A Regular Board of Education Meeting of the Howell Township Board of Education was called to order at 7:00 PM on Wednesday, August 9, 2017 in the Cafetorium of Howell Township Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey.

AGENDA

DISTRICT GOALS 2016

Student Achievement:
- To foster a learning environment that emphasizes personalized learning, student empowerment, and standards-aligned student growth.

District Culture & Climate:
- Sustain a positive culture of learning within the current building structures.

Community Interaction:
- Increase community outreach and district transparency through multiple mediums of communication.

Technology:
- Transform educational settings through the use of technology to foster progressive learning environments.

BOARD GOALS

Governance:
- The Board will utilize the workshop model to improve the Board’s knowledge on educational issues in the district.

Boardsmanship:
- The Board will develop and implement an in district orientation for new Board members.

Student Achievement:
- The Board will use data to inform decision-making regarding student success.
A. **Roll Call- Salute to Flag:**

PRESENT: Timothy P. O'Brien Board President, Mark A Bonjavanni Board Vice President, Laurence Gurman Board Member, Denise M. Lowe Board Member (Remote 8:09 PM), MaryRose Malley Board Member, Albert Miller Board Member, James A. Moretti Board Member, Angel Sanchez Board Member

ABSENT: Cristy Mangano Board Member

OTHERS PRESENT: Joseph Isola, Superintendent, Patricia Callander, Assistant Superintendent of Pupil Services, Bruce Preston, Assistant Superintendent of Curriculum and Personnel, Ronald Sanasac, Assistant Superintendent for Business Administration/Board Secretary, Theresa George, Administrative Secretary and approximately 5 citizens, employees and reporters.

B. **Announcement by President:**

"Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on August 2, 2017."

C. **Board President's & Superintendent's Remarks Regarding Recognitions:**

Mr. O'Brien declared he hopes everyone is enjoying their summer and complimented the staff for encouraging students to continue with their reading, as evidenced on the Twitter feed. He indicated summer reading helps keep students focused and improve their reading skills.

Mr. O'Brien informed the Board of an article published in the recent School Leader publication. He reported the article highlights Student Board of Education Day, including the one recently held in this district. Mr. O’Brien thanked Mrs. Malley for her great idea, every Board Member for being involved, and the district team for making the Student Board of Education Day a reality.

Mr. O’Brien announced the Hope for Howell Vendor Fair, sponsored by the Howell Alliance and Police Athletic League, will take place on August 16, 2017, 5:30p.m. - 8:30p.m., Southard Community Enrichment Center. Mr. O’Brien stated the Howell Alliance is focuses on community service, primarily drug prevention awareness and noted the fundraiser is free for all to attend.

Mr. O’Brien remarked as we get closer to September and the opening of school, the Board is looking forward to the next Board Retreat which will take place on Saturday, August 26, 2017. He noted the retreat has a full agenda, is interactive and is open to the public. Mr. O’Brien shared during the retreat the Board talks about the vision of the district and works collaboratively with Administrative Leadership. Mr. O’Brien indicated we will be starting a new Strategic Plan for the next five-year cycle, which is the foundation for everything done as a Board.
1. Schoology Ambassador

Mr. Isola announced Mr. Stephen Rao, Ramtown Elementary School Computer Teacher has been selected as Schoology Ambassador of the Year. Mr. Isola remarked this is a very distinguished award and noted Mr. Rao recently attended the Schoology National Conference.

Mr. Isola requested for Ms. Claire Engle, Director of Innovation and Technology, to address the Board. Ms. Engle informed the Board Mr. Rao received a crystal trophy from Schoology for being named Ambassador of the Year. She indicated each year Schoology selects applicants throughout the nation and Mr. Rao was one of seventy-five chosen. Ms. Engle reported Mr. Rao is an advocate for Schoology across the nation and in our district, offering CEUs. She noted he is an asset to this district especially during the launch of the Learning Management System. Ms. Engle maintained Mr. Rao is a dedicated individual and clearly recognized by Schoology to be named their sole Ambassador of the Year.

Ms. Engle informed the Board Mr. Rao has also been selected as Schoology’s Educator of the Year, however, since they only allowed one title to be awarded, he opted for the Ambassador of the Year honor. Ms. Engle congratulated Mr. Rao for his accomplishments.

Mr. Bonjavanni asked Mr. Rao to share a brief description of Schoology for the Board.

Mr. O’Brien and Mr. Bonjavanni presented Mr. Rao with a certificate. Mr. Rao thanked everyone for their support.

Mr. Isola concurred with Mr. O’Brien, stating the most valuable resource to care for our children is to support staff in many ways and is much appreciated. He noted Mr. Rao is someone who takes that responsibility seriously. Mr. Isola remarked Mr. Rao is always sharing ideas, pushing innovation and concepts. Mr. Isola thanked Mr. Rao for doing something that makes this district great.

D. Superintendent’s & Board Secretary’s Report:

1. Superintendent's Update

A. Hope for Howell Vendor Fair

Mr. Isola encouraged all to attend the Howell Alliance and Howell PAL Vendor Fair on August 16th.
B. Laptop Distribution

Mr. Isola reported laptop distribution will take place for Middle School North on August 21st and August 29th and Middle School South on August 22nd and August 28th. Mr. Isola affirmed middle school students will arrive on the first day of school with their laptops.

C. Open House for Realtors

Mr. Isola announced the district will be hosting an Open House for Realtors on August 22nd, 1:30p.m. at Memorial Elementary School Media Center. Mr. Isola stated he is hopeful we will be able to educate local realtors about what this district means to this community and why we believe residents are receiving quality education. He noted this will be an opportunity to answer questions and provide accurate information to realtors for potential homebuyers.

D. School Leader Magazine Article

Mr. Isola remarked the Student Board of Education Day article in the School Leader Magazine has highlighted Howell Township for the second edition in a row. Mr. Isola expressed his pride in that noting it speaks volumes to our willingness to share and celebrate the work that is happening.

E. Board Retreat Day

Mr. Isola stated Administration has been grappling with future branding and strategic planning. He noted in a K-8 district it is sometimes perceived to be difficult to have student involvement in that level of conversation. Mr. Isola shared there has been conversation in creating an action lab where students, who were part of the Student Board of Education Day, can be invited to serve as participants in terms of future branding and future steps of the district. Mr. Isola stated this involvement can be healthy for us and give a perspective through the lens of the child as well as being interactive with our students in ways we have not been in the past. Mr. Isola noted if there is direction from the Board to pursue this he will reach out to those students and invite them for a session during the Board Retreat. Mr. O’Brien responded this is an excellent idea, stating the more student involvement we get, especially on something as important as future branding, will make it that much stronger. Mr. O’Brien, on behalf of the Board, gave Mr. Isola the go ahead with inviting those students to the Board Retreat. Mr. Isola noted the work that will come out of the retreat and be reported out to the next Community Interaction Committee meeting which will take place on September 11th.
Mr. Isola reported Administration is working towards creating a paperless environment during Board Meetings. He informed the Board we are in the process of evaluating different platforms. Mr. Isola updated the Board on the various platforms and noted we will be viewing another platform next week to see what fits us best. Mr. Isola stated his first responsibility is for the workflow in the office, to be able to get motions submitted in a concise and accurate manner. Mr. O’Brien requested if we could have it integrated and have ability to interface with other resources digitally. Mr. Isola indicated we are looking at the complete package and wants to ensure the agenda can be prepared in a timely and meaningful manner. Mr. Isola indicated one of the retreat topics will be paperless environments.

Mr. Isola listed other Board Retreat topics including: Transportation Efficiencies, Personalized Learning, Strategic Planning and Future Branding. Mr. Miller questioned if the Board Self Evaluation will be part of the Board Retreat. Mr. Sanasac confirmed that it will be part of the agenda.

