

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education

Monday, May 23, 2011

7:45 PM – EDUCATION CENTER

**A. CALL TO ORDER**

**B. SILENT COUNT OF BOARD MEMBERS PRESENT**

**C. ANNOUNCEMENT OF MEETING NOTICE**

On May 3, 2011, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

**D. MINUTES**

1. Organization Meeting of May 2, 2011
2. Closed Meeting of May 2, 2011

**E. PRESENTATION**

War and Remembrance Project

**F. BOARD PRESIDENT'S REPORT**

**G. BOARD COMMITTEE REPORTS**

1. Negotiation Committee Report
2. Personnel Committee Report
3. Property Committee Report
4. Program Committee Report

**H. SUPERINTENDENT'S REPORT**

**I. ASSISTANT SUPERINTENDENT'S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**K. DISCUSSION**

Charter Schools

L. PUBLIC COMMENTS (not to exceed 30 minutes) – Agenda Items Only

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

a. Appointments of Representatives

RESOLVED, that the Board of Education approves the following appointments for the 2011-2012 school year:

- (1) Lise Chapman as Board Representative to the Essex Regional Educational Services Commission for the 2011-2012 school year.
- (2) James A. Crisfield as Board Representative to the Morris Union Jointure Commission Board of Education for the 2011-2012 school year.
- (3) Lise Chapman as Board Representative to the NJSBA Delegate Assembly for the 2011-2012 school year.

b. Approval of Summer 2011 Work Schedule of all office employees in the district.

c. Approval of Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.

d. Motion to approve a contract with American Red Cross of Millburn for the SY 2011/2012 for services rendered of equipment rental, course/instructor materials and training fees.

e. Motion to approve two in-district summer programs:

- (1) ELL Elementary Summer Enrichment Program to be held at Glenwood Elementary School
- (2) Algebra I CPA level course to be held at Millburn High School

f. Approval of Curriculum revision for Chemistry CPA / ACC.

g. Approval to accept donations:

- (1) from South Mountain PTO of a set of replacement risers in the amount of \$8,376.00;
- (2) from Pre-School PTO for the purchase and installation of playground equipment and surfacing at the South Mountain preschool playground in the amount of \$5,668.00.

M. 2. Personnel Agenda Items

Approval of Personnel Report, dated May 23, 2011

3. Business Agenda Items

- a. Approval of budget transfers for the month of April, 2011.
- b. Approval of Treasurer of School Moneys report for period ending April 30, 2011.
- c. Approval and Certification of Board Secretary's Report for period ending April 30, 2011.
- d. Approval of Bill Schedule # 12 dated May 23, 2011 in the amount of \$4,287,048.50.
- e. Resolution regarding Bond Investment Earnings:

WHEREAS, the Millburn Township Board of Education must determine the distribution of its investment proceeds from bond referenda;  
NOW THEREFORE BE IT RESOLVED, that all investment earnings related to the bond referenda of September 24, 2002 and September 26, 2006 be transferred to Fund 40 to be used for payment of debt service.

- f. RESOLVED, that the Board of Education approves the following depositories (with signatories) for the 2011-2012 school year:

<u>Account Name</u>	<u>Bank</u>	<u>Signatories</u>
2002 & 2006 Bond Referendum Funds	Cutwater Asset Management	Business Admin / Asst. Business Admin.
Capital Reserve	NJ/ARM	Business Admin / Asst. Business Admin.

- g. Resolution regarding payment of bills:

WHEREAS, on June 30, 2011, a check register will be run which represents the last June bill schedule for the 2010-2011 school year; and  
WHEREAS, bill schedules for the 2011-2012 school year will be issued on July 11, July 28 and August 25, 2011;  
NOW THEREFORE BE IT RESOLVED, that the Millburn Township Board of Education authorizes the payments of bills absent of any summer board meetings in accordance with the procedure established by the Business Administrator.

- h. Approval to award bid for printed materials for the SY 2011/12 to Centurion Printing Co. Inc. of Kenilworth, NJ in the amount of \$29,892.49. The district reserves the right to order additional quantities of bid items throughout the SY 2011/12 and to renew the bid for one year (SY 2012/13) per 18A:18A-42 pursuant to agreement with the vendor.

- N.** OLD BUSINESS
- O.** NEW BUSINESS
- P.** PUBLIC COMMENTS (not to exceed 30 minutes)
- Q.** BOARD MEMBER COMMENTS
- R.** EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, May 23, 2011, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

- S.** ADJOURNMENT