

**MINUTES OF THE REGULAR MEETING
OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Josephine Montoya, President, at 6:00 p.m., August 19, 2015, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

PRESENT: Mrs. Josephine Montoya
Mrs. Beth Carlson
Mrs. Roberta Hadnot (appeared telephonically)
Mrs. Marilee Ervien (appeared telephonically)

ABSENT: Mrs. Marian Scheid

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mrs. Carlson made a motion to approve the agenda. The motion was seconded by Mrs. Ervien and carried with a vote of "aye" from all members present.

APPROVAL OF MINUTES: Mrs. Ervien made a motion to approve the minutes of the regular meeting held August 5, 2015. The motion was seconded by Mrs. Carlson and carried with a vote of "aye" from all members in attendance.

CALL TO PUBLIC: Mrs. Montoya invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public this evening.

**EMPLOYEES OF
THE MONTH:**

Mr. Heister announced the Employees of the Month for May and June.

Karen Crain, the librarian at the high school, is the Classified Employee of the Month for May. Mrs. Crain goes out of her way to make the library inviting and available to the students. She really connects with them and we are proud to have her on our staff.

The Certified Employee of the Month for May is Jana Jordan, 3rd grade teacher at Bonnie Brennan School. Mrs. Jordan is a true leader and a great mentor. She does a great job of using formative assessment data to help the students achieve their potential.

Patrick Young is one of the groundskeepers for the District and he works very hard to keep things looking great. Mr. Young is a reliable employee, who shows a lot of initiative and who is always working to develop his skills. Mr. Young is the Classified Employee of the Month for June.

Mrs. Kristie Corum, kindergarten teacher, is the Certified Employee of the Month for June. She works very hard all the time, but her work on KinderCamp is a great asset to our students. KinderCamp is held in June and gives about 25 students a head start on being successful in school. Mrs. Corum is to be commended for her wonderful service.

These employees were presented with a plaque and the congratulations and thanks of the Board and the audience.

OLD BUSINESS:

A. Second reading of the following Arizona School Boards Association Policy Services Advisories:

Advisory No. 519	BEC-EB – Executive Sessions / Open Meeting BEC-EC – Executive Sessions / Open Meeting BEC-ED – Executive Sessions / Open Meeting
Advisory No. 520	BEDA-EA – Notification of Board Meetings BEDA-EB – Notification of Board Meetings BEDA-EC – Notification of Board Meetings BEDA-ED – Notification of Board Meetings BEDA-EE – Notification of Board Meetings BEDA-EF – Notification of Board Meetings BEDA-EG – Notification of Board Meetings
Advisory No. 521	BEDB-E – Agenda
Advisory No. 522	BEDG-EA – Minutes BEDG-EB – Minutes
Advisory No. 523	FCB – Retirement of Facilities
Advisory No. 524	GBI – Staff Participation in Political Activities
Advisory No. 525	GDQA – Support Staff Reduction in Force
Advisory No. 526	IKE-RB – Promotion and Retention of Students
Advisory No. 527	IKF – Graduation Requirements
Advisory No. 528	JFAB – Tuition/Admission of Nonresident Students
Advisory No. 529	JFABC – Admission of Transfer Students

Advisory No. 530	JK – Student Discipline JK-RB – Student Discipline
Advisory No. 531	JLF-EB – Reporting Child Abuse/Child Protection
Advisory No. 532	JLIA – Supervision of Students
Advisory No. 533	JQ-R – Student Fees, Fines, and Charges JQ-EB – Student Fees, Fines, and Charges
Advisory No. 534	JRCA-R – Request for Transfer of Records
Advisory No. 535	KDB-R – Public’s Right to Know/Freedom of Information

Mr. Heister addressed the Board, saying that with regard to Advisories No. 519 – 522, we already have forms and processes in place to cover these issues; therefore, no action is recommended.

He is recommending that the Board adopt Advisories 523 – 534 as presented, and Advisory No. 535 after the Board decides upon an amount as requested.

Mrs. Ervien made a motion to adopt Advisories No. 523 – 534 as presented. The motion was seconded by Mrs. Hadnot and carried with a vote of “aye” from all members present.

Mr. Heister said that Advisory No. 535 addresses the cost of copies for public documents requested. After discussion, and input from Mrs. Lomeli, the Business Manager, Mrs. Carlson made a motion to set the amount of the copies at \$1.00 per page. The motion was seconded by Mrs. Ervien. All members present voted “aye” and the motion carried.

