental involvement activities to improve student academic achievement and campus performance. Our campus will provide assistance and resources to facilitate the parental involvement program and to build and sustain meaningful relationships.

DEVELOPING THE POLICY/INVOLVEMENT OF PARENTS

Roland Reynolds Elementary will involve parents in an organized, ongoing and timely manner in the development and annual review of the Title I Parent Involvement Policy.

An advisory committee will be formed consisting of a diverse, representative number of parents, community members, teachers, staff and principals or administrators to review the Parent Involvement Policy. The need for volunteers to serve on this committee will be publicized in parent newsletters, newspaper articles and website postings and volunteers will be selected based on availability. The parent volunteers will represent the diversity of the student population, and one or more parents on the advisory committee will have children participating in a Title I program. The advisory committee will convene at a time and place convenient to all its members.

Additionally, Roland Reynolds Elementary understands that the Parent Involvement Policy is part of the larger district improvement plan. The advisory committee will also provide input regarding the revision of the campus improvement plan.

BUILDING CAPACITY

Roland Reynolds Elementary values the partnership of parents in their child's education. There are many ways parents can make significant contributions to student success, both at home and by volunteering at school. Student achievement increases with effective home-school-community partnerships.

- Roland Reynolds Elementary will provide assistance to parents in how to monitor a child's progress, and how to work with teachers to improve student achievement.
 - Online grading system
 - Weekly grading reports sent home
 - Newsletters to parents
 - Parent phone calls and emails
 - Parent conferences
- Roland Reynolds Elementary will provide materials and training to help parents work with their children to improve student achievement.
 - Franklin ISD's Parent Center and its coordinator will work closely with parents in a supportive manner in regard to various family needs (clothing, food, medical treatment, GED classes, ESL classes, etc).
 - Mini-lessons demonstrated at parent forum meetings
 - Careful explanations of state standards and state assessments at parent forum meetings (including charts and handouts)
- Provide training to teachers and school personnel with the assistance of parents to implement and coordinate parent programs, and build ties between parents and the school.
 - Teachers and staff received training on differentiation and working with gifted and talented students.
 - Regularly scheduled gifted and talented parent meetings are held throughout the school year.
 - Parents who serve on our Site-Based Decision Making Team contribute to the discussion about the focus for professional development for the next school year.

- Parent surveys (both online and hard copy) are provided for all parents to contribute suggestions for specific and overall campus improvement. These surveys are carefully reviewed by the administrative team.
- Provide information in a format and language the parents understand.
 - A Spanish translator available at campus parent forum meetings.
 - Campus handbook and code of student conduct is also available in Spanish.
 - A translator is made available for parent / teacher conferences.
 - The campus automated phone system is adjusted for families who list their home language as Spanish.

CONDUCT AN ANNUAL MEETING

Roland Reynolds Elementary will hold an annual parent meeting during the first six weeks of the new school year. Items to discuss that evening include, but are not limited to:

- basic components of our school-wide Title 1 program;
- how parents have the right (and are encouraged) to be involved in their child's education;
- distribution and review of the Parent Involvement Policy;
- sharing of opportunities for parental participation;
- expectations for school performance;
- state content standards / proficiency levels;
- grade level curriculum; and
- student assessments.

The annual meeting will be held twice if needed for the convenience of parents and translators will be present at each meeting, if needed. Parents will be informed about the meeting in the parent newsletters, newspaper article, campus website posting. In addition, regular and flexible meetings will be held to ensure parent participation.

Parents will be advised that the effectiveness of the Parental Involvement Program will be evaluated annually and the policy will be revised to meet the needs of the students, school, parents and community.

SCHOOL-PARENT COMPACTS

Roland Reynolds Elementary will review and update with the assistance of parents the written school-parent compact that outlines how parents, school staff and children share the responsibility for improved student academic achievement. The school-parent compact describes how the campus will provide high-quality curriculum and describes ways in which each parent will support their child's learning. The compact will be given to parents at the beginning of each school year. Since Roland Reynolds is an

elementary school, the compacts will be distributed at parent/teacher conference during the first six weeks of school. The compact will be discussed as it relates to the child's individual academic achievement.

Roland Reynolds Elementary understands the importance of ongoing communication between teachers and parents. The following opportunities for communication will be offered:

- Annual parent-teacher conference
- Frequent reports to parents on their child's progress
- Reasonable access to staff (end of day, conference period, etc)
- Opportunities to volunteer and participate in their child's class
- Observation of classroom activities (contact teacher for date and time)

If any parent is interested in helping revise the existing School-Parent Compact, please contact the campus administrator.

EVALUATION

Roland Reynolds Elementary will work with its Title I Advisory Committee to evaluate the content and effectiveness of the Parental Involvement Program. The campus will conduct a needs assessment using a variety of tools:

- Parent surveys
- Staff surveys
- Classroom observations
- Assessment data
- Identify possible barriers that limit parent and family participation

Revisions to the Title I Program and the Parental Involvement Policy will be developed and agreed upon with parent input and communicated to parents.