F. Griebling Elementary School Vice Principal Recommendation

Mr. Isola informed the Board Mrs. Betty Ferrigno is on the agenda this evening to be approved as Vice Principal at Griebling Elementary School and noted Mrs. Ferrigno in attendance this evening. He remarked Mrs. Ferrigno has been an outstanding teacher, Literacy Coach and is integral part of this district for many years. Mr. Isola stated he is extremely proud to present her to the Board for his recommendation as Vice Principal.

E. Executive Session:

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Howell Township Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session on August 9, 2017 at _______to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:
The Board did not convene to Executive Session.

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

F. Approval of Minutes:

Regular Board of Education Meeting Minutes, June 28, 2017
Regular Meeting and School Grades Under Anti-Bullying Bills of Rights Meeting of Education Meeting Minutes, July 12, 2017

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James A. Moretti, Board Member |
| SECONDER: | MaryRose Malley, Board Member |
| AYES: | Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr. |
| ABSENT: | Cristy Mangano |

Executive Session Meeting Minutes, June 28, 2017
First Executive Session Minutes, July 12, 2017
Second Executive Session Minutes, July 12, 2017

The Executive Session Minutes for June 28, 2017 and July 12, 2017 were withdrawn.

G. Correspondence:

1. Letter to the Board Member Vacancy candidates from the Board President informing them of the appointed Board Member, dated July 27, 2017.

2. School Leader article highlighting recent Student Board of Education Day in Howell Township dated July August 2017.


5. Notices of the following meetings:
   a. Operations Committee - August 1, 2017, 6:15 p.m.
   b. Safety Committee - August 1, 2017, 7:30 p.m.
   c. Regular Board of Education Meeting - August 9, 2017, 7:00 p.m.
H. Committee Updates and Liaison Reports:

1. Policy Committee

Mr. Gurman reported the Committee met on July 19th. He noted among the policies up for approval this evening are revisions to Policy 5610 and Regulation 5610 which deals with suspension, and a new policy being proposed regarding expulsion. Mr. Gurman remarked this work is being done due to changes in state law. Mr. Gurman indicated the changes limit the district’s ability to expel or suspend young students and a new law places limits on out of school suspensions and expulsions in school districts. Mr. Gurman reported it also requires school districts to implement early detection and prevention programs to identify young students in preschool through grade two. Mr. Gurman stated these changes are up for first reading this evening.

Mr. Gurman reported the Committee discussed preparing a Policy for Board Member remote participation at Board Meetings.

Mr. Gurman announced the next Board Meeting will take place on Monday, August 14th, 6:30p.m.

2. Advocacy Meeting

Mr. Moretti informed the Board Assemblyman David Rible has been chosen by Governor Christie to serve as Director of Alcohol Beverage Control, thus leaving his current position open. Mr. Moretti indicated the Republican Party is holding a convention and will select another person to fill that position. Mr. Moretti wondered if the new person will also be a part of the Education Committee, as Assemblyman Rible was.

3. Safety Committee

Mr. Moretti reported to the Board the Committee met on August 1st at which time Mr. Sanasac and Mr. Abline discussed bomb threat protocols. He noted Mr. Abline has been training teachers to ensure they are receiving proper instruction on how to handle different situations. Mr. Moretti reported substitute teachers are also receiving this training.

Mr. Moretti indicated Mrs. Malley brought up after school activities questioning if there is a protocol for emergency training for the PTA/PTO’s. He stated Mr. Abline and Mr. Sanasac are addressing this.

During the Committee Meeting Mr. Sanasac reported the SLEO III program is progressing and the recruiting process is underway. Mr. Moretti stated the committee is looking to conduct training with the principals through our Insurance carrier, Utica.
They offered to provide a trainer, Mr. John Moore, for use at our discretion. We are considering using his services to do a program for principals and the SLEO III candidates. Mr. Sanasac stated the training is confirmed for August 30th at Middle School South. He noted an invitation will be extended to Board Members, district principals, SLEO IIIs, the training sector of Howell Township Police Department and to the high school. Mr. Sanasac informed the Board Mr. More is an engaging speaker and has a lot of good information on the balance between administration and law enforcement.

Mr. O’Brien commented since this will be a form of professional development for the Board, we should invite our New Jersey School Boards Association representative, Ms. Kathy Winecoff to obtain the proper board credits. Mr. Sanasac indicated he will reach out to Ms. Winecoff.

Mr. O’Brien announced the Transportation Department provides an opportunity for parents to bring their children to acquaint themselves with a school bus and the use of seatbelts on the bus. Mr. Sanasac stated parents can go to the Transportation Department Monday through Thursday, 9:00a.m. - 2:00p.m. More information is listed on the district website.

4. Education Committee

Mr. Preston informed the Board the Committee discussed the middle school band schedule. Mr. Preston stated the band schedule was created as an elective choice, however, students will still have two other marking periods they can choose from. He noted there are other options allowing students to take a more personalized approach as to how they would like to approach their band instruction. Mr. Preston stated it is important to note the overall goals in doing this were to reduce the amount of students being pulled from core areas, while also invigorating the integrity of the program. Mr. Preston remarked the schedule was created in partnerships with band teachers from the middle schools.

Mr. Preston informed the Board, Ms. Nicole Hoyt appeared before to the Committee to present her sabbatical proposal, which has since been approved.

Mr. Preston advised the job description change for the Supervisor of Special Education position was revised and approved.

Mr. Preston remarked the Committee shared a new structure the district is using to create consistency in how we deliver professional learning for the staff. Mr. Preston stated this will be the Learning Design Team. Mr. Preston commented the Board will have the opportunity to review the district wide professional development plan at the next Board Meeting, which will be called the District Wide Professional Learning Plan.
Mr. Preston stated the Committee discussed NJSBA Student Achievement Report, which will be part of an ongoing discussion.

Mr. Preston reported a paperless environment was discussed and explained how public and confidential backup will be available through a hyperlink, noting this topic will be discussed further at the Board Retreat.

Mr. Preston shared the Committee discussed the possibility of expanding NJ Biztown to all schools. He stated after the Committee’s and Administration’s review of that work, it was determined it would be logistically impractical due to all the schedules. Mr. Preston stated this is an open opportunity if individual buildings would like to take that work on for their students.

The ESL Bilingual Waiver was discussed which is part of our Model ESL Program, done annually. Mr. Preston explained once we reach a certain number of single language speaking students, we are then to implement a bilingual program where instruction is delivered in both languages. Mr. Preston indicated we can apply for a Bilingual Waiver if we can prove that the program we have will still benefit students, which is what we do with the SIOP Program and our overall ESL plan, previously approved.

Mr. Bonjavanni reported conversation regarding the band schedule took place over several Committee meetings. Mr. Bonjavanni extended his congratulations to the staff for working so hard in taking care of this quickly by notifying parents, setting up schedules, etc. Mr. Preston agreed and noted the Committee worked hard to maintain consistency and the integrity of the program. Mr. Preston remarked this program will be run as a pilot for the upcoming school year.

Mr. Gurman congratulated the Committee and Administration for the work done. He noted we want to ensure every student has an opportunity to have as many electives as possible. Mr. Gurman commented at the same time part of the Committees thoughts are on play, passion and purpose. By the time students get into sixth, seventh and eighth grades they are able to begin to direct themselves into certain areas where they may put additional effort. Mr. Gurman stated using the band as an example, we are able to incorporate both elements, which fits into our educational goals.

