

distinctive

excellence

board retreat – agenda

MEETING

Colorado Early Colleges
Annual Retreat
October 17 and 18, 2014
Location: Glen Erie Castle, Colorado Springs

Check in is at the Carriage House and all meetings are held in the Carriage House. All staff meetings are located in the Hay Loft room and the Board Meetings are in the Granary room.

THEME FOR RETREAT – DISTINCTIVE EXCELLENCE

Friday – Carriage House

Lunch 12:00 – 1:00

Check-In 1:00 to 1:30

Session One 1:30 – 2:30

1. How can we fully implement a strong financial accountability system with Alio?

We have Cassie Walgren from CSI attending. Session led by Keith King

Session Two 2:30 – 3:25

2. How to change our hiring practices to have all our employees on board with our mission before they are hired?

We will have some proposed changes to how employees learn about our schools, sign handbooks and how we do background checks for starters. Session led by John Etzell and Dustin Sparks

Check-in Break 3:25 – 3:45

Session 3: 3:45 – 4:40

3. How do we market our distinctive benefits to our students and continue to grow as competition increases in our market?

As we grow, we need to be able to separate our efforts from other Early Colleges, a marketing strategy is essential for that effort. A marketing tool like a slogan to use could be helpful. One idea might be Distinctive Excellence. Other ideas are welcome.

Session is led by Jason Dilger

Concurrent Sessions 4 4:40 – 5:30

4. Do we encourage the endorsed diploma pathway for all of our students to demonstrate their Post-Secondary and Workforce Readiness?

Sandi Brown has initiated a process for the attainment of an endorsed diploma. How do we build on that with an emphasis to encourage students to get more than an Associate Degree and how can we make our goals even higher to achieve and acknowledge.

Session is led by Sandi Brown and Chris Ghigliotty

Concurrent Sessions 5 4:40 – 5:30

5. What steps are necessary to be ready to successfully manage the buildings when we own them? What should the projected building needs for the expenditure of \$750,000 that will be available in the Sunflower Bank loan? The session can continue after the dinner if necessary.

Kevin Moore and Jessie Mathis will lead this discussion on what changes we need to begin thinking about when we own the buildings.

Dinner 5:30 – 6:30

Spouses Are Welcome, Invited Guests: Ethan Hemming – Executive Director of CSI and Steve Schneider – President of the Governing Board of CSI

Concurrent Sessions 6-11 6:30 – 8:30

There will be two small group breakouts: 1) CEC Staff lead by Keith King, 2) CEC Governing Board Members lead by Deborah Hendrix.

Staff Discussion - If time permits we will discuss some of these items before dinner

6. How can we improve our enrollment process and increase our student's ability to take college courses and afford the costs of the courses?

Lamar Cole is working on making our enrollment process a web based application. He will present his work toward accomplishing this goal.

7. How do we track the expenditures of the voucher efficiently?

Josh See will present the system they are using in Fort Collins to track the expenditures that students spend on their voucher.

8. What are the benefits of the new Section 125 Health Care Plan

CEC will present an explanation of the new Section 125 plan. It offers several benefits to our employees.

CEC Governing Board

9. What committee structure is appropriate for the CEC Governing Board as the organization grows?

10. What are the outcomes we desire from the Administrator's Evaluation?

11. Open Discussion in the three group settings

Fellowship 8:45

Saturday – Carriage House

Breakfast 7:30 – 8:30

Session 12 8:30 to 10:45

Deborah Hendrix will lead discussions

1. Proposed Committee Structure of Board – 20 minutes
2. Financial Transparency – Compliance – 45 minutes
3. CTE Program Discussion – 20 minutes
4. The Education Behind the Degree – 20 minutes
5. Path for Student Completion – 30 minutes

Check Out Break 10:45 – 11:00

Session 13 11:00 -12:15

Formal Board Meeting

6. Update on 1st 90 days – 10 minutes each building
7. Various staff will lead discussions on operation plans from meeting – 15 minutes

8. Vote on Consent Items – 5 minutes
9. Update on building purchase – 10 minutes

Deborah Hendrix and Keith King will present an award to a staff member and a short challenge about our culture we create as an organization.

Lunch 12:00 – 1:00

distinctive excellence award

Theme for the 2014 – 2015 School Year: “How wonderful it is that nobody need wait a single moment before beginning to improve the world.” Anne Frank