Roland Reynolds Elementary is committed to the success of students. We will work together with parents to monitor the effectiveness of our Parental Involvement and Title I Programs and to provide excellence in education. This policy will be promoted by the administrators, principals, and other school staff as we seek active participation by our parents.

SECTION IV: Student Code of Conduct

Student Code of Conduct

Purpose

The Student Code of Conduct is the district's response to the requirements of Chapter 37 of the Texas Education Code.

The Code provides methods and options for managing students in the classroom and on school grounds, disciplining students, and preventing and intervening in student discipline problems.

The law requires the district to define misconduct that may-or must-result in a range of specific disciplinary consequences including removal from a regular classroom or campus, suspension, or placement in a disciplinary alternative education program (DAEP) or expulsion from school.

The Student Code of Conduct has been adopted by the Franklin Independent School District Board of Trustees and developed with advice of the district-level committee. This Code provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline.

In accordance with state law, the Code will be posted at each school campus or will be available for review at the office of the campus principal. Parents will be notified of any conduct violation that may result in a student being suspended, placed in DAEP or expelled.

Please note: The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973) is subject to the provisions of those laws.

A. RIGHTS AND RESPONSIBILITIES OF STUDENTS:

All students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. District schools shall foster a climate of mutual respect for the rights of others. Each student is expected to respect the rights and privileges of other students, teachers, and district staff. Students shall exercise their rights responsibly in compliance with rules established for the orderly conduct of the district's educational mission. The district's rules of conduct and discipline are established to achieve and maintain order in the school. Students who violate the rights of others or who violate district or school rules shall be subject to disciplinary measures designed to correct the misconduct and to promote adherence by all students to the responsibilities of citizens in the school community.

Students who are not enrolled as full-time students will be considered as visitors and must report to the office.

B. STUDENT CODE OF CONDUCT

School District Authority and Jurisdiction:

School rules and the authority of the district to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

1. During the regular school day and while the student is going to and from school on district transportation;
2. During time in which a student is allowed to leave campus;
3. While the student is in attendance at any school-related activity, regardless of time or location;
4. For any school-related misconduct, regardless of time or location;
5. When retaliation against a school employee or volunteer occurs or is threatened, regardless of time or location;
6. When criminal mischief is committed on or off school property or at a school-related event;
7. For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
8. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas; and
9. When the student commits a felony, as provided by Texas Education Code 37.006 or 37.0081.

The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable cause to believe it contains articles or materials prohibited by the district.

The district has the right at any time of routine blanket locker searches.

School administrators will report crimes as required by law and will call local law enforcement when an administrator suspects that a crime has been committed on campus.

The district has the right to revoke the transfer of a nonresident student for violating the district's code.

C. STANDARDS FOR STUDENT CONDUCT

Each student is expected to:

- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner, always exercising self-discipline.
- Attend all classes, regularly and on time.
- Prepare for each class; take appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of students, teachers, and other district staff and volunteers.

- Respect the property of others, including district property and facilities.
- Cooperate with and assist the school staff in maintaining safety, order, and discipline.
- Adhere to the requirements of the Student Code of Conduct.

D. GENERAL CONDUCT VIOLATIONS

The categories of conduct below are prohibited at school and all school-related activities, but the list does not include the most serious offenses. In the subsequent sections on Suspension, DAEP Placement, and Expulsion, severe offenses that require or permit specific consequences are listed. Any offense, however, may be serious enough to result in Removal from the Regular Educational Setting as detailed in that section and placed in ISS, Suspension, D.A.E.P. or whatever placement deemed appropriate by the district.

The district prohibits the following:

1. DISREGARD FOR AUTHORITY

- Failing to comply with directives given by school personnel (insubordination).
- Leaving school grounds or school-sponsored events without permission.
- Disobeying rules for conduct on school buses.
- Refusing to accept discipline management techniques assigned by a teacher or principal.
- Inappropriate language
- Failure to complete assignments by due date

2. MISTREATMENT OF OTHERS

- Using profanity or vulgar language or making obscene gestures.
- Fighting or scuffling. (For assault see DAEP Placement and Expulsion)
- Threatening another student or district employee on or off school property.
- Engaging in bullying, harassment, and making hit lists. (See glossary for all three terms) This includes cyberbullying (see glossary) or similar social media messages.
- Engaging in conduct that constitutes sexual harassment or sexual abuse, whether by word, gesture, or any other conduct, including requests for sexual favors directed toward another student or a district employee.
- Engaging in inappropriate or indecent exposure of private body parts.
- Hazing. (See glossary)
- Causing an individual to act through the use of or threat of force (coercion).
- Committing extortion or blackmail (obtaining money or an object of value from an unwilling person).
- Engaging in inappropriate verbal, physical, or sexual conduct directed toward another student or a district employee.

3. PROPERTY OFFENSES

- Damaging or vandalizing property owned by others.
(For felony criminal mischief, see DAEP Placement or Expulsion)
- Defacing or damaging school property—including textbooks, lockers,

furniture, computers, and other equipment—with graffiti or by other means.