Mrs. Malley commented she appreciates the due diligence done by the Committee regarding NJ Biztown. Mrs. Malley indicated she would still like to follow-up with the point of equity to all of the ECG students across the district. Mrs. Malley stated she understands that particular program may not be feasible, however, she hopes the Committee may look into other programs or off site trips. Mrs. Malley stated the Gifted & Talented Committee looked very hard to level across the district to ensure every child receives the same opportunities. Mr. Preston shared the Committee is continuing to look into equitable opportunities across the district and noted the Committee is committed to do so.
Mr. O’Brien remarked it is a wonderful program, although it is held up north, Mr. O’Brien wondered if NJ Biztown can be replicated locally. Mr. Preston replied that is part of the ongoing conversation.

Mr. Isola informed the Board he begun dialogue with Marlboro school district and Freehold Regional for a similar NJ Biztown partnership. Mr. Isola noted this is still in the infancy stages, however, he wanted the Board to be aware there is a lot of these things happening on a regular basis in the community. Mr. Isola remarked he had preliminary conversations in building our own similar program with a middle school and high school partnership. Mr. Isola stated not only could this be a great learning experience but something where we can leverage our partnership with our local partners. Mr. Isola stressed Administration is constantly working to provide the most opportunities for our children, which is critically important. Mr. O’Brien remarked a lot of great things we take for granted now start off in their infancy as a discussion. Mr. O’Brien expressed he is glad we are exploring this.

5. Community Interaction

Mr. Bonjavanni reported the Committee has not met since the last Board meeting and announced the next Committee meeting will take place on September 11th. He noted although the Committee has not met, there has been plenty of work done in the background. For example, the upcoming Realtor Open House, which is a continuing effort to reach as many members of the community. Mr. O’Brien remarked this district has been evolving and developing off of a great foundation. When looking back at the incredible positive changes which occurred over the last several years, it will be great for realtors to get a refresher to inform perspective families coming in.

6. Finance Committee

Mr. Miller reported the Committee has not met since the last Board Meeting.

Mr. Miller informed the Board the first Monmouth County School Boards Association meeting will take place on Thursday, September 7th, at the Colts Neck Inn. He noted the topics will include social, emotional and behavioral health for students.

Mr. Miller stated during the October NJSBA Workshop the county will conduct a roundtable discussion and networking session.

Mr. Miller reported new to the county this year, in February, Governance II, III and IV mandated training will be available during the county level meetings. He noted if any Board Member requires mandated training or would like to receive a refresher, they will be able to do so during the February county meeting.
Mr. Miller informed the Board he attended a NJSBA Leadership Program on July 27th with the topics of social media and balancing your first amendment rights and code of ethics. He noted the program was very informative. During the program, Mr. Miller indicated they received the new Superintendent Evaluation, which will be available next year. He stated the new evaluation will allow for the Superintendent to upload evidence links directly into the document. The evaluation will be more of a standard based document with additional standards added including General Responsibilities and Mission, Vision and Core Values. Other changes include a mandatory pre-conference meeting with the Superintendent, summary narrative template and allow for an overall assessment of standards. Mr. Miller reported the rating system will include exemplary, proficient, developing/needs improving, unsatisfactory and not observed. Mr. Miller remarked the new evaluation was developed by NJSBA and in cooperation with the Superintendent’s Association.

Mr. Miller reported NJSBA had a dialogue regarding Self Board Evaluations. He noted NJSBA is recommending for the Superintendent and the Business Administrator to also complete the Board Member Evaluation, if they currently are not doing it. They would only complete the portion that evaluates the Board on a whole, not individually.

Mr. Bonjavanni reported this district has been approved to present a couple of sessions during the NJSBA October Workshop in Atlantic City. Mr. Bonjavanni announced NJSBA will conduct a Leadership Weekend in 2018, more details to follow.

7. Operations Committee

Mrs. Malley reported the Committee met on August 1st. She stated the Committee discussed Food Services. She noted the USDA mandates for local boards, who participate in the National School Lunch Program, use the same Paid Lunch Equity Tool which will result in a 10 cent increase from $2.75 to $2.85. This increase still keeps us under the maximum allowed. Mrs. Malley noted this increase is up for approval this evening as Item A-3 on the Addenda as recommended by the Committee.

Mrs. Malley stated the Committee discussed revisions to Policy 8550, regarding unpaid meal charges. The Committee decided to refer to the Policy Committee for review.

Mrs. Malley reported the state, in a continued effort to improve participation in lunch programs, have relaxed the salt requirements, allowing the use 1% milk instead of skim milk and a request has been sent to replace whole grain pasta in rice and pizza to white grain. Mrs. Malley indicated they are waiting to hear back from the state on that, noting students prefer the taste of the white pasta.
Mrs. Malley informed the Board more information is being sent to parents regarding utilizing Food Services for birthday celebrations. There will be signage placed up in the lines to encourage students to make good choices. The Committee is working with the PTO/PTA’s regarding providing boxed lunches during field trips. Mrs. Malley informed the Board, parents will have the option to contact Food Services to request a boxed lunch if their child forgets their lunch on a field trip day.

Mrs. Malley reported the district is continuing their Shared Services with Farmingdale Board of Education, noting there approximately 75 lunches and 30 breakfasts served per day.

The Committee discussed summer projects which are moving along well. The roof at Land O’Pines is 90% complete and asphalt will be installed later this week. The gym floor at Ardena is 90% complete. Mrs. Malley commented the work will be completed before students are back in school. Mrs. Malley reported screens are being installed, as well as the CO alarms in Boiler rooms, Kitchens, middle school - Home EC rooms with gas ranges.

Mrs. Malley informed the Board the courtyard playground at Adelphia will be installed by Little Tykes and will be maintained by the PTA/PTO.

Mrs. Malley stated the Committee received an update on ESIP. She noted occupancy sensors are in some schools and will be installed in all of the schools and all lights will be replaced with LED lights.

Mrs. Malley reported the Committee discussed Transportation, which will also be a Board Retreat topic. Mrs. Malley maintained the Committee is constantly continuing efforts to improve Transportation as we transport over 6000 students daily, safely and efficiently. Mrs. Malley indicated a new and improved form, Bus Stop Adjustment Request, has been implemented. Bus routes have been evaluated and competed, continuing our efficiency with three tiered routes, while continuing to reduce repetitive stops. Mrs. Malley reported the bids came in higher this year, with the first bidder not bidding, the second and third bids came in higher. Mr. Sanasac stated four bids were withheld and will be out for re-bid.

Mrs. Malley remarked Mr. Sanasac informed the Committee that the district may need a trash truck.

The Shared Service Agreement with Monmouth Regional for fleet maintenance is in place, and Shore Regional Board of Education is interested in fleet maintenance as well.
I. Comments from the Public:

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

1. Ms. Wendy Bell, parent of a child who recently graduated from Middle School North, expressed her concerns regarding tutoring and communication issues.

J. Unfinished Business:
None.

K. Discussion Items:
None.

DISCUSSION ITEMS MAY RESULT IN BOARD ACTION.

L. New Business - Consent Agenda Items:

2000 SERIES - PROGRAMS:

2000-1. Monmouth County Arts Middle School Participation

Approve participation in the Monmouth County Arts Middle School Program, one day per week for twelve weeks, Thursdays, February 8, 2018-May 10, 2018, (no classes 3/29, 4/5) from 1:30 p.m.-4:30 p.m. Transportation provided by Monmouth County Arts Middle School. Program expenses are the responsibility of the parent/guardian.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano
2000-2. **Senior Citizen Center Visitation**

Approve school visits to the Senior Citizen Center in accordance with the attached schedule during the 2017-2018 school year.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

2000-3. **Comprehensive Equity Plan Annual Statement of Assurance School Year 2017-2018**

Approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2017-2018 School Year.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

**3000 SERIES - PROFESSIONAL STAFF:**

The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.

