



Apollo-Ridge School Board Legislative Meeting

Apollo-Ridge High School Community Room

Monday, January 29, 2018 6:30 p.m.

MINUTES

I. Call Meeting to Order

The meeting was called to order by Board President, Mr. Gregory Primm, at 6:40 p.m. Mrs. Jennie Ivory, Board Secretary, was requested to conduct the roll call and following same, declared a quorum present.

II. Pledge of Allegiance to the Flag

III. Roll Call

Board Members Present:	Mr. Gregory Primm, Mr. Forrest Schultz, Mr. Jim Ferguson, Mr. Rick Fetterman, Mr. Paul King, Mr. Dan Obriot Mrs. Rebecca Ross, Mrs. Susan Wenckowski
Board Members Absent:	Mr. Dominick Duso
Administrators Present:	Dr. Matthew Curci Mr. Dan Consuegra Mr. Travis Barta Ms. Courtney Anderson
Administrators Absent:	Not required to attend
Guests:	Mr. George Guido, Tribune Review Ms. Sarah Steighner, Leader Times Ms. Karen Brock, Director – Lenape Tech School Mr. Wesley Kuchta, Principal – Lenape Tech School Ms. Sandee Cecchini, AREA Mr. Andrew Jones, Student Council Mr. Ben Seevers, Student Mrs. Virginia Madison Mr. Randy Oaks
Solicitor:	Matthew Hoffman, Esquire

IV. APPROVAL OF MEETING MINUTES

Be it resolved that the Apollo-Ridge Board approves the minutes of the November 8, 2017 Special meeting; November 28, 2017 Legislative Meeting, and the December 5, 2017 Reorganization Meeting.

Motion: Mr. King Second: Mr. Obriot

Voice Vote: 8 AYE 0 NAY

V. BOARD AND SUPERINTENDENT REPORTS

- A. Lenape Vocational Technical School
- Guests: Director Karen Brock and Principal Wesley Kuchta

Mrs. Wenckowski's report covered these topics:

- Approved Dan Lucovich, Freeport, as President; Anthony Shea, Leechburg, Vice President; and Tim Scaife, Armstrong, as Treasurer.
- New board members: Michael Huth, Freeport; Darrius Lovelace, Leechburg; and Douglas Smith and Tracy Bowser, Armstrong.
- Chris DeVivo, Armstrong, is the Superintendent of Record
- Accepted the resignation of Haley McCoy, Administrative Assistant for Adult Education. Ms. Jolen Seese was hired to fill the 200 day vacancy with a \$19,140 salary and benefits.
- Fifteen students were registered for the Practical Nursing program which began in December.
- Approved the 2018-2019 school calendar with August 16 as the designated first day.
- Patricia Start and Andrea Vetica were hired as substitute instructors at a salary of \$28/hour with no benefits at the Practical Nursing Lawrence site.
- Next meeting is February 15

B. ARIN Intermediate Unit #28

Mrs. Ross had no report as the ARIN BOD did not meet in January.

C. Legislation (Mr. Dan Obriot)

D. Apollo-Ridge Education Foundation

Dr. Curci shared these details in Mr. Duso's absence.

- Nextier Bank
 - EITC Donation \$5000
 - School Visit on February 7
- Reorganization Meeting
 - Approved \$57,000 Budget for 2018
 - Sponsoring a \$1000 scholarship for a graduating senior planning to go to either college or trade school
- Learning Festival / Vendor/Crafter Fair – March 17
- Mosaic Project nearing completion. Mural set to begin in April.
- Save the Date: Gala/Silent Auction scheduled for November 3

E. Superintendent Report

Dr. Curci's report included many student achievements.

