

# American Indian Model Schools

BOARD MEETING AGENDA  
Wednesday, December 14, 2016 at 6 pm  
171 12th Street 3rd Floor  
Oakland, CA 94607



**CALL TO ORDER: 6:04 pm**

**ROLL CALL:**

President Leung	A
Director Cook	P
Director Thompson	P
Director Wan	P
Director Edington	P
Director Phan	A
Director DeFrantz	A

**Quorum established**

## **I. ADOPTION OF AGENDA:**

**Motion: Director Edington moves to adopt agenda  
2<sup>nd</sup>: Director Thompson**

President Leung	A
Director Cook	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y
Director Phan	A
Director DeFrantz	A

**Motion passes**

**II. RECESS TO CLOSED SESSION: 6:05 pm**

**Public Employee Performance Evaluation (Gov. Code section 54957(b)(1)) Position:** Superintendent

**Performance Evaluation (Gov. Code section 54957(b)(1)) Position:** Board

**Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9(d)(1))**

Name of Case: Lumbee Holdings, LLC v. AIMS, Case No. RG15788943

**Conference with labor negotiator (Gov. Code, § 54957.6).**

Agency designated representatives: Superintendent Maya Woods-Cadiz, Justin J. Simpson, Fagen Friedman & Fulfrost.

Employee organization: Teachers of American Indian Model Schools

**Real Property Negotiations (Gov. Code section 54956.8) Property:** Lakeview Elementary School Agency negotiator: Supt. Woods-Cadiz Prospective Negotiating Party: OUSD Under negotiation:

**Real Property Negotiations (Gov. Code § 54956.8) Property:** 735 105<sup>th</sup> St. Oakland CA Agency negotiator: Supt. Woods-Cadiz Prospective Negotiating Party:

**III. RECONVENE FROM CLOSED SESSION: 7:47 pm**

**IV. ROLL CALL:**

<b>President Leung</b>	<b>P</b>
<b>Director Cook</b>	<b>P</b>
<b>Director Thompson</b>	<b>P</b>
<b>Director Wan</b>	<b>P</b>
<b>Director Edington</b>	<b>P</b>
<b>Director Phan</b>	<b>P</b>
<b>Director DeFrantz</b>	<b>A</b>

**Quorum Established**

**V. REPORT FROM CLOSED SESSION: Nothing to report**

**VI. PUBLIC COMMENT:**

Public Comment is set aside for members of the Public to raise issues that are not specifically on the agenda, The Board of Directors will not respond or take action. These presentations are limited to two (2) minutes per person, and a total time allotted for non-agenda items will not exceed twenty (20) minutes.

**VII. NON-ACTION ITEMS:**

- 1. President’s Report – Board President Leung  
**Board retreat scheduled 2-19-17 and 2-20-17**
- 2. Superintendent’s Report - Superintendent Woods-Cadiz
- 3. AIPHS Monthly Report - Head of High School, Mr. Julien  
**-Reaching crisis regarding space – need more space in long run**  
**- AIPHS had to do a WASC study in a very short time – teachers and staff really stepped up**  
**- Mr. Julien wants to publicly acknowledge and recognize them**  
**-Committee for WASC comes 2/13/2017**  
**Not evaluating school, evaluating how well school does self-study**  
  
**\*Director Cook - Requests a copy of the entire evaluation**
- 5. AIPCS/AIPCS II Monthly Report - Head of Schools, Dr. Perry
- 6. Financial Report – CBO, Schickman
- 9. Update on Food Program – School Operations Coordinator, Ms. Tung

**9:05 recess to special board meeting**

- 10. Update on After School Program - Head of Schools, Dr. Perry
- 11. Negotiation’s Report - Superintendent Woods-Cadiz
- 12. School Safe Plan Discussion-Woods-Cadiz
- 13. High School Recruitment-Woods-adiz

**VIII. ACTION ITEMS:**

- 1. Discussion and possible action regarding Consent Calendar
  - i) **Personnel Report**  
- HR Director, Rob Mayfield

**Motion: Director Cook moves to approve the consent calendar**  
**2<sup>nd</sup>: Director Thompson**

<b>President Leung</b>	<b>Y</b>
<b>Director Cook</b>	<b>Y</b>
<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>
<b>Director Phan</b>	<b>Y</b>

<b>Director DeFrantz</b>	<b>A</b>
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Motion passes

ii.) **Board Minutes**

-Secretary to the board, Joe Schickman

**Motion: Director Cook moves to approve the Board Minutes**  
**2<sup>nd</sup>: Director Thompson**

<b>President Leung</b>	<b>Y</b>
<b>Director Cook</b>	<b>Y</b>
<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>
<b>Director Phan</b>	<b>Y</b>
<b>Director DeFrantz</b>	<b>A</b>

Motion Passes

2. Discussion and possible action regarding **approval of the following revised and new job descriptions** – HR Director, Rob Mayfield
- **Edit: (Administrative )Assistant I**
  - After School Instructor
  - Clerk I
  - Clerk II
  - Clerk III
  - Secretary to Board
  - Executive Administrative Assistant
  - Staff Accountant

\*Director Edington - wants to make sure that incumbents positions will not be affected in regards to pay grade or exemption status

