

RED LION AREA BOARD OF SCHOOL DIRECTORS
AUGUST 20, 2015
TABLE OF CONTENTS

I.	Call to Order	
II.	Pledge of Allegiance	
III.	Approval of the Minutes (Motion Required)	17-21
IV.	Approval of the Agenda (Motion Required)	
V.	Presentation	
	A. Red Lion Bus Company Contract Proposal	
	B. Comprehensive Plan	
VI.	Board Member/Committee Reports	
VII.	Superintendent's Report	
VIII.	Discussion Items	5
	A. Policy Revisions	
	B. Other Items/Public Comment	
CONSENT AGENDA (Motion Required)		
IX.	Personnel	6-12
	A. Retirement	
	B. Resignations	
	C. Substitute Teachers	
	D. Guest Substitute Teachers	
	E. Support Staff Substitutes	
	F. Request for Leave of Absence Without Pay	
	G. Change/Create/Eliminate Positions	
	H. Transfers	
	I. Appointments	
	J. Extra-Curricular Appointments for the 2015-2016 School Year	
	K. Salary Correction	
X.	Conference Attendance Requests	12
XI.	Buildings & Grounds Usages	12-13
ACTION AGENDA		
XII.	Other Business	13-14
	A. Approval of Policy Revision (Roll Call Vote)	
	B. Approval of Elimination of Policy (Roll Call Vote)	
	C. Approval of 2015-16 Red Lion Bus Company List of Approved Drivers (Roll Call Vote)	

D.	Approval of 2015-16 School Express List of Approved Drivers (Roll Call Vote)	
E.	Approval of Red Lion Bus Company Equipment (Roll Call Vote)	
F.	Approval of School Express Bus Company Equipment (Roll Call Vote)	
G.	Approval of 2015-16 Faculty Handbook (Roll Call Vote)	
H.	Approval of Job Descriptions (Roll Call Vote)	
I.	Approval of Field Trips (Roll Call Vote)	
J.	Appointment to Comprehensive Planning Professional Development Sub-Committee (Roll Call Vote)	
XIII.	Finance	15
A.	Approval of Tax Collector (Roll Call Vote)	
B.	Approval of Change Order (Roll Call Vote)	
C.	Corporate Sponsorship Agreement (Roll Call Vote)	
XIV.	Future Agenda Items	16
XV.	Other Materials Attached	16
XVI.	Announcements	16

RED LION AREA BOARD OF SCHOOL DIRECTORS
MEETING AGENDA
(SUBJECT TO CHANGE)
AUGUST 20, 2015
7:30 p.m.
EDUCATION CENTER BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes (Motion Required) 17-21
- IV. Approval of the Agenda (Motion Required)
- V. Presentation
 - A. Red Lion Bus Company Contract Proposal – KATHARINE DIORIO
 - B. Comprehensive Plan – KIMBERLY SCHLEMMER
- VI. Board Member/Committee Reports
- VII. Superintendent’s Report
- VIII. Discussion Items 5
 - A. Policy Revisions – DR. SCOTT DEISLEY
 - 1. Policy 110.1, Selection of Instructional Materials
 - 2. Policy 117, Homebound Instruction
 - 3. Policy 130, Homework
 - 4. Policy 207, Confidential Communications of Students
 - 5. Policy 208, Withdrawal From School
 - 6. Policy 209, Health Exams
 - 7. Policy 232, Participation in School Affairs
 - 8. Policy 601, Objectives
 - 9. Policy 602, Budget Planning
 - 10. Policy 604, Budget Adoption
 - 11. Policy 608, Bank Accounts
 - 12. Policy 819, Suicide Awareness, Prevention and Response
 - B. Other Items/Public Comment

CONSENT AGENDA (Motion Required)

IX. Personnel

A. Retirement

It is recommended the following retirement be accepted:

Support Staff

1. KAREN S. ZUTELL as full-time cafeteria worker, 6 hours per day, during the school term at Red Lion Area Junior High School effective October 23, 2015. She has been with the district 25.25 years of service.