- Board Recognition
- New Website
- Kindergarten Registration: April 3&5 – Call 724-478-6000, ext. 5001 for an appointment
- Student Accolades and Accomplishments
 - Apollo Area Lions Club Students of the Month
 - December: Megan Ost and Breanna Murray
 - January: Drew Kyle Fitzroy and Isaac Thompson
 - District Chorus – January 24-27 at Dubois High School : Mollie Charlton, Shaley Mangess, Nevin Herr, Garett Johnston
 - Junior County Band – January 30 at Armstrong Jr/Sr High: Anastasia Rabickow, Emily Bonelli, Elizabeth Masters, Hannah Stoughton, Elizabeth Bowen, Delaney Ashbaugh, Haley Foster, Maya McGinley, Sophie Mitchell, Colton Nagg, Devon Viegas, Christian Trinciante, Cole Rearick, Dan Bender, Jess Ross, Owen Crawford, Amber Schwaed, Hayden Hitchman, Ryan Desantis, Aaron Worst, Kenny Crane, Summer McPherson, Kate Myers
 - Region Band – All six students who participated in District Band are moving on to Region Band: Breanna Murray, Isaac Thompson, Victoria Querry, Elizabeth Ross, Ben Hodil, and Bri Hodak
 - Youth/Junior High Wrestling Accomplishments
 - Blairsville Brawl – Gage Wingard 1st, Wyatt Taubler 1st, Roger Shearer 3rd
 - Mt. Pleasant Clash of the Vikings – Nick Curci 1st
 - Powerade – Logan Harmon 1st, Nick Curci 2nd
 - NUWAY National Duals – Nick Curci All-American
 - Latrobe GLOW – Logan Harmon 1st
 - Logan Harmon – North Allegheny Invitational – 1st
 - Nick Curci – Milt Lantz Memorial Open – 1st
- Principals' Mid-Year Updates
- Upcoming Dates:

- FEB 9: Elementary School Valentine Party
- FEB 14: Middle of Third Quarter Reporting Period
- FEB 15: Middle School Spring Picture Day
- FEB 19: School in Session: 2nd Snow Make-Up Day (January 4)
- FEB 21: Elementary School Spring Picture Day
- FEB 28: Elementary School Dr. Seuss Night (Tentative)
- MAR 8-10: Spring Musical: Mary Poppins
- MAR 17: Apollo-Ridge Education Foundation Learning Festival and Vendor/Craft Fair

F. Student Council
Mr. Jones had nothing to report

IV. RESOLUTIONS

A. Finance

Resolution A-1

Be it resolved that the Apollo-Ridge Board approves payment of District Bills for the period November 29, 2017, through January 19, 2018 in the amount of \$1,456,929.92, and the Treasurer’s Reports for November and December 2017.

Resolution A-2

Be it resolved that the Apollo-Ridge Board approves an agreement with Grade Point Resources for the provision of Speech Therapist services as marked [Exhibit A-2](#).

Resolution A-3

Be it resolved that the Apollo-Ridge Board approves an agreement with Ohiopyle Prints Inc. to use Apollo-Ridge marks to market, produce, and distribute school spirit items as marked [Exhibit A-3](#)

<p>Be it resolved that the Apollo-Ridge Board approves Finance resolutions A-1 through A-3.</p> <p>A-1 Payment of District Bills and Treasurers Reports for November and December 2017 A-2 Grade Point Resources Agreement A-3 Ohiopyle Prints Inc. Agreement</p>		
<p>Motion: Mr. King Second: Mr. Obriot</p> <p>Roll Call:</p>		
8 AYE	0 NAY	Motion passed

B. Personnel

Resolution B-1

Be it resolved that the Apollo-Ridge Board approves Source 4 Teachers substitute personnel for the 2017-2018 school year as marked [Exhibit B-1](#).

Resolution B-2

Be it resolved that the Apollo-Ridge Board approves unpaid leaves as marked [Exhibit B-2](#).

Resolution B-3

Be it resolved that the Apollo-Ridge Board approves 2017-2018 district-hired substitutes as marked [Exhibit B-3](#).

Resolution B-4

Be it resolved that the Apollo-Ridge Board extends the long-term substitute position for Ms. Amy Plazio through the end of the 2017-2018 school year, with salary and benefits as per the Apollo-Ridge Education Association Agreement.

Resolution B-5

Be it resolved that the Apollo-Ridge Board approves Mr. David Boggs, Saltsburg, as a part-time (4-hour) custodian, effective January 23, 2018, with salary and benefits as per the SEIU 32BJ Agreement, pending receipt of Acts 34, 114, 151, and 168 clearances.

Resolution B-6

Be it resolved that the Apollo-Ridge Board approves Mr. Russell Prosser, Vandergrift, as a part-time (4-hour) custodian, effective January 23, 2018, with salary and benefits as per the SEIU 32BJ Agreement, pending receipt of Acts 34, 114, 151, and 168 clearances.

