



ATWATER ELEMENTARY SCHOOL DISTRICT

*A Tradition of Excellence*

**Minutes  
Regular Board Meeting  
Tuesday, September 8, 2015**

**CALL TO ORDER**

The Atwater Elementary School District Board Meeting was called to order at 5:15 p.m. and adjourned to Closed Session in the Superintendent's Office.

**ROLL CALL OF MEMBERS**

Members Fincher, Lee, Whitney and Wilson were all present.

**IDENTIFY CLOSED SESSION AGENDA ITEMS**

There were no members of the public present.

**ADJOURN TO CLOSED SESSION**

**RECONVENE OPEN SESSION**

Open Session reconvened at 6:20 p.m.

**REPORT ON CLOSED SESSION ACTION ITEMS, IF ANY.**

There was no report from Closed Session.

**FLAG SALUTE**

The Flag Salute was led by Camille Dean, Mitchell K-6 student.

**INVOCATION**

The Invocation was led by Pastor Paul Lundberg, Atwater Baptist Church.

**REVISION/ORDERING/ACCEPTANCE OF AGENDA**

**MOTION** by Fincher, **SECONDED** by Lee to accept the Agenda after correcting the following items: XIII.A.1.c. should read Bellevue Elementary School; XIII.A.2.d. should read Bellevue Senior Elementary, and XIII.A.2.w. should read Mitchell Senior Elementary. **MOTION CARRIED** by a vote of 4-0.

**PRESENTATIONS/RECOGNITION**

**MK-6 Elementary School Showcase**

Christy Lobao, Principal Mitchell K-6 Elementary School showcased her school and staff through a powerpoint presentation.

**SUPERINTENDENT'S REPORT**

Principal Updates—All Principals gave brief updates on highlights at their sites as well as challenges.

**CONSENT AGENDA**

**A. Personnel Action:**

**1. Certificated Employee Approvals:**

- a. Appointment of Deborah Voss as Third Grade teacher at Peggy Heller Elementary, effective August 11, 2015.
- b. Appointment of Stacey Machado as Second Grade teacher at Elmer Wood Elementary, effective August 24, 2015.
- c. Maternity Leave request from Employee No. 324, Third Grade teacher at Bellevue Senior Elementary, effective September 28, 2015 till January 4, 2016.
- d. Maternity Leave request from Employee No. 898, Fourth Grade teacher at Thomas Olaeta, effective October 26, 2015 till January 4, 2016.

**2. Classified Employee Approvals:**

- a. Appointment of Gabriela Hoyos as Community Outreach Coordinator at Thomas Olaeta, effective August 24, 2015.
- b. Appointment of Guadalupe Moreno as Instructional Assistant for Kindergarten at Elmer Wood and Aileen Colburn Elementary Schools, effective August 21, 2015.
- c. Appointment of Gladys Venegas as Instructional Assistant for Kindergarten at Elmer Wood and Aileen Colburn Elementary Schools, effective August 21, 2015.
- d. Appointment of Melissa Brito as Special Education Assistant at ~~Elmer Wood~~ Bellevue Senior Elementary School, effective August 20, 2015.
- e. Appointment of Brandy Tillett as Special Education Assistant at Bellevue Elementary School, effective August 18, 2015.
- f. Appointment of Kristina Mays as Instructional Assistant for Kindergarten at Peggy Heller Elementary, effective August 18, 2015.
- g. Appointment of Karen Duran as Instructional Assistant for Kindergarten at Peggy Heller Elementary, effective August 18, 2015.
- h. Appointment of Tania Macias as Community Outreach Coordinator for Bellevue Senior Elementary, effective August 17, 2015.
- i. Appointment of Phillip Jenkins as Campus Supervisor at Bellevue Senior Elementary, effective August 18, 2015.
- j. Appointment of Kirsten Shulley as Instructional Assistant for Kindergarten at Peggy Heller Elementary, effective August 18, 2015.
- k. Appointment of Divina Flores as Instructional Assistant for Kindergarten at Thomas Olaeta Elementary, effective August 18, 2015.
- l. Appointment of Bao Vang as Instructional Assistant for Kindergarten at Thomas Olaeta Elementary, effective August 18, 2015.
- m. Appointment of Grace Diaz as Instructional Assistant Kindergarten at Elmer Wood Elementary, effective August 24, 2015.
- n. Appointment of Crystal Arzt as Instructional Assistant for Special Education at Peggy Heller, effective August 31, 2015.
- o. Appointment of Vanessa Herrera as Instructional Assistant for Special Education at Elmer Wood, effective August 25, 2015.
- p. Request for a Leave of Absence from Employee No. 511, Campus Supervisor at Thomas Olaeta Elementary, effective August 18, 2015 till October 16, 2015.
- q. Request for shorter hours every Tuesday for Employee No. 216, Special Circumstance Associate for Special Education, in order to complete BA degree, effective August 24, 2015 through December 18, 2015.
- r. Request for an extension of Leave of Absence under FMLA for Employee No. 5109, effective August 31-November 27, 2015.
- s. Resignation from Amy Jimenez, Instructional Assistant at Shaffer School, effective September 10, 2015.
- t. Resignation from Cynthia Varela, Instructional Assistant for the Homework Club at Peggy Heller Elementary, effective September 1, 2015.
- u. Appointment of Debbie Medina, Campus Supervisor at Aileen Colburn Elementary, effective September 4, 2015.

