

BOARD OF EDUCATION

NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT

MINUTES OF THE MEETING OF

February 6, 2017

The meeting was called to order by the President at 6:31 p.m., in the Board Room, 12820 Pioneer Blvd., Norwalk, with all members present.

Board Members Present: Mr. Sean Reagan, President  
Mr. Chris Pflanzer, Vice-President  
Mr. Darryl Adams, Member  
Mrs. Karen Morrison, Member  
Mrs. Margarita Rios, Member  
Mr. Jesse Urquidi, Member  
Ms. Ana Valencia, Member

Administrators Present: Dr. Hasmik Danielian, Superintendent  
Dr. Albert E. Clegg, Assistant Supt., Educational Services  
Mr. Estuardo Santillan, Assistant Supt., Business Services  
Mr. John M. Lopez, Assistant Supt., Human Resources  
Mr. Rob Jacobsen, General Counsel

At this time, the Pledge of Allegiance of the Flag was led by Mr. Jose Rios, Community Member.

**2 - Administration Minutes:**

It was moved by Ana Valencia, seconded by Darryl Adams, R-48  
and carried unanimously,

That the Minutes of January 23, 2017 be approved as submitted.

**2 - Administration Agenda:**

It was moved by Karen Morrison, seconded by Ana Valencia, R-49  
and carried unanimously,

That the Agenda for this meeting be adopted.

## **RECOGNITIONS**

### **Norwalk High School Charity for Charities**

Dean Gray, Norwalk High School Teacher, shared information about the Giving Charity to Charities program. Giving Charity to Charities is a Norwalk High School Senior Class Program where students are inspired to give back to various charities nationwide by donating their time and energy to raise money in order to make a difference in people's lives. Seniors choose charities based on their personal connections with the issues the charities address and raise money to help those causes. This year, the seniors raised \$13,681.53 for 9 charities. In the five years that Charities for Charities has been in existence, Norwalk High School students have raised over \$60,000 for 43 different charities. Students were presented with certificates and photos were taken with the Board of Education.

### **National School Counseling Week**

Dr. Jessica Kwek, Director, Secondary Education, shared that the week of February 6-10, 2017 has been deemed National School Counseling Week by the National Association of School Counselors and is sponsored by the American School Counselors Association. Dr. Kwek noted that the goal is to focus attention on the unique contributions of school counselors in the United States by showing how they impact the lives of students. Norwalk-La Mirada Counselors were presented with certificates and photos were taken with the Board of Education.

## **BOARD COMMUNICATIONS**

### **Student Board Member**

Denise Estrada, Student Board Member, provided reports of academic, athletic, and social events for La Mirada, Norwalk, John Glenn, El Camino High Schools and the Adult School.

#### **Jesse Urquidi:**

- Willy Wonka Jr. at Dulles Elementary School
- Site Visits: La Pluma, Hutchinson, Ramona, Waite, Edmondson, Lampton, Corvallis, and Norwalk High School
- Proud of students who participated in Norwalk High School's Charity for Charities

#### **Ana Valencia:**

- Met with TANLA's Negotiations Chair

#### **Karen Morrison:**

- No Report.

**BOARD COMMUNICATIONS, Continued**

**Darryl Adams:**

- Senator Tony Mendoza's State of Education Luncheon

**Margarita Rios:**

- Southeast Academy visit by Sheriff James McDonnell
- FBI Presentation at LAUSD regarding District shutdown

**Chris Pflanzer:**

- Willy Wonka Jr. at Dulles Elementary School
- Southeast Academy visit by Sheriff James McDonnell
- LACSTA Dinner
- DELAC Meeting
- John Glenn High School Top 10 Students Assembly
- Chinese Ambassadors recognition at La Mirada High School

**Sean Reagan:**

- PLA Meeting regarding Community Benefit Agreement
- LACSTA Meeting

**HEARING SECTION**

**Opportunity for Citizens to Address the Board:**

The President declared the Hearing Section of the meeting open and invited those in the audience wishing to address the Board to do so at this time.

David Ang, Community Member, spoke in favor of renaming the Excelsior Auditorium to the Lee Mitchell Performing Arts Center.

Norma Legaretta, Southeast Academy Parent, expressed her gratitude to Dr. Danielian and the Board for postponing the Study Session regarding the future of the Academy and is looking forward to participating in a parent committee with the Superintendent.