B. Resignations

It is recommended the following resignations be accepted:

Professional

1. SARAH C. NEVILL as learning support teacher at Red Lion Area Junior High School effective on or before October 5, 2015.

Ratify

2. MISTY D. WILSON as chemistry teacher at Red Lion Area Senior High School effective July 20, 2015.
3. EMILY HEISLER as learning support teacher at Red Lion Area Junior High School effective August 10, 2015.

Support Staff

Ratify

1. LETITIA STOUT as study hall/cafeteria monitor, 5 hours per day, during the school term at Red Lion Area Junior High School effective July 16, 2015.
2. TERESA E. VITZ as part-time cafeteria worker, 3.5 hours per day, during the school term at Red Lion Area Junior High School effective July 24, 2015.
3. KATHLEEN K. GRAJEK as part-time classroom assistant, 4.75 hours per day, during the school term at Larry J. Macaluso Elementary School effective July 26, 2015.
4. KAREN M. SEISER as part-time math remediation paraprofessional, 4.75 hours per day, during the school term effective July 31, 2015.

5. BETTY J. EWELL as part-time cafeteria worker, 3.5 hours per day, during the school term at Larry J. Macaluso Elementary School effective August 3, 2015.
6. JENNIFER NIEMCZYK as part-time classroom assistant, 3 hours per day, during the school term at Mazie Gable Elementary School effective August 18, 2015.
7. HATTIE M. UREY as part-time cafeteria worker, 3.5 hours per day, during the school term at Locust Grove Elementary School effective August 19, 2015.

Extra-Curricular

Ratify

1. AUBREY A. CARMAN as assistant junior high field hockey coach (50% split position) effective July 27, 2015
2. HOLLY A. TAYLOR as assistant junior high girls' volleyball coach and junior high intramural volleyball coordinator effective August 2, 2015.
3. MARVIN S. BERKOWITZ as unpaid track coach effective August 6, 2015.

C. Substitute Teachers

It is recommended the list of substitute teacher names be added to the Substitute Teacher List effective for the 2015-2016 school year. (See listing.)

D. Guest Teacher Substitutes

It is recommended the list of guest teacher names be added to the Substitute Teacher List effective for the 2015-2016 school year. (See listing.)

E. Support Staff Substitutes

It is recommended the following support staff substitutes be approved:

1. HEATHER L. GROFF, 12189 Lucky Road, Brogue, PA 17309, clerical/secretary, personal assistant, building assistant, cafeteria/study hall, cafeteria.
2. DEBORAH L. CEARFOSS, 313 Robin Drive, Red Lion, PA 17356, cafeteria.
3. KATHY S. GEIST, 204 Blue Jay Drive, Red Lion, PA 17356, cafeteria, custodian, building assistant.
4. BETTY J. EWELL, 860 Delta Road, Red Lion, PA 17356, cafeteria.
5. MARY K. THOMPSON, 403 N. Main Street, Red Lion, PA 17356, building assistant, cafeteria/study hall, clerical secretary.

F. Request for Leave of Absence Without Pay

It is recommended the following request for leave of absence without pay be approved:

Professional

1. ASHLEY SHAY, gifted education teacher at Red Lion Area Junior High School and Locust Grove Elementary School, from October 20, 2015 (p.m.) through November 30, 2015. This is due to medical reasons.