- v. Appointment of Amy Quiralte, Avid Tutor at Bellevue Elementary, effective September 2, 2015.
- w. Appointment of Gladys Venegas, Avid Tutor at Mitchell K-6 Senior Elementary, effective August 31, 2015.

**3. Athletic Team Coach Approvals: (Mitchell Senior)**

Volleyball Varsity	Ronalee Johnson	September 2015
Volleyball J.V.	Rachel Mathiesen	September 2015
Boys Varsity Soccer	Brian Meidlinger	September 2015
Boys J. V. Soccer	Johnny Martin	September 2015
Girls Varsity Soccer	Heidi Palafox	October 2015
Girls J.V. Soccer	Joellen Sevilla	October 2015
Boys Varsity Basketball	Tony Hillyer	Nov/December 2015
Boys J.V. Basketball	Tony Hillyer	Nov/December 2015
Girls Varsity Basketball	Curtis Boyenga	Jan/February 2016
Girls J.V. Basketball	Allen Hewitt	Jan/February 2016
Boys Varsity Baseball	Moochie Terry	March/April 2016
Boys J. V. Baseball	Johnny Martin	March/April 2016
Girls Varsity Softball	John Zambrano	March/April 2016
Girls J.V. Softball	Allan Alvernaz	March/April 2016
Track A	To Be Filled	April/May 2016
Track B	Joellen Sevilla	April/May 2016
Athletic Director	Alfred Perez	All Year
Flags/Letters	Lexus Flores	All Year

**Athletic Team Coach Approvals: (Bellevue)**

Volleyball Varsity	Ronnie Lamerson	September 2015
Volleyball JV	Larry Morton	September 2015
Boys Soccer	Adrian Plascencia	October 2015
Girls Soccer	Adrian Plascencia	October 2015
Boys Basketball Varsity	Francisco Navarro	Nov/December 2015
Boys Basketball JV	Francisco Navarro	Nov/December 2015
Girls Basketball Varsity	Veronica Merced	Jan/February 2016
Girls Basketball JV	Francisco Navarro	Jan/February 2016
Baseball	Francisco Navarro	March/April 2016
Softball	Veronica Merced	March/April 2016
Athletic Director	Larry Morton	All year

**B. Approval of Current Expenditures for August 2015.**

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
01	General Fund	\$ 1,634,347.67
12	Child Development Fund	\$ 524.00
13	Cafeteria Fund	\$ 16,046.25
25	Capital Facilities Fund	\$ 993.00
40	Special Reserve Capital Outlay Fund	\$

**C. Ratification of Memorandum of Understanding between Atwater Elementary School District and Merced County Office of Education - Migrant Education 2015-2016.**

**D. Approval of Agreement for Parenting Workshops with Family Resource Council**

**E. Approval of Resolution No. 15-16-04: Gann Appropriation Limit.**

- F. Approval of Resolution No. 15-16-05: Destruction of Records.
- G. Approval of Resolution No. 15-16-09: Disposal of Obsolete or Damaged Property.
- H. Approval of Mitchell K-6 School 6<sup>th</sup> Grade Outdoor Education Program for 2015-2016.
- I. Approval of Thomas Olaeta 6<sup>th</sup> Grade Outdoor Education Program for 2015-2016.
- J. Approval of Bellevue School 6<sup>th</sup> Grade Outdoor Education Program for 2015-2016.
- K. Approval of Change of Date for Shaffer School Outdoor Education Program for 2015-2016.
- L. Approval of Facility Lease Agreements with Merced County Office of Education.
- M. Approval of Resolution 15-16-10, Bellevue Preschool PM session closure.
- N. Approval of Regular Board Meeting Minutes of August 11 and August 18, 2015.

