



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: November 13, 2017

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 6:00 P.M.

Board Present: Sheila Billings, President
Jennifer Petroff, Clerk
Vickie Brown
Doug Evans
Thomas E. Rossmeissl

Staff Present: Denise Clay, Superintendent
Steve Burrell, Director
Andrew Schwab, Assoc. Superintendent
Rita Sohal, Assistant Superintendent

1. CALL TO ORDER/ FLAG SALUTE / SCHOOL PRESENTATION

Board President Sheila Billings called the meeting to order at 6:00 p.m. The flag salute was led by Dartmouth teacher Dave Hill. The Board of Trustees received an outstanding presentation led by Dartmouth's California Junior Scholarship Federation (CJSF) officers. The students not only achieve academic excellence, but have a passion for community outreach. The students shared the donor recipients of their fundraising efforts and challenged the Board of Trustees and audience to complete three kind acts this week.

Recess

6:00 – 6:11
Call to order/
Flag Salute/
Dartmouth
Presentation

6:11 – 6:12
Recess

2. APPROVAL OF AGENDA AND MINUTES

Board of Trustee Thomas Rossmeissl moved to approve the agenda and minutes, seconded by Board member Vickie Brown as follows:

2.1 The agenda was adopted as presented.

2.2 The minutes of the regular meeting of October 9, 2017 and the special meeting of October 30, 2017 were approved.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstain: None
Absent: None

6:12 – 6:13
Approved
Agenda and
Minutes

3. COMMUNITY COMMENTS /COMMUNICATIONS

Rex Wonnell from Branham Little League asked that the Board reconsider Sunday field use. Right now the league is allowed one Sunday per year and would like to the Board to consider allowing half a dozen Sundays per year.

6:13 - 6:14
Community
Comments

4. REPORTS FROM THE BOARD AND SUPERINTENDENT

Board of Trustee Jennifer Petroff and Superintendent Denise Clay reported on their visits to all schools. Superintendent Clay shared an overview of the selection process for the new Guadalupe Principal. The new Guadalupe principal, Dale Jones, was introduced.

6:14 – 6:17
Reports from
Board and
Superintendent

5. APPROVAL OF CONSENT ITEMS

Board of Trustee Vickie Brown moved for approval of the consent items. Board member Thomas Rossmeissl seconded the motion. The Board of Trustees approved the consent items by the following 5 – 0 roll call vote:

6:17 – 6:17
Approved
Consent
Items

Ayes:	Billings, Brown, Evans, Petroff, Rossmeissl
Noes:	None
Abstain:	None
Absent:	None

5.1 The Board approved the personnel report.

5.2 The Board approved the warrant list.

5.3 The Board approved the budget transfers and revisions.

5.4 The Board approved the declaration of surplus property for private sale or discard.

5.5 The Board accepted a donation from Silicon Valley Community Foundation – Xilinx Educational Ecosystem for Union Middle School.

5.6 The Board accepted a donation from Silicon Valley Community Foundation – Xilinx Educational Ecosystem for Oster Elementary School.

5.7 The Board members approved and ratified change orders for the Bond program.

5.8 The Board approved the award of contract for emergency vehicle access road projects at Lietz and Noddin Elementary Schools.

5.9 The Board approved and ratified change orders.

5.10 The Board approved an overnight field trip to Ontario, California for Union Middle School leadership class members attending the California Association of Student Leaders (CASL) conference.

6. ACTION ITEMS

6.1 Assistant Superintendent Rita Sohal, presented information on the financial impact of the 2017-19 negotiated Employment Agreement with the Union District Educators Association (UDEA). The Board of Trustees held a public hearing to accept comments. The public hearing opened at 6:18 p.m. and UDEA President Julie Guglielmo addressed the Board of Trustees and stated the contract was ratified by a 93% vote in favor. Ms. Guglielmo said she was excited that this is a two-year contract and encouraged the Board of Trustees to approve the employment agreement. The public hearing closed at 6:19 p.m.

6:17 – 6:19
Public Hearing
on the Financial
Impact of the
2017-19 UDEA
Employment
Agreement

- | | |
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| <p>6.2 Director of Human Resources, Steve Burrell, presented the 2017-19 Employment Agreement with the Union District Educators Association (UDEA) for approval. Board of Trustee Jennifer Petroff moved to approve the UDEA employment agreement. Board of Trustee Doug Evans seconded the motion. The Board of Trustees approved the 2017-19 UDEA agreement unanimously.</p> <p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None</p> | <p>6:19 – 6:20
 Board approved 2017-19 Employment Agreement with UDEA</p> |
| <p>6.3 Rita Sohal, Assistant Superintendent, presented information on the financial impact of the 2017-18 negotiated employment agreement with the California School Employees Association (CSEA). The Board of Trustees held a public hearing to accept comments. The public hearing opened at 6:20 p.m. and CSEA President Darby Young addressed the Board of Trustees and said the negotiations process went very well this year thanks to Director of Human Resources Steve Burrell. Ms. Young said CSEA had a great turnout and positive ratification and encouraged the Board of Trustees to approve the CSEA employment agreement. The public hearing closed at 6:22 p.m.</p> | <p>6:19 – 6:22
 Public Hearing on the Financial Impact of the 2017-18 Employment Agreement with CSEA</p> |
| <p>6.4 Steve Burrell, Director of Human Resources, recommended approval of the 2017-18 Employment agreement with CSEA. Board of Trustee Vickie Brown motioned for approval of the agreement, seconded by Board of Trustee Doug Evans. The Board of Trustees approved the 2017-18 CSEA contract by a 5-0 vote.</p> <p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None</p> | <p>6:22 – 6:23
 Board approved 2017-18 Employment Agreement with CSEA</p> |
| <p>6.5 The Board of Trustees set the date for the annual organizational meeting for the election of officers for the December 11, 2017 Board meeting. Board of Trustee Vickie Brown moved to approve the date, seconded by Board of Trustee Doug Evans. The Board of Trustees approved the date of the annual organizational meeting by the following vote:</p> <p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None</p> | <p>6:23 – 6:24
 Board approved the annual organizational meeting date</p> |
| <p>6.6 Associate Superintendent Andrew Schwab presented Board Policy 5116.2, Involuntary Student Transfers, for adoption. Board of Trustee Jennifer Petroff moved to adopt Board Policy 5116.2, seconded by Board of Trustee Thomas Rossmeissl. The Board of Trustees adopted BP 5116.2 unanimously.</p> <p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None</p> | <p>6:24 – 6:25
 Adopted BP 5116.2, Involuntary Transfers</p> |

