

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Regular Meeting
August 28, 2014

The Garvey Board of Education met in regular session on August 28, 2014, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board Vice President Henry Lo.

ROLL CALL

Present at the meeting were Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabanino, and Interim Superintendent Virginia Peterson.

Not present at the meeting was Board President Bob Bruesch and Interim Superintendent Dolores Preciado.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Henry Lo led the recitation of the Pledge of Allegiance.

RECOGNITIONS: None

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 4 to 0, the Board adjourned at 6:34 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Not present
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:00 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Henry Lo indicated the following action taken during the closed session:

The Board gave direction to the Interim Superintendent regarding the process for selecting a new Superintendent.

Henry Lo announced that the Board would re-adourn to closed session after public session and continue discussion of closed session agenda items.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Virginia Peterson spoke of the smooth start of classes stating that enrollment was down.

Ms. Peterson reported a break-in today at Garvey Intermediate School. Henry Lo said that everyone in the District handled this break-in quickly. Ms. Peterson commended the Maintenance staff for cleaning up the area before school started.

Janet Chin commented on the Monterey Park Brugemeyer Library offering free Mandarin classes for children starting on September 15, 2014, at 12 p.m. Registrations are done in person at the Library. More information is available in the city's Website.

Maureen Chin talked about a recent San Gabriel Town Hall meeting where Mr. Trabanino and she attended along with Ms. Peterson and Dewey Principal Wendy Molina-Solis. Our staff made a Power Point presentation on the The Leader in Me Program.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Terry Skotnes, Executive Director of ATA/GEA, addressed the Board on behalf of Michael Drange, President of GEA. Mr. Skotnes spoke of the Aaron Drange Memorial scholarship fund that is being established.

Mr. Skotnes stated that GEA looks forward to being a participant at all levels and aspects of the Superintendent search. He mentioned that while the enrollment is down in the District, the work with LCAP adjustments is paying off. Mr. Skotnes commended Garvey's administration for doing everything possible to lessen the impact from the reduced enrollment.

- **California School Employees Association (CSEA):** None

REPORT FROM HEAD START REPRESENTATIVE: None.

REPORTS AND INFORMATION ITEMS:

1. Virginia Peterson stated the Board is receiving tonight a copy of the Head Start/State Preschool Program Self-Evaluation, Desired Results Program Action Plan.
2. Virginia Peterson stated the Board is receiving tonight a copy of the Head Start/State Preschool Governance, leadership, and Oversight Capacity Screener. Board President Bob Bruesch had previously reviewed and signed-off on this report.

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA**

Joyce Tamanaha-Ho, President of Garvey Council PTA, addressed the Board regarding the 2014-15 PTA calendar. The first meeting will be held on September 10, 2014; a joint Principals-PTA luncheon meeting. Ms. Tamanaha-Ho spoke of a First District PTA meeting will be held on October 27, 2014, at Arcadia Embassy Suites.

Ms. Tamanaha-Ho announced the increases in membership dues locally and state-wide effective July 1, 2014 and again next year. This year, First District PTA will offering coupons for Basking Robbins Ice Cream along with the membership cards.

- **SELPA Community Advisory Committee (CAC)**
Adriana Banuelos addressed the Board regarding CAC community outreach asking for the Board's support to publicize the CAC meetings in the community. Ms. Banuelos invited Board members to attend these meetings. A workshop is scheduled in September 8, 2014, that will include a presentation regarding the California legislative process in the state assembly and state senate. Virginia Peterson indicated the District's Website will be including a link to the SELPA CAC.

HEARING OF PERSONS IN THE AUDIENCE

Bonica Fung, Head Start Teacher, addressed the Board regarding her concerns about what has been happening recently at Head Start with classes not being enrolled and licensing issues causing a late start for some classes. Virginia Peterson and Genaro Alarcon both spoke of being fully aware of the Head Start challenges and that we have been working with Carolyn Wong, Grantee, and CSEA to resolve the issues.

Joyce Tamanaha-Ho addressed the Board regarding a concern that intermediate students need more electives, such as Art and Music, to keep students connected to school. She shared an example of Alvarado Intermediate School in Rowland Unified School District which offers students electives. She asked the Board to take action on exploring enrichment classes for our students.

Noemi Morales, Head Start Family Health Services Worker, addressed the Board regarding the decisions made due to the Head Start under-enrollment and staffing matters of short staffing and movement of staff that created a workload increase in data entry and communication problems in the department.

CONSENT AGENDA

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 4 to 0, the Board approved the Consent Agenda as amended and indicated below.