3000-1. **Staff Transfers**

Approve the attached list of staff transfers for the 2017-2018 school year. (List to be provided at meeting)

RESULT: APPROVED [5 TO 0]
3000-2. **Rescind Appointment**

Rescind the appointment of Shawn Levinson, Vice Principal/Supervisor at Griebling School effective July 27, 2017. (Previously appointed on July 12, 2017)

RESULT: APPROVED [5 TO 0]

MOVER: MaryRose Malley, Board Member

SECONDER: Mark A Bonjavanni, Board Vice President

AYES: Timothy P. O'Brien, Denise M. Lowe, MaryRose Malley, Albert Miller, Angel D. Sanchez Sr.

ABSTAIN: Mark A Bonjavanni, Laurence Gurman, James A. Moretti

ABSENT: Cristy Mangano

3000-3. **Vice Principal/Supervisor**

Appoint Betty Ferrigno to the position of Vice Principal/Supervisor, Griebling School, at Step 1 of the 10-Month Vice Principal Salary Guide $94,000.00, effective September 1, 2017. (Replacing Dorothea Fernandez - Transfer) **PC#: BDA-GRI-VPR-K5-01**

RESULT: APPROVED [5 TO 0]

MOVER: MaryRose Malley, Board Member

SECONDER: Mark A Bonjavanni, Board Vice President

AYES: Timothy P. O'Brien, Denise M. Lowe, MaryRose Malley, Albert Miller, Angel D. Sanchez Sr.

ABSTAIN: Mark A Bonjavanni, Laurence Gurman, James A. Moretti

ABSENT: Cristy Mangano

3000-4. **Resignation of Teacher**

Accept with regret, the resignation of Christopher Gero, Part Time Itinerant Physical Education Teacher effective September 24, 2017 or sooner.
RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-5. Retirement of Teacher
Accept with regret, the retirement of JoAnn Patton, Itinerant Media Specialist effective January 1, 2018.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-6. LOA for Teacher
Approve the following leave of absence for Lauren Adams, Basic Skills Teacher at Ardena School:

<table>
<thead>
<tr>
<th>LEAVE</th>
<th>FROM</th>
<th>THROUGH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Leave</td>
<td>September 1, 2017</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Without Pay</td>
<td>(12 weeks as needed)</td>
<td></td>
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<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano
3000-7. **LOA for Teacher**

Approve the following leave of absence for Nicole McCreesh, Preschool Teacher at Land O'Pines School:

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<thead>
<tr>
<th>LEAVE</th>
<th>FROM</th>
<th>THROUGH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maternity Leave</td>
<td>October 2, 2017</td>
<td>November 10, 2017</td>
</tr>
<tr>
<td>With Pay</td>
<td>(26 sick days)</td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Family Leave</td>
<td>November 11, 2017</td>
<td>February 9, 2018</td>
</tr>
<tr>
<td>Without Pay</td>
<td>(12 weeks)</td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** MaryRose Malley, Board Member

**SECONDER:** Mark A Bonjavanni, Board Vice President

**AYES:** Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.

**ABSENT:** Cristy Mangano

3000-8. **LOA for Teacher**

Amend the following leave of absence for Melissa Silovitch, Grade 4 Teacher at Memorial School (previously approved July 12, 2017):

<table>
<thead>
<tr>
<th>LEAVE</th>
<th>FROM</th>
<th>THROUGH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Leave</td>
<td>September 1, 2017</td>
<td>September 29, 2017</td>
</tr>
<tr>
<td>Without Pay</td>
<td>(4 weeks)</td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** MaryRose Malley, Board Member

**SECONDER:** Mark A Bonjavanni, Board Vice President

**AYES:** Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.

**ABSENT:** Cristy Mangano
3000-9. **LOA for Speech Therapist**

Approve the following leave of absence for Yocheved Lonner, Itinerant Speech Therapist:

<table>
<thead>
<tr>
<th>LEAVE</th>
<th>FROM</th>
<th>THROUGH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maternity Leave</td>
<td>October 16, 2017</td>
<td>October 18, 2017</td>
</tr>
<tr>
<td>Without Pay</td>
<td></td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Family Leave</td>
<td>October 19, 2017</td>
<td>December 21, 2017</td>
</tr>
<tr>
<td>Without Pay</td>
<td>(10 weeks)</td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** MaryRose Malley, Board Member

**SECONDER:** Mark A Bonjavanni, Board Vice President

**AYES:** Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.

**ABSENT:** Cristy Mangano

3000-10. **Salary Adjustment**

Approve the step and salary adjustment for Sarena Berkowitz, Part-time Speech Language Specialist, from Step 17 MA, $49,298.00 to Step 19 MA, $53,505.00, effective September 1, 2017 (previously approved on May 24, 2017).

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** MaryRose Malley, Board Member

**SECONDER:** Mark A Bonjavanni, Board Vice President

**AYES:** Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.

**ABSENT:** Cristy Mangano

3000-11. **Substitute Limited Employment Contract**

Appoint Kimberly Cullen to the position of Itinerant Speech Language Specialist, effective October 16, 2017 through December 21, 2017 at $42,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Yocheved Lonner - Maternity Leave)
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | MaryRose Malley, Board Member |
| SECONDER: | Mark A Bonjavanni, Board Vice President |
| AYES: | Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr. |
| ABSENT: | Cristy Mangano |

3000-12. **Grade 3 Teacher**

Appoint Janine Kerrigan to the position of Grade 3 Teacher at Newbury School, at Step 3 BA,$52,750.00, effective September 1, 2017.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | MaryRose Malley, Board Member |
| SECONDER: | Mark A Bonjavanni, Board Vice President |
| AYES: | Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr. |
| ABSENT: | Cristy Mangano |

3000-13. **Special Education Teacher**

Appoint Jenna Herrmann to the position of Special Education Teacher at Aldrich School, at Step 1 BA,$52,000.00, effective September 1, 2017.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | MaryRose Malley, Board Member |
| SECONDER: | Mark A Bonjavanni, Board Vice President |
| AYES: | Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr. |
| ABSENT: | Cristy Mangano |

3000-14. **Spanish Teacher**

Appoint Sharon Devine to the position of Spanish Teacher at Middle School North, at Step 4 MA,$54,750.00, effective September 1, 2017. (Replacing Kory Indal - Resignation)

**PC#: TCH-MSN-WLD-MS-02**
3000-15. **Art Teacher**

Appoint Samantha Weed to the position of Itinerant Art Teacher, at Step 1 BA, $52,000.00, effective September 1, 2017. (Replacing Heather Gross - Transfer)

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-16. **Special Education Teacher**

Appoint Evan Herrington to the position of Special Education Teacher at Griebling School, at Step 1 MA, $53,500.00, effective September 1, 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-17. **2017-2018 Elementary Math Resource Teacher**

Amend the following staff as the 2017-2018 Elementary Math Resource Teachers @ $1,000.00 stipend (previously approved on June 28, 2017):

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Italiano/Katy Mohr</td>
<td>Ramtown</td>
</tr>
</tbody>
</table>
RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-18. Part Time Special Education Teacher
Appoint Erin Barna to the position of Part Time Special Education Teacher at Greenville School, at Step 1 BA+15, $52,500.00, prorated (.57 FTE), effective September 1, 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-19. Substitute Limited Employment Contract
Appoint Stephanie Marvulli to the position of Grade 2 Teacher at Land O'Pines School, effective September 1, 2017 through January 29, 2018 at $42,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Andrea Potor - Family Leave)

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-20. Substitute Limited Employment Contract
Appoint Heather Daly to the position of Grade 5 Teacher at Aldrich School, effective September 1, 2017 through December 8, 2017 at $42,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Jaqueline DelPizzo-Family Leave)
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** MaryRose Malley, Board Member  
**SECONDER:** Mark A Bonjavanni, Board Vice President  
**AYES:** Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.  
**ABSENT:** Cristy Mangano

3000-21. Substitute Limited Employment Contract  
Appoint Samantha D'Onofrio to the position of Grade 1 Teacher at Adelphia School, effective September 1, 2017 through December 1, 2017 at $42,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Rebecca Martin - Family Leave)