Resolution B-7

Be it resolved that the Apollo-Ridge Board approves Mr. Chad Callen, Apollo, as a part-time (4-hour) custodian, effective January 23, 2018, with salary and benefits as per the SEIU 32BJ Agreement, pending receipt of Acts 34, 114, 151, and 168 clearances.

Resolution B-8

Be it resolved that the Apollo-Ridge Board approves IUP School Psychologist internships as marked [Exhibit B-8](#).

Resolution B-9

Be it resolved that the Apollo-Ridge Board accepts the resignation of Mr. Jason Wensel, part-time custodian, effective January 12, 2018.

Resolution B-10

Be it resolved that the Apollo-Ridge Board accepts the resignation of Mr. Jimmy McIlwain, part-time custodian, effective February 28, 2018.

Resolution B-11

Be it resolved that the Apollo-Ridge Board approves a change in status for Mr. Thomas Myers, Apollo, from part-time (4-hour) to full-time (8-hour evening) custodian, effective January 23, 2018, with salary and benefits as per the SEIU 32BJ Agreement.

Resolution B-12

Be it resolved that the Apollo-Ridge Board approves 2017-2018 supplemental positions as marked [Exhibit B-12](#).

Resolution B-13

Be it resolved that the Apollo-Ridge Board approves Ms. Kelli O'Rourke, Greensburg, as Director of Food Service effective July 1, 2018, pending receipt of Acts 34, 114, 151, and 168 clearances, at a salary for the 2018-19 school year of \$57,500 and benefits per the Act 93 Non-Instructional Administrator Agreement (to be modified to address the eleven-month work year for this position). Further, the Administration is authorized to schedule Ms. O'Rourke for up to 30 work days in advance of the foregoing date for purposes of training and to perform administrative duties at her per diem rate of salary.

Resolution B-14

Be it resolved that the Apollo-Ridge Board approves a change in status for Mr. Randy Oaks as Assistant to the Director of Building and Grounds effective February 1, 2018, with salary (\$50,000 annually) and benefits per the Act 93 Non-Instructional Agreement.

Be it resolved that the Apollo-Ridge Board approves Personnel resolutions B-1 through B-14.

B-1 2017-2018 Source 4 Teachers Substitutes
 B-2 Unpaid Leave Requests
 B-3 2017-2018 District –Hired Substitutes
 B-4 Extension of Long-Term Assignment: Plazio
 B-5 New Hire: David Boggs, Part-time Custodian
 B-6 New Hire: Russell Prosser, Part-time Custodian
 B-7 New Hire: Chad Callen, Part-time Custodian
 B-8 IUP School Psychologist Internships
 B-9 Resignation: Jason Wensel, Custodian
 B-10 Resignation: Jimmy McIlwain, Custodian
 B-11 Change in Status: Thomas Myers, Custodian
 B-12 2017-2018 Supplemental Positions
 B-13 New Hire: Kelli O'Rourke, Food Service Director
 B-14 Change in Status: Randy Oaks, Assistant to Director of Building & Grounds

Motion: Mr. King Second: Mr. Obriot

Roll Call:		
8 AYE	0 NAY	Motion Passed

C. Curriculum

Resolution C-1

Be it resolved that the Apollo-Ridge Board approves conference attendance requests as marked [Exhibit C-1](#).

Resolution C-2

Be it resolved that the Apollo-Ridge Board approves continued participation in the ARIN Pregnant & Parenting Teen Program at an annual cost of \$900.

Be it resolved that the Apollo-Ridge Board approves Curriculum resolutions C-1 through C-2.		
C-1 Conference Attendance Requests C-2 ARIN Pregnant & Parenting Teen Program		
Motion: Mr. Fetterman Second: Mr. King		
Roll Call:		
8 AYE	0 NAY	Motion Passed

D. Student Activities

Resolution D-1

Be it resolved that the Apollo-Ridge Board approves field trip requests as marked [Exhibit D-1](#).