Dennis Starbird, Community Member, shared his experience at a La Mirada Football Game where he was denied entry with his service dog and the various ways the District can better serve those with special needs.

Wayne Pettigrew, Community Member and Founder/CEO of Fatherhood ONE, a nationwide program that encourages and empowers fathers, shared an interest in bringing The Integrity Project to the District.

There being no one else wishing to address the Board at this time, the President declared the Hearing Section closed.

## **SUPERINTENDENT'S REPORT**

### **Excelsior Master Plan**

Estuardo Santillan, Assistant Superintendent, Business Services, informed the Board that the District has hired the services of Dutra Cerro Garden to develop an Excelsior Master Plan to include the parking lot and the Huerta site. Mr. Santillan noted that in order for the consultants to gather the District's vision, ideas and history of the site, it is recommended that no more than three (3) Board Members participate in the initial meeting on Thursday, February 16, 2017 at 11:30 a.m.

*Consensus was reached that Darryl Adams, Chris Pflanzner and Karen Morrison would represent the Board at the Excelsior Master Plan Meeting on February 16, 2017.*

### **District English Language Advisory Council (DELAC) Update**

Ms. Mercedes Lovie, Director, State and Federal Programs, spoke on the District English Learner Advisory Committee (DELAC) which is made up of volunteer parents who meet monthly to share their expertise, opinions and thoughts with the District to ensure that there are programs in place that meet the needs of their students. Ms. Lovie introduced members of the DELAC Executive Board who were in attendance that evening: President, Veronica Banuelos; Secretary, Marcela Ruiz; and Parliamentarian, Irma Bretado. Slides were shown outlining the duties of the DELAC Executive Board Members as well as ways in which DELAC provides guidance to the District.

Next, Ms. Bretado shared the guiding questions that were presented to DELAC members in order to provide feedback to the Board: What are your concerns about the District? What are the benefits of DELAC? What would DELAC like to see happen in the future in NLMUSD? Ms. Ruiz presented a slide with concerns DELAC members had about the District which included nutrition in school lunches; support for math; teachers being out of the classroom; and a health curriculum.

Ms. Banuelos shared a slide with feedback from members regarding the benefits of DELAC which included parent workshops; concerns and questions are addressed; obtaining information about the District; student success; learning about college and career opportunities; and feeling empowered as a parent and leader. Ms. Lovie share a slide with feedback from members regarding what they would like to see happen in the future which included workshops on how to assist students/families; the opportunity to meet more District-level staff members; sports at the elementary level; more information about colleges and universities; training staff on how to best partner with parents; and training on the developmental stages of children.

Lastly, Ms. Banuelos thanked Mr. Pflanzner and Dr. Danielian for consistently attending the DELAC meetings as it makes the parents feel welcomed. She also thanked the various District leaders who have met with the members to provide information on a variety of topics.

## **SUPERINTENDENT'S REPORT, Continued**

**There was discussion regarding:** the importance of addressing the concerns of the parents and updating them on how they have been addressed; exploring ways to train teachers in the classroom/school site; and Student Wellness Committee/nutritional concerns.

**Mrs. Rios left the meeting at this time.**

### **2 - Administration Agenda:**

It was moved by Karen Morrison, seconded by Ana Valencia,  
And carried 6-0, with “yes” votes by Darryl Adams, Karen Morrison, Chris Pflanzner,  
Sean Reagan, Jesse Urquidi and Ana Valencia,

R-50

That the Agenda for this meeting be re-adopted and closed in memory of Eleanor Beezley, retired NLMUSD librarian and Simon Khat, mother of Nancy Yeang, VMA Communications Representative.

## **EMPLOYEE/PTA/STUDENT BOARD REPRESENTATIVES' REPORTS**

### **Teachers' Association of Norwalk-La Mirada Area**

Clay Walker, President, TANLA, announced that the association had reached a tentative agreement with the District earlier that day. The tentative agreement will now be forwarded to the TANLA Representative Council for member ratification. Mr. Walker thanked the members of the bargaining team, District staff and Certificated Employees. He noted that as elected leaders in the educational community, the Board has been entrusted with responsibility to instill value in and demonstrate recognition for the outstanding and committed teachers, counselors, and classified employees with professionalism and dedication. When that value and recognition expresses itself in tangible ways, including competitive salaries, equitable benefits packages and lower class sizes, a unique capacity is created within the District that facilitates a culture of empowerment, job satisfaction and student growth.

