

**LAND & FACILITIES COMMITTEE MINUTES**

**FEBRUARY 13, 2017 – 2:00 p.m.**

**Media Center – 118 West 10<sup>th</sup> St., Reserve, LA**

**ITEM 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE - led by Mr. Patrick Sanders.**

*The Chair called the meeting to order at 2:00 p.m.*

**ITEM 2. ROLL CALL:**

Sherry DeFrancesch – Present

Gerald Keller – Present

Patrick Sanders – Present

Russ Wise – Present

Albert Burl - Present

*With 5 Present and 0 Absent, there was a quorum.*

**ITEM 3. APPROVAL OF MINUTES: Meetings of 01-10-2017**

**Motion by: Sanders**

**Second by: DeFrancesch**

**Motion:** To approve the minutes of 01-10-2017.

No objections.

The motion carried (Y3-N0-A3). (Keller, Sanders, Jones -0- DeFrancesch, Wise, Burl)

**ITEM 4. Mr. Peter Montz – Change Order No. 1 for LPE**

Mr. Montz stated that this was not a new Change Order, but rather an amendment to the change order. There was a calculation error and the amount has changed from a credit of \$23,106 to a credit of \$16,379.

**Motion by: Keller**

**Second by: DeFrancesch**

**Motion:** To recommend approval of the amendment to change order No. 1 for LPE to reflect the credit as \$16,379.

No objections.

The motion carried (Y5-N0).

**ITEM 5. Mr. Peter Montz – Establish a program to repair/replace the HVAC system at WSJH, GMMS, LES, and FWE by recommending a notice to proceed to Moses Engineering.**

Discussion was held regarding the K-2 building at LES. Time constraints prevent the project from being complete before the start of school, therefore, the committee feels it would be practical to identify other schools that can

be repaired/replaced at this time, using the money allocated for LES and wait to move forward on LES until time allows the project to be complete outside of school time.

**Motion by: Wise**

**Second by: DeFrancesch**

**Motion:** To recommend Moses Engineering proceed with the repairs/replacement to WSJH, GMMS, FWE, and reallocate the funds for LES to identify and correct the problems at additional schools.

No objections.

The motion carried (Y5-N0).

**ITEM 6. Mr. Peter Montz – Oral presentations from the top three proposers on Request for Proposal 17.28 Disaster Management Recovery Services.**

Mr. Montz stated in open session that All South Engineers had the lowest hourly rate schedule and if either of the other companies were to be selected, they would have to agree to adopt the rate schedule of the low proposer (All South).

To determine the order of presentations, numbers were drawn. The order was:

1. Barowka and Bonura
2. CSRS/Tillage
3. All South Engineering

All three companies agreed to leave the room while the others presented.

All three companies, in turn, gave an oral presentation to the Committee, followed by a question and answer session.

**ITEM 7. Committee Items of Interest**

**ITEM 8. Adjournment**

**Motion by:** Wise

**Second by:** DeFrancesch

**Motion:** There being no further business, motion to adjourn.

No objections.

**TIME: 4:01 p.m.**

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**Albert Burl, III, President**