G. Change/Create/Eliminate Positions

It is recommended the following changes to positions, creation of positions, and elimination of positions be approved effective August 21, 2015:

Changes to Positions

Support Staff

1. Two (2) part-time cafeteria/study hall positions, 24.75 hours per week, during the school term to two (2) part-time cafeteria/study hall positions, 4 hours per day, during the school term.
2. One (1) full-time building assistant, 6 hours per day during the school term to one (1) part-time building assistant, 5 hours per day during the school term.
3. One (1) part-time cafeteria position, 4.5 hours per day, during the school term to one (1) part-time cafeteria position, 5.5 hours per day, during the school term. JAMIE ENFIELD will remain in this position.
4. One (1) part-time cafeteria position, 4.5 hours per day, during the school term to one (1) part-time cafeteria position, 5 hours per day, during the school term. REBECCA ALLEN will remain in this position.
5. One (1) part-time cafeteria position, 3.5 hours per day, during the school term to one (1) part-time cafeteria position, 2.5 hours per day, during the school term. DONNA MACIEJEWSKI will remain in this position.

Extra-Curricular

1. Two (2) assistant junior high field hockey coach positions (50% split) to one (1) full-time assistant junior high field hockey coach position. REBECCA TAYLOR will remain in this position.

Creation of Positions

Support Staff

1. One (1) full-time administrative secretary position, 6 hours per day, during the school term.
2. One (1) part-time personal paraprofessional assistant, 3 hours per day, during the school term.
3. One (1) part-time personal paraprofessional assistant, 5.5 hours per day, during the school term.

Elimination of Positions

Support Staff

1. One (1) part-time classroom assistant position, 4.75 hours per day, during the school term.
2. One (1) full-time administrative secretary position, 7 hours per day, during the school term.

H. Transfers

It is recommended the following transfers be approved:

Support Staff

1. KAREN M. STERN, 3013 Faith Lane, Red Lion, PA 17356 from full-time classroom assistant, 6.5 hours per day, during the school term at North Hopewell-Winterstown Elementary School to full-time learning support paraprofessional, 6.75 hours per day, during the school term at the rate established for the position effective August 25, 2015. This is due to the retirement of Debra Dehoff. (Present placement: Red Lion Area Senior High School.)
2. LISA A. STORCK, 885 Lombard Road, Red Lion, PA 17356 from part-time learning support paraprofessional, 4.75 hours per day, during the school term at Red Lion Area Junior High School to full-time learning support paraprofessional, 6 hours per day, during the school term at the rate established for the position effective August 25, 2015. This is due to the retirement of Susan Warner. (Present placement remains Red Lion Area Junior High School.)

3. PATRICIA A. HOOVER, 13721 Wise Road, Felton, PA 17322 from part-time classroom assistant, 4.75 hours per day, during the school term at Locust Grove Elementary School to part-time personal paraprofessional assistant, 5.5 hours per day, during the school term at the rate established for the position effective August 25, 2015. This is a new position. (Present placement: Mazie Gable Elementary School.)
4. JEFFREY D. MILLER, 3052 Acorn Lane, Red Lion, PA 17356 from part-time cafeteria worker, 3.5 hours per day, during the school term at Pleasant View Elementary School to part-time cafeteria/study hall assistant, 4 hours per day, during the school term at the rate established for the position effective August 25, 2015. This is due to the resignation of Letitia Stout. (Present placement: Red Lion Area Junior High School.)
5. CHRISTINE M. MCNEAL, 13395 Winterstown Road, Felton, PA 17322 from part-time classroom assistant, 3 hours per day, during the school term at Mazie Gable Elementary School to part-time cafeteria/study hall assistant, 4 hours per day, during the school term at the rate established for the position effective August 25, 2015. This is due to the resignation of Debra Kolar. (Present placement: Red Lion Area Junior High School.)

Ratify

6. LORI L. GROVE, 4879 Franklin Street Extd., Red Lion, PA 17356 from part-time reading remediation paraprofessional, 4.75 hours per day, during the school term at Pleasant View Elementary School to full-time administrative secretary, 8 hours per day, twelve months per year at the rate established for the position effective August 10, 2015. This is due to the retirement of Donna Knaub. (Present placement: Windsor Manor Elementary School.)