- Stealing from students, staff, or the school.
- Committing or assisting in a robbery or theft even if it does not constitute a felony according to the Texas Penal Code. (For felony robbery and theft see DAEP Placement and Expulsion)

4. POSSESSION OF PROHIBITED ITEMS

Possessing or using:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
- A “look-alike” weapon;
- An air gun or BB gun;
- Ammunition;
- A stun gun;
- A pocketknife;
- Mace or pepper spray;
- Pornographic material;
- Tobacco products;
- Matches or a lighter;
- A laser pointer for other than an approved use; or
- Any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists. (For weapons and firearms see DAEP Placement and Expulsion).

5. POSSESSION OF TELECOMMUNICATIONS DEVICES

- A student may possess a cellular telephone or other telecommunications device at school during the school day. However the device must be turned off and kept in a secure area out of sight during the school day.

Failure to follow these guidelines will result in the following action by the district:

Disciplinary Action:

- 1st. offense:
Confiscation of telecommunication device and returned to student at the end of the day.
- 2nd offense and thereafter:
 - Telecommunication device will be confiscated and parents/guardians will have to pay a \$15 return fee to collect the device.
 - After a period of 30 days the district may dispose of the telecommunication device.
 - Additional discipline may be taken for insubordination.
- **Responsibility:** If a student brings a cell phone to school, it is the student’s responsibility to keep the item secure. The school will not be responsible for

cell phones that are damaged, lost or stolen. **As with other personal property brought to school, staff is not responsible for theft/loss of electronic devices.**

6. ILLEGAL AND PRESCRIPTION DRUGS

- Possessing or selling seeds or pieces of marijuana in less than a usable amount. (For illegal drugs, alcohol, and inhalants see DAEP Placement and Expulsion)
- Possessing, using, giving, or selling paraphernalia related to any prohibited substance. (See glossary for "paraphernalia")
- Possessing or selling look-alike drugs or items attempted to be passed off as drugs or contraband.
- Abusing the student's own prescription drug, giving a prescription drug to another student, or possessing or being under the influence of another person's prescription drug on school property or at a school-related event.
- Having or taking prescription drugs or over-the-counter drugs at school other than as provided by district policy.

7. MISUSE OF COMPUTERS AND THE INTERNET

- Violating computer use policies, rules, or agreements signed by the Student and/or agreements signed by the student's parent.
- Using the Internet or other electronic communications to threaten students or employees or cause disruption to the educational program.
- Sending or posting electronic messages that are abusive, obscene, vulgar, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
- Using e-mail, web-sites or any means of technology at school to encourage illegal behavior or threaten school safety.
- Inappropriate Use of Technology: Students are prohibited from sending or posting electronic messages that are abusive, vulgar, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal. This prohibition applies to conduct off school property if it results in a substantial disruption to the educational environment. Any person taking, disseminating, transferring, or sharing obscene, vulgar, sexually oriented, lewd, or otherwise illegal images or photographs will be disciplined according to the student code of conduct and may, in certain circumstances, be reported to law enforcement.

8. SAFETY TRANSGRESSIONS

- Possessing published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety.
- Engaging in verbal (oral or written) exchanges that threaten the safety of another student, a school employee, or school property.
- Making false accusations or perpetrating hoaxes regarding school safety.
- Engaging in any conduct that school officials might reasonably believe will substantially disrupt the school program or incite violence.

- Throwing objects that can cause bodily injury or property damage.
- Discharging a fire extinguisher without valid cause.

9. MISCELLANEOUS OFFENSES

- Violating dress and grooming standards as communicated in the student handbook.
- Cheating or copying the work of another.
- Gambling.
- Falsifying records, passes, or other school-related documents.
- Engaging in actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Repeatedly violating other communicated campus or classroom standards of conduct.

The district may impose campus or classroom rules in addition to those found in the Code. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code.

DISCIPLINE MANAGEMENT TECHNIQUES

Discipline will be designed to improve conduct and to encourage students to adhere to their responsibilities as members of the school community. Disciplinary action will draw on the professional judgment of teachers and administrators and on a range of discipline management techniques. Discipline will be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

Because of these factors, discipline for a particular offense (unless otherwise specified by law) may bring into consideration varying techniques and responses.

A. STUDENTS WITH DISABILITIES

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law will prevail.

In accordance with the Education Code, a student who is enrolled in a special education program may not be disciplined for conduct meeting the definition of bullying, harassment, or making hit lists (see glossary) until an ARD committee meeting has been held to review the conduct.