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** MaryRose Malley, Board Member  
**SECONDER:** Mark A Bonjavanni, Board Vice President  
**AYES:** Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.  
**ABSENT:** Cristy Mangano

3000-22. Substitute Limited Employment Contract  
Appoint Bridget Brummer to the position of Occupational Therapist at Griebling School, effective September 1, 2017 through December 7, 2017 at $42,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Shana Kopicel - Family Leave)

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** MaryRose Malley, Board Member  
**SECONDER:** Mark A Bonjavanni, Board Vice President  
**AYES:** Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.  
**ABSENT:** Cristy Mangano
3000-23. **Change of Salary and Track**

Approve the change of salary and track for the following individual(s) effective September 1, 2017:

<table>
<thead>
<tr>
<th>NAME/SCHOOL</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tammy O’Gara/Ardena</td>
<td>Step 14 BA/$63,800.00</td>
<td>Step 14 BA+15/$64,300.00</td>
</tr>
<tr>
<td>Sheila Vidreiro/Griebling</td>
<td>Step 14 BA/$63,800.00</td>
<td>Step 14 BA+15/$64,300.00</td>
</tr>
<tr>
<td>Lorraine Mould/MSS</td>
<td>Step 19 MA/$89,175.00</td>
<td>Step 19 MA+15/$89,675.00</td>
</tr>
<tr>
<td>Kiera Shelly/LOP</td>
<td>Step 8 BA/$55,150</td>
<td>Step 8 BA+15/$55,650.00</td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-24. **K-5 Revision of Common Core Standards to NJSLS Committee**

Approve Katy Mohr to the 2017-2018 Grades K-5 Revision of Common Core Standards to NJSLS Math Committee at $25.00 per hour, not to exceed $500.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-25. **Substitute Teacher(s) $85 Per Day**

Reappoint the following individual(s) to the position of Substitute Teacher(s) for the 2017-2018 school year, at the rate of $85.00 per day, as needed:

Thomas Foley
RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-26. Substitute Teacher(s) $100 Per Day
Approve the following individual(s) to the position of Substitute Teacher(s) for the 2017-2018 school year at the rate of $100.00 per day, as needed:

Melissa Mason

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-27. Tuition Reimbursement
Approve the reimbursement of 50% of the tuition cost for the following graduate course(s) being taken during the 2017-2018 school year. The staff member shall be reimbursed consistent with contract upon successful completion of the course(s):
SUMMER, 2017:
($894.00* average per credit - $1,342.00 maximum allowed for 3-credit course) *Based on 2016-2017 Tuition Averages.

<table>
<thead>
<tr>
<th>Course</th>
<th>Tuition Cost</th>
<th>Tuition 50%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheila Vidreiro, Griebing</td>
<td>$2,517.00</td>
<td>$1,259.00</td>
</tr>
<tr>
<td>EDC 5035: Strategies for</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Development of Literacy (3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>credits)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Georgian Court University</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teacher of Students with</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disabilities</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Item #3000-27 Continued.

Ryan Kinghorn, Ramtown
PEG 620: Leadership in Physical Education & Athletics (3 credits)
Canisius College
MS, Health and Physical Education
$2,457.00 $1,229.00

Lauren Baratta, MSS
EL 5502: Public School Administration I (3 credits)
Kean University
MA, Educational Administration
$1,959.00 $980.00

Christine Veracierta, Ramtown
EADM 516: School Law (3 credits)
University of Scranton
MA, Educational Administration
$1,530.00 $765.00

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

3000-28. Classroom Observation
Approve the list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TIME</th>
<th>SCHOOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sean McQuillan</td>
<td>Sept. 11 - Dec., 2017</td>
<td>Paul Baker, Gr. 5</td>
</tr>
<tr>
<td>Georgian Court Univ.</td>
<td>90 Hours Observation</td>
<td>Carmine Rossetti, In-Class Support</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Newbury School</td>
</tr>
</tbody>
</table>
RESULT:  APPROVED [UNANIMOUS]
MOVER:  MaryRose Malley, Board Member
SECONDER:  Mark A Bonjavanni, Board Vice President
AYES:  Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M.
Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D.
Sanchez Sr.
ABSENT:  Cristy Mangano

3000-29.  New Teacher Mentor(s)
Appoint the following New Teacher Mentor(s) for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>NEW TEACHER/SCHOOL</th>
<th>MENTOR</th>
<th>PAYMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amber Williams/LOP</td>
<td>Allison Mahoney</td>
<td>$187.50</td>
</tr>
<tr>
<td>Samantha D’Onofrio/Adelphia</td>
<td>Dianne Senkeleski</td>
<td>$375.00</td>
</tr>
</tbody>
</table>

RESULT:  APPROVED [UNANIMOUS]
MOVER:  MaryRose Malley, Board Member
SECONDER:  Mark A Bonjavanni, Board Vice President
AYES:  Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M.
Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D.
Sanchez Sr.
ABSENT:  Cristy Mangano

3000-30.  Social Worker Internship
Approve Garrett Murray, Georgian Court University, NJ, to perform his social worker internship, effective for the 2017-2018 school year, with Danielle Wall, school social worker, Memorial Elementary School.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  MaryRose Malley, Board Member
SECONDER:  Mark A Bonjavanni, Board Vice President
AYES:  Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M.
Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D.
Sanchez Sr.
ABSENT:  Cristy Mangano

3000-31.  Workshop Registration and Mileage
Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.
RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

4000 SERIES - SUPPORT STAFF:

The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.

4000-1. Central Office Secretary
Appoint Mireya Espinosa to the position of Central Office Secretary, Grade III, Step I, $40,000.00 prorated, effective August 23, 2017 or sooner. *PENDING CRIMINAL HISTORY APPROVAL

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

4000-2. Central Office Secretary
Appoint Lindsay Kleinknecht to the position of Central Office Secretary, Grade III, Step I, $40,000.00 prorated, effective August 23, 2017 or sooner. *PENDING CRIMINAL HISTORY APPROVAL

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano
4000-3. **Resignation of Office Assistant**

Accept, with regret, the resignation of Tamara Sass, Office Assistant at Aldrich School, effective September 1, 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

4000-4. **LOA for Help Desk Specialist**

Approve the following leave of absence for Carolyn Butto, Help Desk Specialist at Middle School South:

<table>
<thead>
<tr>
<th>LEAVE</th>
<th>FROM</th>
<th>THROUGH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Leave</td>
<td>July 17, 2017</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Without Pay</td>
<td>(12 weeks as needed)</td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

4000-5. **Head Groundskeeper Stipend**

Appoint Jason Reineke as Head Groundskeeper at a stipend of $1,500.00 for the 2017/2018 school year, prorated, effective August 1, 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano
4000-6. **LOA for Custodian**

Approve the following leave of absence for Robert Stocker, Custodian at Middle School South:

<table>
<thead>
<tr>
<th>LEAVE</th>
<th>FROM</th>
<th>THROUGH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Leave</td>
<td>July 17, 2017</td>
<td>September 8, 2017</td>
</tr>
<tr>
<td>With Pay</td>
<td></td>
<td>(37 Sick, 2 Vac Days)</td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

4000-7. **Resignation of Bus Driver**

Except with regret the resignation of Laura Lopes, Bus Driver, effective August 10, 2017.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

4000-8. **Bus Aide**

Appoint the following individual to the position of Bus Aide for the 2017-2018 school year on Step 1 of the Bus Aide Salary Guide at a rate of $11.84 per hour, effective August 10, 2017:

Lucille Garajuso-Payson
RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

4000-9. **Substitute Bus Aide**

Appoint the following individual to the position of Substitute Bus Aide for the 2017-2018 school year at a rate of $11.84 per hour, effective September 1, 2017:

Elisabeth Valenza

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

4000-10. **Substitute Cafeteria Aide(s)**

Appoint the following individual(s) to the position of Substitute Cafeteria Aide(s) for the 2017-2018 school year at the rate of $9.00 per hour, as needed:

Jie Smith

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano
5000 SERIES - PUPILS:

5000-1. **HIB Self-Assessment Grades**

Approve the following 2016-2017 School Self-Assessment Grades under the Anti-Bullying Bill of Rights Act:

- Adelphia School: 75
- Aldrich School: 74
- Ardena School: 76
- Greenville School: 74
- Griebling School: 74
- Land O’Pines School: 74
- Memorial School: 74
- Newbury School: 74
- Ramtown School: 74
- Taunton School: 75
- Middle School North: 74
- Middle School South: 74

(Out of 78 total possible points)

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** MaryRose Malley, Board Member

**SECONDER:** Mark A Bonjavanni, Board Vice President

**AYES:** Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.

**ABSENT:** Cristy Mangano

5000-2. **First Reading Policy 5610**

Approve the first reading of Policy 5610, Suspension.

