

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey

* * A G E N D A * *

ORGANIZATION MEETING

Millburn Township Board of Education
Monday, April 28, 2008
7:45PM - Education Center

A. CALL TO ORDER

B. ROLL CALL OR SILENT COUNT OF BOARD MEMBERS

C. ANNOUNCEMENT OF MEETING NOTICE

Meeting Notice (Read by Secretary)

D. ELECTION RESULTS AND OFFICER ELECTION

Board Secretary will preside:

1. Announcement of Election Results
2. Installation of New Board Members
3. Roll Call
4. Nomination and Election of Board President

Board President will preside:

5. Nomination and Election of Board Vice President

E. STATEMENTS

Resolution to Hold Closed Meeting on April 28, 2008

F. ORGANIZATION MEETING ACTIONS (Roll Call Vote)

1. Resolution to appoint Anthony P. Sciarrillo, Esq. of Lindabury, McCormick, Estabrook & Cooper as Labor and Legal Counsel.
2. Resolution to appoint Fogarty & Hara, Esq. as Counsel.
3. Resolution to appoint Barger & Bolger, Esq. as Special Education Legal Counsel.

- F.**
4. Resolution to appoint LDP Consulting as Health and Dental Insurance Broker of Record.
 5. Resolution to appoint Wells Fargo Insurance Services Northeast as Property and Liability Insurance Broker of Record.
 6. Resolution to appoint Timothy Vrabel & Associates as Board Auditor.
 7. Resolution to appoint Heintz & Fiore, AIA as Architect of Record.
 8. Resolution to appoint PMK Group Inc. as Environmental Consultants and Asbestos Safety Control Monitoring firm.
 9. Motion to approve Robert L. Zeglarski as Board Secretary for the 2008-2009 school year in accordance with N.J.S.A. 18A:17-5.
 10. Resolution to designate Robert L. Zeglarski as Public Agency Compliance Officer.
 11. Resolution to appoint District Purchasing Agent and to set bid threshold.
 12. Approval of Purchasing Manual with any future updates by the Assistant Superintendent for Business of the manual to be approved by the Superintendent of Schools.
 13. Resolution to approve bank depositories and signatories for the 2008-2009 school year pursuant to N.J.S.A. 18A-17-34.
 14. Resolution to authorize transfer and make investment of funds.
 15. Resolution regarding bond investment earnings.
 16. Resolution requesting Millburn Township to authorize payments of district taxes.
 17. Resolution regarding maximum expenditure allowance for travel.
 18. Resolution to adopt Policy Book.
 19. Resolution to adopt tuition rates.
 20. Motion to designate The Star-Ledger, The Item and The Independent Press as legal newspapers for the 2008-2009 school year pursuant to N.J.S.A. 18A:18A-4.
 21. Resolution to adopt Board Meeting dates for the 2008-2009 school year.

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22. Motion to approve Cheryl A. Nardino as Treasurer of School Monies for the SY 2008-2009 in accordance with N.J.S.A. 18A:17-31.
 23. Resolution regarding protection against financial loss in matters involving asbestos management.
 24. Resolution designating John Van Teeckelenburgh as Designated Person / Management Planner for the Asbestos Program.
 25. Resolution identifying John Van Teeckelenburgh as the Designated Person for PEOSH Indoor Air Quality Standards.
 26. Resolution designating John Van Teeckelenburgh as Designated Person / Management Coordinator for the Integrated Pest Management Program.
 27. Resolution regarding protection against financial loss in matters involving chemical hygiene.
 28. Resolution identifying Lee Matyola as the Chemical Hygiene Officer.
 29. Approval to appoint Dr. Pitoscia for medical examinations and drug screenings for the SY 2008/2009 in the amount of \$2,625.
 30. Approval to appoint Sports Extra for Varsity and Junior Varsity athletic physicals and wrestling weigh-ins for the SY 2008/2009 in the amount of \$10,000.
 31. Approval to appoint Melissa Brown, MD as medical inspector for the SY 2008/2009 at an annual honorarium of \$6,300.00.

G. MINUTES

1. Regular Public Meeting of April 7, 2008
2. Special Public Meeting of April 14, 2008
3. Special Public Meeting of April 15, 2008
4. Closed Meeting of April 7, 2008
5. Closed Meeting of April 14, 2008
6. Closed Meeting of April 15, 2008

H. BOARD COMMITTEE REPORTS

1. Communications Committee Report
2. Property Committee Report
3. Joint Facilities Committee Report

I. BOARD MEMBER COMMENTS

J. PUBLIC COMMENTS (not to exceed 30 minutes)

K. SUPERINTENDENT'S REPORT

1. Instruction
 - a. Approval of Professional Development Requests / Teacher Conferences as per Policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
 - b. Second Reading and Approval of Policies (**Roll Call Vote**):
 - 2110 - Program, Philosophy of Education/District Mission Statement
 - 5512.01 - Pupils, Harassment, Intimidation and Bullying
 - 6350 - Finance, Competitive Contracting
 - 6421 - Finance, Purchases Budgeted
 - 7511 - Property, Pay Rate-Stage Director and Stage Crew
 - 8462 - Operations, Reporting Potentially Missing or Abused Children
 - 8601 - Operations, Pupil Supervision After School Dismissal
2. Asst. Superintendent Report
3. Personnel (**Roll Call Vote**)
 - a. Public Hearing regarding the terms of the contract with the Assistant Superintendent of Instruction.
 - b. Approval of Personnel Report
4. Business
 - a. Approval of budget transfers for the month of March 2008.
 - b. Approval of Treasurer of School Money's report for period ending March 31, 2008.
 - c. Approval and Certification of Board Secretary's Report for period ending March 31, 2008 (**Roll Call Vote**).
 - d. Approval of Bill Schedule # 11, dated April 28, 2008 in the amount of \$7,459,705.32.
 - e. Approval of a contract with PMK Group of Cranford, NJ as engineer for asbestos management services for the SY 2008/2009 in the amount of \$8,750.00 as per a proposal on file in the business office.

- K.** 4. f. Approval of a contract with Jersey Elevator of Aberdeen, NJ to provide elevator maintenance services for the SY 2008/2009 in the amount of \$798.00 per month for maintenance and \$296.66 per quarter for lubrication as per a proposal on file in the business office.
- g. Approval of a contract with Alliance Commercial Pest Control, Inc. to provide Integrated Pest Management Services for the SY 2008/2009 for all district buildings in the amount of \$7,140.00, emergency services outside the normal scope of services at \$95.00 per hour and \$10.00 per linear foot for termite treatments as per a proposal on file in the business office.
- h. Approval of a contract with Greentree Consulting Inc. of Hightstown, NJ to provide environmental professional services for the SY 2008/2009 in the amount of \$17,325 and act as consultant for IAQ Problems and Chemical Safety at \$92.50 / per hour as per a proposal on file in the business office.

L. OLD BUSINESS

M. NEW BUSINESS

N. PUBLIC COMMENTS (not to exceed 30 minutes)

O. BOARD MEMBER COMMENTS

P. EXECUTIVE SESSION

Q. ADJOURNMENT