In deciding whether to order suspension, DAEP placement, or expulsion the district will take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

B. TECHNIQUES

The following discipline management techniques may be used—alone or in combination—for behavior prohibited by the Student Code of Conduct or by campus or classroom rules:

- Verbal (oral or written) correction.
- Cooling-off time or "time-out."
- Seating changes within the classroom.
- Temporary confiscation of items that disrupt the educational process.
- Rewards or demerits.
- Behavioral contracts.
- Counseling by teachers, counselors, or administrative personnel.
- Parent-teacher conferences.
- Grade reductions as permitted by policy.
Local policy allows grade reduction for the following: Cheating, late work
- Detention.
- Sending the student to the office or other assigned area, or to in-school suspension.
- Assignment of school duties such as cleaning or picking up litter.
 - Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.
 - Penalties identified in individual student organizations' extracurricular standards of behavior.
 - Withdrawal or restriction of bus privileges.
 - School-assessed and school-administered probation.
 - Out-of-school suspension, as specified in the Suspension section of this Code.
 - Placement in a DAEP, as specified in the DAEP section of this Code.
 - Expulsion, as specified in the Expulsion section of this Code.
 - Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.
 - Assignment to Hearne Boot camp/Prevent Day, with no transportation provided by the district.
 - Other strategies and consequences as determined by school officials.

C. NOTIFICATION

The principal or appropriate administrator will notify a student's parent or guardian by phone and in writing of any violation that may result in an in school suspension, suspension, placement in Boot camp/Prevent, DAEP, or expulsion. Notification will be made within three school days after the administrator becomes aware of the violation.

D. APPEALS

Parental questions or complaints regarding disciplinary measures should be addressed to the teacher or campus administration, as appropriate, and in accordance with policy FNG (LOCAL). A copy of the policy may be obtained from the principal's office or the central administration office or through Policy on Line at the following address: <http://www.franklinisd.net>
Consequences will not be deferred pending the outcome of a grievance.

REMOVAL FROM THE REGULAR EDUCATIONAL SETTING

In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

A routine referral occurs when a teacher sends a student to the principal's office as a discipline management technique. The principal may then employ additional techniques.

A. FORMAL REMOVAL

A teacher or administrator may remove a student from class for a behavior that violates this Code to maintain effective discipline in the classroom. A teacher may also initiate a formal removal from class if:

1. The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach his or her class; or
2. The behavior is so unruly, disruptive, or abusive that the teacher cannot teach, and the students in the classroom cannot learn.

A teacher or administrator must remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion will be followed. Otherwise, within three school days of the formal removal, the appropriate administrator will schedule a conference with the student's parent; the student; the teacher, in the case of removal by a teacher; and any other administrator.

At the conference, the appropriate administrator will inform the student of the misconduct for which he or she is charged and the consequences. The administrator will give the student an opportunity to give his or her version of the incident.

When a student is removed from the regular classroom by a teacher and a conference is pending, the principal may place the student in:

- Another appropriate classroom
- In-school suspension
- Out-of-school suspension
- DAEP

B. RETURNING STUDENT TO CLASSROOM

When a student has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, aggravated sexual assault, murder, capital murder, or criminal attempt to commit murder or capital murder, the student may not be returned to the teacher's class without the teacher's consent.

When a student has been formally removed by a teacher for any other conduct, the student may be returned to the teacher's class without the teacher's consent, if the placement review committee determines that the teacher's class is the best or only alternative available.

C. SUSPENSION

Misconduct

Students may be suspended for any behavior listed in the Code as a general conduct violation, DAEP offense, or expellable offense.

In deciding whether to order suspension, the district will take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct, and
3. The student's disciplinary history.

Process:

State law allows a student to be suspended for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student will have an informal conference with the appropriate administrator who shall advise the student of the conduct of which he or she is accused. The student will be given the opportunity to explain his or her version of the incident before the administrator's decision is made.

The number of days of a student's suspension will be determined by the appropriate administrator, but will not exceed three school days.

The appropriate administrator will determine any restrictions on participation in school-sponsored or school-related extracurricular and co-curricular activities.

D. DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM (DAEP) PLACEMENT

1. Discretionary Placement: Misconduct That **May** Result in DAEP Placement

A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in DAEP in addition to the expulsion.

In deciding whether to order placement in a DAEP, the district will take into consideration:

- a. Self-defense (see glossary),
- b. Intent or lack of intent at the time the student engaged in the conduct, and
- c. The student's disciplinary history.

A student may be placed in a DAEP for behaviors prohibited in the General Conduct Violations section of this Code.

In accordance with state law, a student may be placed in a DAEP for any one of the following offenses:

- Involvement in gang activity, including participating as a member or pledge, or soliciting another person to become a pledge or member of a gang.
- Involvement in a public school fraternity, sorority, or secret society, including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, or secret society.
- Criminal mischief, not punishable as a felony.
- Engages in bullying that encourages a student to commit or attempt to commit suicide. (TEC 37.0832) (SB 179)
 1. Incites violence against a student through group bullying or
 2. Releases or threatens to release intimate visual material of a minor or a student who is 18 years or older without the student's consent.

In accordance with state law, a student may be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief (see glossary) that the student has engaged in conduct punishable as a felony, other than those listed as offenses involving injury to a person in Title 5 (see glossary) of the Texas Penal Code, that occurs off school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

The appropriate administrator may, but is not required to, place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

Unless removal is otherwise required by one of the reasons below, in accordance with Education Code 37.0081, a student **may** be placed in a DAEP after an opportunity for a hearing before the board of trustees or its designee, if:

- The student receives deferred prosecution for conduct defined as a felony offense in Title 5 (see glossary) of the Texas Penal Code, or
- The student has been found by a court to have engaged in delinquent conduct for conduct defined as a felony offense in Title 5 of the Texas Penal Code.