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** MaryRose Malley, Board Member

**SECONDER:** Mark A Bonjavanni, Board Vice President

**AYES:** Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.

**ABSENT:** Cristy Mangano
5000-3. **First Reading Regulation 5610**

Approve the first reading of Regulation 5610, Suspension Procedures.

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>MaryRose Malley, Board Member</td>
</tr>
<tr>
<td>SECONDER:</td>
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</tr>
<tr>
<td>ABSENT:</td>
<td>Cristy Mangano</td>
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</tbody>
</table>

5000-4. **First Reading Policy 5620**

Approve the first reading of Policy 5620, Expulsion.

<table>
<thead>
<tr>
<th>RESULT:</th>
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</tbody>
</table>

5000-5. **Out Of District Placement - Schroth School**

Approve the placement of a special education student to attend Schroth School, Wanamassa, NJ, for the 2017-2018 school year at a tuition rate of $53,280.00, effective September 6, 2017.

<table>
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<tr>
<td>ABSENT:</td>
<td>Cristy Mangano</td>
</tr>
</tbody>
</table>
6000 SERIES - FINANCES:

6000-1. **Pupil Transportation Contract**

Budgeted Item
Award Bid #6-17 "Regular and Special Education Van Routes" for the 2017-2018 school year to First Student, Inc., Neptune, NJ as the lowest qualified bidder for the routes indicated on the Summary of Bid for a total cost of $306,736.20 for a total of five (5) tiered routes. (See attached Summary of Bid)

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** MaryRose Malley, Board Member
**SECONDER:** Mark A Bonjavanni, Board Vice President
**AYES:** Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
**ABSENT:** Cristy Mangano

6000-2. **Pupil Transportation Contract**

Budgeted Item
Award Bid #6-17 "Regular and Special Education Van Routes" for the 2017-2018 school year to Hartnett Transit Service, Lakewood, NJ as the lowest qualified bidder for the routes indicated on the Summary of Bid for a total cost of $253,728.00 for a total of five (5) tiered routes. (See attached Summary of Bid)

**RESULT:** APPROVED [UNANIMOUS]
**MOVER:** MaryRose Malley, Board Member
**SECONDER:** Mark A Bonjavanni, Board Vice President
**AYES:** Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
**ABSENT:** Cristy Mangano

6000-3. **Pupil Transportation Contract**

Budgeted Item
Award Bid #6-17 "Regular and Special Education Van Routes" for the 2017-2018 school year to Klarr Transportation Services, Inc., Lakewood, NJ as the lowest qualified bidder for the routes indicated on the Summary of Bid for a total cost of $55,800.00 for a total of one (1) tiered route. (See attached Summary of Bid)
RESULT:  APPROVED [UNANIMOUS]
MOVER:  MaryRose Malley, Board Member
SECONDER:  Mark A Bonjavanni, Board Vice President
AYES:  Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT:  Cristy Mangano

6000-4.  Award Bid Athletic Equipment and Supplies
Award Bid #5-17 Athletic Equipment and Supplies for the 2017-2018 school year by-line vendors, in the amount of $17,905.21 for Middle School North and Middle School South Schools. (See attached Bid Breakdown)

RESULT:  APPROVED [UNANIMOUS]
MOVER:  MaryRose Malley, Board Member
SECONDER:  Mark A Bonjavanni, Board Vice President
AYES:  Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT:  Cristy Mangano

6000-5.  Award Quote District Water Treatment
Award Quote #11-17 District Water Treatment to Chem Clean Systems, Groveville, NJ, in the amount of $7,200.00, from August 10, 2017 through August 9, 2018 as the lowest qualified quote received.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  MaryRose Malley, Board Member
SECONDER:  Mark A Bonjavanni, Board Vice President
AYES:  Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT:  Cristy Mangano

6000-6.  Treasurer and Secretary Reports
Approve the May 2017 Report of the Treasurer and the May 2017 Secretary’s Report as being in balance for the month.
RESULT:  APPROVED [UNANIMOUS]
MOVER:  MaryRose Malley, Board Member
SECONDER:  Mark A Bonjavanni, Board Vice President
AYES:  Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT:  Cristy Mangano

6000-7.  Bills and Claims Submitted by Board Secretary

Approve the payment of all bills and claims as shown for the periods 06/20/017 - 06/28/2017, 06/29/2017 - 06/30/2017, 07/01/2017 - 07/27/2017 and 8/1/2017 - 8/3/2017 that have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of August 6, 2017 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  MaryRose Malley, Board Member
SECONDER:  Mark A Bonjavanni, Board Vice President
AYES:  Timothy P. O’Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT:  Cristy Mangano

M.  New Business: Non-Consent Agenda Items:

None.
N. New Business: Addenda to the Agenda:

A-1. **Resignation of Teacher**

Accept with regret, the resignation of Jennie Hecht, Grade 1 Teacher at Adelphia School, effective October 7, 2017 or sooner.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

A-2. **Substitute Secretary**

Approve Shannon Taber, Office Assistant at Memorial School, as a Substitute Secretary through August 31, 2017 at the rate of $58.50 per day, as needed.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano

A-3. **School Lunch Price**

Establish the school lunch price for the 2017/2018 school year in accordance with USDA School Lunch Program from $2.75 to $2.85, as per the recommendation of the Operations Committee at its August 1, 2017 meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: MaryRose Malley, Board Member
SECONDER: Mark A Bonjavanni, Board Vice President
AYES: Timothy P. O'Brien, Mark A Bonjavanni, Laurence Gurman, Denise M. Lowe, MaryRose Malley, Albert Miller, James A. Moretti, Angel D. Sanchez Sr.
ABSENT: Cristy Mangano
O. Comments from the Public:

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

None.

P. Additional Addenda Items:

None.

Q. Adjournment:

The meeting was closed at 8:14 PM

Motion to Adjourn

<table>
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RONALD SANASAC
Assistant Superintendent for Business Administration/Board Secretary

RS/tg
08/21/2017
Monmouth County Arts Middle School
2017-2018

Application Deadline: November 15, 2017

Auditions at Brookdale Community College, Saturday, December 2, 2017

Monmouth County Arts MS Classes: 2018
  February 8, 15, 22
  March 1, 8, 15, 22
  April 12, 19, 26
  May 3, 10

Arts Festival, Evening of May 10, 2018
Howell Township Public Schools

Memorandum

To: Board of Education Members
From: Trudy Stevenson
Date: July 24, 2017
Re: Senior Citizens/School Activities

Since 1999, schools in the Howell Township School District have “adopted” the Senior Center for one month during the school year. Each year, the activities and benefits to both generations have increased. In addition to Senior Center visits, the schools have expanded the interest and focus to include the seniors at many of their building functions.