### **California School Employees' Association**

John Coleman, President, CSEA, reported that professional development workshops have been made available to CSEA Employees and, to date, over 144 employees have signed up to attend. Workshop topics include interview skills, computer basics, Excel, managing student behavior, cyber safety and social media, and first aid/CPR. Mr. Coleman thanked Sharlene Bang, Sandy Sanchez and Mercedes Lovie for their help moving this opportunity forward. Mr. Coleman spoke about the paraeducator conference that will be held in Ontario, March 14-16, 2017 and asked the Board to consider to allocating funds to allow CSEA employees to attend.

**Mrs. Rios returned to the meeting at this time.**

**ACTION SECTION**

**2 - Administration - Consent Agenda:**

It was moved by Darryl Adams, seconded by Margarita Rios, and carried unanimously,

R-51

- 5      Whereas, the following named donors have volunteered to give the District unconditionally, the items indicated:

Therefore, be it resolved that said gifts are hereby accepted and letters of appreciation directed to the donors:

A check in the amount of \$188.00, donated to Eastwood Elementary School, by LifeTouch, to be used for purchase of P.E./playground equipment, technology, field trip, transportation and/or school supplies, appearing on Page 249 of these minutes; and

A check in the amount of \$721.72, donated to Escalona Elementary School, by Box Top Education, to be used for purchase of library books, appearing on Page 250 of these minutes; and

A check in the amount of \$93.47, donated to Escalona Elementary School, by The Kula Foundation, to be used for purchase of instructional and/or office supplies, appearing on Page 251 of these minutes; and

A check in the amount of \$120.00, donated to Escalona Elementary School, by YourCause, LLC Trustee for Edison International, to be used for purchase of instructional and/or office supplies, appearing on Page 252 of these minutes; and

Cash in the amount of \$1,045.25, donated to Escalona Elementary School, by Escalona 2nd Grade Parents, to be used for 2nd grade students to attend the La Mirada Theater for the Performing Arts on February 28, 2017, appearing on Page 253 of these minutes; and

A check in the amount of \$1,000.00, donated to Foster Road Elementary School, by Foster Road PTA, to be used for field trips and/or buses, appearing on Page 254 of these minutes; and

**2 - Administration - Consent Agenda, Continued:**

A check in the amount of \$200.00, donated to Gardenhill Elementary School, by IDC Healthcare LLC, to be used for any educational purposes the principal deems necessary, appearing on Page 255 of these minutes; and

A check in the amount of \$10,000.00, donated to La Pluma Elementary School, by La Pluma PTA, to be used for 1000 Pines 5th Grade Science Camp, appearing on Page 256 of these minutes; and

A check in the amount of \$201.42, donated to Benton Middle School, by Show Tix 4U- Digital Theater LLC, to be used for Visual and Performing Arts programs, appearing on Page 257 of these minutes; and

A check in the amount of \$81.94, donated to Hutchinson Middle School, by Coca Cola, to be used for student supplies, appearing on Page 258 of these minutes; and

A check in the amount of \$2,966.48, donated to Los Alisos Middle School, by Los Alisos PTSA, to be used for the purchase of two mobile TV presentation carts, two 60" flat screen TV's, two Apple TV's, 50" Ethernet Cable and two 10" HDMI's, appearing on Page 259 of these minutes; and

Estimated donation of \$200.00, for donating time to design new emblem, donated to Los Alisos Middle School, by Federal Heath Sign, to be used for podium, appearing on Page 260 of these minutes; and

A check in the amount of \$190.00, donated to Los Alisos Middle School, by Community Action Team-Ca INC, to be used for cheer supplies and/or activities, appearing on Page 261 of these minutes; and

A check in the amount of \$332.10, donated to Los Coyotes Middle School, by BoxTops Education, to be used for Los Coyotes MS ASB, appearing on Page 262 of these minutes; and

A check in the amount of \$596.71, donated to La Mirada High School, by Ono Hawaiian BBQ, to be used for scholarship awards to qualifying seniors, appearing on Page 263 of these minutes; and

