

**Howard Gardner Community Charter School  
Meeting Notes/Minutes  
Governing Board of School  
Regular Board Meeting  
September 14, 2016 5:30 PM  
Howard Gardner Community School, 647 E St. Chula Vista, CA 91910**

**Present: Beverly Bautista, Scott Singh, Sarah Cantu, and Crystal Clumfoot  
Absent: Louis Barrios and Barry Taylor**

Recorder: Marisol Cortes

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
1. Call to Order & Pledge of Allegiance	<ul style="list-style-type: none"> <li>• Call to order at 5:37 PM</li> </ul>	By: Crystal Clumfoot
2. Pledge of Allegiance		Led by: Crystal Clumfoot
3. Approval of agenda for September 14, 2016	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1 <sup>st</sup> Sarah Cantu 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
4. Approval of previous Board meeting minutes from June 15, 2016	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1 <sup>st</sup> Sarah Cantu 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
5. Public Communication	<ul style="list-style-type: none"> <li>•</li> </ul>	No action required.
6. Closed Session- <b><i>began at 5:39 pm.</i></b> A. Conference with Legal Counsel- Anticipated litigation. One matter B. 2015-16 Director's Evaluation- Personnel	Closed session Began at 5:39 PM	No action required.
7. Closed Session Report- <b><i>at 6:27 pm.</i></b>	<ul style="list-style-type: none"> <li>• No reportable action</li> </ul>	

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
8. Comments from the Board concerning items not on the Agenda (Board Members Only)	<ul style="list-style-type: none"> <li>• None</li> </ul>	
9. Reports: Executive Director, Teacher, PAC, SSC report(s) (attach copy of written report)	<ul style="list-style-type: none"> <li>• Mrs. Lucy gave PAC report</li> <li>• Mr. Class gave teacher report</li> <li>• Ms. Bautista gave director's report</li> </ul>	
<b>Discussion Items:</b>		
10. Calendar for Board Meetings	<ul style="list-style-type: none"> <li>• Change Dec to Dec 7<sup>th</sup> @ 4:30pm</li> </ul>	No action required.
<b>Action Items:</b>		
11. Approval of 2016-17 new hires -Kyxie Dominguez -Sheryl Crowel-Cook -Pamela Rodriguez -Carmela Salcido -Susana Martin -Tracy Kraft -Michelle Opie -Jennifer Canaris	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1 <sup>st</sup> Scott Singh 2 <sup>nd</sup> Sarah Cantu 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
12. Approval of 2016-17 Janitorial Services- Wall to Wall	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1 <sup>st</sup> Sarah Cantu 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
13. Approval of 2016-17 Executive Director Contract	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1 <sup>st</sup> Scott Singh 2 <sup>nd</sup> Sarah Cantu 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
14. Approval of 2015-16 Unaudited Actuals- Delano Jones	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1 <sup>st</sup> Sarah Cantu 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
15. Adjournment	<ul style="list-style-type: none"> <li>• Meeting adjourned at 7:45 PM</li> <li>• Next meeting on October 19, 2016 at 5:30 PM</li> </ul>	1 <sup>st</sup> Sarah Cantu 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>

\_\_\_\_\_  
**Print Name** (Governing Board Secretary of Howard Gardner Community Charter School)

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Board-Approval Date**