This project, which was created to combat age discrimination and promote respect and appreciation for people of all ages, has grown considerably over the years. The rewards gained from the project are too numerous to mention.

In order to continue the association of these two important groups, some assistance is needed from the Board of Education by providing transportation to the Senior Center. The associated cost would be:

$125.00 per bus × 7 schools (one trip per 3-5/MS) = $875.00

A motion has been placed on the agenda for the August 9th meeting. Please feel free to contact me if you have any questions.

Thank you.

Attachments

C: District Senior Administration
   3-5/MS Principals
   Mrs. Tara Vasquez
   Mrs. Jane Rerup
   Mrs. Daryl Schaffer
Howell Township Public Schools
Senior Citizen Monthly Visitation

2017 – 2018 School Year

September  -  No Visits Scheduled
October    -  Newbury
November   -  No Visits Scheduled
December   -  Memorial, Middle School South
January    -  Ardena
February   -  Middle School North
March      -  Aldrich
April      -  No Visits Scheduled
May        -  Ramtown
June       -  No Visits Scheduled

Trip forms are required.

Please contact CarolAnn Hartigan at the Senior Center in September with a tentative date for your activity.

Howell Township Senior Citizen Center
938-4500 Extension 2550
TO:  Trudy Stevenson  
    Caryn Anderson  
    Jackie DeBernardis  
    School Secretaries

FROM:  Jane Rerup – Transportation Secretary

DATE:  July 1, 2017

RE:  Field Trip Bus Rates

Please see the following Howell Township Transportation Department Field Trip Bus Rates for the 2017-2018 school year. Include these amounts when calculating the cost of a field trip.

<table>
<thead>
<tr>
<th>HOURS</th>
<th>RATE / PER VEHICLE</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>$62.50</td>
</tr>
<tr>
<td>2</td>
<td>$125.00</td>
</tr>
<tr>
<td>2 ½</td>
<td>$147.00</td>
</tr>
<tr>
<td>3</td>
<td>$166.00</td>
</tr>
<tr>
<td>3 ½</td>
<td>$186.00</td>
</tr>
<tr>
<td>4</td>
<td>$205.00</td>
</tr>
<tr>
<td>4 ½</td>
<td>$226.00</td>
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PLEASE FOLLOW THE PROCEDURES BELOW WHEN BOOKING A FIELD TRIP:

1. Be sure to call the Transportation Department at extension 4603 or 4602 prior to sending a trip form, this will ensure the availability of buses for the specific date requested. Your trip will be penciled in until the Trip Form is received.

2. A “Request for Educational Trip” form is to be completed and signed by your building administrator. Please forward the signed form to Jane Rerup at the Transportation Department for signature. If the buses are being paid by your PTA/PTO or Student Activities Fund, please indicate that on the form. The form will then be forwarded to Central Office for approval.
<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Position/School</th>
<th>Workshop/Seminar Title</th>
<th>Location</th>
<th>Date(s)</th>
<th>Reg. Fee</th>
<th>Estimated Mileage Expenses</th>
<th>Sub. Required</th>
<th>Other</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grimes, Kurt</td>
<td>Buildings &amp; Grounds</td>
<td>New Jersey Pest Management Association</td>
<td>Branchburg, NJ</td>
<td>8/17/17</td>
<td>$125.00</td>
<td>$0.00</td>
<td>No</td>
<td></td>
<td>8/9/17</td>
</tr>
<tr>
<td>Rappleya, Jim</td>
<td>Buildings &amp; Grounds</td>
<td>New Jersey Pest Management Association</td>
<td>Branchburg, NJ</td>
<td>8/17/17</td>
<td>$125.00</td>
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5610 SUSPENSION

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district’s Student Discipline/Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1. et seq.

For the purposes of this policy, "suspension" means the temporary removal of a student from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for one, but not more than ten consecutive school days and “long term suspension” means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A:37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended student may be reinstated by the Principal or by the Superintendent prior to the second regular meeting of the Board following the suspension, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that student’s expulsion from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others. Students in preschool shall not receive an out-of-school suspension except as provided pursuant to the “Zero Tolerance for Guns Act,” N.J.S.A. 18A:37-7 et seq.
The district shall implement an early detection and prevention program to identify students in preschool through grade two who are experiencing behavioral or disciplinary problems and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the student’s presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student’s educational program and the informal hearing shall be held as soon as practical after the suspension.

In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each student with a disability who is subject to a short-term or long-term suspension.

In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the New Jersey Student Learning Core Curriculum Content Standards pursuant to N.J.A.C. 6A:8-3.1 et seq., which may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to a student with a disability shall be provided consistent with the student’s Individualized Education Program, in accordance with N.J.A.C. 6A:14.

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and Policy and Regulation 8330. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such student will be designated by code.
POLICY

HOWELL TOWNSHIP
BOARD OF EDUCATION

STUDENTS
5610/page 3 of 3
Suspension

N.J.S.A. 18A:54-20g [vocational districts]
N.J.A.C. 6A:16-7.2; 6A:16-7.3; 6A:32-7.7; 6A:14-2.8

Adopted: 03 January 2013
Revised: 17 September 2014
R 5610 SUSPENSION PROCEDURES

A. Short-Term Suspensions

1. In each instance of a short-term suspension, the Principal or designee, shall assure the rights of a student suspended for one, but not more than ten consecutive school days by providing for the following:

a. As soon as practicable, oral or written notice of charges to the student.

   (1) When charges are denied, an explanation of the evidence forming the basis of the charges also shall be provided.

b. Prior to the suspension, an informal hearing during which the student is given the opportunity to present his or her version of the events regarding his or her actions leading to the short-term suspension and is provided notice of the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5.

   (1) The informal hearing shall be conducted by a school administrator or designee;

   (2) To the extent that a student’s presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student’s educational program and the informal hearing shall be held as soon as practical after the suspension;

   (3) The informal hearing should take place even when a school staff member has witnessed the conduct forming the basis of the charge; and

   (4) The informal hearing and the notice given may take place at the same time.

c. Oral or written notification to the student’s parent of the student’s removal from the student’s educational program prior to the end of the school day on which the Principal decides to suspend the student. The notification shall include an explanation of:

   (1) The specific charges;

   (2) The facts on which the charges are based;
REGULATION

HOWELL TOWNSHIP
BOARD OF EDUCATION

STUDENTS
R 5610/page 2 of 8
Suspension Procedures

(3) The provision(s) of the code of student conduct the student is accused of violating;

(4) The student’s due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 6A:16-7.2; and

(5) The terms and conditions of the suspension.

d. Appropriate supervision of the student while waiting for the student’s parent to remove the student from school during the school day; and

e. Academic instruction, either in school or out of school, that addresses the New Jersey Student Learning Core Curriculum Content Standards.

(1) The student’s academic instruction shall be provided within five school days of the suspension.

(2) At the completion of a short-term suspension, the Board of Education shall return a general education student to the general education program for which he or she was suspended.

(3) The academic instruction provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.

2. The Principal suspending the student shall immediately report the suspension to the Superintendent, who shall report it to the Board of Education at its next regular meeting, pursuant to N.J.S.A. 18A:37-4.

3. An appeal of the Board’s decision affecting the general education student’s educational program shall be made to the Commissioner, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.

4. For a student with a disability, the provisions set forth in N.J.A.C. 6A:16-7.2 shall be provided in addition to all procedural protections set forth in N.J.A.C. 6A:14.