**2 - Administration - Consent Agenda, Continued:**

A check in the amount of \$100.00, donated to La Mirada High School, by Schweitzer Engineering Lab, to be used for competitions and/or activity related expenses, appearing Page 264 of these minutes; and

9 That the Claims and Accounts, appearing on Pages 265 and 266 of these minutes be approved; and

7 That Change Order No. 2 for the Nutrition Services – 12 Kitchen Remodel project, Formal Bid No. 201516-1 be approved; and

That the filing the Notice of Completion with Everlast Builders, Inc., for the Nutrition Services – 12 Kitchen Remodel project, Formal Bid No. 201516-1 be approved.

**4– CSBA Region 24 Delegate Assembly Election:**

It was moved by Darryl Adams, seconded by Margarita Rios, and carried unanimously,

R-52

That the names of Darryl R. Adams (Norwalk-La Mirada USD); Micah Ali (Compton USD); Jan Baird (South Whittier ESD); Monique Ehsan (Hermosa Beach City SD); Vivian Hansen (Paramount USD); and Ana Valencia (Norwalk-La Mirada USD) be submitted for 2017 CSBA Delegate Assembly, Region 24, appearing on Page 267 of these minutes.

**3 - Memberships:**

It was moved by Darryl Adams, seconded by Margarita Rios, and carried unanimously,

R-53

That the 2016/2017 membership with the Orange County Chapter of the American Orff Schulwerk Association, in the amount of \$700 to be paid from the LCAP-VAPA Fund be approved.



**9 - Budgetary Actions:**

It was moved by Chris Pflanzner, seconded by Margarita Rios,  
and carried unanimously,

R-54

That La Mirada High School's request to purchase medals, plaques, and certificates for senior students for a total not to exceed \$3,200.00 from General Fund, Materials and Supplies String #01.0-1100.0-1110-1000-4300-43-00-00-0000 be approved.

**9 – Authorization of Bids:**

It was moved by Ana Valencia, seconded by Darryl Adams,  
and carried unanimously,

R-55

That Purchase Orders with National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 in the amount of \$137,523.20 (plus tax and applicable fees), utilizing National Joint Powers Alliance Contract (No. 102811-NAF) to procure, to be funded by Special Reserve Fund (40) be approved and issued.

**26 –Authorization to Reimburse:**

It was moved by Karen Morrison, seconded by Margarita Rios,  
and carried unanimously,

R-56

That the Settlement Agreement and General Release for Student #963437 be approved and payment authorized for attorney fees, made payable to Learning Rights Law Center in an amount not to exceed \$5,000 for California Office of Administrative Hearings, Case No. 2016110358.

**30 - Request for Conference and Attendance:**

It was moved by Ana Valencia, seconded by Darryl Adams, and carried unanimously,

R-57

Whereas, it is a benefit to this District and in accordance with Section 44032 of the Education Code for certain persons to travel to represent the District at educational functions:

Now therefore, be it resolved, that District representation by approximately 38 La Mirada High School Students and Chaperones Derek Wood, Tom Leibig and Rene Cook, appearing on Page 268 of these minutes, be approved to participate in “Bay Area Entrepreneurship Conference and Trade Show”, March 25-27, 2017, Oakland, CA; and authorization be granted for an approximate total cost (\$16,364.45) for admission fees, lodging, transportation, meals and other necessary expenses to be funded from La Mirada High School String #01.0-7220.0-3800-1000-5220-43-00-00-0000, Parent Donations and Student Fundraisers; and

That District representation by approximately 23 La Mirada High School Students and Chaperones Brent Tuttle and Mario Alvarado, appearing on Page 269 of these minutes, be approved to participate in “Mohave High Tournament of Champions”, March 8-12, 2017, Bullhead, AZ; and authorization be granted for an approximate total cost (\$960.00) for admission fees, and meals, to be funded from La Mirada High School ASB/Trust Budget; and

That District representation by approximately 54 Norwalk High School Students and Chaperones Marcus Woodworth and Rosa Gonzalez, appearing on Page 270 of these minutes, be approved to participate in “Northern California University Tour”, March 15-17, 2017, San Francisco, CA; and authorization be granted for an approximate total cost (\$21,186.00) for admission fees, lodging, transportation, meals and other necessary expenses, to be funded from Parent Donations, LCFF String #01.0-0072.0-4761-1000-5886-45-00-00-0000 and String #01.0-0072.0-4761-1000-5889-45-00-00-0000; and

