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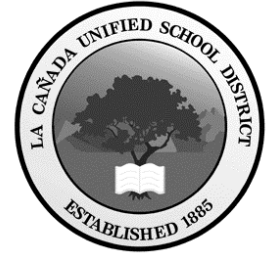
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La Cañada Unified School District

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Evaluation Tips

In terms of your evaluation I would like to share some guiding ideas and resources with you that are designed to assist you in writing effective goals for the 2016-17 academic year, along with some additional information on our new online evaluation platform: Teach Point.

You will be working collaboratively with your administrator to select three goals for the '16-17 school year. Please find below a bullet point list of examples, considerations and resources that can assist you in writing your goals.

- Write Three Goals related to (examples):
 - Instruction – Instructional Shifts related to the standards
 - Technology, - illuminate, Google Docs or Google Forms
 - Mutually agreed upon goal – Linked to School Climate and/or Support.
- Consider your evidence. Since each goal you write will include two items of evidence, consider this early on by identifying strong evidence from across the year that shows you attained or achieved your goal.
- Link each goal to explicit domains of the 5D Teacher Evaluation Rubric. *As an example, a student engagement goal could be linked to SE 1 and SE 3, since **Quality of Questioning and Teacher Expectations relate to this goal and create high cognitive demand.***
- Create measurable goals, ensuring that the goals you write meet each of the ideas included in the acronym “SMART” goals:
 - S Specific
 - M Measurable
 - A Attainable
 - R Relevant
 - T Time-bound or Timely

Sample goal: Design and implement weekly formative assessment into classroom instruction. The teacher will use quick checks from illuminate or teacher designed formative assessments to assess student progress to determine mastery or areas of deficiency. Use data from assessments to drive future instruction or determine intervention strategies.

Evidence: Copies of weekly quick checks or formative assessments, administrator observations, weekly teacher reflections with results from assessments and explanations of next steps.

*****Uploading your Goals into Teach Point (our new online evaluation platform):** Watch the excellent seven minute You Tube presentation that Jamie created to walk you through the goal uploading process on Teach Point: On the link below click Control and then left click to be able to watch this video. <https://www.youtube.com/watch?v=LJhhL9cGA6Y&feature=youtu.be>

- Use these Resources –
 - 5D Teacher Evaluation Rubric (attached to this email)
 - Big Four Guiding Document (attached to this email)
 - Panorama Ed Survey Data
 - Illuminate Student Performance Data