

GRANADA HILLS CHARTER HIGH SCHOOL

Meeting of the Governing Board

August 21, 2017 4:00 p.m. Library

Minutes

In Attendance:

Brian Bauer, Executive Director (non-voting)
Lorene Dixon, At Large Member
Jody Dunlap, At Large Member
Joan Lewis, At Large Member

Amita Naganand, Parent Member
Jim Salin, At Large Member (Chair)
Jesus Vaca, At Large Member

Absent:

Steve Bourgouin, Retired Teacher member

The meeting was called to order at 4:03 p.m. Joan Lewis led the Pledge of Allegiance.

Updates/Reports to the Board

Student Council (Nadia Vargas, ASB President)

Ms. Vargas reported on the upcoming student body activities as well as athletic and senior class events.

Action Item #1 – Karla Diamond requested approval for the following teachers to teach one period of a competitive sport for which students receive PE credit: Chris Ancheta, William Bradford, Jared Honig, Archer Nishioka, and Francois Wolman. These teachers do not have a Physical Education credential but do have a current California teaching credential. They also have special skills for coaching a sport and have completed a comprehensive first aid/CPR course. Joan Lewis made a motion to approve. Jody Dunlap seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Absent	Jody Dunlap	Yes	Amita Naganand	Yes	Jesus Vaca	Yes
Lorene Dixon	Yes	Joan Lewis	Yes	Jim Salin	Yes		

Discussion/Action Item #2 – Chair Salin opened the discussion on the 2018-19 academic calendar. He reminded the Board members that the recommended calendar from the Operations Committee did not meet the operational and instructional program needs of the school. In numerous earlier meetings, the Board has expressed a commitment to seeing two additional unassigned days added to the calendar: 1.) The Thanksgiving week Wednesday due to high student absenteeism and the existing local and growing state and national trend for all or part of that week to be taken as non school time; and 2.) Cesar Chavez Day to show support for the historic and cultural impact of Cesar Chavez, the high student absenteeism on the observed state holiday, and for the existing local and state action making the day as a non school day. The Board also has consistently expressed a desire to see a calendar with at least three weeks off from when students end summer school and when they return for the opening day of the new school year to allow for proper student programming and the myriad necessary preparations to begin a school year. Unless the Operations Committee presents a viable calendar that reflects the operational and instructional program parameters the Board is requesting, the Board is prepared to vote at its next scheduled meeting on a calendar that reduces Winter Break in order to absorb the two additional unassigned days (i.e. Thanksgiving Wednesday and Cesar Chavez Day). Outgoing Operations Committee chair Maggie Abbott reported that the committee will convene later this week to discuss amending their recommendation.

Public comment was heard from several teachers on their preferences for the calendar.

Chief Business Officer's Report (Erin Lillibridge)

- Action Item #3** –Ms. Lillibridge presented the 2016-17 Unaudited Actuals Report for approval. The information contained in these reports summarize final revenues, expenditures, changes in fund balance, and balance sheet accounts for the 2016-17 fiscal year. A preliminary Unaudited Actuals Report was provided to LAUSD by its required deadline of August 4, 2017. The final report presented to the board for approval today differs slightly from the preliminary report to LAUSD as it represents an additional two weeks of year-end processing.

Overall, total revenues in the Charter School fund decreased by 0.04% and total expenditures increased by close to \$1.2 million, primarily due to expenditure increases in the categories of health benefits, books and supplies, and other operating expenses.

At the next Board meeting we will present a revised 2017-18 budget, based on final enrollment and staffing, along with a multi-year projection.

Lorene Dixon made a motion to approve the 2016-17 unaudited actuals. Jody Dunlap seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Absent		Jody Dunlap	Yes		Amita Naganand	Yes		Jesus Vaca	Yes
Lorene Dixon	Yes		Joan Lewis	Yes		Jim Salin	Yes			

- **Action Item #4** – Approval of application for We Can Work contract in conjunction with the Department of Rehabilitation, designed to provide pre-employment transition services to high school students with disabilities. Ms. Lillibridge will be authorized to sign and execute any and all documents required by the Department of Rehabilitation to effectuate the execution of contracts and/or amendments. Joan Lewis made a motion to approve. Lorene Dixon seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Absent		Jody Dunlap	Yes		Amita Naganand	Yes		Jesus Vaca	Yes
Lorene Dixon	Yes		Joan Lewis	Yes		Jim Salin	Yes			

Ms. Lillibridge acknowledged the plant manager and the cafeteria manager and their respective staffs on the work that has been done during the summer months. We anticipate that we will be over 50 percent participation in the National School Lunch Program once all applications are processed. Fourteen classrooms were painted and updated with new whiteboards and furniture, in addition to all rooms being deep cleaned and having floors waxed.

Executive Director’s Report – Brian Bauer

- **Accountability Metrics** – 2017 summer programs data was provided by administrative director David Bensinger. The vast majority of students in summer school were taking classes that they had previously failed, and nearly 90% of them successfully completed the class during the summer. Additional student testing data will be available by the September Board meeting.
- **Enrollment and Staffing** – Today our student enrollment is 4770 between the two campuses. All classroom teaching positions as well as classified vacancies are fully staffed.
- **Material Revision to LAUSD and Charter Augmentation Grant** – Given the summer hiatus of the LAUSD Board, work will begin in September to move our long standing charter augmentation grant and material revision applications before the LAUSD Board as requested by the GHC Board in May 2017. Additional information and an accompanying discussion will take place at the next scheduled meeting of the GHC Board.

Approval of 6/21/17 Board meeting minutes – a correction has been made to Item #6 as follows: Steve Bourgouin was present and voted yes on this item, and Joan Lewis was absent. Lorene Dixon made a motion to approve the 6/21/17 minutes with the correction. Jesus Vaca seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Absent		Jody Dunlap	Yes		Amita Naganand	Yes		Jesus Vaca	Yes
Lorene Dixon	Yes		Joan Lewis	Yes		Jim Salin	Yes			

Meeting adjourned at 5:05 p.m.