Vote: Bob Bruesch Not present
 Janet Chin Yes
 Maureen Chin Yes
 Henry Lo Yes
 Ronald Trabanino Yes

A. Board/Superintendent

1. Approval of Minutes
Special Meeting – July 30, 2014
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

B. Human Resources

1. Personnel Assignment Order
It is recommended that the Board of Education approve the Personnel Assignment Report No. 14-15-03 as presented. Approved.

C. Learning Support Services

1. Employ Consultant
It is recommended that the Board of Education employ Diana Hilton, R.N., as a Consultant, to assist in the managing of nutrition services; disabilities and mental health services, to the Head Start/State Preschool Program, from September 2, 2014 through October 31, 2014. Approved.
2. 2014-15 Licensing Agreement with Document Tracking Services
It is recommended that the Board of Education approve the Licensing Agreement with Document Tracking Services to create, edit, update, print, and track specific SARC (School Accountability Report Card) documents and data from November 1, 2014 through November 1, 2015 at a cost of \$7,340 to be paid from General Fund. Approved.
3. Ratify Contract with Red Schoolhouse Software
It is recommended that the Board of Education ratify the contract with Red School House Software for Online Assessment Reporting System (OARS) from July 1, 2014 to June 30, 2015. The estimated cost of \$32,097.00 to be paid by General Funds. Approved.
4. Contract with Project Wild
It is recommended that the Board of Education approve a Memorandum of Understanding (MOU) between the University of California Los Angeles (UCLA) Project WILD and the Garvey School District; a student volunteer program sponsored by the UCLA Student Union with an emphasis on both academic and social interactions among students. There is no cost to the District. Approved.

D. Business Services

1. Purchase Order Report 14-15-03
It is recommended that the Board of Education approve Purchase Order Report 14-15-03. Approved.
2. Ratify Agreement – Crossing Guard Service
It is recommended that the Board of Education ratify the Agreement with the City of Rosemead to provide crossing guard services for the 2014-15 school year for \$29,458.80. Approved.
3. Ratify Renewal of Contract – School Dude
It is recommended that the Board of Education ratify renewal of contract with School Dude from July 1, 2014 through June 30, 2015, for \$9,956.95 to be paid out of General Funds. Approved.
4. Membership Renewal
It is recommended that the Board of education approve the renewal of district-wide membership to California Association of School Business Officials (CASBO) in the amount of \$700.00 to be paid from the General Fund. Effective October 1, 2014 through September 30, 2015. Approved.
5. Cash Transfer – Fund 25.0 to Fund 21.0
It is recommended that the Board of Education approve the cash transfer to the Building Fund (21.0) from the Capital Facilities Fund (25.0). Approved.
6. Agreement with Eric Hall & Associates
It is recommended that the Board of Education approve the contract with Eric Hall & Associates not to exceed \$6,500.00. Approved.

- 7. Resolution No. 14-15-04 – The GANN Limit Resolution
It is recommended that the Board of Education adopt Resolution No. 14-15-04 adopting the GANN Limit and the District’s annual report on the GANN Appropriation Limits for 2013-14 and estimated limits for 2014-15. Approved.
- 8. Approve Renewal of Contract – School Services of California, Inc.
In is recommended that the Board of Education approve the renewal of contract with School Services of California, Inc., for Fiscal and Management Information Services effective September 1, 2014 through august 31, 2015. Amount of contract is \$3,420 and will be paid from General Funds. Approved.
- 9. Unaudited Actuals
It is recommended that the Board of Education receive the Unaudited Actuals Financial Report for 2013-14 as of June 30, 2014.

On questions from Janet Chin the Unaudited Actuals Financial Report, Robert McEntire stated the extracted figures are similar to supplemental items that are pulled from one accounting code and placed on another in order to show the actual expenses in the classroom. Mr. McEntire gave an explanation on the Lottery funds and the flexibility that remains in using the unrestricted funds.

Henry Lo asked about Proposition 39 funding. Mr. McEntire explained that the District has applied for the funds and it is in the process of selecting vendors. This is a five-year program.

Janet Chin Moved, Maureen Chin seconded, and the motion carried by a vote of 4 to 0, to approve Consent Item No. 9 as presented.

Vote:	Bob Bruesch	Not present
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

ACTION ITEMS

- A. Mediation Agreement for OAH Case No. 2014040977
It is recommended that the Board of Education approve the Mediation Agreement for OAH Case No. 2014040977.

On a question from Janet Chin, Virginia Peterson stated that the mediation payments are a result of the mediation agreement.

Janet Chin moved, Ronald Trabanino seconded, and the motion carried by a vote of 4 to 0 to approve Action Item A. as presented.

Vote:	Bob Bruesch	Not Present
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

- B. Ratify contract with The Help Group
It is recommended that the Board of Education ratify a contract with The Help Group to place a child into their Bridgeport Non-Public School.

