

**Record of Proceedings**

Minutes of the April 28, 2015 Regular Meeting  
OTSEGO LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION

Meeting Number 2015-07

**Call to Order**

Mr. Anderson called to order the Regular Meeting of the Board of Education for the Otsego Local School District on April 28, 2015 at 6:00 pm in the High School Library. Also present: Mr. Koch (Superintendent), Mrs. Ford (Treasurer).

**Roll Call**

Mr. Anderson	Present	Ms. Barrera	Absent
Mrs. Gorski	Absent	Ms. Battin	Present
Mr. Harter	Present	Ms. Lazar	Absent
Mrs. Snyder	Present		
Mr. Tolles	Present		

**Pledge of Allegiance**

Mr. Anderson led the Pledge of Allegiance.

**Approval of the Minutes**

Mr. Harter moved to approve the minutes, Mrs. Snyder seconded.

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

Mr. Anderson declared the motion carried.

**Agenda / Adjustments Approval**

Upon recommendation by the Superintendent, Mr. Harter moved, Mr. Tolles seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mr. Tolles	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

Mr. Anderson declared the motion carried.

15-45-  
Minutes  
Approval

15-46-  
Agenda  
Approval

### **Information Items**

- A. Recognition of Otsego High School Students of the Month for April:
  - i. Leah Dubler, Freshmen
  - ii. Luke Simpson, Sophomore
  - iii. Nick McBride, Junior
  - iv. Andrew Shiley, Senior
- B. Elementary Update – Betsey Murry
- C. Transportation Update – Eva Vasher
- D. Media Center Update – Adam Koch

**Visitor's Comments** - None

### **Treasurer's Financial Reports / Recommendations**

- A. Approve the Financial Report per Exhibit 2
- B. Approve the Treasurer's contract for Deborah Ford per Exhibit 3
- C. Approve the Northwest Ohio Educational Service Center agreement for Visual Impairment Services for the 2015-2016 school year per Exhibit 4
- D. Approve the Group-Retrospective-Rating Program with Sheakley per Exhibit 5
- E. Approve the Resolution to allow the Treasurer and Transportation Director to advertise for van purchase per Exhibit 6
- F. Approve the Environmental Class of 2023 Fund 011-9123
- G. Approve the list of donations per Exhibit 7
- H. Approve the salary advancement for the 2015-2016 school year for Michelle Chamlis Bachelors to Bachelors +10, Andrea Hamrick Masters to Masters +10 and Scott Bernthisel Masters +10 to Masters+20
- I. Approve the long term absence using FMLA for the following employee:  
Tom Zeigler, April 13, 2015 – June 1, 2015 estimated.
- J. Due to the tracking and reporting requirements under the Affordable Care Act, we are changing our open enrollment date from the month of September each year to the month of June each year (with coverage beginning July 1<sup>st</sup>).

Upon recommendation by the Treasurer, Mr. Harter moved, Mr. Tolles seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mr. Tolles	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

15-47-Treasurer  
Recommendations

Mr. Anderson declared the motion carried.

### **Superintendent Recommendations**

A. After consultation with the administrative staff, the Superintendent recommends that the Board approve the employment of the following personnel:

#### **Retirement Resignations**

Darline Weaver, paraprofessional, effective May 22, 2015

#### **Retirement Resignations date change:**

Brenda Mackey, Library-Media Specialist, change from May 31, 2015 to be effective June 30, 2015

#### **2014-2015 School Year Outdoor Education Camp:**

Blayze Behney, Scot Bressler, Deb Carpenter, Lisa Grimmer, Patrick Hackney, Andrea Hamrick, Allison Liverani, Mark Nofziger, Brian Ruchkstuhl, Charlie Spencer, Lisa Wensink

#### **2014-2015 Supplemental Contracts:**

Molly Duhamel                      Curriculum Writer - \$5000  
 Laura Warden                      Curriculum Writer - \$5000

#### **2014-2015 School Year Substitute Non-Teaching Employees:**

Elaine Scott

#### **Extendend Day Contracts June 2015:**

Pam Heyman                      Extended days - 3 days  
 Brenda Mackey                    Extended days - 3 days