6.7	<p>Associate Superintendent Andrew Schwab presented Board Policy 6145, Extracurricular and Cocurricular Activities, for adoption. Board of Trustee Thomas Rossmeissl motioned for approval to adopt Board Policy 6145, seconded by Board of Trustee Vickie Brown. The Board of Trustees adopted BP 6145 by the following vote:</p>	<p>6:25 – 6:26 Adopted BP 6145, Extracurricular and Cocurricular Activities</p>
	<p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl Noes: None Abstain: None Absent: None</p>	
6.8	<p>Director of Human Resources, Steve Burrell, presented Resolution <u>No.17-18-06</u>, Regarding Reduction or Elimination of Services (Classified). Due to a lack of work, it is necessary to eliminate the equivalent of a .375 F.T.E. classified position at Alta Vista. Board of Trustee Thomas Rossmeissl moved to approve the resolution, and the motion was seconded by Board of Trustee Doug Evans. The resolution was adopted by the following roll call vote:</p>	<p>6:26 - 6:27 Adopted Resolution No. <u>17-18-06</u>, Reduction or Elimination of Services (Classified)</p>
	<p>Ayes: Billings, Brown, Evans, Petroff, Rossmeissl Noes: None Abstain: None Absent: None</p>	
7.	DISCUSSION/INFORMATION ITEMS	<p>6:27 – 6:37 Measure B Parcel Tax Report</p>
7.1	<p>Assistant Superintendent Rita Sohal presented the Measure B Parcel Tax report. Information provided included the committee’s responsibilities, a list of the committee members and officers, the types of exemptions allowed, the amount of the parcel tax levied, the 2016-17 unaudited actuals, and the 2017-18 budget.</p>	
7.2	<p>Jason Martinez from Cooperative Strategies presented the district’s enrollment analysis and projection report. The report included the overview of Union’s historical enrollment, and attendance boundaries, input and methodology for the report and the districtwide enrollment projection.</p>	<p>6:37 – 7:00 Enrollment Analysis and Projection Report</p>
7.3	<p>Assistant Superintendent Andrew Schwab presented the California School Dashboard report. His report included the state priorities, the state and local indicators on the CA Dashboard, state vs. local indicators for each priority, Key Data Systems (KDS) assessments and said the public dashboard update and release is tentatively set for the week of November 27, 2017.</p>	<p>7:00 – 7:27 California School Dashboard Report</p>
7.4	<p>Superintendent Denise Clay updated the Board of Trustees from the last discussion on the automatic external defibrillators (AEDs) and noted there are a lot of details that need to be considered. The heart association is willing to fund 50% of the AEDs now. Board President Sheila Billings noted we should be getting the AEDs as much as for our staff as for our students. Following a question and answer session with the Board of Trustees, Trustee Thomas Rossmeissl requested more information.</p>	<p>7:27 – 7:44 Automatic External Defibrillators (AED) Discussion</p>

8. REPORTS OF ASSOCIATIONS

8.1 There was no UDEA report.

8.2 There was no CSEA report.

7:44 – 7:45
No UDEA
Report

7:45 – 7:45
No CSEA
Report

9. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS

The Board reviewed the Board agenda calendar and there were no changes or additions.

7:45 – 7:46
Reviewed
Board agenda
Calendar

10. CLOSED SESSION

The Board members met in closed session with Superintendent Denise Clay, Director of Human Resources Steve Burrell, Associate Superintendent Andrew Schwab, and Assistant Superintendent Rita Sohal to discuss Public Employee Discipline/Dismissal/Release/Reassignment (Govt. Code § 54957).

The Board members met with labor negotiators Superintendent Denise Clay, Director of Human Resources Steve Burrell, Associate Superintendent Andrew Schwab and Assistant Superintendent Rita Sohal to discuss the Union Classified School Employees Association (CSEA) and Union District Educators Association (UDEA) labor negotiations (Govt. Code § 54957.6).

7:46 – 8:31
Closed Session

11. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Sheila Billings reported out after closed session and reported the following, “during the closed session held earlier tonight, the Board voted 5 to 0 in favor of placing a certificated employee on a mandatory leave of absence.”

8:31 – 8:33
Report of
Action Taken
in Closed
Session

12. ADJOURNMENT

Board of Trustee Vicki Brown moved to adjourn the meeting at 8:33 p.m. and Board Of Trustee Jennifer Petroff seconded the motion and the Board unanimously approved. The next regularly scheduled meetings are on December 11, 2017.

8:33 p.m.
Adjourned

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:

Clerk