Be it resolved that the Apollo-Ridge Board approves Student Activities resolution D-1.		
D-1 Field Trip Requests		
Motion: Mr. King Second: Mr. Obriot		
Roll Call:		
8 AYE	0 NAY	Motion Passed

E. Student Transportation

F. Facilities and Property Services

G. Food and Nutrition Services

H. Legislation – Board Policy

Resolution H-1

Be it resolved that the Apollo-Ridge Board approves the first reading of Board Policy 808: Food Services as marked [Exhibit H-1](#).

Resolution H-2

Be it resolved that the Apollo-Ridge Board reaffirms Board Policy 249: Anti-Bullying as presented.

Be it resolved that the Apollo-Ridge Board approves Legislation resolutions H-1 through H-2. H-1 First Reading – Board Policy 808: Food Services H-2 Policy Reaffirmation – Board Policy 249: Anti-Bullying		
Motion: Mrs. Wenckowski Second: Mr. Fetterman		
Roll Call:		
8 AYE	0 NAY	Motion Passed

VIII. Hearing of the General Public

IX. Old Business

X. Adjournment

Motion: Mr. King	Second: Mr. Obriot
Time: 7:37 PM	

NEXT MEETING DATES:

Committee	Tuesday, February 20, 2018
Legislative	Monday, February 26, 2018

Contract:**Grade Point Resources and Apollo Ridge School District**

This contract is established between Grade Point Resources and Apollo Ridge School District. Contract is for services to initiate February 12, 2018 and conclude June 1, 2018.

Grade Point Resources will provide one speech therapist who is properly credentialed according to his/her profession to execute the following duties:

Specifics:

Staff person will initiate work on February 12, 2018 and conclude June 1, 2018. Report time is 8 a.m. – 3:45 p.m.

Duties:

- Conduct formal speech therapy evaluations of students, provided that parents grant permission to evaluate.
 - Draft appropriate speech and language IEP goals for all speech and language students.
 - Draft all documents necessary for speech-only students including, but not limited to, IEPs, documents necessary to dismiss a student from services, and documents necessary to include a student in services.
 - Provide consultation with regular education and special education teacher as needed in the implementation of speech and language goals, objectives, and/or specially designed instruction.
 - Gain input of the IEP team, including regular education and special education teachers, as well as parents when a student is being considered for dismissal from speech services.
 - Provide speech therapy treatment sessions as designated by the students' IEP's.
 - Serve as an IEP team member and attend IEP meetings.
 - Serve as case manager for speech-only students.
 - Provide appropriate and timely documentation of therapy sessions.
 - Provide input for student evaluations for students who have both speech and learning support.
 - Complete timely progress reporting of speech therapy goals issued quarterly.
 - Log summaries of parent phone calls and keep records of parent emails.
 - Maintain confidential files for each student.
- A. Grade Point staff provisions required at Apollo Ridge School District:
- Dedicated office with a desk, phone, and locking file cabinet to provide confidential space to treat students, make phone calls, and maintain confidential documentation
 - School email address and access
 - Entry badge
 - Assistance, cooperation, and participation of Apollo Ridge School District's administrative, professional, and support staff in the development and implementation of the services outlined above
 - Access to copier, fax, office supplies as needed
 - Laptop or desk top computer
- B. Documentation:
- Grade Point Resources will provide to Apollo Ridge School District all certifications and clearances of personnel as required by law and/or by Apollo Ridge School District prior to staff initiating work at Apollo Ridge School District.
 - Grade Point Resources shall provide evidence of liability insurance coverage during the contract period with limits of liability not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate general liability. Grade Point Resources shall add Apollo Ridge School District as an additional insured.
 - Grade Point Resources and all agents/employees/subcontractors of Grade Point Resources shall observe and comply with the provisions of the Individuals with Disabilities Education Act 2004 and all relevant portions of the PA Public School Code, HIPAA, FERPA, and all other applicable laws, rules, regulations and requirements of any and all governmental bodies having jurisdiction over services to be rendered by Grade Point Resources.
- C. Compliance with Applicable Law:
Grade Point Resources shall ensure that the services it provides comply with all requirements of State and Federal law to the extent such compliance does not depend upon the performance or actions of any other individual or entity beyond the control of Grade Point Resources. Apollo Ridge School District shall provide such action, assistance, or cooperation as is required to ensure that students referred to Grade Point Resource's staff receive a Free Appropriate Public Education in compliance with all applicable provisions of state and federal law.