NEW BUSINESS:

- A. Request ratification of expense and payroll vouchers per Ratification List No. 767 totaling \$629,199.21. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Hadnot made a motion to approve all vouchers on Ratification List No. 767. Mrs. Ervien seconded the motion. All members present voted "aye" and the motion carried.

- B. Mrs. Mattox requested that the Governing Board approve the hiring of the following personnel:

- Larry Dickey – Substitute Teacher – District
- Jeb Earl – Substitute Teacher – District
- Krissy Croft – Emergency Substitute – District
- Raynette Montoya – Emergency Substitute – District
- Margaret Sanchez – Emergency Substitute – District
- Glenn Gilman – Social Studies Teacher – Junior High School
- Sally Anne Masterson-Matychowiak – Part-time Substitute Bus Driver
- Sponsors and Coaches on the attached lists for the Junior High School

Mrs. Mattox requested that the Governing Board approve the following volunteer:

- Sheila Zamora – Parent Volunteer for the GEAR UP program at the High School

Mrs. Hadnot made a motion to approve the hiring and volunteer as recommended by Mrs. Mattox. The motion was seconded by Mrs. Carlson. All members present voted “aye” and the motion carried.

C. Mr. Heister requested that the Board accept the following donation.

- \$2,340.00 to Winslow Junior High School from Winslow Ford, to be divided among the various clubs that participated in the Drive One 4 Your Community fundraiser

Mrs. Hadnot and Mrs. Montoya expressed thanks for the donation. A motion to accept it was made by Mrs. Carlson and seconded by Mrs. Hadnot. All members in attendance voted “aye” and the motion carried.

D. Mr. Heister recommended that the Governing Board approve the following out-of-state trip.

- Four employees to travel to Albuquerque, New Mexico, September 21 – 24, 2015 for a Johnson-O'Malley conference

A motion to approve the trip as recommended was made by Mrs. Hadnot and seconded by Mrs. Carlson. All members present voted “aye” and the motion carried.

E. Mr. Heister requested that the Governing Board designate Mr. Gene Giddings of Don't Ever Stop, LLC as a sole source provider for professional development and support. He said Mr. Giddings has been a consultant for our district for many years and he does a great job. The teachers, coaches and administrators have a lot of confidence in him. This year he will be working with three campuses on Professional Learning Communities and Academic Proficiency Ladders.

Mrs. Carlson made a motion, which was seconded by Mrs. Hadnot, to designate Mr. Gene Giddings as a sole source provider. Mrs. Ervien asked some questions about the funding for Mr. Giddings's services, which Mr. Heister answered. A vote was taken and the motion to designate Mr. Giddings as a sole source provider carried.

F. Mr. Heister requested that the Board designate Mr. Dan Simmons as the real estate agent for the sale of the recently completed NAVIT house and authorize Mr. Heister to act as the Board's liaison with regard to the sale.

Mrs. Ervien made a motion, which was seconded by Mrs. Carlson, to approve Mr. Simmons and Mr. Heister as requested. All members in attendance voted “aye” and the motion carried.

REPORTS

A. The Board was presented with financial reports for the month of July.

B. The Board received copies of the student suspension logs.

C. Governing Board Comments

Mrs. Hadnot thanked the teachers for their hard work and said she is looking forward to bigger and better things this year, especially at the junior high. She said they have a really great team of educators.

Mrs. Ervien congratulated all the Employees of the Month. She said they are outstanding employees who deserve our thanks on a regular basis.

Mrs. Carlson thanked Mr. Gilmore and Mrs. McCauley for working with the Community Counseling Center on recent cases. She also thanked all the other employees for their work.

Mrs. Montoya said the Jefferson and Washington "Meet the Teacher" events were awesome. There was a big turnout. She thanked the teachers for their hard work.

D. Superintendent's Comments

Mr. Heister said that the ASBA Navajo County meeting is scheduled for October 7 and cannot be changed. Due to conflicts, one of which is our regularly scheduled board meeting, Winslow will regrettably not be able to host or attend this meeting.

E. Assistant Superintendent's Comments

Mrs. Mattox said the first few weeks of school have been wonderful and she is proud of our team. She shared that her son has started college at Grand Canyon University and said that WHS is a great place to prepare for college.

Mr. Heister said that figures will be presented later on just how many students have gone on to further their education. He is proud of the work done to get our students college and career ready.

ADJOURNMENT:

A motion to adjourn the meeting was made by Mrs. Carlson at 6:20 p.m. It was seconded by Mrs. Hadnot. All members present voted "aye" and the motion carried.

President

Vice-President

Clerk

Member

Member

Richard L. Heister, Superintendent

Cyndie Mattox, Assistant Superintendent