

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, February 4, 2016
Bay Haven Charter Academy
Media Center
4:00 pm

Attending: Dr. Jeremy Hatcher, Mr. David Haight, Mr. Jon McFatter, Mrs. Tiffany Ennis, Mrs. Scotti Haney, Mr. Mark Graham, Mrs. Sandy Porter, Mr. Scott Reeve, Mr. Waylon Thompson

Also Attending: Dr. Tim Kitts, Mr. Tim Sloan

- I. Call to Order – 4:00 p.m.
- II. Pledge of Allegiance – Dr. Jeremy Hatcher
- III. Prayer – Mr. David Haight
- IV. Approval of Agenda – Dr. Hatcher clarified that the action items will be addressed after the student recognitions and that this will stop at 5:15 p.m. in order to allow GAC and Lord & Son to present. After presentations, action items will take up where left off. Mr. McFatter asked for an explanation for the need for presentations given the obvious financial situation. Dr. Kitts responded that the contractors will explain how they may have a formula to work within the budget given. Mrs. Porter made a motion to approve the agenda as noted, moving the action items after the “Student Recognitions” portion. Mr. Reeve seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes 1/21/16 – Mrs. Ennis made a motion to approve the 1/21/16 minutes. Mr. McFatter seconded the motion. All in favor, no further discussion, motion carries.
- VI. Presidents Report – It was a great time at the winter social. Dr. Hatcher indicated that this may be a long meeting.
- VII. CEO Report
 - A. Students
 1. Recognition of North Bay Haven Middle/High students
 - a. Girls Soccer – District, Regional Quarter-final, Regional Semi-final champs- finished top four in the state
 - b. All State Choir members – Mrs. Paige
 2. Recognition of Bay Haven Charter Academy students – Mr. Bolinger
 - a. Science Fair winners – Mrs. Weaver
 - b. Math counts winners – Mrs. Miller
 - B. Facilities

Presentations by GAC (5:15 – 5:45 p.m.) and Lord & Son (5:50 – 6:20 p.m.)

 - Select priority 1 & 2 – GAC ranked #1.
 - Appoint Negotiating Team to present, as feasible, by Feb. 11th

Mr. Wayne Elmore, Mr. Dwan Ramsey, Dr. Tim Kitts and Mr. David Haight were appointed.
 - C. Personnel

VIII. Action Items

A. Reorganization **(This item will be pulled for action after Student Recognitions.)**

Mr. Graham said this was an important vote and had asked for all to do research and due diligence. Mrs. Haney asked if anyone was able to find a well-functioning organization with this type of structure. Mrs. Ennis said that Canyon district schools located in Utah looks like this one proposed.

Mr. Graham made a motion that the proposed organizational chart with the CFO and staff with three internal bookkeepers as well as HR coming out from under the CEO and reporting directly to the board be approved and be effective immediately. Mr. Ennis seconded the motion.

Further discussion: Mrs. Haney pointed out concerns of consequences that will be unintended and unpondered at this point with the approval of this. Mr. Haight also expressed concerns

Vote: All were in favor except for Mr. Haight and Mrs. Haney who voted “No”. No further discussion, motion carries.

B. Board Approval for Job Posting Policy – Mr. Thompson proposed some language to be added to make it less confusing.

Mr. Thompson made a motion to approve the Job Posting Policy with amendments as noted. Mr. Graham seconded. All were in favor, no further discussion, motion carries.

C. Approval of change to current policy of paying \$90 a day for unused leave for teachers to paying full daily rate – Dr. Kitts and the administration fully supports this. The rate was old and outdated and it is felt that teachers deserve the daily rate.

Mr. Thompson made a motion to approve the change to the current policy of paying \$90 a day for unused leave for teachers to paying the full daily rate. Mrs. Haney seconded the motion. All were in favor, no further discussion, motion carries.

D. Approval of Amendment to By-Laws changing definition of quorum for this Board from three (3) members to five (5) members – as well as changing the vote for the substantial situations mentioned in the bylaws to 5 as well.

Mrs. Porter made a motion to approve the amendment to the By-Laws changing the definition of a quorum for this Board from 3 members to 5 members as well as changing the vote for the substantial situations mentioned in the By-Laws to

5 as well. Mrs. Haney seconded the motion. All were in favor, no further discussion, motion carries.

E. Approval of Middle School Dance Dress Code

Mrs. Ennis made a motion to accept the policy as advertised. Mr. Reeve seconded the motion.

Discussion ensued.

Mr. Reeve made a motion to set aside the dance dress policy issue until after the presentations by contractors. Mr. Haight seconded the motion. All were in favor except for Mr. McFatter and Mr. Thompson who voted “no”. No further discussion, motion carries.

(Presentations by Contractors)

Mrs. Ennis amended her original motion to accept the policy as advertised with exception of the change for approved uniform or dress shorts to be allowed for both boys and girls, to be an interim policy through the end of the current school year. Mr. Reeve seconded the full amended motion.

Discussion ensued. It was noted that the board must act before the end of the school year date or it will revert back to the original policy.

Mr. Thompson, Mr. McFatter and Mr. Graham had to leave. The vote: all in favor, no further discussion, motion carries.

F. Approval of Bond Documents

Mrs. Haney made a motion to authorize the resolution to begin the process and adopt the resolution as presented along with exhibits and to authorize the president and secretary to sign. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.

Mrs. Ennis made a motion to appoint the people noted earlier as the negotiating team. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.

- IX. CFO Report –March 24 is the target date, but not necessarily cash in hand on that date. There are also two pending contracts to execute, one with BBT to do funding and one with S&P to do rating (around \$24K in costs) which can be rolled over into the financing. We need to get the contract done quickly. Funding may fall into late March or early April. We have an amended budget proposal for consideration before March meeting.

- X. Unfinished business – Mr. Haight made a motion to table this until next meeting. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
 - A. Lottery preference for military
 - B. Lottery preference for 9th grade for long term enrollees
- XI. Items for Discussion
 - A. What does it mean “to be within the budget”? – Mr. Thompson asked that this be added to the agenda and he had to leave, so this will become unfinished business for next month.
- XII. Public Comments
 - HR report – Mrs. Mackey requested approval for full time bus driver for an immediate need. Dr. Hatcher referred to page 100, third paragraph where the positions that are requested are listed. Tonight just the bus driver position is being requested and only part time. Mrs. Haney made a motion to approve the creation and advertisement of a new part time bus driver position. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- XIII. Board Comments
- XIV. Announcements
 - A. Next Board meeting will be held on Thursday, February 11th at 3:00 p.m. at the Bay Haven campus in the media center for the purpose of selecting the design-build firm.
 - B. Board workshop regarding ESE program immediately following the Board meeting on Thursday, February 11th at the Bay Haven campus in the media center.
- XV. Adjournment – 7:59 p.m.