While present in the Apollo-Ridge School District schools, Grade Point Resources personnel shall abide by applicable school policies, including those prohibiting the use of tobacco and alcohol and the possession of weapons.

- D. Payment for Grade Point Resources:

- (1) Apollo Ridge School District agrees to pay Grade Point Resources \$42 an hour for services provided under this Agreement. Consultant's fees are inclusive of all expenses incurred by Consultant in performance of services under this Agreement, including travel expenses and insurance premiums.
- (2) Grade Point Resources shall submit invoices on or before the 5th day of each calendar month for services rendered during the preceding calendar month.
- (3) Apollo Ridge School District shall make payment on invoices so that payment is received within -30 days of the date of the invoice.

E. Liabilities:

The parties agree to indemnify, defend, and hold harmless each other, their respective directors, officers, employees and agents, against all claims, damages, losses or penalties for personal injury or death or damage to personal or real property owned or leased by such party, or the operation of maintenance of any equipment or vehicles provided or used by such party arising out of any acts or omissions of employees. None of the administrative, professional, paraprofessional or support personnel provided by the parties shall be considered employees or agents of the other party hereto for any purpose. The parties agree to indemnify, defend, and hold harmless each other against all claims, damages, losses or penalties resulting from any judicial, administrative, or another determination that any staff member of one party hereto is an employee or agent of the other party hereto.

Grade Point Resources shall indemnify, defend and hold harmless the Apollo-Ridge School District from and against any and all damages, costs, including attorneys' fees, judgments, settlements, claims or expenses of any nature arising out of Grade Point Resources' acts and omissions while providing services pursuant to this Agreement.

F. Term/Termination:

This Agreement shall commence upon the date of signature and conclude on June 1, 2018. If school district is not satisfied with employee's performance, it may notify Grade Point in writing that employee's work is insufficient. Grade Point shall have ten school days from the date of this notice to provide a remedy. If after such period, the employee's work is still not satisfactory, Grade Point will replace employee and will provide a substitute during the interim who meets all state requirements for the job description above. Once employee's contract has been fulfilled, the district may request the staff member be present to participate in any complaint, due process hearing, or Court proceeding relative to work that was done by Grade Point staff at a rate of \$65 per hour.

The Apollo-Ridge School District may terminate this Agreement, at any time, with or without cause, upon written notice to Grade Point Resources. In such event, Grade Point Resources shall be entitled to payment for services rendered prior to termination.

G. Relationship of Parties:

It is understood by the parties that Grade Point Resources is an independent contractor with respect to Apollo Ridge School District. The means and methods for accomplishing the desired results shall be at the full discretion, skill and judgment of Grade Point Resources. Apollo Ridge School District will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Grade Point Resources.

H. Entire Agreement:

This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This agreement supersedes any prior written or oral agreement between the parties.

I. Amendment:

This Agreement may not be modified or amended unless the amendment is in writing and signed by both parties and, with respect to Apollo-Ridge School District, unless approved by resolution of its Board of School Directors.

J. Severability:

If any provision of this agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid and unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

L. Waiver of Contract Right:

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

M. Applicable Law:

The laws of the state of Pennsylvania shall govern this Agreement.

N. No Assignment:

Consultant shall not subcontract or assign any of the services covered by this Agreement or any right to monies to be paid hereunder without the written consent of Apollo-Ridge School District.

Royalty Agreement

This agreement is BETWEEN Ohiopyle Prints Inc., a corporation having an address of 410 Dinnerbell Rd. Ohiopyle, PA 15470 ("OP"), D/B/A "My Town Originals®" a registered fictitious name,

AND Apollo-Ridge School District located at 1825 State Route 56, Spring Church, PA 15686 (the "School").

License to use Marks: The school grants OP the non-exclusive right and a license to use the school Marks (as defined herein) for marketing, manufacturing, and distribution of apparel and accessories ("Products") sold to retailers and consumers. School "Marks" are defined as school name, nickname, mascot, and related designs, logo graphics and symbols approved by the School in writing in advance. Any goodwill derived from the use by OP of the Mark shall inure to the benefit of the School. Upon written request by the School, OP shall at its own expense supply a reasonable number of production samples of the Products prior to any use of the Mark and any time thereafter for the School's inspection and approval. In the event that the School rejects any sample, it shall give written notice of such rejection to OP within 30 days of receipt by the School of the sample. OP shall immediately cease distribution of such Products and shall not recommence distribution until the School confirms in writing that it may do so. In the absence of a written notice of rejection, within 30 days of receipt of a sample, the sample shall be deemed to have been approved by the School.