The board or the board's designee must determine that the student's presence in the regular classroom:

- a. threatens the safety of other students or teachers,
- b. Will be detrimental to the educational process, or
- c. Is not in the best interest of the district's students.

A student's placement in the DAEP as a result of receiving deferred prosecution or delinquent conduct, as described above, may occur regardless of:

- a. The date on which the student's conduct occurred,
- b. The location at which the conduct occurred,

- c. Whether the conduct occurred while the student was enrolled in the district, or
- d. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

2. Mandatory Placement: Misconduct That **Requires** DAEP Placement

A student **must** be placed in a DAEP if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See glossary)
- Commits the following offenses on school property or within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
 - Engages in conduct punishable as a felony.
 - Commits an assault (see glossary) under Penal Code 22.01(a)(1).
 - Sells, gives, or delivers to another person, or possesses, uses, or is under the influence of marijuana, a controlled substance, or a dangerous drug in an amount not constituting a felony offense. (School-related felony drug offenses are addressed in the Expulsion section.) (See glossary for "under the influence")
 - Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol, if the conduct is not punishable as a felony offense. (School-related felony alcohol offenses are addressed in the Expulsion section.)
 - Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
 - Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure.
 - Engages in expellable conduct and is between six and nine years of age.
 - Commits a federal firearms violation and is younger than six years of age.
 - Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property. (Committing retaliation in combination with another expellable offense is addressed in the Expulsion section of this Code.)
- Engages in conduct punishable as a felony listed under Title 5 (see glossary) of the Texas Penal Code when the conduct occurs off school property and not at a school sponsored or school-related event and:
 - a. The student receives deferred prosecution (see glossary),
 - b. A court or jury finds that the student has engaged in delinquent conduct (see glossary), or
 - c. The superintendent or designee has a reasonable belief (see glossary) that the student engaged in the conduct.

3. Sexual Assault and Campus Assignments

If a student has been convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus, and if the victim or the victim's parents request that the board transfer the offending

student to another campus, the offending student shall be transferred to another campus in the district. If there is no other campus in the district serving the grade level of the offending student, the offending student will be transferred to a DAEP.

4. Emergencies

In an emergency, the principal or the principal's designee may order the immediate placement of a student in a DAEP for any reason for which placement in a DAEP may be made on a non-emergency basis.

5. Process

Removals to a DAEP will be made by the campus principal making the referral.

When a student is removed from class for a DAEP offense, the appropriate administrator will schedule a conference within three school days with the student's parent, the student, and the teacher, in the case of a teacher removal.

At the conference, the appropriate administrator will inform the student, orally or in writing, of the reasons for the removal and will give the student an explanation of the basis for the removal and an opportunity to respond to the reasons for the removal. Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

Placement Order:

After the conference, if the student is placed in the DAEP, the appropriate administrator will write a placement order. A copy of the DAEP placement order will be sent to the student and the student's parent.

Not later than the second business day after the conference, the board's designee will deliver to the juvenile court a copy of the placement order and all information required by Section 52.04 of the Family Code.

If the student is placed in the DAEP and the length of placement is inconsistent with the guidelines included in this Code, the placement order will give notice of the inconsistency.

6. Length of Placement

The duration of a student's placement in a DAEP will be determined by the campus principal making the referral.

The duration of a student's placement will be determined on a case-by-case basis. DAEP placement will be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

The maximum period of DAEP placement shall be one calendar year except as provided below.

Exceeds One Year:

Placement in a DAEP may exceed one year when a review by the district determines that:

- a. The student is a threat to the safety of other students or to district employees, or
- b. Extended placement is in the best interest of the student.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student in a DAEP so that the students are not assigned to the same campus.

Exceeds School Year:

Students who commit offenses requiring placement in a DAEP at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement. For placement in a DAEP to extend beyond the end of the school year, the district hearing officer and campus principal making the referral must determine that:

- a. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others, or
- b. The student has engaged in serious or persistent misbehavior (see glossary) that violates the district's Code.

Exceeds 60 Days:

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent will be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

7. Appeals

Questions or complaints from parents regarding disciplinary measures should be addressed to the campus administration, in accordance with policy FNG(LOCAL). A copy of this policy may be obtained from the principal's office or the central administration office or through Policy On-Line at the following address:
<http://www.franklinisd.net>

Disciplinary consequences will not be deferred pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the FISD Hearing Officer.

8. Restrictions during Placement

State law prohibits a student placed in a DAEP for reasons specified in state law from attending or participating in school-sponsored or school-related extracurricular activities.

A student placed in a DAEP will not be provided transportation unless he or she is a student with a disability who has transportation designated as a related service in the student's IEP. For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the last day of placement in the program will be the last instructional day, and the student will be allowed to participate in the graduation ceremony and related graduation activities unless otherwise specified in the DAEP placement order.