I. Appointments

It is recommended the following appointments be approved:

Professional

1. TERI L. KEY, 2250 Boddington Place, York, PA 17402 as full-time temporary professional language arts teacher at Red Lion Area Junior High School on step 1 of the salary scale with a Master's Degree and 0 years of credited experience at the negotiated salary for the position (pro-rated) provisionally, for a 90 day period effective on or before October 10, 2015, pending receipt of Act 168 clearance. This is due to the resignation of Kara Hench.

Ratify

2. NATHAN D. BARRETT, 3518 Spruce Drive, Northampton, PA 18067 as full-time temporary professional physics teacher at Red Lion Area Senior High School on step 1 of the salary scale with a Master's Degree and 0 years of credited experience at the negotiated salary for the position effective August 10, 2015. This is due to the resignation of Misty Wilson.
3. PAUL L. HIVELY, 1016 Grim Hollow Road, Red Lion, PA 17356 as full-time temporary professional learning support teacher at Red Lion Area Junior High School on step 1 of the salary scale with a Master's Degree and 0 years of credited experience at the negotiated salary for the position effective August 10, 2015. This is due to the resignation of Emily Heisler.
4. ASHLEY G. MCDANIEL, 2004 Vineyard Road, Annapolis, MD 21401 as full-time temporary professional secondary music teacher at Red Lion Area Junior High School and Red Lion Area Senior High School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position effective August 10, 2015. This is due to the retirement of Mary Loyer.

Support Staff

1. BAILEY N. ANDERSON, 322 Mohawk Drive, Red Lion, PA 17356 as full-time district desktop technician, 8 hours per day, twelve months per year at the salary determined for the position effective August 24, 2015. This is due to the retirement of Cathy Bell. (Present placement: Red Lion Area Education Center.)
2. LORI A. HECKMAN, 6 North Main Street, East Prospect, PA 17317 as part-time cafeteria worker, 3.5 hours per day, during the school term at the rate established for the position effective August 25, 2015. This is due to the resignation of Jennifer Kirby. (Present placement: Red Lion Area Senior High School.)
3. KEVIN A. HOWARD, 760 Grim Hollow Road, Red Lion, PA 17356 as full-time custodian, Tuesday through Saturday, 8 hours per day, twelve months per year at the rate established for the position effective August 25, 2015. This is due to the transfer of Daniel Redmond. (Present placement: Red Lion Area Junior High School.)

Ratify

4. LAURIE M. TOWNSEND, 225 Stabley Lane, Windsor, PA 17366 as part-time administrative secretary to the Director of Transportation, 4 hours per day, twelve months per year at the rate established for the position effective August 10, 2015. This is due to the transfer of Diane Lubking. (Present placement: Red Lion Area Education Center)

I. Extra-Curricular Appointments for the 2015-2016 Year

It is recommended the extra-curricular appointments be approved for the 2015-2016 school year. (See attached.)

J. Salary Correction

It is recommended the following salary correction be approved:

Extra-Curricular

1. The 2014-2015 head softball coach salary to adjust for years of experience.

X. Conference Attendance Requests

- A. TIMOTHY SMITH to attend PASCD Annual Conference in Monroeville, Pennsylvania from November 15, 2015 through November 17, 2015.