School Sales: This agreement shall not affect the purchase and sales of the School's booster clubs and bookstore in any way.

School Marks: The School warrants and represents that, to the best of the School's knowledge as of the date this Agreement is executed, it is the owner of all rights in and to the licensed Marks within the territory in which the School is located. The School license its Marks to OP for the sale and distribution of Products bearing the School's name, nickname, and related designs, logo graphics, and symbols as set forth herein. This agreement does not authorize OP to sublicense School Marks to other parties.

Indemnification: OP agrees to indemnify and hold the School, its officers, agents, employees, and assignees harmless from liability, loss or damage suffered as a result of claims, demands, cost or judgments, including legal fees arising out of use of school Marks in connection with any product sold by OP.

Term/Termination: This agreement will remain in effect for one year and will renew automatically. The School may terminate this agreement at any time for any reason upon written notification to OP. Upon written notification, OP will immediately discontinue production of any new products but shall retain the right to sell any remaining inventory, except in cases of infringement alleged by the School and pay the School all royalties due under this Agreement in connection with such remaining inventory.

Payments: Payment will be made to the School based on 7% of the net sales invoiced to OP's customers each quarter. No royalties are collected nor paid on direct sales to the school or its booster clubs. OP will make payments within thirty days following the end of each calendar quarter. Any checks not cashed after 90 days from issuance will become property of OP. OP shall keep complete and accurate books and records related to Products sold and shall make the same available during normal business hours for inspection and audit by the School. If such inspection or audit should reveal a discrepancy in the royalties paid from those payable under this Agreement, OP shall immediately make up the shortfall and reimburse the School for any professional charges incurred for such audit or inspection. Such inspection and audit right of the School shall remain in effect for a period of one year after the termination of this Agreement.

2017-2018 SOURCE 4 TEACHERS SUBS
PENDING RECEIPT OF ACTS 34, 114, 151 AND 168 CLEARANCES

Substitute Name	Certification/Education
Monstrola, Michael	Health and Physical Education
Ellison, Matthew	Health and Physical Education
LaPorte, Matt	Health and Physical Education
Stitt, Rachel	Bachelor's Degree
Ferrara, Gena	Bachelor's Degree
Toy, Rachel	Bachelor's Degree
Smith, Brittany	Home Economics
Bilbie, Cynthia	HS Diploma
Koval, Dmitri	Emergency Permit
White, Sonya	HS Diploma
Bogdan, Allison	Special Education Early Childhood
Lefchik, Jill	Bachelor's Degree
Kunkle, Tabitha	60 College Credits

EXHIBIT B-2

[Resolution B-2](#)

UNPAID LEAVE REQUESTS

Request Number	Dates	Reason
UNP122117	March 5, 2018 through June 4, 2018	Childbearing
UNP120617	January 29 – February 2, 2018	Personal
UNP010418	January 16-23 and January 30-February 6, 2018	Medical Procedure
UNP122017	December 21, 2017 intermittently indefinitely	FMLA
UNP020117	February 1,2,5,6, 2018	Personal
UNP011518	January 12, 2018	Emergency
UNP011918	January 10, 2018	Medical

2017-2018 DISTRICT-HIRED SUBSTITUTES
PENDING RECEIPT OF ACTS 34, 114, 151 AND 168 CLEARANCES

NAME	ADDRESS	CERTIFICATION
David Boggs	Saltsburg	Custodian Substitute
Chad Callen	Apollo	Custodian Substitute
Russell Prosser	Vandergrift	Custodian Substitute

2017-2018 IUP School Psychologist Internships

Student Teacher Name	University	Mentor	Dates
Ray Schroeder	IUP	Travis Barta/Sherri Ellison	February/March 2018
Duane Walker	IUP	Travis Barta/Sherri Ellison	February/March 2018
Kyra Hulsebos	IUP	Danielle Lynch	Spring Term 2018