That District representation by District Staff, Students and Community Members, appearing on Page 271 of these minutes, be ratified to participate in “NLMUSD Middle School Magnet Expo”, January 12, 2017, Norwalk, CA; and authorization be granted for an approximate total cost (\$500.00) for food items, to be funded from LCAP String #01.0-0072.0-1802-1000-4300-79-00-00-0000; and

**30 - Request for Conference and Attendance, Continued:**

That District representation by District Parents, Administration, Adult Education Speakers, Local College and Career Speakers and Classified Staff, appearing on Page 272 of these minutes, be approved to participate in “Day of the Parent”, May 18, 2017, Norwalk CA; and authorization be granted for an approximate total cost (\$2,000.00) for food items and other necessary expenses, to be funded from LCAP String #01.0-0072.0-1110-2495-4300-79-00-00-0000; and

That District representation by Emmanuel M. Parras, appearing on Page 273 of these minutes, be approved to participate in “5-Day Instructor Training Workshop/Machining Level 1 Certification”, March 27-31, 2017, Kalispell, MT; and authorization be granted for an approximate total cost (\$1,496.90) for transportation, lodging, and conference meals, to be funded from JGHS Industrial Arts String #01.0-9579.0-1110-1000-5200-42-00-00-0000.

**9 - Contracts/Agreements:**

It was moved by Margarita Rios, seconded by Darryl Adams, and carried unanimously,

R-58

That the Printing Agreement with Herff Jones, on file in the Business Office, be approved and signed, to provide Los Alisos Middle School with 200 copies of the 2017, 2018, 2019 and 2020 yearbook. This Agreement is effective January 12, 2017 through June 30, 2020. Services will be provided for \$6,640.22 per year with annual increase not to exceed 2% for same specifications and will be paid from ASB; and

That the Internship Agreement with Biola University, Inc., on file in the Business Office, be approved and signed, to provide the training required for students of the University enrolled in the certificate program to be eligible to apply for the Speech-Language Pathology Assistant Fieldwork Experience Certificate. This Agreement is effective February 27, 2017 through February 26, 2018. No compensation or other payment of any kind will be made to any party under this Agreement; and

That the Short Form Contract with California Highway Patrol, on file in the Business Office, be approved and signed, to reimburse Norwalk High School up to \$6,000 for implementation of the Every 15 Minutes program. This Agreement is effective January 1, 2017 through June 30, 2017; and

**9 - Contracts/Agreements, Continued:**

That the Yearbook Contract with Advanced Imaging, on file in the Business Office, be approved and signed, to provide Benton Middle School with 325 copies of the 2016/2017 Yearbook. This Agreement is effective February 7, 2017 through June 30, 2017. Services will be provided at a rate of \$24 per yearbook; for a total amount not to exceed \$8,424 and will be paid from ASB; and

That the Contract with Thousand Pines Outdoor Science School, on file in the Business Office, to provide Chavez Elementary School with overnight accommodations and an educational program. This Agreement is effective April 4, 2017 through April 7, 2017. Services will be provided at a rate of \$225 per student with a minimum of 47 students and a maximum of 53 and will be paid from Title I; and

That the Independent Contractor Agreement with Loving Guidance, Inc., on file in the Business Office, be approved and signed, to provide the Preschool Program teaching staff with two (2) one-day, six-hour workshops on Conscious Discipline. This Agreement is effective March 13, 2017 through May 31, 2017. Services will be provided for an amount not to exceed \$8,140 and will be paid from Child Development; and

That the Independent Contractor Agreement with Susanne Smith-Roley, on file in the Business Office, be approved and signed, to provide an Independent Educational Evaluation in the area of OT assessment for Student #951929. This Agreement is effective March 1, 2017 through June 2, 2017. Services will be provided for an amount not to exceed \$1,500 and will be paid from Special Education; and

That the Independent Contractor Agreement with PROedu, on file in the Business Office, be approved and signed, to provide six (6) two-hour workshops for parents of the District. This Agreement is effective February 28, 2017 through April 4, 2017. Services will be provided for an amount not to exceed \$2,400 and will be paid from LCFF; and