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It is recommended that the Board of Education adopt Resolution No. 14-15-04 adopting the GANN Limit and the District's annual report on the GANN Appropriation Limits for 2013-14 and estimated limits for 2014-15. Approved.
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Henry Lo asked about Proposition 39 funding. Mr. McEntire explained that the District has applied for the funds and it is in the process of selecting vendors. This is a five-year program.

Janet Chin Moved, Maureen Chin seconded, and the motion carried by a vote of 4 to 0, to approve Consent Item No. 9 as presented.

Vote:	Bob Bruesch	Not present
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

ACTION ITEMS

- A. Mediation Agreement for OAH Case No. 2014040977
It is recommended that the Board of Education approve the Mediation Agreement for OAH Case No. 2014040977.

On a question from Janet Chin, Virginia Peterson stated that the mediation payments are a result of the mediation agreement.

Janet Chin moved, Ronald Trabanino seconded, and the motion carried by a vote of 4 to 0 to approve Action Item A. as presented.

Vote:	Bob Bruesch	Not Present
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

- B. Ratify contract with The Help Group
It is recommended that the Board of Education ratify a contract with The Help Group to place a child into their Bridgeport Non-Public School.

Virginia Peterson noted this contract would provide the best placement for the student.

On the motion of Ronald Trabanino, seconded by Janet Chin, and carried by a vote of 4 to 0, the Board approved Action Item B. as presented.

Vote:	Bob Bruesch	Not Present
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

C. Approve Contract with The Help Group – Sunrise School

It is recommended that the Board of Education approve the contract with The Help Group – Sunrise School for two Special Education students needing an alternative placement.

Virginia Peterson noted this service is for a different student at a different location.

Maureen Chin moved, Henry Lo seconded, and the motion carried by a vote of 3-0-1 the Board approved Action Item B., as presented.

Vote:	Bob Bruesch	Not Present
	Janet Chin	Abstained
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

OTHER ITEMS OF INTEREST TO THE BOARD: None

PUBLIC AGENDA ITEMS

A. Facility User Request – Monterey Vista After School Tutoring Program

Janet Chin moved, Maureen Chin seconded, to approve and discuss the Monterey Vista After School Tutoring Program's request to pay the old facility user rates until a category is established for Garvey School District staff operated after school programs.

Janet Chin asked if the Board is setting precedence on reconsidering the facility user fees. Board members discussed the possibility of postponing approval of this item and continue charging the 2013-14 rates until the Board policy and user fees is brought back for discussion by the Board. Janet Chin withdrew her motion.

Ronald Trabanino moved, Maureen Chin seconded, and the motion carried by a vote of 4 to 0, to postpone approval of Public Agenda Item A.

Vote:	Bob Bruesch	Not Present
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

B. Facility User Request – Midpath Academy

It is recommended that the Board of Education consider the approval of Midpath Academy's request to be classified as Category II under the updated Facility user Fee Structure.

William Kuo addressed the Board regarding the services provided by the Midpath Academy teaching Chinese language and providing homework help for students at Marshall School. Mr. Kuo indicated

that an increase in the facility use rates would create an increase to the families of students enrolled in the Midpath Academy.

Mr. Kuo requested and the Board approved some parents to address the Board regarding their concern for the increase in facilities use fees. A petition to reconsider the fees presented to the Board.

Janet Chin moved, Maureen Chin seconded, and the motion carried by a vote of 4 to 0, to table approval of Public Action Item B.

Vote: Bob Bruesch Not Present
 Janet Chin Yes
 Maureen Chin Yes
 Henry Lo Yes
 Ronald Trabanino Yes

MOTION TO GO INTO CLOSED SESSION

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 4 to 0, the Board adjourned at 8:27 p.m. to closed session and addressed those items posted on the agenda.

Vote: Bob Bruesch Not present
 Janet Chin Yes
 Maureen Chin Yes
 Henry Lo Yes
 Ronald Trabanino Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 8:54 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Henry Lo indicated the following action taken during the closed session:

The Board gave further direction to the Interim Superintendent on the Superintendent Search.

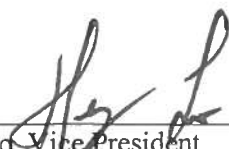
FUTURE MEETINGS


The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
September 18, 2014	
October 9, 2014	
October 30, 2014	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 8:55 p.m.


Henry Lo, Vice President


Dolores Preciado or Virginia Peterson
Interim Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Ariadna Banelos
William Kuo
Laura Lopez
Esther Malandes
Marisela Macias
Keilley Meng
Romelia V. Morales
Cellia Moreno
Terry Skotnes
Joyce Tamanaha-Ho
Ken Tang
Rosa Wong