2017-2018 Supplemental Contracts

NAME	ADDRESS	PROGRAM	POSITION
Donald Earnest	Spring Church	Softball	Volunteer Coach
Bruce Yard	Spring Church	Basketball	9 th Grade Coach

EXHIBIT C-1

[Resolution C-1](#)

CONFERENCE ATTENDANCE REQUESTS

<u>DATES</u>	<u>PARTICIPANT / BUILDING / ASSIGNMENT</u>	<u>TITLE / SPONSOR / LOCATION</u>	<u>COST</u>	<u>SUB</u>
January 28-30, 2018	Beth Weinel Elementary 4/5 ELA	Presenter at Title I TSP Conference Title I ISP Station Square, Pittsburgh	\$215.97 Curriculum	Yes
March 6-9, 2018	Jennie Ivory Assist Superintendent/CFO	PASBO Steel Eagle Leadership Institute PASBO Bedford	\$999.61 General Fund	No

EXHIBIT D-1

[Resolution D-1](#)

FIELD TRIP REQUESTS

<u>DATES</u>	<u>GRADE/GROUP/TEACHER(S) /CURRICULUM</u>	<u>DESTINATION</u>	<u># STUDENTS</u>	<u>COST</u>	<u>SUB</u>
May 15, 2018	Grade 4 Lori Murphy Science	Carnegie Science Center Pittsburgh	94	\$800 PTA	0
February 3, 2018	Middle School Math Counts Danielle White Mathematics	Grove City College Grove City	10	\$365 GIFTED	0
February 24, 2018	Middle/High School PJAS Danielle White Individual Science Projects	Slippery Rock University Slippery Rock	15	\$415 GIFTED	0
May 22, 2018	Grade 5 Chad Danka American/Pennsylvania History	Fort Ligonier Ligonier	100	PTA	1
May 3, 2018	Grade 5 Chad Danka American/Pennsylvania History	Flight 93 Memorial Shanksville	100	Flight 93 Grant	1
February 8, 2015	Junior Class Michelle Lukehart/Janetta Thomas College Exploration	David L. Lawrence Convention Center, Pittsburgh Penn State New Kensington	84	\$500 HS Budget	0
VARIOUS	HS/MS Ski Club Dustin Traill Extracurricular Ski Trip-Evening	7 Springs Resort Champion	20-35	\$0 Ski Club	0
February 13, 2018	ARMS/HS County Chorus Bill Duff Vocal Music	Freeport Middle School Freeport	25	\$350 MS/HS BUDGET	1
May 16, 2018	Grade 1 Janie Fryer Hands-On STEM	Pittsburgh Children's Museum Pittsburgh	85	ARES PTA	0
February 21, 2018	High School Student Council Andrew Jones/Kelly Shoop/Michele Brown Addiction	2018 Youth Leadership Conference IUP Campus Indiana	10	\$355 AICDAC	2

Costs include transportation, substitutes, and registration/entry fees

SECTION: OPERATIONS

TITLE: FOOD SERVICES

ADOPTED: January 25, 2010

808. FOOD SERVICES	
1. Purpose	The Board recognizes that students require adequate, nourishing food and beverages in order to grow, learn and maintain good health. The Board directs that students shall be provided with adequate space and time to eat meals during the school day.
2. Authority SC 504, 1335, 1337	The Board shall provide food service for school breakfasts and for school lunches that meet the nutritional standards required by state and federal school breakfast and lunch programs.
SC 504	A statement of receipts and expenditures for cafeteria funds shall be presented monthly to the Board for its approval.
SC 504	Food sold by the school may be purchased by students and District employees but only for consumption on school premises and at ala carte prices.
3. Delegation of Responsibility	Operation and supervision of the food services program shall be the responsibility of the Director of Food and Nutrition Services.
SC 504, 1337	Cafeterias shall be operated on a nonprofit basis. A periodic review of the cafeteria accounts shall be made by the Superintendent and Business Manager monthly, and by the auditor annually.
35 P.S. Sec. 655.6 7 CFR Sec. 246.24	The Superintendent or designee shall comply with state and federal requirements for conducting cafeteria health and safety inspections and ensuring employee participation in appropriate inspection services and training programs.
Pol. 246	To reinforce the District's nutrition education program, foods served in school cafeterias shall: <ol style="list-style-type: none"> 1. Be carefully selected to contribute to students' nutritional well-being and health. 2. Meet nutritional standards specified in laws and regulations. 3. Be prepared by methods that will retain nutritive quality, appeal to students, and foster lifelong healthy eating habits. 4. Be served in age-appropriate quantities, at reasonable prices.
4. Guidelines SC 504	Surplus accounts shall be used only for the improvement and maintenance of the food service program. All funds derived from the operation, maintenance or sponsorship of the food service program shall be deposited in the Food Service Account, a special bank account, in the same manner as other District funds. Such funds shall be expended in the manner approved and directed by the Board, but no amount shall be transferred from the Food Service Account to any other account or fund, except that District advances to the food service program may be returned to the District's general fund from any surplus resulting from its operation.