#### **Non-renewal of Bus Drivers effective end of 2014-2015 school year:**

Donna Baker                      Bus Driver  
 Christopher Feather              Bus Driver

#### **Non-renewal of Music Tutors effective end of 2014-2015 school year:**

Rene Ackerman, Brad Babcock, William Baughman, Janet Burg, Kelly Damschroder, Jim George, Geoff Stephenson, Howard Williams

**Non-renewal of Latchkey Workers effective end of 2014-2015 school year:**

Kelsi Blackford, Susie Gamby, Robin Gomer, Becky Hatfield, Karen Herzberg, Paige Hill, Denise Richardson, Becky Sager, Alexandria Stough, Crystal Stough, Paula VanHorn

**Certified Employees: One-Year Limited Contract for 2015-2016:**

William Baughman                      Bachelors – Step 0  
 Nichole Hunsberger                  Masters – Step 5  
 Jenna Kline                              Masters – Step 5

**Certified Employees’ Contracts for 2015-2016:**

Continuing: Peggy Apple, Dale Bernard, Deborah Bowers, Katie Gregorsok

2 Year Limited: Amy Konoff, Megan Pierce, Jennifer Rank

1 Year Limited: Brooke Bradley, Scott Bylow, Michelle Chamlis, David Fryling, Patrick Hackney, Allison Liverani, Jessica Longenberger, Jessica Martinez, Lianna Mikesina, Mark Nofziger, Gail Warton, Patricia Wittke, Katy Word

Upon recommendation by the Superintendent, Mr. Harter moved, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

15-48-  
Employment  
of Personnel

Mr. Anderson declared the motion carried.

B. BE IT RESOLVED that this Board of Education hereby approves a resolution to accept and approve the Otsego High School Class of 2015 as presented by Principal, Kevin O’Shea, provided they meet all requirements of the Otsego Board of Education and the State of Ohio:

Juan R. Abalos III  
 Jeffrey John Agan Jr.  
 Jacqueline S. Almaguer  
 Dylan Paul Amos  
 Haley Ann Amos  
 Kylie Elizabeth Asmus  
 Madeline Rose Asmus  
 Brandon Robert Avers

Fredrick Samuel Marvin Balmoria  
 Caroline Marie Battin  
 Mallory Joy Beach  
 Logan William Beardsley  
 Heather Augusta Bennett  
 Joshua Timothy Billnitzer  
 Killian Hayden Blakemore  
 Patrick Lee Kane Blinn

Jared S. Bond  
Nathaniel Booth  
Patrick J. Brandel  
Christina Marie Cano  
Sara Jean Caris  
Cheyenne Marie Cheney  
Phoebe Rose Cheney  
Paul Michael Cousino  
Olivia Ann Cox  
Bailey L. Dickson  
Andrew Grant Dommer  
Zachary J. Downs  
Andrea K. Dubler  
Nicholas A. Duncan  
Samson W. V. Dunmyer  
Zachary T. Feasby  
Cameron Fox  
Brian Gary Frail Jr.  
Zachary E. Gaich  
Justen Aaron Garmenn  
Jordan E. C. Ghesquiere  
Campbell G. Gifford  
Autumn Glenn  
David Paul Glenn  
Austin M. Glosser  
Brenson Steeler Gonzales  
Allison P. Grimmer  
Mathan B. Grubmaer  
Miranda Noelle Gulyas  
Donald Michael Hardison  
Trenton K. Hartley  
Logan Sue Heft  
Abigail R. Hesselschwardt  
Allison Nicole Horen  
Joshua Alan Horseman  
Meggan Huether  
Nicholas E. Hummel  
Paige Marie Ireland  
Jacob Ryan Jackson  
Dane F. Johnson  
Anna Marie Kaiser  
Wyatt J. Keifer  
Katlyn Michael Kendall  
Summer Claire Lazar  
Josie Angelique Limes  
Kenneth W. Limes III  
Taylor M. Limes  
David W. Long Jr.  
Lubianka Luna  
Shawn Aaron Madrigel

