

CHENEY SCHOOL DISTRICT  
520 Fourth Street  
Cheney, Washington 99004

**DAILY CASH REPORT FORM**

School \_\_\_\_\_ Date \_\_\_\_\_ Prepared by \_\_\_\_\_  
Signature \_\_\_\_\_

INSTRUCTIONS

This report is to be completed daily; the District (White) Copy submitted to the District Business Office via the District Mail Delivery and to be received in the Business Office the following day. School (Canary) Copy is to be kept for the school record in conjunction with the school's copy of their bank deposit slip.

00 __ 21	Preschool Tuition .....	\$	
01 __ 21	Kindergarten Tuition.....	\$	
000022	Sale of Supplies and Materials		
	100022 Consumable Materials.....	\$	
	000022 Other Supplies.....	\$	
	Total Supplies and Materials .....	\$	
98 __ 22	School Lunch Program .....	\$	
890022	School Bus Revenue .....	\$	
000026	Fines, Damages .....	\$	
20 __ 26	Textbook Refunds.....	\$	
22 __ 26	Library Book Refunds .....	\$	
000027	Rental of School Property .....	\$	
000029	Local Non-Tax.....	\$	
010021	Clock Hours .....	\$	
000025	Donations.....	\$	
007029	Fingerprinting .....	\$	
_____	_____ .....	\$	
_____	_____ .....	\$	
_____	_____ .....	\$	
<b>GRAND TOTAL .....</b>		<b>\$</b>	