

**Palos Verdes Peninsula Unified School District**

*Educational Services:*

*English Language Development*

**District English Learner Advisory Committee (DELAC) Training**

November 8, 2017

10:00 A.M. – 11:30 A.M.

Community Room 102

**PUBLIC MEETING**

This meeting is open to anyone who is interested in information concerning English Language Learners and English Language Development (ELD) programs in the PVPUSD.

**MINUTES**

1. Call to order: Ms. Annie Hernandez of ELA/ELD TOSA from the District called the meeting to order at 10:02 am. She introduced Mrs. Hiroko Sakka as the new re-elect Chair person and Mrs. Eriko Maeda as the re-elect Secretary.
2. Pledge of Allegiance: Everyone stood and faced to the American flag and pledged.
3. Review of procedures
  - a. Approval of today's agenda-Ms. Hernandez moved the motion and Ms. Amy Bray seconded. Motion carried.
  - b. Approval of the April 26<sup>th</sup> minutes-Ms. Tera Rose moved the motion and Ms. Fumi Akama seconded. Motion carried.
  - c. Approval the October 25<sup>th</sup> minutes-Mrs. Hernandez moved the motion and Ms. Maggy Khan seconded. Motion carried.
4. Presentation by PV Library Associate, Mr. Michael Barb
  - a. Mr. Barb explained and demonstrated on how to use their website. Free online services are available for research and homework help for Library ID holders.
    - Brainfuse is a live tutoring help and Rosetta Stone is a well-known language learning program available for over 30 languages and English courses for non-native speakers.
    - Books in multiple languages available.
    - Information fliers for kids (elementary level) and Middle and High School Students were handed out.
  - b. Avoiding Plagiarism explained by Mrs. Hernandez
    - Teach students how to cite direct quotes and paraphrased passages properly and add a reference. Please refer to the handout.
    - Ms. V of Pen High explained that plagiarism was taught in school and no excuse for any ELD students for doing it. If it's done the first time, a student gets a warning from a teacher. Form the second time, it will be in the personal file and permanently recorded. This may cause a disadvantage when applying for college.
5. Updates
  - a. Attendance
    - File and submit an independent study form at least one week ahead of time if your child were to miss school for more than 5 days.
    - Notify two weeks prior to your departure is preferred by some teachers if a student is in Intermediate and High schools since the form requires signatures from all subject teachers.
    - Missing schools costs \$100/day.

- b. Reclassification explained by Dr. Linsey Gotanda
    - Standardized test scores and results (data) are used for reclassification. Please refer the newest PVPUS English Learner Reclassification Criteria for details.
    - Everyone including the new students who took CELDT in the summer 2017 takes ELPAC in Spring 2018 between February and March as a plan.
    - ELPAC test in Spring 2018 will be a paper/pencil-based exam, not computer-based.
    - ELPAC sample test will be available online prior to testing. The content will be more academic-based.
    - CAASPP will be tested in April 2018. Science test planed for Grade 5, 8, and 12 this school year.
    - SRI (Scholastic Reading Inventory) was tested in October. The second SRI will be tested in Feb, 2018 before ELPAC.
    - There care cases that some EL parents are not aware of a reclassification process requiring their signatures on an agreement to exit the ELD program. More instructions needed for the parents.
  - c. Testing acronyms and schedule  
Please refer to the handout, "Testing Timeframe and Names". Acronyms are spelled out and useful URLs are listed in.
6. Public Comment
    - a. Upcoming Meeting on January 31, 2018 from 9:45 am in Community Room 102 at the District.
    - b. Next topic will be on "Needs Assessment" results and ELPAC update.
    - c. Ms. Eriko Maeda mentioned about the email sent by Superintendent on Nov. 1st and asked the parents to re-read the article on how to avoid abduction with their children.
  7. Adjournment: Meeting adjourned at 11:05 am.

Respectfully submitted,

Eriko Maeda  
DELAC Secretary 2017-18