9. Placement Review

A student placed in a DAEP will be provided a review of his or her status, including academic status, by the campus principal making the referral at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan will also be reviewed. At the review, the student or the student's parent will be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

10. Additional Misconduct

If during the term of placement in a DAEP the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the appropriate administrator may enter an additional disciplinary order as a result of those proceedings.

11. Notice of Criminal Proceedings

The office of the prosecuting attorney will notify the district if a student was placed in a DAEP for certain offenses including any felony, unlawful restraint, indecent exposure, assault, deadly conduct, terroristic threats, organized crime, certain drug offenses, or possession of a weapon, and:

- a. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication (see glossary), or deferred prosecution will be initiated; or
- b. The court or jury found a student not guilty, or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee will review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers. The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board will, at the next scheduled meeting, review the notice from the prosecutor and receive

information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board will make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

12. Withdrawal during Process

When a student violates the district's Code in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the district may complete the proceedings and issue a placement order. If the student then reenrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another district. If the appropriate administrator or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

13. Newly Enrolled Students

The district will decide on a case-by-case basis the placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district, including a district in another state (if the behavior committed is a reason for DAEP placement in the receiving district). The district may place the student in the district's DAEP or a regular classroom setting.

If the student was placed in a DAEP by a school district in another state for a period that exceeds one year, this district, by state law, will reduce the period of the placement so that the total placement does not exceed one year. After a review, however, the placement may be extended beyond a year if the district determines that the student is a threat to the safety of other students or employees or the extended placement is in the best interest of the student.

14. Emergency Placement

When an emergency placement occurs, the student will be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student will be given the appropriate conference required for assignment to a DAEP.

E. EXPULSION

1. Discretionary Expulsion: Misconduct That May Result in Expulsion

In deciding whether to order expulsion, the district will take into consideration:

- a. Self-defense (see glossary),
- b. Intent or lack of intent at the time the student engaged in the conduct, and
- c. The student's disciplinary history.

A student **may** be expelled for:

Any Location:

- Engaging in the following no matter where it takes place:
- Conduct that contains the elements of assault under Penal Code 22.01(a)(1) in retaliation against a school employee or volunteer.
- Criminal mischief, if punishable as a felony.
- Engaging in conduct that contains the elements of one of the following offenses against another student, without regard to where the conduct occurs:
 - Aggravated assault.
 - Sexual assault.
 - Aggravated sexual assault.
 - Murder.
 - Capital murder.
 - Criminal attempt to commit murder or capital murder.
 - Aggravated robbery.
 - Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.
 - Engages in bullying that encourages a student to commit or attempt to commit suicide.
- Incites violence against a student through group bullying
- Releases or threatens to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.

At School, Within 300 Feet, or at School Event:

- Committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
 - Selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, or a dangerous drug, if the conduct is not punishable as a felony.
 - Selling, giving, or delivering to another person, or possessing, using, or being under the influence of alcohol; or committing a serious act or offense while under the influence of alcohol, if the conduct is not punishable as a felony.
- Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.
- Engaging in conduct that contains the elements of assault under Section 22.01(a)(1) against an employee or a volunteer.
- Engaging in deadly conduct. (See glossary)

Within 300 Feet of School:

- Engaging in the following conduct while within 300 feet of school property, as measured from any point on the school's real property boundary line:
 - Aggravated assault, sexual assault, or aggravated sexual assault.
 - Arson.
 - Murder, capital murder, or criminal attempt to commit murder or capital murder.

- Indecency with a child, aggravated kidnapping, manslaughter, criminally negligent homicide, or aggravated robbery.
- Felony drug- or alcohol-related offense.
- Use, exhibition, or possession of a firearm (as defined by state law), an illegal knife, a club, or prohibited weapon, or possession of a firearm (as defined by federal law).

Property of another District:

- Committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

While in DAEP:

- Engaging in serious offenses or persistent misbehavior (see glossary) that violates the district's Code, while placed in a DAEP.
- Mandatory Expulsion: Misconduct That Requires Expulsion

A student **must** be expelled for any of the following offenses that occur on school property or while attending a school sponsored or school-related activity on or off school property:

Federal Law

- Bringing to school a firearm, as defined by federal law. "Firearm" under federal law includes:
- Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive.
- The frame or receiver of any such weapon.
- Any firearm muffler or firearm weapon.
- Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.

Texas Penal Code

- Using, exhibiting, or possessing the following, as defined by the Texas Penal Code:
- A firearm (any device designed, made, or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance or any device readily convertible to that use).
- An illegal knife, such as a knife with a blade over 5 1/2 inches; hand instrument, designed to cut or stab another by being thrown; dagger, including but not limited to a dirk, stiletto, and poniard; bowie knife; sword; or spear.
- A club (see glossary) such as an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, including a blackjack, nightstick, mace, and tomahawk.
- A prohibited weapon, such as an explosive weapon, a machine gun, a short-barrel firearm, a firearm silencer, a switchblade knife, knuckles, armor-

piercing ammunition, a chemical dispensing device, or a zip gun. (See glossary)