Tyler Mazey  
Jose' Antonio Mendieta  
Andrew Jay Michaelis  
Amanda Louise Miller  
Kathrine A. Miller  
Marissa Lynette Morales  
Daniel K. Moser  
Rachel Marie Murphy  
Ashley Nicole Naugle  
Dameon Ronald Nigh  
Kimberlin Renee Norman  
Chelsea Lyn O'Dell  
Destini Rose Oliver  
Brynn Nicole Peper  
Samuel R. Perry  
Delaney Irene Phillips  
Aaron H. Roberts  
Tyler Robertson  
Carlos A. Rodriguez  
Lance R. Roehl  
Zachary Douglas Schermer  
Zachary Richard Schreiber  
Eva Marie Scott  
Andrew Robert Shiley  
Adeline Meran Smith  
Seth Snyder  
Hannah May Sortor  
Trenton Anthony Soto  
Gavin Robert Spilker  
Elizabeth A. Stetler  
Micah H. Swanson  
Riley John Tercha  
Tyler James Thurston  
Hunter S. Tucker  
Alex Tussing  
Zachary Ulrich  
Jonathan J. Urmetz  
Noah R. West  
Aubrey Wilbur  
Sasha Morgan Wilhelm  
Johnathon Gordon Wilkerson  
Mitchell Williams  
Sara Grace Williams  
Zachary S. Wincek  
Andrew J. Wolfram  
Brian Christensen Zapiecki  
Trevor Thomas Zapiecki  
Zachary Michael Zuhlsdorf  
Ignacio Ferreiro (Honorary Diploma)

Upon recommendation by the Superintendent, Mr. Harter moved, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

15-49-  
Students to  
Graduate

Mr. Anderson declared the motion carried.

- C. Final reading and approval of the following board policies: Evaluation of Principals and Other Administrators 1530, Career Advising 2413, Nonimmigrant Students and Foreign Students 5114, Student Accidents 5340, Student Suicide 5350, Graduation Requirements 5460, Animals on District Property 8390 and School Safety 8400.

Upon recommendation by the Superintendent, Mr. Harter moved, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

15-50- Final  
Reading and  
Approval Board  
Policies

Mr. Anderson declared the motion carried.

- D. First reading of the High School Student Handbook
- E. First reading of the Junior High School Student Handbook
- F. First reading of the Elementary Student Handbook
- G. First reading of the Preschool Handbook
- H. First reading of Latchkey Handbook
- I. First reading of the Gifted Identification and Assessment Handbook
- J. First reading of the Athletic Coach's Handbook
- K. First reading of the Athletic Code of Conduct

- L. Effective May 1, 2015 all classified substitute employees will be paid at Step 0 of the appropriate classification of the negotiated agreement.

Upon recommendation by the Superintendent, Mr. Harter moved, Mr. Tolles seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mr. Tolles	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

15-51-  
Substitute  
Classified  
Pay

Mr. Anderson declared the motion carried.

- M. Approve membership in the Ohio High School Athletic Association (OHSAA) and agree to conduct Otsego athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and Decision of the OHSAA for the 2015-16 school year.

Upon recommendation by the Superintendent, Mr. Harter moved, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

15-52-  
2015-16  
OHSAA

Mr. Anderson declared the motion carried.

**Old Business** - None

**New Business** -None

**Executive Session** - To discuss employment of personnel

Mr. Tolles moved that the board enter into Executive Session to discuss employment of personnel, Mrs. Snyder seconded.

<u>Roll Call</u>	
Mr. Tolles	Yes
Mrs. Snyder	Yes
Mr. Harter	Yes
Mr. Anderson	Yes

15-53-  
Executive  
Session  
6:41pm

Mr. Anderson declared the motion carried.

Mr. Anderson declared members out of executive session at 7:42 pm.

**Adjournment**

There being no further business to come before the Board, Mr. Harter moved, Mr. Tolles seconded Board approval to adjourn the meeting.

<u>Roll Call</u>	
Mr. Harter	Yes
Mr. Tolles	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

15-54  
Adjournment  
7:43pm

Mr. Anderson declared the motion carried.

Certificate of Available Resources

Certificate  
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Otsego Local School District Board of Education, Wood County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

\_\_\_\_\_  
*Board President*

\_\_\_\_\_  
*Treasurer*

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.