<p>42 U.S.C. Sec. 1751-1769h, 1773 7 CFR Sec. 210.1- 210.31, 220.1-220.21</p>	<p>The District shall participate in the Federal School Breakfast Program and Federal School Lunch Program.</p>
<p>7 CFR Sec. 245.1-245.13</p>	<p><u>Free/Reduced-Price Meals</u></p> <p>The District shall provide free and reduced-price meals and milk to students in accordance with terms of the National School Lunch and National Breakfast Programs.</p> <p>The District shall inform parents/guardians of the eligibility standards for free and reduced-price meals.</p> <p>Reasonable efforts shall be made to provide equal treatment for and protect the identity of students receiving free or reduced-price meals.</p> <p>A parent/guardian shall have the right to appeal a decision regarding his/her application for free or reduced-price food services to the Superintendent.</p> <p><u>Lost, Stolen, and Misused Meal Tickets</u></p> <p>The Board recognizes the need for guidelines with respect to internal controls for students who are extended credit in their lunch account.</p> <p>Parents/Guardians and students shall be advised in writing annually by the Business Office of the District's responsibility regarding availability of credit and of the students' corresponding responsibility for their credit. Such notice shall be provided at the time applications for Free and Reduced Meals are distributed to households.</p>
<p>SC 1337(d)(2)</p>	<p>Unless the student's parent or guardian has specifically provided written directive to a school to withhold a school meal, a student who requests a school meal will provided with one, regardless of whether there is a positive balance or sufficient funds available in their account.</p> <p>When a student owes money for five or more school meals, the Director of Food Service or their Designee will make at least two attempts to reach the student's parents or guardians and have the parent or guardian apply for participation in school food program.</p>
<p>SC 1337(d)(3)</p>	<p>The Director of Food Service or their Designee may offer assistance with applying for participation in the school food program.</p> <p>Communications regarding money owed by a student for school meals will be made to the student's parents or guardians and not the student. Schools may contact the student's parent or guardian by means of a letter addressed to the parent or guardian that is delivered by the student.</p>
<p>SC 1337(d)(4)</p>	<p>No a la carte items may be purchased by students at any time there is a negative balance in a student account, or if there are insufficient funds available to cover the cost of an item.</p>
<p>SC 1337(d)(5)</p>	<p>The District shall maintain a list of student(s) who have insufficient credit or funds in the current school year and the number of occurrences for each student. Similarly, a list of extended credit shall also be maintained. A student who cannot pay for a school meal or who owes money for school meals shall not be publicly identified or stigmatized, nor may they be required to perform chores or other work to pay for the school meal. A student may not be required to discard a school meal after it was served due to the student's inability to pay for the meal or the amount of money owed by the student for prior school meals.</p> <p>The District reserves the right to institute additional regulations in cases involving continual or flagrant misuse of the food service account.</p> <p>References:</p>

	<p>School Code – 24 P.S. Sec. 504, 1335, 1337</p> <p>Public Eating Places – 35 P.S. Sec. 655.6</p> <p>Child Nutrition and WIC Reauthorization Act of 2004 – P.L. 108-265</p> <p>School Lunch and Breakfast Programs – 42 U.S.C. Sec. 1751-1769h, 1773</p> <p>National Food Service Programs, Title 7, Code of Federal Regulations – 7 CFR Sec. 210.1-210.31, 220.1-220.21, 245.1-245.13, 246.24</p> <p>Board Policy – 246</p>
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