- Behaving in a manner that contains elements of the following offenses under the Texas Penal Code:
- Aggravated assault, sexual assault, or aggravated sexual assault.
- Arson. (See glossary)
- Murder, capital murder, or criminal attempt to commit murder or capital murder.
- Indecency with a child.
- Aggravated kidnapping.
- Aggravated robbery.
- Manslaughter.
- Criminally negligent homicide.
- Behavior punishable as a felony that involves selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug, or alcohol; or committing a serious act or offense while under the influence of alcohol.
- Retaliation against a school employee combined with one of the above-listed offenses on or off school property or at a school-related activity.
- On-line Harassment as defined in Texas Penal Code 33.07

Under Age Ten:

- When a student under the age of ten engages in behavior that is expellable behavior, the student will not be expelled, but will be placed in a DAEP. A student under age six will not be removed from class or placed in a DAEP unless the student commits a federal firearm offense.

3. Emergency

- In an emergency, the principal or the principal's designee may order the immediate expulsion of a student for any reason for which expulsion may be made on a nonemergency basis.

Process:

- If a student is believed to have committed an expellable offense, the principal or other appropriate administrator will schedule a hearing within a reasonable time. The student's parent will be invited in writing to attend the hearing.

Until a hearing can be held, the principal may place the student in:

- Another appropriate classroom
- In-school suspension
- Out-of-school suspension
- DAEP

Hearing:

A student facing expulsion will be given a hearing with appropriate due process. The student is entitled to:

- a. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,
 - b. An opportunity to testify and to present evidence and witnesses in the student's defense, and
 - c. An opportunity to question the district's witnesses.
- After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends.

The board of trustees delegates to the district hearing officer authority to conduct hearings and expel students.

Board Review of Expulsion:

After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the superintendent within seven days after receipt of the written decision. The superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board will review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board will hear statements made by the parties at the review and will base its decision on evidence reflected in the record and any statements made by the parties at the review. The board will make and communicate its decision orally at the conclusion of the presentation. Consequences will not be deferred pending the outcome of the hearing.

Expulsion Order:

After the due process hearing, if the student is expelled, the board or its designee will deliver to the student and the student's parent a copy of the order expelling the student. Not later than the second business day after the hearing, the campus principal making the expulsion recommendation or district hearing officer will deliver to the juvenile court a copy of the expulsion order and the information required by Section 52.04 of the Family Code.

If the length of the expulsion is inconsistent with the guidelines included in the Student Code of Conduct, the expulsion order will give notice of the inconsistency.

4. Length of Expulsion

The length of an expulsion will be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

The duration of a student's expulsion will be determined on a case-by-case basis. The maximum period of expulsion is one calendar year except as provided below.

An expulsion may not exceed one year unless, after review, the district determines that:

- a. The student is a threat to the safety of other students or to district employees, or
- b. Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the superintendent or other appropriate administrator may modify the length of the expulsion on a case-by-case basis.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

5. Withdrawal during Process

When a student has violated the district's Code in a way that requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student. If the student then re-enrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district.

If the appropriate administrator or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

6. Additional Misconduct

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the appropriate administrator or the board may issue an additional disciplinary order as a result of those proceedings.

7. Restrictions during Expulsion

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

No district academic credit will be earned for work missed during the period of expulsion unless the student is enrolled in a Juvenile Justice Alternative Education Program or another district-approved program.

8. Newly Enrolled Students

The district will continue the expulsion of any newly enrolled student expelled from another district or an open enrollment charter school until the period of the expulsion is completed.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a

DAEP for the period specified in the order, or may allow the student to attend regular classes if:

- a. The out-of-state district provides the district with a copy of the expulsion order, and
- b. The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district will reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

- a. The student is a threat to the safety of other students or district employees, or
- b. Extended placement is in the best interest of the student.

9. Emergency Expulsion

When an emergency expulsion occurs, the student will be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student will be given appropriate due process required for a student facing expulsion.

10. DAEP Placement of Expelled Students

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than ten years of age.

GLOSSARY FOR SECTION IV

The glossary provides legal definitions and locally established definitions and is intended to assist in understanding terms related to the Student Code of Conduct.

Armor-piercing ammunition is handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

Arson is a crime that involves starting a fire or causing an explosion with intent to destroy or damage:

Any vegetation, fence, or structure on open-space land; or

Any building, habitation, or vehicle:

Knowing that it is within the limits of an incorporated city or town;

Knowing that it is insured against damage or destruction;

Knowing that it is subject to a mortgage or other security interest;

Knowing that it is located on property belonging to another;

Knowing that it has located within it property belonging to another; or

When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.

Assault is defined in part by Texas Penal Code 22.01(a)(1) as intentionally, knowingly, or recklessly causing bodily injury to another.

Bullying means engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the District and that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or
2. Is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.

This conduct is considered bullying if it:

1. Exploits an imbalance of power between the student perpetrator and the student victim through written or verbal expression or physical conduct; and
2. Interferes with a student's education or substantially disrupts the operation of a school.

Chemical dispensing device is a device designed, made, or adapted for the purpose of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

Club is an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death. A blackjack, mace, and tomahawk are in the same category.