-Superintendent Woods-Cadiz - they will not be

**Motion: Director Cook moves to approve the revised new job descriptions**  
**2<sup>nd</sup>: Director Thompson**

<b>President Leung</b>	<b>Y</b>
<b>Director Cook</b>	<b>Y</b>
<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>

<b>Director Phan</b>	<b>Y</b>
<b>Director DeFrantz</b>	<b>A</b>

Motion passes

- Discussion and possible action regarding approval of use of **College Readiness Block Grant funds for AIPHS**

-HOS, Joel Julien

**Motion: Director Thompson moves to approve the use of College Readiness Block Grant Funds for AIPHS**

**2<sup>nd</sup>: Director Phan**

<b>President Leung</b>	<b>Y</b>
<b>Director Cook</b>	<b>Y</b>
<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>
<b>Director Phan</b>	<b>Y</b>
<b>Director DeFrantz</b>	<b>A</b>

Motion passes

- Discussion and possible action regarding approval of **WASC Accreditation Executive Summary for AIPHS**

- HOS, Joel Julien

**Motion: Director Thompson moves to approve the submission of WASC Accreditation Executive Summary for AIPHS**

**2<sup>nd</sup>: Director Phan**

<b>President Leung</b>	<b>Y</b>
<b>Director Cook</b>	<b>Y</b>
<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>
<b>Director Phan</b>	<b>Y</b>
<b>Director DeFrantz</b>	<b>A</b>

Motion passes

5. Discussion and possible action regarding **Procopio Invoices**  
 -CBO, Susan Schickman

Pay all except Lumbee

**Motion: Director Cook moves to approve the payment of Procopio invoices relating to non-Lumbee matters**

**2<sup>nd</sup>: Director Edington**

<b>President Leung</b>	<b>Y</b>
<b>Director Cook</b>	<b>Y</b>
<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>
<b>Director Phan</b>	<b>Y</b>
<b>Director DeFrantz</b>	<b>A</b>

Motion passes

6. Discussion and possible action regarding **Fagen Friedman & Fulfrost Invoices** -  
 CBO, Susan Schickman

Approve to pay

**Motion: Director Edington moves to approve the payment of Fagen, Friedman, & Fulfrost invoices**

**2<sup>nd</sup>: Director Cook**

<b>President Leung</b>	<b>Y</b>
<b>Director Cook</b>	<b>Y</b>
<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>
<b>Director Phan</b>	<b>Y</b>
<b>Director DeFrantz</b>	<b>A</b>

Motion passes

7. Discussion and possible action regarding **Superintendent Woods-Cadiz Contract** -  
 President, Steven Leung

**Motion: Director Cook moves to table the approval of the Superintendents contract**

**2<sup>nd</sup>: Director Thompson**

<b>President Leung</b>	<b>Y</b>
<b>Director Cook</b>	<b>Y</b>

<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>
<b>Director Phan</b>	<b>Y</b>
<b>Director DeFrantz</b>	<b>A</b>

Motion passes

8. Discussion and possible action regarding **renewal of board term for Steven Leung – Motion: Director Cook moves to renew the board term of Steven Leung**  
**2<sup>nd</sup>: Director Thompson**

<b>President Leung</b>	
<b>Director Cook</b>	<b>Y</b>
<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>
<b>Director Phan</b>	<b>Y</b>
<b>Director DeFrantz</b>	<b>A</b>

Motion passes

9. Discussion and possible action regarding **interim financials**

**just discussion (no action needed this meeting)**  
**Motion: na**  
**2<sup>nd</sup>:na**

<b>President Leung</b>	<b>Na</b>
<b>Director Cook</b>	<b>Na</b>
<b>Director Thompson</b>	<b>Na</b>
<b>Director Wan</b>	<b>Na</b>
<b>Director Edington</b>	<b>Na</b>
<b>Director Phan</b>	<b>Na</b>
<b>Director DeFrantz</b>	<b>A</b>

10. Discussion and possible action regarding the Superintendent’s attendance at **the 2nd Annual School Leaders of Color Advocacy and Action Day on Capitol Hill - Superintendent, Maya Woods-Cadiz**

**Motion: Director Thompson moves to approve the Superintendent’s attendance at the 2nd Annual School Leaders of Color Advocacy and Action Day on Capitol Hill**

**2nd: Director Phan**

<b>President Leung</b>	<b>Y</b>
<b>Director Cook</b>	<b>Y</b>
<b>Director Thompson</b>	<b>Y</b>
<b>Director Wan</b>	<b>Y</b>
<b>Director Edington</b>	<b>Y</b>
<b>Director Phan</b>	<b>Y</b>
<b>Director DeFrantz</b>	<b>A</b>

Motion passes

**IX ITEMS FOR NEXT AGENDA**

Superintendent Contract

Update on numbers for hot lunch program

**X. ADJOURNMENT 10:05**

**NOTICES**

The next regular meeting of the Board of Directors Meeting will be scheduled for January 17, 2017 at 6pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. I, \_\_\_\_\_ hereby certify that I posted is agenda at the AIMS Campus 171 12th Street, Oakland, CA 94607 on, \_\_\_\_\_, at \_\_\_\_\_ PM Certification of Posting