**MOTION by Fincher, SECONDED by Whitney to Approve the Consent Agenda Items.  
MOTION CARRIED by a vote of 4-0.**

## **REGULAR AGENDA – INFORMATION/ACTION ITEMS**

### **Educational Services**

1. **Resolution No. 15-16-08: Regarding Sufficiency or Insufficiency of Instructional Materials**  
Ana Boyenga, Assistant Superintendent Education Services, presented Resolution No. 15-16-08: Regarding Sufficiency or Insufficiency of Instructional Materials.

### **PUBLIC HEARING**

Prior to Board adoption, the public was invited to address this item. There were no comments from the public. **Time In: 6:56 pm Time Out: 6:57 pm**

**MOTION BY Fincher, SECONDED BY Whitney to adopt Resolution No. 15-16-08. MOTION CARRIED by a vote of 4-0.**

2. **Gifted and Talented Education Program Update**

Ana Boyenga, Assistant Superintendent Educational Services, presented a review of the GATE program, including criteria for eligibility, formation of a district GATE committee, and a timeline for implementing the revised GATE program.

### **Human Resources**

1. **Campus Supervisor Update**

Sylvia Nelson, Assistant Superintendent Human Resources presented a recommendation to increase Campus Supervision at each site by one hour per day.

**MOTION by Lee, SECONDED by Whitney to approve the additional Campus Supervisor hours of one hour per day per site. MOTION CARRIED by a vote of 4-0.**

## Business Services

### 1. **Fencing Update**

Linda Levesque, Assistant Superintendent Business Services, presented a power point presentation indicating the areas of concern at Aileen Colburn, Elmer Wood, Shaffer and Mitchell K-6. Peggy Heller will have a push-gate installed near the cafeteria, and Bellevue School Preschool area will have a new gate installed.

**MOTION by Fincher, SECONDED by Whitney to approve the fencing recommendations as presented, with an increased budget not to exceed \$125,000. MOTION CARRIED by a vote of 4-0.**

### 2. **Resolution No. 15-16-03, 2014-2015 Education Protection ACT (EPA) Revised Figures**

Linda Levesque, Assistant Superintendent Business Services, presented information regarding the revised figures for the 2014-2015 Education Protection Act.

## **PUBLIC HEARING**

Prior to Board adoption, the public was invited to address this item. There were no comments from the public. **Time In: 7:24 p.m. Time Out: 7:25 p.m.**

**MOTION by Whitney, SECONDED by Fincher to adopt Resolution No. 15-16-03, Education Protection Act Revised Figures. MOTION CARRIED by a vote of 4-0.**

### 3. **2014-2015 Unaudited Actuals**

Linda Levesque, Assistant Superintendent Business Services, presented a report regarding Unaudited Actuals 2014-2015. The Governing Board is required to adopt the District's annual financial report for submittal to the California Department of Education. The document reports actual income and expenditures for the 2014-2015 school year.

**MOTION by Lee, SECONDED by Fincher to approve 2014-2015 Unaudited Actuals as presented. MOTION CARRIED by a vote of 4-0.**

### 4. **CUE Review**

Linda Levesque, Assistant Superintendent Business Services, presented a review of the CUE (Computer Using Educators) Team findings, with recommendations for items to be implemented.

**MOTION by Fincher, SECONDED by Whitney to approve the CUE Review Recommendations. MOTION CARRIED by a vote of 4-0.**

## Superintendent

### 1. **Board Member Interview and Appointment**

Three applicants were interviewed for the Provisional Appointment of Trustee for District Area 2 vacated by Mr. Joe Hoffar.

**MOTION by Fincher, SECONDED by Whitney to approve the Provisional Appointment of Mark Hendrickson, Trustee, Area 2. MOTION CARRIED by a vote of 4-0.**

### 2. **Appointment of School Board President and Clerk**

The Board formally elected a President and Clerk.

**MOTION by Whitney, SECONDED by Fincher to approve the appointment of School Board President, Mr. Dale Wilson, and Clerk, Mr. Scott Lee. MOTION CARRIED by a vote of 4-0.**

**COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS**

**A. Board**

- Member Fincher expressed appreciation on the quick turn-around on the Fencing and GATE Updates.

**B. Superintendent**

**ADJOURN**

The meeting was adjourned at 8:58 p.m.

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Sandra Schiber, E.D., Superintendent