Cyberbullying is bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an Internet website, or any other Internet based communication tool.

Deadly conduct occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

Deferred adjudication is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

Deferred prosecution may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

Delinquent conduct is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

Discretionary means that something is left to or regulated by a local decision maker.

Explosive weapon is any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

False Alarm or Report occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

Cause action by an official or volunteer agency organized to deal with emergencies;

Place a person in fear of imminent serious bodily injury; or

Prevent or interrupt the occupation of a building, room, or place of assembly.

Graffiti are markings with aerosol paint or an indelible pen or marker on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

Harassment is:

Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL); or

Conduct that threatens to cause harm or bodily injury to another student, is sexually intimidating, causes physical damage to the property of another student, subjects another student to physical confinement or restraint, or maliciously and substantially harms another student's physical or emotional health or safety.

Hazing is an intentional or reckless act, on or off campus, by one person alone or acting with others, that endangers the mental or physical health or safety of a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in an organization.

Hit list is a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

Knuckles is any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

Machine gun is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

Mandatory means that something is obligatory or required because of an authority.

Paraphernalia are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

Persistent misbehavior is two or more violations of the Code in general or repeated occurrences of the same violation.

Possession means to have an item on one's person or in one's personal property, including but not limited to clothing, purse, or backpack; a private vehicle used for transportation to or from school or school-related activities, including but not limited to an automobile, truck, motorcycle, or bicycle; or any other school property used by the student, including but not limited to a locker or desk.

Reasonable belief is a determination made by the superintendent or designee using all available information, including the information furnished under Article 15.27 of the Code of Criminal Procedure.

Self-defense is the use of force against another to the degree a person reasonably believes the force is immediately necessary to protect himself or herself.

Serious offenses include but are not limited to:

Murder

Vandalism.

Robbery or theft.

Extortion, coercion, or blackmail.

Actions or demonstrations that substantially disrupt or materially interfere with school activities.

Hazing.

Insubordination.

Profanity, vulgar language, or obscene gestures.

Fighting, committing physical abuse, or threatening physical abuse.

Possession or distribution of pornographic materials.

Leaving school grounds without permission.

Sexual harassment of a student or district employee.

Possession of or conspiracy to possess any explosive or explosive device.

Falsification of records, passes, or other school-related documents.

Refusal to accept discipline assigned by the teacher or principal.

Short-barrel firearm is a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

Switchblade is any knife with a blade that folds, closes, or retracts into the handle or sheath and that opens automatically by pressing a button or by the force of gravity or centrifugal force.

Terroristic threat is a threat of violence to any person or property with intent to:

Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies; Place any person in fear of imminent serious bodily injury;

Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;

Cause impairment or interruption of public communications, public transportation, public water, gas, or power supply or other public service;

Place the public or a substantial group of the public in fear of serious bodily injury; or

Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

Title 5 offenses are those that involve injury to a person and include murder; kidnapping; assault; sexual assault; unlawful restraint; coercing, soliciting, or inducing gang membership if it causes bodily injury to a child; indecency with a child; injury to a child, an elderly person, or a disabled person; abandoning or endangering a child; deadly conduct; terroristic threat; aiding a person to commit suicide; and tampering with a consumer product.

Under the influence means lacking the normal use of mental or physical faculties. Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior or the presence of physical symptoms of drug or alcohol use. A student "under the influence" need not be legally intoxicated to trigger disciplinary action.

Use means voluntarily introducing into one's body, by any means, a prohibited substance.

Zip gun is a device or combination of devices, not originally a firearm, but adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.

Student Code of Conduct receipt form:

Name of Student: _____

ROLAND REYNOLDS ELEMENTARY

Franklin Independent School District

Dear Parent/Guardian:

The Student Code of Conduct outlined in the Student handbook contains policies adopted by our School Board in regard to standards of behavior, dress and grooming, and activities for the students of Roland Reynolds Elementary. Parents/Guardians and students must acknowledge receipt of the Student Code of Conduct and the consequences to the students who violate district disciplinary policy.

I understand and consent to the responsibilities outlined in the Student Code of Conduct. My child and I understand and agree that my child will be held accountable for the behavior and consequences outlined in the Student Code of Conduct at school, at school-sponsored and school-related activities, including school-sponsored travel and for any school-related misconduct, regardless of time and location. I understand that this signature verifies that I and my child have read the district's notice regarding drug-free schools and understand that my child will be subject to school discipline and possibly to criminal prosecution, if they are found to have violated the Student Code of Conduct.

As with all other policies of the district, our concern is for the well-being of all our students. We are especially concerned for those who attend school to prepare themselves to become productive members of our society. Those who have rights also have responsibilities; both are important.

Franklin ISD does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with the Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the rehabilitation Act of 1973; as amended; and Title II of the Americans with Disabilities Act.

All of these policies can be found on the Roland Reynolds Elementary webpage (if you would like a paper copy, please call the school office) and should be read carefully and discussed by the student and their parent/guardian. This page must be signed by the student and parent/guardian and returned by the student to Roland Reynolds Elementary.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____