That the Independent Contractor Agreement with Noelle Funes, on file in the Business Office, be approved and signed, to provide a psycho-educational evaluation for Student #960383. This Agreement is effective January 9, 2017 through June 1, 2017. Services will be provided for an amount not to exceed \$4,000 and will be paid from Special Education; and

**9 - Contracts/Agreements, Continued:**

That the Independent Contractor Agreement with Professional Tutors of America, Inc., on file in the Business Office, be approved and signed, to complete up to 157 hours of pre-teaching tutoring with a credentialed multi-subject teacher for Student #924755. This Agreement is effective September 20, 2016 through June 30, 2017. Services will continue to be provided for an amount not to exceed \$10,990 and will be paid from Special Education.

**20 – Educational:**

It was moved by Ana Valencia, seconded by Margarita Rios, and carried unanimously,

R-59

That the Resolution, appearing on Page 274 of these minutes, approving the 2015/2016 School Accountability Report Cards for the Norwalk-La Mirada Unified School District be signed and adopted.

**28 – Student Personnel:**

It was moved by Karen Morrison, seconded by Margarita Rios, and carried unanimously,

R-60

That Student No. 937532 be expelled from all schools in the Norwalk-La Mirada Unified School District in accordance with California Education Code 48900 subsection (a)(1); California Education Code 48915 subsections (b)(1), (b)(2).

**2 – Policy Development:**

It was moved by Ana Valencia, seconded by Darryl Adams, and carried unanimously,

R-61

That the repeal of Board Policy/Rules and Regulation 1250 Visitors and replacement with CSBA exemplar policy and rule to bring our Policy and Rule and Regulation in line with current law be approved for adoption, appearing on Pages 275 through 280 of these minutes; and

That the Board repeal Board Policy 4395, School Business Mileage (Classified Personnel), appearing on Page 281 of these minutes.

**23 – Public Relations Resolutions – National School Counseling Week:**

It was moved by Margarita Rios, seconded by Chris Pflanze,  
and carried unanimously,

R-62

That the Resolution proclaiming February 6-10, 2017 as National School Counseling Week, appearing on Page 282 of these minutes, be adopted.

**22 - Personnel:**

R-63

It was moved by Darryl Adams, seconded by Margarita Rios,  
and carried unanimously,

That the Personnel Actions, appearing on Pages 283 through 289 of these minutes, be approved.

**CLOSED SESSION**

The President declared a Closed Session at 8:23 p.m., with action to follow. The Board of Education reconvened at 9:28 p.m., with all members present.

**ACTION SECTION**

**22 - Personnel:**

R-64

It was moved by Ana Valencia, seconded by Karen Morrison,  
and carried unanimously,

That Resolution #16/17-4, appearing on Pages 290 through 293 of these minutes, be signed and adopted, that the certificated administrative employees listed on the resolution and identified by employee numbers, pursuant to Education Code 44951, may be released effective at the end of the 2016-2017 school year, and reassigned to non-administrative certificated assignments beginning in the 2017-2018 school year, and directed the Superintendent or designee to send out appropriate legal notices.

**22 - Personnel:**

R-65

It was moved by Darryl Adams, seconded by Sean Reagan,  
and carried unanimously,

That Resolution #16/17-5, appearing on Pages 294 through 295 of these minutes, be signed and adopted, to authorize the non-reelection of probationary certificated employee #25719, pursuant to Education Code Section 44929.21(b), effective at the end of the 2016-2017 school year and the Superintendent or designee to send out appropriate legal notices.

**ADJOURNMENT:**

It was moved by Sean Reagan, seconded by Darryl Adams,  
and carried unanimously,

R-66

That the regular meeting of the Board of Education be adjourned at 9:28 p.m. and closed in memory of Eleanor Beezley, retired NLMUSD librarian and Simon Khat, mother of Nancy Yeang, VMA Communications Representative.

The next meeting of the Board of Education will be on February 27, 2017 beginning at 6:30 p.m., in the Board Room, 12820 Pioneer Blvd., Norwalk, CA 90650.

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Hasmik Danielian, Ed.D.  
Secretary to the Board

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Sean Reagan, President