XI. Building and Grounds Usages

- A. The Red Lion Boys' Soccer Booster Club requests permission to use the Red Lion Area Senior High School student commons area on Friday, August 21, 2015 from 6:30 p.m. to 8:00 p.m., Tuesday, September 1, 2015 and Mondays, September 14, 2015 and October 5, 2015 from 7:00 p.m. to 8:00 p.m. for booster club meetings. A custodian will be on duty for security purposes.
- B. The Red Lion Cheerleading Booster Club requests permission to use the Red Lion Area Senior High School student commons area on Tuesdays, September 8, 2015, September 15, 2015, December 8, 2015, January 26, 2016, and February 2, 2016 from 4:00 p.m. to 6:00 p.m. for sub sales. A custodian will be on duty for security purposes.
- C. The York YWCA requests permission to use the Pleasant View Elementary School all-purpose room Mondays and Wednesdays, September 21, 2015 through December 4, 2015 from 3:30 to 5:00 p.m., the Red Lion Area Junior High School cafetorium Mondays and Wednesdays September 21, 2015 through December 4, 2015 from 3:00 p.m. to 4:30 p.m., and the Larry J. Macaluso Elementary School upper and lower fields on Tuesdays and Thursdays, September 22, 2015 through December 3, 2015 from 3:30 p.m. to 5:00 p.m. for Girls on the Run. A custodian will be on duty for security purposes.
- D. Science Explorers requests permission to use Pleasant View Elementary School classroom 14 on Thursdays, September 24, 2015 through June 2, 2016 from 6:00 p.m. to 7:00 p.m. A custodian will be on duty for security purposes.
- E. The Red Lion Recreation Commission requests permission to use the Red Lion Area Senior High School pool lobby and Horn Field parking lot on Monday and Tuesday, October 26, 2015 and October 27, 2015 from 5:00 p.m. to 8:00 p.m. for a Halloween parade. A custodian will be on duty for security purposes.

- F. Titanium Cheer requests permission to use the Red Lion Area Senior High School old main gym on Sunday, November 29, 2015 from 12:00 p.m. to 5:00 p.m. for a cheer showcase. A custodian has been contracted to provide clean up and security.

Ratify

- G. The Red Lion Cub Cheerleading Booster Club requests permission to use the Red Lion Area Senior High School student commons area on Wednesdays, August 5, 2015 through June 1, 2016 from 7:00 p.m. to 8:00 p.m. for booster club meetings. A custodian will be on duty for security purposes.
- H. The Clearview Elementary School P.T.O. requests permission to use the Clearview Elementary School LGI on Wednesdays, August 12, 2015 through May 18, 2016 from 5:15 p.m. to 9:30 p.m. for P.T.O. meetings. Also requested is the LGI on Monday, October 5, 2015 from 4:00 p.m. to 8:00 p.m. for book fair family fun night and Monday through Friday, October 5, 2015 through October 9, 2015 and May 9, 2016 through May 13, 2016 from 8:30 a.m. to 4:00 p.m. for a book fair. Also requested is the LGI on Monday, December 7, 2015 from 5:00 p.m. to 8:00 p.m. for holiday shop family fun night, and Monday through Friday, December 7, 2015 through December 11, 2015 from 8:30 a.m. to 4:00 p.m. for a holiday shop. Also requested is the Clearview Elementary School cafeteria, gym, LGI, and parking lot on Friday, October 16, 2015 and October 23, 2015 from 4:00 p.m. to 9:30 p.m. for a boo bash and a boo bash rain date. Also requested is the Clearview Elementary School gym on Tuesday February 2, 2016 from 4:00 p.m. to 9:00 p.m. for family movie night and on Tuesday, April 5, 2016 from 4:00 p.m. to 9:00 p.m. for a talent show. Also requested is the Clearview Elementary School field and parking lot on Saturday, May 14, 2016 from 7:00 a.m. to 5:00 p.m. for a color run. A custodian will be on duty for security purposes.

ACTION AGENDA

XII. Other Business

- A. Approval of Policy Revision (Roll Call Vote)

It is recommended the following policy be approved:

1. Policy 819, Suicide Awareness, Prevention and Response

- B. Approval of Elimination of Policy (Roll Call Vote)

It is recommended Policy 120, Human Development Program be eliminated.

- C. Approval of 2015-2016 Red Lion Bus Company List of Approved Drivers (Roll Call Vote)

It is recommended the 2015-2016 Red Lion Bus Company list of Approved Drivers be approved for the 2015-2016 school year. (See attached.)