B. Long-Term Suspensions

1. In each instance of a long-term suspension, the Principal or designee shall assure the rights of a student suspended for more than ten consecutive school days by providing the following:
Suspension Procedures

a. Notification to the student of the charges prior to the student’s removal from school;

b. Prior to the suspension, an informal hearing during which the student is given the opportunity to present his or her version of events regarding his or her actions leading to the long-term suspension and is provided notice of the school district’s actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5;

c. Immediate notification to the student’s parent of the student’s removal from school;

d. Appropriate supervision of the student while waiting for the student’s parent to remove the student from school during the school day;

e. Written notification to the parent by the Superintendent or designee within two school days of the initiation of the suspension, stating:

(1) The specific charges;

(2) The facts on which the charges are based;

(3) The student’s due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 6A:16-7.3; and

(4) Further engagement by the student in conduct warranting expulsion, pursuant to N.J.S.A. 18A:37-2, shall amount to a knowing and voluntary waiver of the student’s right to a free public education, in the event that a decision to expel the student is made by the Board, pursuant to N.J.S.A. 18A:37-2 and N.J.A.C. 6A:16-7.4.

(a) The Board shall request from the parent and student written acknowledgement of the notification provided pursuant to N.J.A.C. 6A:16-7.3(a)5.iv subsequent to the removal of the student from his or her educational program, pursuant to N.J.A.C. 6A:16-7.3.

f. A list of witnesses and their statements or affidavits, if any, no later than five days prior to the formal hearing, pursuant to j. below;
g. For a student with a disability, a manifestation determination, pursuant to N.J.A.C. 6A:14-2.8 and the Federal regulations;

h. Information on the student’s right to secure an attorney and legal resources available in the community identified pursuant to N.J.A.C. 6A:16-7.1(c)7;

i. Either in or out-of-school educational services that are comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25, which may include a public education program provided in accordance with N.J.A.C. 6A:16-9 or 10.

(1) The student’s educational services shall be provided within five school days of the suspension.

(2) The Board shall make decisions regarding the appropriate educational program and support services for the suspended general education student based on the New Jersey Student Learning Core Curriculum Content Standards and the following considerations:

(a) A behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team, as appropriate;

(b) The results of relevant testing, assessments, or evaluations of the student;

(c) The student’s academic, health, and behavioral records;

(d) The recommendation of the Superintendent, Principal, or other relevant school or community resource;

(e) Considerations of parental input; or

(f) Consultation with the Intervention and Referral Services Team, in accordance with N.J.A.C. 6A:16-8.

(3) Educational services provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.
j. A formal hearing before the Board that shall, at a minimum:

(1) Be conducted by the Board or delegated by the Board to a Board committee, a school administrator, or an impartial hearing officer for the purpose of determining facts or making recommendations.

(a) Before taking final action, the Board as a whole shall receive and consider either a transcript or detailed report on the hearing.

(2) Include the opportunity for the student to:

(a) Confront and cross-examine witnesses, if there is a question of fact; and

(b) Present his or her own defense, and produce oral testimony or written supporting affidavits.

(3) Take place no later than thirty calendar days following the day the student is suspended from the general education program; and

(4) Result in the Board’s decision that shall be based, at a minimum, on the preponderance of competent and credible evidence.

k. A written statement to the student’s regarding the Board’s decision within five school days after the close of the hearing. The statement shall include at a minimum:

(1) The charges considered;

(2) A summary of the documentary or testimonial evidence from both the student and the administration that was brought before the Board at the hearing;

(3) Factual findings relative to each charge and the Board's determination of each charge;

(4) Identification of the educational services to be provided to the student, pursuant to i. above;
(5) The terms and conditions of the suspension; and

(6) The right to appeal to the Commissioner of Education the Board’s decision regarding the student’s general education program, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.

1. If at any time it is found that the student did not commit the offense, the student shall be immediately returned to the program from which he or she was removed; and

m. At the completion of a long-term suspension, the Board shall return the general education student to the general education program.

2. An appeal of the Board’s decision regarding the general education student’s program shall be made to the Commissioner of Education, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.

3. Suspension of a general education student shall not be continued beyond the Board’s second regularly scheduled meeting following the suspension, unless the Board so determines, pursuant to N.J.S.A. 18A:37-5.

a. The Board shall determine whether to continue the suspension, pursuant to B.1. above, based on the following criteria:

(1) The nature and severity of the offense;

(2) The Board’s removal decision;

(3) The results of relevant testing, assessments, or evaluations of the student; and

(4) The recommendation of the Superintendent, after considering input from the Principal or Director of the alternative education program or home or other in-school or out-of-school instruction program in which the student has been placed.
b. The Board shall develop and adopt policies and procedures providing for action on the continuation of student suspensions in the event of cancellation of the first or second regular Board meeting pursuant to N.J.S.A. 18A:37-4 and 5. In this unlikely event, a special committee of the Board, which will include the Superintendent of Schools or his/her designee, will be appointed by the Board President to make a decision on the continuation of the suspension. The committee’s decision will be implemented subject to ratification of the committee’s decision at the next regularly scheduled Board meeting.

4. When the Board votes to continue a general education student’s suspension, it shall review the case, in consultation with the Superintendent, at each subsequent Board meeting for the purpose of determining:

a. The status of the student’s suspension;

b. The appropriateness of the suspended student’s current educational program; and

c. Whether the suspended student’s current placement, pursuant to i. above, should continue or whether the student should return to the general education program.

5. When the Board votes to continue a general education student’s suspension, it shall make, in consultation with the Superintendent, the final determination on:

a. When the student is prepared to return to the general education program;

b. Whether the student will remain in an alternative education program or receive home or other in-school or out-of-school instruction, based on the criteria set forth in B.3.a.(1) through (4) above; or


6. The Board shall provide a general education student suspended under N.J.A.C. 6A:16-7.3 with an appropriate educational program or services, based on the criteria set forth under B.1.i.(2) above, until the student is promoted from 8th grade.
a. The educational program shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 and 10.2 and 6A:14-2 and 4.3, whichever is applicable; or

b. The educational services provided, either in-school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to the provisions of N.J.S.A. 18A:38-25.

7. For a student with a disability who receives a long-term suspension, the Board shall proceed in accordance with N.J.A.C. 6A:14 in determining or changing the student’s educational placement to an interim or alternate educational setting.

a. All procedural protections set forth in N.J.A.C. 6A:14 and N.J.A.C. 6A:16-7.3 shall be afforded to a student with a disability who is subjected to a long-term suspension.

b. All decisions concerning the student’s educational program or placement shall be made by the student’s Individualized Education Program team.

c. The provisions of B.2. through B.6. above shall not apply to students with disabilities.
The Board of Education recognizes that expulsion from this district is the most severe sanction that can be imposed upon a student.

The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after the Board has provided the following:

1. The procedural due process rights set forth in N.J.A.C. 6A:16-7.1(c) 3 and 7.3, and as outlined in Policy and Regulation 5610, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and

2. An appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation 5610.
   a. The educational program or service shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 - Program Criteria; N.J.A.C. 6A:16-10.2 - Home or Out-of-School Instruction for General Education Students; N.J.A.C. 6A:14-2.1 et seq. - Special Education, Procedural Safeguards; and N.J.A.C. 6A:14-4.3 et seq. - Special Education, Program Options, whichever are applicable; or
   b. The educational services provided, either in school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25.

An appeal of the Board’s decision regarding the cessation of the student’s general education program shall be made to the Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 1.17. The Board shall continue to provide an appropriate educational program or service in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board’s action to expel a student.

The district shall implement an early detection and prevention program to: identify students in preschool through grade two who are experiencing behavioral or disciplinary problems; and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

A student with a disability shall only be expelled from his or her current program in accordance with N.J.A.C. 6A:14 et seq. An expulsion of a student with a disability from a receiving school shall be handled in accordance with N.J.A.C. 6A:14 et seq.

N.J.A.C. 6A:16-7.4; 6A:14 et seq.

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<th>HARTNETT</th>
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**BID NO. # 9-17**

**TIME:** 10:00AM

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**Total Award:** $ 55,800.00