D. Approval of 2015-2016 School Express List of Approved Drivers (Roll Call Vote)

It is recommended the 2015-2016 School Express list of approved drivers be approved for the 2015-2016 school year. (See attached.)

E. Approval of 2015-2016 Red Lion Bus Company Equipment (Roll Call Vote)

It is recommended the Red Lion Bus Company equipment be approved for the 2015-2016 school year. (See attached.)

F. Approval of 2015-2016 School Express Equipment (Roll Call Vote)

It is recommended the School Express equipment be approved for the 2015-2016 school year. (See attached.)

G. Approval of 2015-2016 Faculty Handbook (Roll Call Vote)

It is recommended the 2015-2016 Faculty Handbook be approved. (See attached.)

H. Approval of Job Descriptions (Roll Call Vote)

It is recommended the following job descriptions be approved:

1. Secretary for the Director of Special Education
2. Pupil Personnel/Special Education Secretary

I. Approval of Field Trips (Roll Call Vote)

It is recommended the following field trips be approved:

1. KIMBERLY DAHR and HEATH NEFF, Vo-Ag and Technology Education teachers at Red Lion Area Senior High School, request permission to attend the ACES Leadership Conference in Harrisburg, PA on February 6 & 7, 2016. There will be 20 students and 2 adults traveling to the Sheraton-Harrisburg, 4650 Lindle Road, Harrisburg, PA 17111. All costs associated with the trip will be covered by the Red Lion FFA.
2. KIMBERLY DAHR and HEATH NEFF, Vo-Ag and Technology Education teachers at Red Lion Area Senior High School, request permission to attend the SLLC Leadership Conference in Harrisburg, PA from March 6, 2016 through March 8, 2016. There will be 20 students and 2 adults traveling to the Sheraton-Harrisburg, 4650 Lindle Road, Harrisburg, PA 17111. All costs associated with the trip will be covered by the Red Lion FFA.

J. Appointment to Comprehensive Planning Professional Development Sub-Committee (Roll Call Vote)

It is recommended the parents, community members, and local business representatives be appointed to the Comprehensive Planning Professional Development Sub-Committee. (See attached.)

XIII. Finance

A. Approval of Tax Collector (Roll Call Vote)

It is recommended the following tax collector appointment be approved:

Ratify

1. JENNIFER FITZGERALD, 41 Church Avenue, Felton, PA 17322 as the Felton Borough Tax Collector effective July 6, 2015. This is due to the resignation of Sandra Martinez. Barbara Bair will remain as the Deputy Tax Collector.

B. Approval of Change Order (Roll Call Vote)

It is recommended the change order in the amount of \$1200.00 to the Red Lion Area Senior High School Roof Replacement Project from Progressive Roofing, 1444 Cloverleaf Road, Mount Joy, PA 17552 be approved.

C. Corporate Sponsorship Agreement (Roll Call Vote)

It is recommended the one-year (\$2,500) corporate sponsorship agreement between the Red Lion Area School District and Papa John's Pizza, 857 East Main Street, Dallastown, PA 17313 be approved.

D. Treasurer's Report (Roll Call Vote)

E. Budget Transfers (Roll Call Vote)

F. School Depositories Report (Roll Call Vote)

G. Cash Receipts (No Action Required)

H. Expenditures (Roll Call Vote)

1. Cafeteria
2. General

I. Allied Finance Report (Roll Call Vote)

1. Junior High School
2. Senior High School

J. Adult Education Report (Roll Call Vote)

XIV. Future Agenda Items

- A. Red Lion Cyber Academy Handbook
- B. Bond Refinancing
- C. Teacher and Principal Evaluation Systems

XV. Other Materials Attached

- A. Dawn's Early Light (Board Members Only)
- B. Personnel Materials (Board Members Only)

XVI. Announcements

- A. THURSDAY, SEPTEMBER 3, 2015 – Next Regular Meeting, Education Center, 7:30 p.m.